

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

NOVEMBER 8, 2010

Pizzino called the meeting to order at 3:30 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Lyon and Fitzgerald present.

Pizzino moved and Burger seconded a motion to go into Executive Session for Fire Department Personnel (Appointment/Employment/Compensation), prepare for negotiations with public employees concerning their compensation or other terms and conditions of their employment.

3-0 yes

Pizzino moved and Burger seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation/Grievance).

3-0 yes

Pizzino moved and Burger seconded a motion to go into Executive Session for Zoning Personnel (Appointment/Compensation).

3-0 yes

Upon return from Executive Session, Pizzino opened the Department Budget Reviews for 2011 at 5:14 p.m.

Departmental Budget Reviews

Fiscal Office

Pizzino moved and Walters seconded a motion to approve Budget Module 11-01 for current level of operations – General Fund in the amount of \$1,299,104.00.

3-0 yes

Pizzino moved and Walters seconded a motion to approve Budget Module 11-02 for current level of operations – Self-funded Liability Insurance Fund in the amount of \$600,000.00.

3-0 yes

Pizzino moved and Walters seconded a motion to approve Budget Module 11-03 for current level of operations – Sam's Club T.I.F. Fund in the amount of \$186,000.00.

3-0 yes

Pizzino moved and Walters seconded a motion to approve Budget Module 11-04 for current level of operations – Light Assessment Fund in the amount of \$135,000.00.

3-0 yes

Pizzino moved and Walters seconded a motion to approve Budget Module 11-05 for current level of operations – Self-funded Medical Insurance Fund in the amount of \$3,000,000.00.

3-0 yes

Pizzino moved and Walters seconded a motion to approve Budget Module 11-06 for Kronos software annual upgrades in the amount of \$5,000.00.

3-0 yes

Pizzino moved and Burger seconded a motion to approve Budget Module 11-07 for General Fund Retirement Fund in the amount of \$100,000.00. **3-0 yes**

Pizzino moved and Walters seconded a motion to approve Budget Module 11-08 for the Fiscal Office portion of the Township-wide network hardware upgrade for Cisco routers and switches in the amount of \$1,625.00. **3-0 yes**

Administration Department

Pizzino moved and Walters seconded a motion to approve Budget Module 11-1 for Current Level – Administration Department Operations in the amount of \$667,207.00. **3-0 yes**

Pizzino moved and Burger seconded a motion to approve Budget Module 11-2 for Network Hardware Upgrade in the amount of \$3,250.00. **3-0 yes**

Pizzino moved and Walters seconded a motion to approve Budget Module 11-3 for Emergency Management Funding in the amount of \$20,000.00. **3-0 yes**

Pizzino moved and Burger seconded a motion to approve Budget Module 11-4 for Recycling Station Resurfacing Project in the amount of \$73,160.00. **3-0 yes**

Legal Department

Pizzino moved and Walters seconded a motion to approve Budget Module 1 for Current Services (Secretary @ 32 hours) in the amount of \$202,120.00. **3-0 yes**

Pizzino moved and Burger seconded a motion to approve Budget Module 2 for Network Hardware Upgrade in the amount of \$1,125.00. **3-0 yes**

Central Maintenance Department

Pizzino moved and Burger seconded a motion to approve Budget Module 11-1 for Current Service Level – Operations in the amount of \$618,565.00. **3-0 yes**

Pizzino moved and Burger seconded a motion to approve Budget Module 11-2 for CISCO Equipment Upgrade in the amount of \$2,750.00. **3-0 yes**

Pizzino moved and Walters seconded a motion to approve Budget Module 11-3 for DVR & Monitor (for receptionist desk) in the amount of \$3,348.00. **3-0 yes**

Zoning & Planning Department

Pizzino moved and Burger seconded a motion to approve Budget Module 1 for Zoning Operations in the amount of \$263,082.00. **3-0 yes**

Pizzino moved and Walters seconded a motion to approve Budget Module 2 for Network Hardware Upgrade in the amount of \$1,625.00. **3-0 yes**

