

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

SEPTEMBER 13, 2016

Hawke called the meeting to order at 4:03 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Vaccaro, Brink, Hogue and Poindexter present.

Hawke moved and Walters seconded a motion to go into Executive Session for Fire Department Personnel (Appointment/Employment/Compensation) – Interviews for Full-time Firefighter/Paramedic. **3-0 yes**

Hawke moved and Walters seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation) – Interview Part-time Police Patrol Officer. **3-0 yes**

Hawke moved and Walters seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation) – Employment of K-9 Officer. **3-0 yes**

Hawke moved and Walters seconded a motion to go into Executive Session for Zoning Department Personnel (Appointment/Employment/Compensation) – Employment and Compensation of Full-time Zoning Investigator. **3-0 yes**

Upon return from Executive Session at 5:40 p.m., Hawke called the General Session to order with all department heads present. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

Public Speaks – None

Boger opened the bids received for the North Park Roofing of Pavilion & Restroom Project. The bids received were:

- | | |
|--------------------------------|-------------|
| 1. Southwest Companies | \$79,500.00 |
| 2. Advanced Industrial Roofing | \$71,500.00 |
| 3. E. Mullins Construction | \$69,200.00 |
| 4. Ray Roofing & Supply Inc. | \$81,970.00 |
| 5. Architectural Roofing Inc. | \$53,960.00 |

He will get the lowest and best bid to the Board at a future meeting.

Police Department

Hawke administered the oath of office to Lucas S. Shanklin.

**RESOLUTION 16-121, ATTACHED
FULL TIME POLICE PATROL OFFICER OATH**

Hawke moved and Walters seconded a motion in accordance with Resolution No. 16-112, 23 hereby accept the attached oath of office for Lucas S. Shanklin, full time Patrol Officer and Police Constable for the Jackson Township Police District Department, Stark County, Ohio, effective August 26, 2016 at 2200 hours. **3-0 yes**

**RESOLUTION 16-122, ATTACHED
PART TIME POLICE PATROL OFFICER OATH**

Hawke moved and Walters seconded a motion in accordance with Resolution No. 16-113, we hereby accept the attached oath of office for Craig N. Hall, part time Patrol Officer and Police Constable for the Jackson Township Police District Department, Stark County, Ohio, effective September 3, 2016 at 0001 hours. **3-0 yes**

Hawke moved and Walters seconded a motion to accept a donation of \$100.00 from Joseph and Soung Kim. **3-0 yes**

Administration Department

ATTACHMENT 09/13/16 A

Hawke moved and Pizzino seconded a motion to approve an unpaid medical leave of absence for Constance R. Holla from September 13, 2016 through September 27, 2016, with the exception that the unpaid leave of absence terminates if the employee returns to work full-time or separates from Township employment pursuant to an OPERS approved benefit. **3-0 yes**

**RESOLUTION 16-123, ATTACHED
HALLOWEEN**

Hawke moved and Pizzino seconded a motion whereas, the Stark County Commissioners recommended that all political subdivisions within Stark County uniformly observe Halloween (door-to-door trick or treat activities) each year between 3:00 and 5:00 p.m. on the afternoon of October 31 if it falls on Saturday or Sunday or on the afternoon of the preceding Sunday if October 31 falls on weekday (Monday through Friday).

Now therefore be it resolved that, in accordance with the recommendation of the Stark County Commissioners, the Jackson Township Board of Trustees hereby designates Halloween (Trick or Treat) on Sunday, October 30, 2016 from 3:00 to 5:00 p.m., in Jackson Township. **3-0 yes**

Public Works Department

Highway Division

ATTACHMENT 09/13/16 B

Hawke moved and Pizzino seconded a motion to approve Budget Module 2016-30 for Solar School Speed Limit Signs for Fulton Drive and Amherst Avenue in the amount of \$16,990.00. **3-0 yes**

ATTACHMENT 09/13/16 C

Hawke moved and Walters seconded a motion to approve Budget Module 2016-31 for Solar School Speed Limit Signs for Villa Padova Drive in the amount of \$3,630.00. **3-0 yes**

ATTACHMENT 09/13/16 D

Hawke moved and Walters seconded a motion to approve Budget Module 2016-32 for Dellwood Drainage Pipe in the amount of \$12,500.00. **3-0 yes**

ATTACHMENT 09/13/16 E

Hawke moved and Pizzino seconded a motion to approve Budget Module 2016-33 for Glenmont / Lawndale Drainage Pipe in the amount of \$7,000.00. **3-0 yes**

ATTACHMENT 09/13/16 F

Hawke moved and Pizzino seconded a motion to approve Budget Module 2016-34 for West Blvd. Drainage Pipe in the amount of \$7,000.00. **3-0 yes**

ATTACHMENT 09/13/16 G

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary, to account code 204.310.5514, Sign Supplies, in the amount of \$20,620.00. **3-0 yes**

ATTACHMENT 09/13/16 H

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 204.310.537, Discretionary, to account code 204.310.5558, Drainage Supplies, in the amount of \$26,500.00. **3-0 yes**

