

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

JANUARY 26, 2021

Hawke called the meeting to order at 2:05 p.m. at the Jackson Township Hall with Trustees Todd Hawke, John Pizzino and Jim Thomas present. Fiscal Officer Gonzalez, Administrator/Law Director Vaccaro, Zoning Inspector Poindexter, Fire Chief Hogue, Police Chief Brink, and Public Works Director Rohn were also in attendance.

The first order of business was a Work Session which discussed Text Amendments and Nuisance Planning for the Zoning and Planning Department. The notes from the discussion are attached.

Additionally, some re-zoning meeting dates were discussed.

After a brief recess, the meeting resumed at 4:01 p.m.

Hawke moved and Thomas seconded a motion to go into Executive Session for Public Works Department Personnel (Appointment / Employment / Compensation) – Maintenance Worker Applicant Interview.

3-0 yes

Hawke moved and Thomas seconded a motion to go into Executive Session for Public Works Department Personnel (Appointment / Employment / Compensation) – Discipline

3-0 yes

Hawke moved and Thomas seconded a motion to go into Executive Session for Police Department – Details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

3-0 yes

Upon return from Executive Session at 5:00 p.m., Hawke called the General Session to order. Hawke requested that all cell phones be silenced at this time.

The Pledge of Allegiance was recited.

Public Speaks - None

Administration Department

**RESOLUTION 21-015 ATTACHED
AV UPGRADE AMENDED AGREEMENT**

Hawke moved and Thomas seconded a motion that whereas, On October 27, 2020, the Board of Trustees for Jackson Township did approve and adopt Resolution 20-176 authorizing an AV Upgrade Agreement with Eighth Day Sound in the amount of \$54,000.00.

Be it resolved that we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached AV Upgrade Amended Agreement with Eighth Day Sound in the amount of \$44,000.00.

3-0 yes

**RESOLUTION 21-016 ATTACHED
APPOINTMENTS TO CIC**

Hawke moved and Thomas seconded a motion that we hereby appoint Tracy Hogue to serve as a governmental member of the Community Improvement Corporation (CIC) for a two-year term from 2/1/21 to 2/1/23.

Be it further resolved that we hereby appoint Steven M. Meeks to serve as a governmental member of the Community Improvement Corporation (CIC) for a two-year term from 2/1/21 to 2/1/23.

3-0 yes

ATTACHMENT 01/26/21 A

Hawke moved and Thomas seconded a motion that we do not request a hearing on the liquor license for Don Quijote, Suite 1 & Patio, 4695 Dressler Rd NW, Jackson Township, Canton, OH 44718.

3-0 yes

Police Department

Hawke moved and Pizzino seconded a motion to accept a donation of one hundred (100) \$5.00 gift cards from Harold Ziegler.

3-0 yes

ATTACHMENT 01/26/21 B

Hawke moved and Thomas seconded a motion to approve the appropriation transfer request from account code 209.250.5522 Facility Maintenance, to account code 209.290.5522 Annex Facility Maintenance, in the amount of 20,000.00.

3-0 yes

**RESOLUTION 21-017 ATTACHED
DISMISSAL – POLICE DEPARTMENT**

Hawke moved and Pizzino seconded a motion that whereas, pursuant to Resolution 00-981, Walter L. Peters was appointed, pursuant to ORC Sections 505.49 and 509.01, to the position of full time Patrol Officer and Police Constable for the Jackson Township Police District Department.

Whereas, Walter L. Peters was found to be unfit for duty and has exhausted all accrued leave balances.

Whereas, Board of Trustees have approved multiple unpaid leaves of absence to afford time for a disability and/or treatment, however, Walter L. Peters is unable to return to active work status.

Be it resolved that, in accordance with the Negotiated Agreement between the Jackson Township Board of Trustees and the Fraternal Order of Police (Patrol Officers), we hereby dismiss Walter L. Peters from his employment as a full-time Patrol Officer and Police Constable, for the Jackson Township Police District Department, Stark County, Ohio, effective immediately.

3-0 yes

**RESOLUTION 21-018 ATTACHED
RECEIPT OF LAW ENFORCEMENT TRUST FUND REPORT**

Hawke moved and Pizzino seconded a motion that pursuant to Ohio Revised Code Section 2981.13(C)(3), we hereby acknowledge receipt of the attached report filed January 21, 2021, by the Jackson Police Department detailing the funds received and authorized expenditures pursuant to Ohio Revised Code Section 2981.13, for calendar year 2020.

