

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

OCTOBER 22, 2013

Walters called the meeting to order at 4:00 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Lyon, Bissler and Brink present.

Walters moved and Hawke seconded a motion to go into Executive Session to consider confidential information related to the marketing plans, specific business strategy, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project, and is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project. **3-0 yes**

Walters moved and Hawke seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation). **3-0 yes**

Upon return from Executive Session, Walters called the General Session to order at 5:52 p.m. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

Public Speaks – None

Administration Department

ATTACHMENT 10/22/13 A

Walters moved and Hawke seconded a motion to adopt and authorize the placement of the Board President's signature upon the attached Health Benefit Plan Amendment No. 6, effective January 1, 2013. **3-0 yes**

ATTACHMENT 10/22/13 B

Walters moved and Pizzino seconded a motion to approve Certificates of Appreciation for the 2013 Highway/Traffic and Park Citizens Advisory Committee members and to authorize the Trustees and Fiscal Officer to sign the certificates. **3-0 yes**

ATTACHMENT 10/22/13 C

Walters moved and Hawke seconded a motion to re-appoint the following members to serve on the 2014 Highway/Traffic Citizens Advisory Committee:

1. Jeannett Cho
2. Richard Evans
3. Klaus Kuttrus
4. Janice Spadone

3-0 yes

ATTACHMENT 10/22/13 D

Walters moved and Hawke seconded a motion to adopt the attached amendments to the Benefit Package for Management Personnel, effective October 22, 2013. **3-0 yes**

ATTACHMENT 10/22/13 E

Walters moved and Hawke seconded a motion to authorize the Board President's signature on the attached letter to the Stark County Land Reutilization Corporation (Land Bank) Side Lot Program Coordinator. **3-0 yes**

ATTACHMENT 10/22/13 F

Walters moved and Hawke seconded a motion to adopt and authorize the placement of the Board President's signature upon the attached Disbursement Agreement with the Stark Development Board Finance Corporation. **3-0 yes**

Fire Department

ATTACHMENT 10/22/13 G

Walters moved and Pizzino seconded a motion to accept the attached resignation from part-time firefighter Ben Magee, effective October 17, 2013. **3-0 yes**

ATTACHMENT 10/22/13 H

Walters moved and Hawke seconded a motion to approve the appropriation transfer request from account code 210.210.5652, Inv. Equipment, to account code 210.210.5480, Telephone, in the amount of \$7,500.00. **3-0 yes**

Legal Department

RESOLUTION 13-073, ATTACHED

JOINT ECONOMIC DEVELOPMENT DISTRICT BOARD OF DIRECTORS

Walters moved and Hawke seconded a motion pursuant to attached ORC Section 715.78 and attached Section 9 of the Jackson/Canton Joint Economic Development District Contract, we hereby appoint John E. Pizzino, Vice President, Board of Trustees of Jackson Township, Stark County, Ohio, as the Township member of the Jackson/Canton Joint Economic Development District Board of Directors (JEDD Board of Directors) for a four year term from 10/22/13 to 10/22/17 and Donald M. Ball, Dean of Engineering Technology and Information Technology Division, Stark State College, as the member of the JEDD Board of Directors representing the persons working within the District for a four year term from 10/22/13 to 10/22/17. **3-0 yes**

Public Works Department

Highway Division

ATTACHMENT 10/22/13 I

Walters moved and Hawke seconded a motion to adopt and ratify attached Addendum #1 for the 2013 Red Fox Storm Sewer Project. **3-0 yes**

At 5:15 p.m., Boger opened the bids received for the Red Fox Storm Sewer Project.

Spano Brothers	\$37,972.00
Lockhart Concrete	\$43,552.00
J. S. Bova	\$38,478.00
Wenger Excavating	\$29,518.00
Ray Bertolini	\$29,764.00
Dirt Dawg Excavating	\$46,760.00

Boger will review the bids and return with a recommendation at the next meeting.

ATTACHMENT 10/22/13 J

Walters moved and Hawke seconded a motion to extend the time of completion for the 2013 Striping Project until November 18, 2013. **3-0 yes**

ATTACHMENT 10/22/13 K

Walters moved and Hawke seconded a motion to approve Budget Module No. 2013-30-B for New Equipment in the amount of \$3,000.00. **3-0 yes**

ATTACHMENT 10/22/13 L

Walters moved and Hawke seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary, to account code 204.310.5526, Fuel, in the amount of \$27,500.00. **3-0 yes**

Park Division

ATTACHMENT 10/22/13M

Walters moved and Hawke seconded a motion to approve the appropriation transfer request from account code 214.510.5387, Discretionary, to account code 214.510.5520, Turf, in the amount of \$2,500.00. **3-0 yes**

Walters moved and Hawke seconded a motion to accept sponsorship donations to the 2014 Community Celebration:

1. \$100.00 from Southway Fence Company
2. \$100.00 from Great 2 Inflate LLC
3. \$100.00 from Don Smith Auto Parts, Inc.
4. \$100.00 from M-E Companies, Inc.
5. \$500.00 from DeHoff Development Company.

