

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

OCTOBER 14, 2014

Hawke called the meeting to order at 4:03 p.m. at the Jackson Township Hall with Trustees Hawke and Pizzino, Fiscal Officer, Lyon, Vaccaro, Brink, Bissler and Hogue present. Trustee Walters arrived later.

Hawke moved and Pizzino seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation) – Interview part-time police officer applicants. **2-0 yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session to consider confidential information related to economic development assistance as described in Ohio Revised Code 121.22(G)(8)(1) and (2). **2-0 yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session for Public Works Department, Park Division, Personnel (Appointment/Employment/Compensation) – Interview leased park worker applicant. **2-0 yes**

Upon return from Executive Session at 5:40 p.m., Hawke called the General Session to order with all department heads and Dave Ruwadi present. Trustee Walters was also present. Hawke requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

Public Speaks – None

ATTACHMENT 10/14/14 A

Poindexter told the Board that Amendment 542-04 was originally approved on September 27, 2004 and that there were a few revisions in April 2005 but those revisions referred to the street arrangement. She pointed out this isn't really an amendment to the approved plan. She said the owner, Omega Investments Properties from Sarasota, Florida, has recently purchased sections A and B. She said the owners wanted the Trustees to be aware of the change in ownership and they are going to build sections A and B in one phase and section C would remain under the ownership of Mr. Vail. She said the property consists of about 70 acres and is on the north and south side of Everhard and east of Brunnerdale. She said Mr. Ashman is in attendance to answer any questions the Board may have.

Hawke asked if anyone wanted to speak in favor of the amendment.

Mr. Bryan Ashman, 1359 Market Ave. N., a partner at Cooper and Associates which is the engineer for the developer, Omega Investments spoke in favor. He pointed out that they are not

trying to do anything that hasn't been proposed. He reviewed the locations of the sections and what is already in the area.

Hawke asked if anyone else wanted to speak in favor of the amendment. No one came forward and he closed that portion of the hearing.

Hawke asked if anyone wanted to speak against the amendment. No one came forward and he closed that portion of the hearing.

Hawke moved and Pizzino seconded a motion to approve the request to build portions A and B of the R-3 PUD, as approved by the Board of Trustees on 4/25/05, in one phase, and to permit portion C of the approved R-3 PUD to remain as part of the R-3 PUD, to be constructed in a later phase of the development. **3-0 yes**

Administration Department

ATTACHMENT 10/14/14 B

Hawke moved and Walters seconded a motion to approve the attached Waiver and Fact-Finding Extension with the FOP, Ohio Labor Council, Inc., and to authorize the Township's representative from Clemans and Nelson to sign the waiver. **3-0 yes**

Fire Department

RESOLUTION 14-077, ATTACHED

FIRE DEPARTMENT CAPTAIN CONDITIONAL APPOINTMENT

Hawke moved and Walters seconded a motion that pursuant to Step 6 of the Notice of Examination, ORC Section 505.38, and the Township's Personnel Hiring Policy, we hereby appoint Gary M. Harrison to the position of Full Time Fire Department Captain, conditioned on successfully passing an evaluation by a certified psychologist as to the psychological condition of the individual as it relates to performance of the duties of the Captain's position. **3-0 yes**

ATTACHMENT 10/14/14 C

Hawke moved and Pizzino seconded a motion to accept the attached resignation from part-time firefighter/EMT, John Kleinbeck, effective October 19, 2014. **3-0 yes**

ATTACHMENT 10/14/14 D

Hawke moved and Pizzino seconded a motion to approve Budget Module 210-14-16 for Fire Reserve Capital (Ambulance Replacement) in the amount of \$224,000.00. **3-0 yes**

Police Department

ATTACHMENT 10/14/14 E

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 209.255.5112, Part-time Wages – Patrol, to account code 209.258.5112, Part-time Wages, D/B, in the amount of \$7,000.00 and from account code 209.250.5387, Discretionary, to account code 209.250.5805, State Fees, in the amount of \$900.00. **3-0 yes**

RESOLUTION 14-078, ATTACHED

POLICE DEPARTMENT PART TIME POLICE OFFICER CONDITIONAL APPOINTMENT

Hawke moved and Walters seconded a motion pursuant to ORC Section 505.49 and 509.01, we hereby appoint Jenny A. Barnett as a Part Time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, conditioned upon providing proof of Ohio Peace Officer Training Academy certification, successful completion of the background check, negative drug screen and any other testing requirements. **3-0 yes**