3-0 yes

ATTACHMENT 01/26/21 C

Hawke moved and Thomas seconded a motion to authorize out-of-state travel for Patrolmen William Grimmatt and Jacob McGrath to attend training in Erlanger, Kentucky, on March 1, 2021, in accordance with the Jackson Township Travel Policy.

3-0 yes

Public Works Department

Highway Division

ATTACHMENT 01/26/21 D

Hawke moved and Thomas seconded a motion to approve the appropriation transfer request from account code 211.310.5387 Road Levy Discretionary - Hwy, to account code 211.310.5604 Village of Hills & Dales - Hwy, in the amount of 29,152.40.

3-0 yes

ATTACHMENT 01/26/21 E

Hawke moved and Thomas seconded a motion to authorize and place the Board Members' signatures on the attached letter agreeing to Stark Parks' environmental coordination for the Fulton Road Tunnel Project.

3-0 yes

RESOLUTION 21-019 ATTACHED

ODOT ROAD IMPROVEMENT – COUNTY/ROUTE/SECTION – STA-SR 687-0.93, PID NO. – 87660

Hawke moved and Thomas seconded a motion that the following Final Resolution enacted by the Board of Trustees of Jackson Township, Stark County, Ohio, hereinafter referred to as the Legislative Authority/Local Public Agency or "LPA", in the matter of the stated described project.

Whereas, on the 26th day of June, 2018, the LPA enacted legislation proposing cooperation with the Director of Transportation for the described project:

The project consists of widening and resurfacing Fulton Drive NW (S.R. 687) between Governors Avenue NW and Brunnerdale Avenue NW (C.R. 227) and Brunnerdale Avenue NW (C.R. 227) between 450 feet south of Fulton Drive NW (S.R. 687) and Fulton Drive NW (S.R. 687) and the construction of an extension of Armandale Avenue NW between Yost Street NW and Fulton Drive NW (S.R. 687) and a cul-de-sac on Yost Street NW to close off Yost Street NW to Fulton Drive NW (S.R. 687), including curb and gutter, storm sewer improvements, traffic signal upgrades, signage, and reconfigured pavement markings, lying within Jackson Township; and

Whereas, the LPA shall cooperate with the Director of Transportation in the above described project as follows:

The Township agrees to assume and bear one hundred percent (100%) of the entire cost of the improvement within the township limits, less the amount of Federal-Aid and District Allocation funds set aside by the Director of Transportation for the financing of this improvement from funds allocated by the Federal Highway Administration, U.S. Department of Transportation.

The share of the cost of the LPA is now estimated in the amount of Seven Hundred Thirty-Two Thousand Nine Hundred and 00/100 Dollars, (\$732,900.00), but said estimated amount is to be adjusted in order that the LPA's ultimate share of said improvement shall correspond with said percentages of actual costs when said actual costs are determined; and

Whereas, The Director of Transportation has approved said legislation proposing cooperation and has caused to be made plans and specifications and an estimate of cost and expense for improving the above described highway and has transmitted copies of the same to this legislative authority; and

Whereas, The LPA desires the Director of Transportation to proceed with the aforesaid highway improvement.

Be it resolved:

I. That the estimated sum, of Seven Hundred Thirty-Two Thousand Nine Hundred and 00/100 Dollars, (\$732,900.00) is hereby appropriated for the improvement described above and the fiscal officer is hereby authorized and directed to issue an order on the treasurer for said sum upon the requisition of the Director of Transportation to pay the cost and expense of said improvement. We

hereby agree to assume in the first instance, the share of the cost and expense over and above the amount to be paid from Federal funds.

II. That the LPA hereby requests the Director of Transportation to proceed with the aforesaid highway improvement.

III. That the LPA enter into a contract with the State, and that the Chairman of the Board be, and is hereby authorized to execute said contract, providing for the payment of the LPA the sum of money set forth herein above for improving the described project.

IV. That the LPA transmit to the Director of Transportation a fully executed copy of this Resolution.

3-0 yes

ATTACHMENT 01/26/21 F

Hawke moved and Thomas seconded a motion to adopt and authorize the placement of the Boards' signatures on the ODOT Township Highway System Mileage Certification for a total of 206.232 Township miles.

