

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

NOVEMBER 28, 2017

Hawke called the meeting to order at 4:33 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Vaccaro, Boger, Hogue, Berczik and Crable present.

Departmental Budgets

Public Works – Highway Division

Hawke moved and Walters seconded a motion to approve Budget Module 2018-01 for Current Level in the amount of \$162,416.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 2018-02 for New Equipment in the amount of \$179,815.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 2018-03 for Current Level in the amount of \$418,889.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 2018-04 for Curbing Replacement in the amount of \$150,000.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 2018-05 for New Equipment in the amount of \$12,000.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 2018-06 for New Equipment in the amount of \$15,912.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 2018-07 for Current Level in the amount of \$3,583,790.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 2018-08 for Re-striping in the amount of \$55,000.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 2018-09 for Stark Soil & Water (NPDES #4 & #5) in the amount of \$5,000.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 2018-10 for New Fencing in the amount of \$8,875.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 2018-11 for Road Salt in the amount of \$438,960.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 2018-12 for Current Level in the amount of \$547,552.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 2018-13 for New Equipment in the amount of \$104,204.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 2018-14 for Current Level in the amount of \$285,231.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 2018-15 for Resurfacing in the amount of \$1,300,000.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 2018-16 for Manhole Adjusting Rings in the amount of \$10,000.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 2018-17 for Current Level (Accumulated Benefits Fund) in the amount of \$175,473.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 2018-18 for Current Level (Capital Projects) in the amount of \$107,112.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 2018-19 for University Joint Paving with Stark County Engineer in the amount of \$120,000.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 2018-20 for Whipple Resurfacing in the amount of \$24,000.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 2018-21 for Fulton Widening – Brunnerdale to Foxboro in the amount of \$1,000,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 2018-22 for Strip Avenue Extension in the amount of \$1,737,230.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 2018-23 for Shuffel / Freedom Traffic Signal in the amount of \$40,000.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 2018-24 for Perry / Jackson Intersection Improvement in the amount of \$25,000.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 2018-25 for Strip / Applegrove Intersection Right of Way in the amount of \$100,000.00. **3-0 yes**

Gonzalez said that with Tam O Shanter settled a half million dollars going into Fulton Road can be looked at as part of the TIFF for Tam O Shanter. He said then it wouldn't all come out of the Highway fund.

Fire Department

Hawke moved and Walters seconded a motion to approve Budget Module 210-18-01 for Fire Suppression, EMS, Training and Fire Prevention in the amount of \$10,508,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 210-18-02 for Traffic Lights Maintenance Contract in the amount of \$2,500.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 210-18-03 for HazMat Team Membership with Stark County in the amount of \$9,000.00 **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 210-18-04 for Stark County Technical Rescue Operations Team (TROT) Membership in the amount of \$15,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 210-18-05 for Fire Hose Replacement in the amount of \$15,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 210-18-06 for Safety Center Carpet Replacement in the amount of \$10,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 210-18-07 for 800 MHz Radio Equipment in the amount of \$40,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 210-18-08 for Safety Center Parking Lot Paving in the amount of \$30,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 210-18-09 for FEMA Grant Matching Funds in the amount of \$20,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 210-18-10 for Truck Compartment Mounting System (New Rescue Truck) in the amount of \$28,000.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 210-18-11 for Computer Replacement in the amount of \$11,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 210-18-12 for Station 5 Furniture Replacement in the amount of \$4,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 210-18-13 for Hydraulic Extrication Tools in the amount of \$45,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 210-18-14 for Fire Prevention Vehicle Replacement in the amount of \$30,000.00. **3-0 yes**

Gonzalez explained when the levy was put on the ballot he asked for a list of equipment that would be needed, the price of that equipment and the amount that would have to be moved to Capital each year to keep up with the equipment purchases on a five year plan. He said with this year's budget they will get to that point. He said they will reach all the equipment costs with what has been set aside and this has been done in a very fiscally sound manner.

Hawke moved and Walters seconded a motion to approve Budget Module 210-18-15 for Fire Engine Replacement in the amount of \$510,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 210-18-16 for Fire Levy Balance Fund (Transfer into 210 Fire Fund) in the amount of \$333,503.00. **3-0 yes**

Gonzalez explained that during the last year of the levy they will be drawing on that fund.