ATTACHMETN 09/13/16 I

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary, to account code 204.310.5458, Other Professional Services, in the amount of \$10,000.00. **3-0 yes**

ATTACHMENT 09/13/16 J

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary, to account code 204.310.5514, Sign Supplies, in the amount of \$2,325.00. **3-0 yes**

ATTACHMENT 09/13/16 K

Hake moved and Pizzino seconded a motion to extend the time of completion for the 2016 Resurfacing Project until September 16, 2016. **3-0 yes**

Park Division

Hawke moved and Pizzino seconded a motion to accept a donation of \$1,000.00 from JGSL. **3-0 yes**

Hawke moved and Pizzino seconded a motion to accept a donation of \$750.00 from Jackson Fury Soccer Club. **3-0 yes**

Fire Department

RESOLUTION 16-124, ATTACHED

JACKSON TOWNSHIP PART TIME FIREFIGHTER OATH

Hawke moved and Pizzino seconded a motion that in accordance with Resolution No. 16-095, we hereby accept the attached oath of office for Robert D. McEntire, part time Firefighter for the Jackson Township Fire Department, Stark County, Ohio, effective August 1, 2016. **3-0 yes**

ATTACHMENT 09/13/16 L

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 210.210.5652, Inventoried Equipment, to account code 210.210.5396, Vehicle Maint/Repairs, in the amount of \$17,000.00. **3-0 yes**

Zoning & Planning Department

ATTACHMENT 09/13/16 M

Hawke moved and Pizzino seconded a motion to approve and adopt the attached job description for a full-time Zoning Investigator's position a Class C level in the Benefit Package for Management Personnel, effective September 17, 2016. **3-0 yes**

RESOLUTION 15-125, ATTACHED

FULL-TIME ZONING INVESTIGATOR

Hawke moved and Pizzino seconded a motion pursuant to ORC Sections 511.10, 519.16, and the Township's Personnel Hiring Policy we hereby authorize the hiring of Clifford R. Meidlein for the full-time position of Zoning Investigator in the Zoning Department at Level C of the Benefit Package for Management Personnel, and we further authorize his compensation to be set at \$15.00 per hour, effective September 17, 2016.

Be it further resolved that Clifford R. Meidlein will serve a two year probationary period during which time he may be terminated without cause by the Board of Trustees. **3-0 yes**

RESOLUTION 16-126, ATTACHED

NOXIOUS WEEDS – 5230 WEST BOULEVARD NW, LOT 698 IN LAKE CABLE SECTION P, PARCEL NO. 16-04626, JACKSON TOWNSHIP, OHIO

Hawke moved and Pizzino seconded a motion whereas, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of Kelly L. Perez, Trustee in Jackson Township described as follows: 5230 West Boulevard NW, Lot 698 in Lake Cable Section P, Parcel No. 16-04626, Jackson Township, Ohio.

Be it resolved that said Kelly L. Perez, Trustee, whose tax mailing address is 515 Hillcrest Avenue NW, North Canton, OH 44720, be notified by serving on them by certified mail with return receipt requested, a written copy of this resolution that said noxious weeds are growing on

such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the noxious weeds every 30 days from the date of this Resolution until October 31, 2016. If the owner fails to meet this obligation within the five-day period, or the subsequent 30 day periods, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate. **3-0 yes**

RESOLUTION 16-127, ATTACHED

NOXIOUS WEEDS – 7189 EMERALD GLEN AVENUE NW LOT 284 IN EMERALD ESTATES 6, PARCEL NO. 16-28151, JACKSON TOWNSHIP, OHIO

Hawke moved and Pizzino seconded a motion whereas, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of Adam DePizzo, Trustee in Jackson Township described as follows: 7189 Emerald Glen Avenue NW, Lot 284 in Emerald Estates 6, Parcel No. 16-28151, Jackson Township, Ohio.

Be it resolved that said Adam DePizzo, whose tax mailing address is Amerihome Mortgage Company LLC, 1 Corelogic Way, Westlake, TX 76161, be notified by serving on them by certified mail with return receipt requested, a written copy of this resolution that said noxious weeds are growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the noxious weeds every 30 days from the date of this Resolution until October 31, 2016. If the owner fails to meet this obligation within the five-day period, or the subsequent 30 day periods, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate. **3-0 yes**

RESOLUTION 16-128, ATTACHED

NOXIOUS WEEDS – 7191 EMERALD MARSH CIRCLE NOW, LOT 426 IN EMERALD ESTATES 11, PARCEL NO. 10007407, JACKSON TOWNSHIP, OHIO

Hawke moved and Pizzino seconded a motion whereas, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of Kelsey Dang, Trustee in Jackson Township described as follows: 7191 Emerald Marsh Circle NW, Lot 426 in Emerald Estates 11 Parcel No. 10007407, Jackson Township, Ohio.

