

MINUTES OF JACKSON TOWNSHIP
COMMUNITY IMPROVEMENT CORPORATION MEETING

Thursday, April 17, 2014
Township Hall

Present: Mike Thompson, Todd Hawke, Steven Meeks, Tracy Hogue, Larry Marcus, Ryan Fulmer, Cindy Hartzell and Michelle Moore

Mike Thompson called the meeting to order at 8:02 a.m.

Approve Minutes

Steve Meeks moved and Todd Hawke seconded a motion to approve the minutes of the February meeting. Motion carried.

Treasurers' Report

Operation Account - \$1,161.16
Fundraising Account – \$3,527.98

Accept Treasurer's Report

Steve Meeks moved and Todd Hawke seconded a motion to accept the Treasurer's Report. Motion carried.

Accept 2013 Financial Report and Taxes

Steven Meeks moved and Ryan Fulmer seconded a motion to accept the 2013 year-end financial statements along with the 2013 tax return and authorize Mike Thompson to sign both documents. Motion carried.

Approve Bill

Ryan Fulmer moved and Larry Marcus seconded a motion to approve a bill to Mallory, Smith & Associates for 2013 taxes and financials in the amount of \$600.00. Motion carried.

Old Business

Larry Marcus moved and Ryan Fulmer seconded a motion to appoint Steve Meeks President of the CIC. Motion carried

Mike Thompson moved and Tracy Hogue seconded a motion to appoint Larry Marcus Vice-President of the CIC. Motion carried.

Mike Thompson reviewed the non-governmental member position that is open. Mike Thompson stated that we received one application so far. Steve Meeks stated that his contacts have declined the offer to apply. Todd Hawke stated that he may have someone interested and he will talk to them this week.

Cindy Hartzell asked what the status was on the follow up with the realtors that attended the CIC meeting in October. Mike Thompson has not heard anything negative from the realtors since the new building official has started. Steve Meeks stated that the realtors need to send us an update on vacant properties so that the township can update their website that shows the list of vacant buildings. Todd Hawke is going to contact Joe Race at BIA and ask him if he can supply us the contact information and email addresses for the realtors.

New Business

Steve Meeks stated that the township used to be involved with the Revolving Loan Fund through the Stark Development Board and he stated that he heard that the program has since ceased and funds that were invested in the program have been returned to the township and was wondering if any or all of the funds that were returned would be accessible to the CIC. Todd Hawke stated that the Revolving Loan Fund program has ceased and the funds have been returned. Todd stated that he would like to use some of that money for economic development. Mike Thompson asked where the money went that was returned. Todd stated that the money was put back in the general fund. Steve Meeks stated that the CIC could be a facilitator for the township to screen applicants that are looking for assistance.

Steve Meeks stated that the CIC will be requesting funds from the township for the general operations of the CIC. Michelle stated that in the past a request was made for funds when the Trustees started their budget process for the following year. Mike stated that there is still the fundraising account that has over \$3,000.00 in it; however, he does not think that money can be transferred to the operations account. If the CIC is not going to do anymore fundraising then maybe that money can be transferred to the operations account. Steve asked if there was a criteria and/or process for organizations to come to the CIC board to ask for fundraising dollars. Larry Marcus stated that there should be some kind of a checklist/procedure in place. Todd Hawke will have Mike Vaccaro, Township Law Director review the fundraising functions of the CIC.

Ryan Fulmer stated that he would like the CIC to focus more on Economic Development than fundraising. Todd Hawke stated that instead of fundraising, the CIC could just do endorsements for companies. Mike stated that maybe the money that is in the fundraising account can be donated to the YMCA and the Jackson Library. This will be discussed during the May meeting.

Cindy Hartzell asked why the CIC was not mentioned in the township newsletter. Todd Hawke stated that there is space in the newsletter and something should be in there. Tracy Hogue stated that the mission statement and the member roster should be the first thing put in the next newsletter. Todd Hawke stated that the articles for the next issue are due tomorrow so we should work on putting something in the fall issue.

Public Speaks

No one came forward.

Cindy Hartzell moved and Ryan Fulmer seconded a motion to adjourn the meeting at 9:08 a.m. Motion carried.

Steven Meeks, President

Michelle Moore, Secretary