3-0 yes

Hawke thanked the Jackson Girls Softball League for the updates they are making to the backstops at the fields in North and South Parks. He said four and five have been completed in South Park and they look very good.

Zoning & Planning Department

Pizzino moved and Hawke seconded a motion to set a public hearing for Zoning Amendment 605-13 on November 12, 2013 at 5:30 p.m. Request to re-zone property from R-R Rural Residential to R-2 Two-Family Residential District, 1.49 acres on Lorraine NW. **3-0 yes**

ATTACHMENT 10/22/13 N

Walters moved and Hawke seconded a motion that the Jackson Township Board of Trustees, Stark County, Ohio, hereby makes report and certifies that on the 25th day of June, 2013 it was informed in writing that noxious weeds were growing on lands of Bertha Huthmacher in Jackson Township and were about to spread and mature seeds; said lands being described as follows: Lot #9, Chippewa Avenue NW, Portage Park Estates 1, Parcel No. 16-04137, S.W. Qtr. Section 11, Jackson Township, and thereupon said Jackson Township Trustees adopted and served a resolution requiring that said noxious weeds be cut or destroyed.

The following is a statement of the charges for

Administrative Fee	\$150.00
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You are hereby requested to cause such amount, when allowed, to be entered upon the tax duplicate and to be a lien upon the above-described real estate, from and after the date of the entry, and to be collected as other taxes and returned to the Township to be placed in the Township general fund. **3-0 yes**

ATTACHMENT 10/22/13 O

Walters moved and Hawke seconded a motion that the Jackson Township Board of Trustees, Stark County, Ohio, hereby makes report and certifies that on the 7th day of June, 2013 it was informed in writing that noxious weeds were growing on lands of Gordon & Jada Spears in Jackson Township and were about to spread and mature seeds; said lands being described as follows: 7811 Cricket Circle NW, Lot #61, Hillsdale #5, Parcel No. 16-08223, S.W. Qtr. Section 33, Jackson Township, and thereupon said Jackson Township Trustees adopted and served a resolution requiring that said noxious weeds be cut or destroyed.

The following is a statement of the charges for

Administrative Fee	\$150.00
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You are hereby requested to cause such amount, when allowed, to be entered upon the tax duplicate and to be a lien upon the above-described real estate, from and after the date of the entry, and to be collected as other taxes and returned to the Township to be placed in the Township general fund. **3-0 yes**

ATTACHMENT 10/22/13 P

Walters moved and Hawke seconded a motion that the Jackson Township Board of Trustees, Stark County, Ohio, hereby makes report and certifies that on the 8th day of May, 2013 it was informed in writing that noxious weeds were growing on lands of Terry & Sally Theis in Jackson Township and were about to spread and mature seeds; said lands being described as follows: Lot #268, Harlequin Circle N.W., Carrington 9, Parcel No. 16-28422, S.W. Qtr. Section 17, Jackson Township, and thereupon said Jackson Township Trustees adopted and served a resolution requiring that said noxious weeds be cut or destroyed.

The following is a statement of the charges for
Administrative Fee \$150.00

You are hereby requested to cause such amount, when allowed, to be entered upon the tax duplicate and to be a lien upon the above-described real estate, from and after the date of the entry, and to be collected as other taxes and returned to the Township to be placed in the Township general fund. **3-0 yes**

ATTACHMENT 10/22/13 Q

Walters moved and Hawke seconded a motion that the Jackson Township Board of Trustees, Stark County, Ohio, hereby makes report and certifies that on the 29th day of May, 2013 it was informed in writing that noxious weeds were growing on lands of Jeremiah D. Baker, et.al. in Jackson Township and were about to spread and mature seeds; said lands being described as follows: 5335 High Mill Avenue N.W., Parcel No. 16-01664, N.E. Qtr. Section 19, Jackson Township, and thereupon said Jackson Township Trustees adopted and served a resolution requiring that said noxious weeds be cut or destroyed.

The following is a statement of the charges for
Administrative Fee \$150.00

You are hereby requested to cause such amount, when allowed, to be entered upon the tax duplicate and to be a lien upon the above-described real estate, from and after the date of the entry, and to be collected as other taxes and returned to the Township to be placed in the Township general fund. **3-0 yes**

ATTACHMENT 10/22/13 R

Walters moved and Hawke seconded a motion that the Jackson Township Board of Trustees, Stark County, Ohio, hereby makes report and certifies that on the 28th day of May, 2013 it was informed in writing that noxious weeds were growing on lands of Jacqueline Schultheis Trustee, Stephanie Schultheis Trust in Jackson Township and were about to spread and mature seeds; said lands being described as follows: 4930 Hills and Dales Road N.W., Parcel No. 17-00124, N.W. Qtr. Section 36, Jackson Township, and thereupon said Jackson Township Trustees adopted and served a resolution requiring that said noxious weeds be cut or destroyed.