Park Department

Pizzino moved and Walters seconded a motion to approve Budget Module 11-1 for Current Service Level – Operations in the amount of \$886,759.00. **3-0 yes**

Pizzino moved and Walters seconded a motion to approve Budget Module 11-2 for Current Service Level – Programming in the amount of \$62,361.00. **3-0 yes**

Pizzino moved and Walters seconded a motion to approve Budget Module 11-3 for Computer (replacement) in the amount of \$1,200.00. **3-0 yes**

Pizzino moved and Walters seconded a motion to approve Budget Module 11-4 for Pickleball Courts in the amount of \$32,000.00. **3-0 yes**

Pizzino moved and Walters seconded a motion to approve Budget Module 11-5 for Multi-Purpose Track (resurface) in the amount of \$20,000.00. **3-0 yes**

Pizzino moved and Walters seconded a motion to approve Budget Module 11-6 for Equipment Upgrade (CISCO) in the amount of \$6,250.00. **3-0 yes**

Pizzino moved and Walters seconded a motion to approve Budget Module 11-7 for Community Celebration in the amount of \$50,000.00. **3-0 yes**

Pizzino moved and Walters seconded a motion to approve Budget Module 11-8 for Arts in the Park in the amount of \$1,200.00. **3-0 yes**

Pizzino moved and Walters seconded a motion to table Budget Module 11-9 for Wing Mower (replacement) in the amount of \$55,000.00. **3-0 yes**

Highway Department

Pizzino moved and Burger seconded a motion to approve Budget Module 2011-01 for Current Level Fund 202 in the amount of \$76,000.00. **3-0 yes**

Pizzino moved and Burger seconded a motion to approve Budget Module 2011-02 for Current Level Fund 203 in the amount of \$367,500.00. **3-0 yes**

Pizzino moved and Burger seconded a motion to approve Budget Module 2011-03 for Current Level Fund 204 in the amount of \$2,381,445.00. **3-0 yes**

Pizzino moved and Walters seconded a motion to approve Budget Module 2011-04 for Re-striping Fund 204 in the amount of \$50,000.00. **3-0 yes**

Pizzino moved and Walters seconded a motion to approve Budget Module 2011-05 for Stark County Combined General Health District (NPDES #3) Fund 204 in the amount of \$10,872.00. **3-0 yes**

Pizzino moved and Walters seconded a motion to approve Budget Module 2011-06 for Stark Soil & Water (NPDES #4 & #5) Fund 204 in the amount of \$5,000.00. **3-0 yes**

Pizzino moved and Burger seconded a motion to approve Budget Module 2011-07 for Stark County RPC fund 204 in the amount of \$32,646.00. **3-0 yes**

Pizzino moved and Burger seconded a motion to approve Budget Module 2011-08 for Road Salt Fund 204 in the amount of \$479,800.00. **3-0 yes**

Pizzino moved and Burger seconded a motion to approve Budget Module 2011-09 for Curbing Replacement Fund 204 in the amount of \$200,000.00. **3-0 yes**

Pizzino moved and Burger seconded a motion to approve Budget Module 2011-28 for Network Hardware Upgrade Fund 204 in the amount of \$2,125.00. **3-0 yes**

Pizzino moved and Burger seconded a motion to approve Budget Module 2011-10 for Current Level Fund 205 in the amount of \$126,131.00. **3-0 yes**

Pizzino moved and Burger seconded a motion to approve Budget Module 2011-11 for New Equipment Fund 205 in the amount of \$110,000.00. **3-0 yes**

Pizzino moved and Walters seconded a motion to approve Budget Module 2011-12 for New Equipment Fund 205 in the amount of \$110,000.00. **3-0 yes**

Pizzino moved and Walters seconded a motion to approve Budget Module 2011-13 for Salt Distribution Controls Fund 205 in the amount of \$80,000.00. **3-0 yes**

Pizzino moved and Walters seconded a motion to approve Budget Module 2011-14 for Current Level Fund 211 in the amount of \$1,060,794.00. **3-0 yes**

Pizzino moved and Burger seconded a motion to approve Budget Module 2011-15 for Engineering Fund 211 in the amount of \$30,000.00. **3-0 yes**

