

## RECORD OF PROCEEDINGS

### MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

OCTOBER 25, 2010

Pizzino called the meeting to order at 4:05 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Lyon and Fitzgerald present.

Pizzino moved and Burger seconded a motion to go into Executive Session for Fire Department Personnel (Prepare for negotiations with public employees concerning their compensation or other terms and conditions of their employment). **3-0 yes**

Pizzino moved and Burger seconded a motion to go into Executive Session for Highway Department Personnel (Appointment/Employment/Compensation) – Interview labor specialist applicant. **3-0 yes**

Pizzino moved and Burger seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation) – Interview patrol officer applicant. **3-0 yes**

Upon return from Executive Session, Pizzino called the General Session to order at 5:17 p.m. with all department heads present. He requested that all cell phones and pagers be turned off at this time.

The Pledge of Allegiance was recited.

**Public Speaks** – None

#### **Administration Department**

##### **ATTACHMENT 10/25/10 A**

Walters moved and Burger seconded a motion to approve the attached amended General Administration RC-2 Schedule of Records Retention and Disposition and authorize record disposal in accordance with record retention and disposal regulations. **3-0 yes**

##### **ATTACHMENT 10/25/10 B**

Walters moved and Burger seconded a motion to adopt and authorize the placement of our signatures upon the attached Agreement with Bates Amusement, Inc. for the 2011 Community Celebration. **3-0 yes**

##### **ATTACHMENT 10/25/10 C**

Walters moved and Burger seconded a motion to adopt and authorize the Board President to sign the attached proposal and any other documents necessary for the purchase of a new telephone system from Warwick Communications, Inc. in the amount of \$62,556.00 which is lower than the price listed in the State Purchasing Contract for the same equipment. **3-0 yes**

**ATTACHMENT 10/25/10 D**

Walters moved and Burger seconded a motion to approve certificates of appreciation to the employees who served as members of the farmer’s market committee and organized the market this season. **3-0 yes**

**Fire Department**

Chief Heck told the Board that he plans to retire effective the first part of March 2011.

Pizzino thanked Chief Heck for his years of service to the Township. He also gave the audience a brief history of what Chief Heck has done for the community during his tenure.

Gonzalez said “that the part that we’ll really miss him at is what he’s done in this community and across the county.” He pointed out that he has been a leader in fire services and has been looked up to by all the fire chiefs in the county. He said Chief Heck was “on the cutting edge, from the beginning, of trying to push for a regionalized dispatch center.”

Burger thanked Chief Heck for 27 enjoyable years with the fire department. He said he “can’t speak highly enough of the fire department” and Chief Heck “for what he has accomplished.”

Walters said he has “learned a lot about the fire service in the last three years” and that he has a “tremendous amount of respect” for Chief Heck and “will be sorry to see him go.”

Pizzino pointed out that this is not going to be done quickly. He said the Board and Chief Heck will look at “everyone in our fire service” and if they don’t find the right candidate then they will go outside. He said he “feels confident that with the job Chief Heck has done, we have a number of people that could step up to the plate.”

**ATTACHMENT 10/25/10 E**

Walters moved and Burger seconded a motion to authorize advertising for the position of Fire Chief. **3-0 yes**

**ATTACHMENT 10/25/10 F**

Walters moved and Burger seconded a motion to accept the attached retirement notice from full-time firefighter/paramedic Lynn Aduddell effective November 5, 2010. **3-0 yes**

**Highway Department**

**RESOLUTION 10-082, ATTACHED  
HIGHWAY DEPARTMENT LABOR SPECIALIST**

Walters moved and Burger seconded a motion to authorize the employment of Victor L. Volpe for the full-time position of Highway Department Labor Specialist, effective November 8, 2010 at the compensation set forth in the negotiated agreement between the Board of Trustees of Jackson Township and the Utility Workers Union of America, AFL-CIO, Local 568, contingent upon a negative pre-employment drug screen.

Be it further resolved that Victor L. Volpe will serve a one hundred eighty day probationary period during which time he may be terminated without cause by the Board of Trustees. **3-0 yes**

**ATTACHMENT 10/25/10 G**

Walters moved and Burger seconded a motion to adopt and authorize the placement of the Board President's signature upon the attached Engineering Services Proposal with Hammontree & Associates, Limited for the Arlington Road Storm Sewer Improvement Project. **3-0 yes**

**ATTACHMENT 10/25/10 H**

Pizzino moved and Burger seconded a motion to approve Budget Module No. 2010-22-A for the High Mill / Lafayette Intersection Improvement in the amount of \$113,000.00. **3-0 yes**

**ATTACHMENT 10/25/10 I**

Pizzino moved and Burger seconded a motion to approve the appropriation transfer request from account code 327.310.5387, Discretionary, to account code 327.311.5713, High Mill – Lafayette, in the amount of \$113,000.00. **3-0 yes**

**Park Department**

Walters moved and Pizzino seconded a motion to accept the following sponsorship donations for the 2011 Community Celebration:

1. \$1,000.00 from Employers Health Purchasing Corp. of Ohio
2. \$500.00 from Fallsway Equipment Company.
3. \$500.00 from M-E Companies, Inc.
4. \$100.00 from Hammontree & Associates, Inc.

**3-0 yes**

**Police Department**

**RESOLUTION 10-083, ATTACHED**

**JAIL TRANSPORTATION AGREEMENT**

Walters moved and Burger seconded a motion to adopt and authorize the placement of our signatures upon the attached Jail Transportation Agreement with the City of Massillon. **3-0 yes**

**RESOLUTION 10-084, ATTACHED**

**PART TIME POLICE PATROL OFFICER**

Walters moved and Burger seconded a motion pursuant to ORC Section 505.49 and 509.01, we hereby appoint Jason C. Gerber as a Part-Time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, contingent upon providing proof of Ohio Peace Officer Training Academy certification, successful completion of the psychological and physical evaluation, background check, negative drug screen and any other testing requirements.

**3-0 yes**

**Fiscal Office**

**ATTACHMENT 10/25/10 J**

Pizzino moved and Burger seconded a motion to pay the bills in the amount of \$814,924.94.

**3-0 yes**

**ATTACHMENT 10/25/10 K**

Pizzino moved and Burger seconded a motion to approve the minutes of the October 12, 2010 Board of Trustees meeting.

**3-0 yes**

**Routine Business**

**Announcements**

- Next regular Board of Trustees meeting, November 8, 2010, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- LOGIC, November 4, 2010, 9:00 a.m., Safety Center, Chief’s Conference Room.
- CIC, November 15, 2010, 5:00 p.m., Township Hall.
- Board of Zoning Appeals, October 28, 2010, 6:30 p.m., Township Hall.
- Citizens Advisory committees:
  - Park, November 9, 2010, 6:30 p.m., Township Hall.
  - Highway/Traffic, November 17, 2010, 6:30 p.m., Township Hall.
- Halloween Trick-or-Treat, Sunday, October 31, 2010, 3:00 – 5:00 p.m.

**Old Business** – None

**New Business** – None

**Public Speaks – Open Forum**

No one came forward.

Walters moved and Burger seconded a motion to adjourn.

**3-0 yes**

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**John Pizzino**

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**Randy Gonzalez**