3-0 yes

**RESOLUTION 21-020 ATTACHED
TRAFFIC SIGNAL AGREEMENT AND RIGHT OF ENTRY**

Hawke moved and Thomas seconded a motion that we hereby adopt and authorize the placement of our signatures upon the attached Traffic Signal Agreement and Right of Entry for the purpose of operating and maintaining a traffic signal located at the intersection of Fulton Drive NW and Amherst Avenue NW.

3-0 yes

Central Maintenance Division

**RESOLUTION 21-021 ATTACHED
PUBLIC WORKS VEHICLE PURCHASE**

Hawke moved and Thomas seconded a motion that we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached Contract with VanDevere Chevrolet for the purchase of one (1) 2020 Chevrolet Silverado 2500HD 4WD Double Cab Truck for \$40,834.00.

3-0 yes

**RESOLUTION 21-022 ATTACHED
PUBLIC WORKS SNOW PLOW PURCHASE**

Hawke moved and Thomas seconded a motion that we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached Contract with Terry's Truck & Trailer Equipment for the purchase of a BOSS 8'2" V DXT Steel Snowplow with Smart Hitch 2 in the amount of \$6,412.50.

3-0 yes

Park Division

Hawke moved and Thomas seconded a motion to approve the following appropriation transfer request for a total of \$14,500.00.

<u>From Code</u>	<u>Description</u>	<u>To Code</u>	<u>Description</u>	<u>Amount</u>
214.520.5484	Gas – North Park	214.530.5484	Gas - Amphitheater	\$ 6,000.00
214.520.5485	Electric – North Park	214.530.5485	Electric – Amphitheater	\$ 7,000.00
214.520.5488	Water – North Park	214.530.5488	Water – Amphitheater	\$ 1,000.00
214.520.5490	Sewer – North Park	214.530.5490	Sewer – Amphitheater	\$ 500.00
				3-0 yes

Fire Department

Hawke moved and Thomas seconded a motion to accept a donation of a \$100.00 gift card from Robert M. Hess Jr.

3-0 yes

Hawke moved and Thomas seconded a motion to accept a donation of a \$100.00 gift card from the Flickinger Family.

3-0 yes

Fiscal Office

ATTACHMENT 01/26/21 G

Hawke moved and Pizzino seconded a motion to pay the bills in the amount of \$1,201,283.07.

3-0 yes

ATTACHMENT 01/26/21 H

Hawke moved and Pizzino seconded a motion to approve the minutes of the January 12, 2021 Board of Trustees’ meeting.

3-0 yes

Routine Business

Announcements

- Next regular **Board of Trustees’** meeting, February 9, 2021, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Jackson Township Hall.
- **CIC**, February 18, 2021, 8:00 a.m., via video conference.
- **LOGIC**, February 4, 2021, 9:00 a.m., via video conference. Those interested in participating should call (330) 830-4285.
- **Zoning Meetings:**
 - None scheduled.

Old Business - None

New Business

**RESOLUTION 21-023 ATTACHED
PUBLIC WORKS – MAINTENANCE WORKER**

Hawke moved and Pizzino seconded a motion that pursuant to the Township’s Hiring Policy and ORC Section 511.10, Brian Steenrod is hereby appointed as full-time Public Works Maintenance Worker for the Jackson Township Public Works Department (Central Maintenance Division), effective January 30, 2021, with a two year probationary period, who may receive an annual salary of \$44,200.00 (\$21.25 per hour) and the benefits of a Class C employee as described in the Benefit Package for Management Personnel, contingent upon successful completion of a background check and any other requirements.

3-0 yes

ATTACHMENT 01/26/21 I

Hawke moved and Thomas seconded a motion to approve and authorize the Township Administrator to impose a five (5) day suspension (without pay) and mandatory EAP attendance regarding a violation of the collective bargaining agreement between the Board of Trustees for Jackson Township and the Utility Workers Union of America, AFL-CIO, Local 568, and for violation of Jackson Township Policy to an employee (#6406) in the Public Works Department.

3-0 yes

**RESOLUTION 21-024 ATTACHED
POLICE DEPARTMENT COMMUNICATIONS UPGRADE**

Hawke moved and Pizzino seconded a motion that we hereby approve and authorize Chief Mark Brink to purchase a communications upgrade from Motorola and Staley Technologies in the amount of \$122,205.80.

3-0 yes

Public Speaks - None

Hawke moved and Thomas seconded a motion to adjourn.

3-0 yes

Todd Hawke

Randy Gonzalez