Pizzino moved and Burger seconded a motion to approve Budget Module 2011-16 for Arlington Storm Sewer Fund 211 in the amount of \$150,000.00. **3-0 yes**

Pizzino moved and Burger seconded a motion to approve Budget Module 2011-17 for Resurfacing Fund 211 in the amount of \$800,000.00. **3-0 yes**

Pizzino moved and Walters seconded a motion to approve Budget Module 2011-18 for Manhole Adjusting Rings Fund 211 in the amount of \$7,000.00. **3-0 yes**

Pizzino moved and Walters seconded a motion to approve Budget Module 2011-19 for Current Level (Accumulated Benefits Fund) Fund 294 in the amount of \$289,255.00. **3-0 yes**

Pizzino moved and Burger seconded a motion to approve Budget Module 2011-20 for Current Level (Capital Projects) Fund 327 in the amount of \$1,925,500.00. **3-0 yes**

Pizzino moved and Walters seconded a motion to approve Budget Module 2011-21 for Fulton Widening From Brunnerdale to Foxboro Fund 327 in the amount of \$312,500.00. **3-0 yes**

Pizzino moved and Walters seconded a motion to approve Budget Module 2011-22 for Strausser/Lutz Intersection Improvement Fund 327 in the amount of \$17,000.00. **3-0 yes**

Pizzino moved and Walters seconded a motion to approve Budget Module 2011-23 for Portage West I Fund 327 in the amount of \$15,000.00. **3-0 yes**

Pizzino moved and Walters seconded a motion to approve Budget Module 2011-24 for Frank Ave. Improvement – Mega to Shuffel Fund 327 in the amount of \$80,000.00. **3-0 yes**

Pizzino moved and Walters seconded a motion to approve Budget Module 2011-25 for Frank Ave. Improvement Phase I Right-of-Way Purchase Fund 327 in the amount of \$400,000.00. **3-0 yes**

Pizzino moved and Walters seconded a motion to approve Budget Module 2011-26 for Frank Ave. Improvement Phase II Right-of-Way Purchase Fund 327 in the amount of \$150,000.00. **3-0 yes**

Pizzino moved and Walters seconded a motion to approve Budget Module 2011-27 for Frank Ave. Improvement Phase I Construction Fund 327 in the amount of \$300,000.00. **3-0 yes**

At 6:08 p.m., Pizzino called the General Session to order with all department heads present. He requested that all cell phones and pagers be turned off at this time.

The Pledge of Allegiance was recited.

Public Speaks – None

Administration Department

ATTACHMENT 11/08/10 A

Walters moved and Burger seconded a motion to approve the attached Renewal Offer E for the 2011 Health Plan from Aultra Administrative Group. **3-0 yes**

ATTACHMENT 11/08/10 B

Pizzino moved and Burger seconded a motion to approve Budget Module 10-7 for Telephone System Overhead Paging in the amount of \$1,808.35. **3-0 yes**

ATTACHMENT 11/08/10 C

Walters moved and Burger seconded a motion to appoint the attached listed individuals to serve as members of the 2011 Community Celebration Advisory Committee. **3-0 yes**

Ms. Lyon explained that the Budget Module approved for 2011 for the Recycling Center project is a firm price from the contractor. She said the contractor is willing to hold the price if he were given an extension of time and the contract was signed this year even though the money won't be paid out until next year. She said they need to either accept or reject the bid by the 27th of November. She requested authorization to proceed with the contract for the project. Walters suggested it be put on the agenda for the next meeting.