Hawke moved and Walters seconded a motion to approve Budget Module 210-18-17 for Fire Capital Fund (Transfer into 210 Fire Fund) in the amount of \$1,003,521.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 210-18-18 for Fire Accumulated Benefits Fund (293) (Transfer into 210 Fire Fund) in the amount of \$100,000.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 228-18-19 for EMS Operations in the amount of \$1,254,197.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 228-18-20 for Life Pack Equipment / Semi-Annual Service Contract in the amount of \$10,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 228-18-21 for EMS Cot Service Contract in the amount of \$8,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 228-18-22 for Computer Licensing in the amount of \$13,500.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 228-18-23 for Paramedic Ambulance Replacement in the amount of \$275,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 228-18-24 for Fire Capital Fund (Transfer into fund 328) in the amount of \$726,479.00. **3-0 yes**

Gonzalez complimented the Chief for using EMS dollars for EMS equipment and moving money into capital to be used for that equipment.

Gonzalez said they have done a great job with the budget module and the capital accounts. He said they are doing that Township wide and it works out really well.

Hawke moved and Pizzino seconded a motion to go into Executive Session for Fire Department – Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment. **3-0 yes**

Upon return from Executive Session at 5:48 p.m., Hawke called the General Session to order with all department heads present. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

Public Speaks – None

Police Department

Hawke administered the oath of office to Nicholas F. Marich.

RESOLUTION 17-140, ATTACHED

ACCEPTANCE OF FULL TIME POLICE PATROL OFFICER OATH OF OFFICE

Hawke moved and Walters seconded a motion that we hereby accept the attached oath of office for Nicholas F. Marich as Full-Time Patrol Officer and Police Constable for the Jackson Township Police District, Stark County, Ohio. **3-0 yes**

Administration Department

ATTACHMENT 11/28/17 A

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 101.110.5220, Hospitalization, to account code 101.111.5956, Transfer to #209-Police, in the amount of \$11,371.57 and from account code 101.110.5220, Hospitalization, to account code 101.111.5951, Transfer to #210-Fire, in the amount of \$11,371.58. **3-0 yes**

ATTACHMENT 11/28/17 B

Hawke moved and Walters seconded a motion to approve Certificates of Appreciation for the 2017 Citizens Advisory Committees (Highway/Traffic, Park, and Community Celebration) and to authorize the Trustees' and Fiscal Officer's signatures thereon. **3-0 yes**

RESOLUTION 17-141, ATTACHED

OHIO LIQUOR NOTICE OBJECTION – WITHDRAWAL

Hawke moved and Walters seconded a motion whereas, on May 23, 2017, the Jackson Township Board of Trustees voted to request a hearing on the renewal and/or stock transfer of Loby's Bar & Grille, LLC.

Whereas, subsequently the permit holder, to the satisfaction of the Jackson Township Board of Trustees, has complied with our request to modify its summer band noise levels.

Be it resolved that we hereby withdraw our objection and request for a hearing on the renewal and/or stock transfer of Loby's Bar & Grille, LLC. **3-0 yes**

Public Works Department

Highway Division

ATTACHMENT 11/28/17 C

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 204.310.5299, Discretionary/Personal Svc., to account code 204.310.5114, Temp. Service, in the amount of \$7,500.00. **3-0 yes**

Park Division

Hawke moved and Walters seconded a motion to accept the following sponsorship donations to the 2018 Community Celebration:

1. \$500.00 from Zashin & Rich
2. \$250.00 from Redmond's Parts & Supply **3-0 yes**

Hawke moved and Walters seconded a motion to accept a donation of \$1,250.00 from the E. A. Mahoney Family Foundation. **3-0 yes**

ATTACHMENT 11/28/17 D

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 214.510.5985, Transfer #440 – Reserve, to account code 214.510.5966, Transfer #316 – Capital, in the amount of \$150,000.00. **3-0 yes**

Fire Department

ATTACHMENT 11/28/17 E

Hawke moved and Walters seconded a motion to accept the attached resignation from part-time Firefighter/Paramedic, Cameron Martin, effective December 1, 2017. **3-0 yes**

ATTACHMENT 11/28/17 F

Hawke moved and Walters seconded a motion to accept the attached resignation from part-time Firefighter/Paramedic, Brian Frank, effective December 1, 2017. **3-0 yes**

Hawke moved and Pizzino seconded a motion to accept a donation of \$490.00 from Summertime Fitness. **3-0 yes**