Be it resolved that said Kelsey Dang, whose tax mailing address is NVR Mortgage Finance, Inc. 555 Southpointe Blvd., Suite 300, Canonsburg, PA 15317, be notified by serving on them by certified mail with return receipt requested, a written copy of this resolution that said noxious weeds are growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the

noxious weeds every 30 days from the date of this Resolution until October 31, 2016. If the owner fails to meet this obligation within the five-day period, or the subsequent 30 day periods, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate. **3-0 yes**

ATTACHMENT 09/13/16 N

Hawke moved and Walters seconded a motion that the Jackson Township Board of Trustees, Stark County, Ohio, hereby makes report and certifies that on the 2nd day of May it was informed in writing that noxious weeds were growing on lands of Leona Stroka & Wells Fargo Bank, N.A. in Jackson Township and were about to spread and mature seeds; said lands being described as follows: 3915 Bel Air Avenue NW, Lot 29, Bel Air Estates, Parcel No. 16-06267, NE Qtr. Section 25, Jackson Township, and thereupon said Jackson Township Trustees adopted and served a resolution requiring that said noxious weeds be cut or destroyed.

The following is a statement of the charges for:

Administrative Fee	\$150.00
Labor, materials, and equipment used	<u>\$400.00</u>
Total	\$550.00

You are hereby requested to cause such amount, when allowed, to be entered upon the tax duplicate and to be a lien upon the above-described real estate, from and after the date of the entry, and to be collected as other taxes and returned to the Township to be placed in the Township general fund. **3-0 yes**

ATTACHMENT 09/13/16 O

Hawke moved and Walters seconded a motion that the Jackson Township Board of Trustees, Stark County, Ohio, hereby makes report and certifies that on the 16th day of June it was informed in writing that noxious weeds were growing on lands of Jesus Ortiz in Jackson Township and were about to spread and mature seeds; said lands being described as follows: 3591 Harris Avenue NW, Lot 72, Hampton Park Estates #1, Parcel No. 16-10580, NW Qtr. Section 34, Jackson Township, and thereupon said Jackson Township Trustees adopted and served a resolution requiring that said noxious weeds be cut or destroyed.

The following is a statement of the charges for:

Administrative Fee	\$150.00
Labor, materials, and equipment used	<u>\$400.00</u>
Total	\$550.00

You are hereby requested to cause such amount, when allowed, to be entered upon the tax duplicate and to be a lien upon the above-described real estate, from and after the date of the entry, and to be collected as other taxes and returned to the Township to be placed in the Township general fund. **3-0 yes**

Fiscal Office

ATTACHMENT 09/13/16 P

Hawke moved and Walters seconded a motion to pay the bills in the amount of \$2,034,144.73.

3-0 yes

ATTACHMENT 09/13/16 Q

Hawke moved and Walters seconded a motion to approve the minutes for the August 23, 2016 and September 8, 2016 Board of Trustees' meetings.

3-0 yes

ATTACHMENT 09/13/16 R

Hawke moved and Walters seconded a motion to approve the monthly reports for August 2016.

3-0 yes

RESOLUTION 16-129, ATTACHED STREET LIGHT ASSESSMENT LIST

Hawke moved and Pizzino seconded a motion pursuant to ORC Section 515.11, we hereby authorize the Fiscal Officer to certify the street light assessments as per the attached listing for 2017 collections.

3-0 yes

Gonzalez told the Board there is money available in the event that an additional street light is requested for a street lighting district.

Routine Business

Announcements

- Next regular Board of Trustees' meeting, September 27, 2016, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- CIC September 15, 2016, 8:00 a.m., Township Hall.
- LOGIC, October 6, 2016, 9:00 a.m., Safety Center Chiefs' Conference Room.
- Jackson Recycling Board, September 28, 2016, 11:00 a.m., Buehler's Community Room.
- Zoning Meetings:
 - Board of Zoning Appeals – None scheduled.
 - Zoning Commission, September 15, 2016, 5:00 p.m., Township Hall.

- Farmers Market, Thursdays through October 6, 3:00 – 6:00 p.m., Jackson North Park.
- Safety Center Open House for Fire Prevention Week, Sunday, October 9, 2016, 2:00 p.m. to 4:00 p.m.
- Unity in our Community Pancake Breakfast and Health Fair, Saturday, October 15, 2016, 8:00 a.m. to Noon, Jackson High School Commons.
- Haunted Hayride, Saturday, October 15, 2016, 7:00 p.m., to 10:00 p.m., Jackson South Park.

Old Business – None

New Business – None

Public Speaks – Open Forum

Bill Smith said he was a candidate for Stark County Commissioner and he provided a brief biography. He said he is married and is a business owner. He said he has been a Canton Township Trustee for fourteen and one half years. He said the current commissioners have done a good job in recent years and he would like to continue the growth. He said he would be willing to sit down and discuss ways to save money within the county. He also pointed out that if elected, he would be a full time commissioner.

Hawke moved and Walters seconded a motion to adjourn.

3-0 yes

Todd Hawke

Randy Gonzalez