The following is a statement of the charges for
Administrative Fee \$150.00

You are hereby requested to cause such amount, when allowed, to be entered upon the tax duplicate and to be a lien upon the above-described real estate, from and after the date of the entry, and to be collected as other taxes and returned to the Township to be placed in the Township general fund. **3-0 yes**

ATTACHMENT 10/22/13 S

Walters moved and Hawke seconded a motion that the Jackson Township Board of Trustees, Stark County, Ohio, hereby makes report and certifies that on the 19th day of June, 2013 it was informed in writing that noxious weeds were growing on lands of Christ Poa in Jackson Township and were about to spread and mature seeds; said lands being described as follows: 6261 Redford Road N.W., Lot #72, Pine Creek Allotment 3, Parcel No. 16-21394, S.E. Qtr. Section 3, Jackson Township, and thereupon said Jackson Township Trustees adopted and served a resolution requiring that said noxious weeds be cut or destroyed.

The following is a statement of the charges for
Administrative Fee \$150.00

You are hereby requested to cause such amount, when allowed, to be entered upon the tax duplicate and to be a lien upon the above-described real estate, from and after the date of the entry, and to be collected as other taxes and returned to the Township to be placed in the Township general fund. **3-0 yes**

ATTACHMENT 10/22/13 T

Walters moved and Hawke seconded a motion that the Jackson Township Board of Trustees, Stark County, Ohio, hereby makes report and certifies that on the 25th day of May, 2013 it was informed in writing that noxious weeds were growing on lands of Bank of New York Mellon in Jackson Township and were about to spread and mature seeds; said lands being described as follows: 7951 Tarpon Street N.W., Lot #2, Pleasant Meadows, Parcel No. 16-12743, N.W. Qtr. Section 33, Jackson Township, and thereupon said Jackson Township Trustees adopted and served a resolution requiring that said noxious weeds be cut or destroyed.

The following is a statement of the charges for
Administrative Fee \$150.00

You are hereby requested to cause such amount, when allowed, to be entered upon the tax duplicate and to be a lien upon the above-described real estate, from and after the date of the entry, and to be collected as other taxes and returned to the Township to be placed in the Township general fund. **3-0 yes**

ATTACHMENT 10/22/13 U

Walters moved and Hawke seconded a motion that the Jackson Township Board of Trustees, Stark County, Ohio, hereby makes report and certifies that on the 30th day of April, 2013 it was informed in writing that noxious weeds were growing on lands of Richard Rose in Jackson Township and were about to spread and mature seeds; said lands being described as follows: 5404 Vermouth Street N.W., Lot #20, Brandywine Allotment #2, Parcel No. 16-09036, N.W.

Qtr. Section 33, Jackson Township, and thereupon said Jackson Township Trustees adopted and served a resolution requiring that said noxious weeds be cut or destroyed.

The following is a statement of the charges for

Administrative Fee	\$150.00
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You are hereby requested to cause such amount, when allowed, to be entered upon the tax duplicate and to be a lien upon the above-described real estate, from and after the date of the entry, and to be collected as other taxes and returned to the Township to be placed in the Township general fund. **3-0 yes**

Fiscal Office

ATTACHMENT 10/22/13 V

Walters moved and Hawke seconded a motion to pay the bills in the amount of \$690,449.55.

3-0 yes

ATTACHMENT 10/22/13 W

Walters moved and Hawke seconded a motion to approve the minutes of the October 9, 2013 Board of Trustees' meeting. **3-0 yes**

Routine Business

Announcements

- Next regular Board of Trustees meeting, November 12, 2013, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- LOGIC, November 7, 2013, 1:00 p.m., Jackson Safety Center, Chiefs' Conference Room.
- CIC, November 18, 2013, 8:00 a.m., Township Hall.
- Board of Zoning Appeals, November 14, 2013, 5:30 p.m., Township Hall.
- Citizens Advisory Committee:
 - Community Celebration, November 13, 2013, 5:30 p.m., Township Hall.
 - Park, November 13, 2013, 5:30 p.m., Township Hall.
 - Highway/Traffic, November 13, 2013 6:30 p.m., Township Hall.
- Friends of the Jackson Parks, November 13, 2013, 7:00 p.m., Township Hall.

- Jackson Township Recycling Station Board, October 23, 2013, 11:00 a.m., Buehler’s Community Room.
- Halloween Trick or Treat, Sunday, October 27, 2013, from 3:00 – 5:00 p.m.
- Prescription Drug Take-Back Day, Saturday, October 26, 2013, 10:00 a.m. – 2:00 p.m., Jackson Safety Center.
- Applications are being accepted until November 8, 2013 for appointments to the Board of Zoning Appeals and Zoning Commission.

Old Business – None

New Business – None

Public Speaks – Open Forum

No one came forward

Walters moved and Hawke seconded a motion to adjourn.

3-0 yes

James Walters

Randy Gonzalez