Highway Department

ATTACHMENT 11/08/10 D

Walters moved and Burger seconded a motion to adopt and authorize the placement of our signatures upon the attached Lafayette/High Mill Change Order #1 for the Lafayette/High Mill Intersection Improvement Project in the amount of \$15,877.66. **3-0 yes**

ATTACHMENT 11/08/10 E

Pizzino moved and Burger seconded a motion to approve Budget Module 11/08/10 E for Arlington Storm Sewer in the amount of \$2,000.00. **3-0 yes**

Legal Department

**RESOLUTION 10-085, ATTACHED
SECOND AMENDMENT TO THE SOUTH PARK LEASE**

Walters moved and Burger seconded a motion to adopt the attached Second Amendment to the South Park Lease agreement with the Board of Education of Jackson Local School District and we further authorize the placement of our signatures thereon. **3-0 yes**

Park Department

ATTACHMENT 11/08/10 F

Walters moved and Burger seconded a motion to approve appropriation transfer request from account code 214.510.5299, Discretionary – Personal Services, to account code 214.510.5220, Hospitalization, in the amount of \$11,054.00. **3-0 yes**

Pizzino moved and Burger seconded a motion to accept the donation of a Pin Oak Tree from Bob & Bey Hess in memory of their son Robert M. Hess III. **3-0 yes**

Walters moved and Burger seconded a motion to accept the following sponsorship donations to the 2011 Community Celebration:

1. \$250.00 from Staley Technologies.
2. \$100.00 from Burnham & Flower Agency of Ohio
3. \$100.00 from YMCA of Central Stark County

4. \$100.00 from Southway Fence Company

3-0 yes

Police Department

ATTACHMENT 11/08/10 G

Walters moved and Burger seconded a motion to adopt and authorize the placement of our signatures upon the attached Dispatching Services Contract with the Board of Trustees of Local Organized Governments in Cooperation.

3-0 yes

Fiscal Office

ATTACHMENT 11/08/10 H

Pizzino moved and Burger seconded a motion to pay the bills in the amount of \$803,992.48.

3-0 yes

ATTACHMENT 11/08/10 I

Pizzino moved and Burger seconded a motion to approve the minutes of the October 25, 2010 Board of Trustees meeting.

3-0 yes

ATTACHMENT 11/08/10 J

Pizzino moved and Burger seconded a motion to approve the financial reports for October 2010.

3-0 yes

ATTACHMENT 11/08/10 K

Walters moved and Burger seconded a motion to approve fund transfers from Fund 101, General Fund, to Fund 214, Park Fund, in the amount of \$179,136.90 and from Fund 101, General Fund, to Fund 213, Zoning Fund, in the amount of \$40,904.00.

3-0 yes

Gonzalez pointed out that the Zoning Fund is coming up, that it's doing better than last year.

Routine Business

Announcements

- Next regular Board of Trustees meeting, November 22, 2010, 4:00 p.m. Executive Session and/or Work Session, 5:00 p.m., General Session, Township Hall.
- CIC, November 15, 2010, 5:00 p.m., Township Hall.
- LOGIC meeting, December 2, 2010, 9:00 a.m., Safety Center, Chiefs' Conference Room.
- Board of Zoning Appeals, November 18, 2010, 6:30 p.m., Township Hall.
- Citizens Advisory Committees:

- Park, November 9, 2010, 6:30 p.m., Township Hall.
- Highway/Traffic, November 17, 2010, 6:30 p.m., Township Hall.
- Santa’s Mailbox, Administration Building Entrance; drop off letters from December 1 to December 15.
- Holiday in the Park, Saturday, December 11, 2010, 5:00 – 7:00 p.m., North Park on Fulton Drive.

Old Business

Gonzalez told the Board that he read an article in the newspaper that the Sheriff’s Department was trying to get the \$2.75 million that was set aside for the Centralized Dispatch Center for their operations. He asked the Board if they would send a letter to the other Stark County townships requesting that the money stays in the fund for the Dispatch Center and that the other townships send a “letter to the County Commissioners saying what a great asset it would be to all of us.”

Burger said it was a good idea.

Walters said he would be in favor of it.

Walters moved and Burger seconded a motion to prepare and sign a letter to the Stark County townships requesting they send letters to the Stark County Commissioners urging them to keep the \$2.75 million set aside for the Centralized Dispatch Center and also to send a letter to the Stark County Commissioners from the Jackson Township Board of Trustees. **3-0 yes**

New Business – None

Public Speaks – Open Forum

Walters moved and Pizzino seconded a motion to adjourn. **3-0 yes**

John Pizzino

Randy Gonzalez