RESOLUTION 14-079, ATTACHED

POLICE DEPARTMENT PART TIME POLICE OFFICER CONDITIONAL APPOINTMENT

Hawke moved and Pizzino seconded a motion pursuant to ORC Section 505.49 and 509.01, we hereby appoint Lucas S. Shanklin as a Part Time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, conditioned upon providing proof of Ohio Peace Officer Training Academy certification, successful completion of the background check, negative drug screen and any other testing requirements. **3-0 yes**

Public Works Department

Highway Division

ATTACHMENT 10/14/14 F

Hawke moved and Walters seconded a motion to approve Budget Module 2014-24-A for Frank Ave. Improvement Phase II in the amount of \$31,000.00. **3-0 yes**

ATTACHMENT 10/14/14 G

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 327.310.5387, Discretionary, to account code 327.325.5713, Frank Ave. Construction, in the amount of \$21,205.00. **3-0 yes**

ATTACHMENT 10/14/14 H

Hawke moved and Walters seconded a motion to approve Budget Module 2014-28-A for Resurfacing in the amount of \$20,000.00. **3-0 yes**

ATTACHMENT 10/14/14 I

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 205.310.5387, Discretionary, to account code 205.310.5606, Resurfacing, in the amount of \$20,000.00. **3-0 yes**

ATTACHMENT 10/14/14 J

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary, to account code 204.310.5552, Road Materials, in the amount of \$10,450.00. **3-0 yes**

Central Maintenance Division

ATTACHMENT 10/14/14 K

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 101.115.5220, Hospitalization, to account code 101.115.5480, Telephone, in the amount of \$1,400.00, from account code 101.115.5220, Hospitalization, to account code 101.115.5652, Capital Equipment, in the amount of \$669.85, from account code 101.115.5220, Hospitalization, to account code 101.115.5195, Snow Control, in the amount of \$451.79, from account code 101.115.5387, Discretionary, to account code 101.115.5523, Facility Maintenance Supplies, in the amount of \$2,000.00, and from account code 101.115.5220, Hospitalization, to account code 101.115.5522, Facility Maintenance Parts, in the amount of \$3,000.00. **3-0 yes**

Park Division

Hawke moved and Walters seconded a motion to accept a \$750.00 donation to the Jackson Parks from Friends of Stark Parks representing a grant from Williams Mahoney Philanthropic Fund. **3-0 yes**

Hawke moved and Walters seconded a motion to accept a \$100.00 park tree donation from Joe and Joyce Schutt for a memorial stone in memory of their son. **3-0 yes**

ATTACHMENT 10/14/14 L

Dave Ruwadi explained that the Park Department had a seventeen year old mower and a 20 year old piece of equipment that could be traded in on a new Jacobson mower.

Hawke moved and Walters seconded a motion to approve moving forward on the purchase of a new Jacobson HR9016T Wide Area Mower for the Park Department at a cost of \$79,303.20. **3-0 yes**

ATTACHMENT 10/14/14 M

Hawke moved and Pizzino seconded a motion to authorize Ronald E. Hardin as a leased park maintenance worker, through a temporary service, subject to a negative drug screen, at the rate of \$8.00 per hour, effective October 16, 2014, in accordance with the attached memorandum from David Ruwadi. **3-0 yes**

Zoning & Planning Department

ATTACHMENT 10/14/14 N

Hawke moved and Pizzino seconded a motion to adopt the attached amendments to the Zoning Certificate Fee Schedule effective October 15, 2014.

Hawke yes
Pizzino yes
Walters no

ATTACHMENT 10/14/14 O

Hawke moved and Walters seconded a motion to adopt and authorize the Board members' signatures on the Report to County Auditor for mowing of noxious weeds at 4166 Glacier Avenue NW, Lot #54, Marlen Estates #2, Parcel No. 16-07796 for a total amount of \$550.00.

3-0 yes

ATTACHMENT 10/14/14 P

Hawke moved and Walters seconded a motion to adopt and authorize the Board members' signatures on the Report to County Auditor for mowing of noxious weeds at 7800 Heatherview Street NW, Lots 34 & 35, Heatherwood Knolls #1, Parcel No. 16-18655 for a total amount of \$550.00.

3-0 yes

Fiscal Office

ATTACHMENT 10/14/14 Q

Hawke moved and Walters seconded a motion to pay the bills in the amount of \$1,823,069.38.

3-0 yes

ATTACHMENT 10/14/14 R

Hawke moved and Walters seconded a motion to approve the minutes of the September 23, 2014 Board of Trustees' meeting.

3-0 yes

ATTACHMENT 10/14/14 S

Hawke moved and Walters seconded a motion to approve the September 2014 Financial Reports.

3-0 yes

ATTACHMENT 10/14/14 T

Hawke moved and Pizzino seconded a motion to accept the Amounts and Rates as determined by the Budget Commission and authorize the necessary tax levies and certify them to the County Auditor.

3-0 yes

Gonzalez explained that we have been working on a month to month basis with the investment company and that he worked out an agreement with them for a three year contract that would reduce the fees. He pointed out that we are not locked in for three years, there is a provision that we can step out at any time.

**RESOLUTION 14-080, ATTACHED
INVESTMENT ADVISORY AGREEMENT**

Hawke moved and Pizzino seconded a motion to adopt and authorize the placement of the Fiscal Officer and our signatures upon the attached Investment Advisory Services Agreement. **3-0 yes**

Walters asked that the other Board members consider authorizing another independent audit of the township's investments. Discussion was held regarding the previous audit and what a more detailed audit would entail. Walters said he'll look into what a detailed audit would encompass and get back to the Board with that information. Walters pointed out that he does not think there

is a problem in the Fiscal Office or with the accounts, just that additional checks are a good thing.

Pizzino said that what the outside auditor did last time was take our bank statements and just verified them. He pointed out that we have the statements and the Fiscal Officer looks at it and the State Auditors look at it every two years. He said we have more than enough checks and balances in place. He said we did the previous outside audit and found we could have done it ourselves.

Hawke said he would have to see what would be done differently than in the last one. He said he didn't know what would be gained. He pointed out that the accounts are managed by an investment advisor and the dollars are held separately at a custodial bank, which is Huntingdon Bank. He said it's done that way so we don't end up in a Madoff situation and the company he works for does it the same way.

Pizzino said the first audit was done for the Board's peace of mind to make sure, never having gone through it. He said that once it was done and what the Trustees found is that what the outside auditors did was basically what the Fiscal Officer does and what the State does.

Routine Business

Announcements

- Next regular Board of Trustees meeting, October 28, 2014, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- LOGIC, November 6, 2014, 9:00 a.m., Safety Center, Chiefs' Conference Room.
- Zoning Commission, October 15, 2014, 5:00 p.m., Township Hall.
- Board of Zoning Appeals, November 13, 2014, 5:30 p.m., Township Hall.
- Citizens Advisory Committees:
 - Park, November 12, 2014, 6:30 p.m., Township Hall.
 - Highway/Traffic, November 19, 2014, 6:30 p.m., Township Hall.
 - Community Celebration, January 14, 2015, 5:30 p.m., Township Hall.
- Friends of the Park, November 12, 2014, 7:00 p.m., Township Hall.
- Jackson Township Recycling Station Board, October 22, 2014, 11:00 a.m., Buehler's Community Room.

- Bicentennial Committee, November 11, 2014, 6:30 p.m., Jackson Old School House on Fulton Road.
- Unity in our Community Pancake Breakfast & Health Fair, Saturday, October 18, 2014, 8:00 a.m. – 12:00 noon, Jackson High School Commons.
- Jackson Haunted Hayride, Saturday, October 18, 2014, 7:00 – 10:00 p.m., Jackson South Park.
- Jackson Township Halloween Trick or Treat, Sunday, October 26, 2014, 3:00 – 5:00 p.m.
- Jackson Township Facebook Page, Jackson Township Board of Trustees, Stark County, Ohio.

Old Business –None

New Business – None

Public Speaks – Open Forum

Gonzalez asked the students in the audience about the Police Department program at the High School called ‘In Plain Sight’. He asked if any of their parents attended and talked to the students about it. He said it was a program for parents on what to look for in a teenager’s room regarding alcohol, drugs, texting, sexting, etc.

Pizzino moved and Hawke seconded a motion to adjourn.

3-0 yes

Todd Hawke

Randy Gonzalez