ATTACHMENT 11/28/17 G

Hawke moved and Walters seconded a motion to approve Budget Module 210-17-17 for Fire Gear Extractors (BWC Grant) in the amount of \$16,800.00. **3-0 yes**

Zoning & Planning Department

Hawke moved and Walters seconded a motion to set a public hearing for Zoning Amendment 631-17 on December 12, 2017 at 5:30 p.m. The Jackson Township Trustees proposed misc. text amendments to the zoning resolution including, but not limited to, adding definitions, adding

regulations for mobile food vendors, parking requirements, microbrewery/wineries, and other misc. text amendments for clarification purposes. **3-0 yes**

Hawke moved and Pizzino seconded a motion to set a public hearing for Zoning Amendment 632-17 on December 12, 2017 at 5:35 p.m. Joni Poindexter, Zoning Inspector, agent for Jackson Township Trustees, property owner, 5735 Wales Ave. NW, Massillon, OH 44646 propose to rezone R-R Rural Residential District and B-3 Commercial Business District to B-2 Neighborhood Business District approximately 9.24 acres, parcel #1680281 located on the west side of Wales approximately 1,150 ft. south of the southwest corner of Strausser and Wales and R-R Rural Residential District to B-2 Neighborhood Business District approximately 21.40 acres, parcel #1680606 located approximately 825 ft. west of Wales and 525 ft. south of Strausser, Sect. 9 NE Jackson Twp. **3-0 yes**

**RESOLUTION 17-142, ATTACHED
STARK COUNTY DISTRICT LIBRARY TEMPORARY SIGN**

Hawke moved and Walters seconded a motion whereas, the Stark County District Library seeks to erect a temporary sign to announce their new location in Jackson Township's North Park.

Be it resolved that we hereby waive the fee and time limitations imposed by section 502.2 of the Jackson Township Zoning Resolution. **3-0 yes**

Fiscal Office

ATTACHMENT 11/28/17 H

Hawke moved and Walters seconded a motion to pay the bills in the amount of \$835,172.10. **3-0 yes**

ATTACHMENT 11/28/17 I

Hawke moved and Walters seconded a motion to approve the minutes for the November 14, 2017 Board of Trustees' meeting. **3-0 yes**

Routine Business

Announcements

- Next regular Board of Trustees' meeting, December 12, 2017, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- CIC, January 18, 2018, 8:00 a.m., Township Hall.
- LOGIC, December 7, 2017, 9:00 a.m., Safety Center Chiefs' Conference Room.
- Jackson Recycling Board, November 29, 2017, 11:00 a.m., Buehler's Community Room.

- Zoning Meetings:
 - Board of Zoning Appeals – none scheduled.
 - Zoning Commission – none scheduled.
- Santa’s Mailbox, December 1- 15, 2017, located at front entrance of Township Administrative Building.
- Holiday in the Park, Saturday, December 9, 2017, 5:00 p.m. to 7:00 p.m., Jackson North Park.

Old Business – None

New Business

RESOLUTION 17-143, ATTACHED

Hawke moved and Walters seconded a motion whereas, the Board of Trustees seeks to establish stipends for the Administrator/Law Director in recognition of additional areas of responsibility, and;

Be it resolved that, the Board of Trustees establishes three stipends as follows: Lead Counsel, Economic Development and CLOUT Representation;

Be it further resolved that, pursuant to ORC Sections 505.031, 505.032(G) and 504.15, the Administrator/Law Director shall receive a stipend of \$15,000.00 to be paid in the first full pay period in December of 2017.

Be it further resolved that, commencing in 2018, and every year thereafter, the Administrator/Law Director shall receive the following stipends:

1. \$5,000.00 to be paid in the first full pay period of March
2. \$5,000.00 to be paid in the first full pay period of June
3. \$5,000.00 to be paid in the first full pay period of November. **3-0 yes**

ATTACHMENT 11/28/17 J

Hawke moved and Walters seconded a motion to authorize the Administrator/Law Director to prepare a Letter of Intent detailing the Township’s financial incentive package to Global Imaging Systems, Inc. (d.b.a. ComDoc, Inc.), and authorize the issuance and placement of the signatures of the Board President, Fiscal Officer and Administrator/Law Director thereon. **3-0 yes**

Gonzalez pointed out that Jackson Township is one of the largest townships in the State and the Board is very fortunate to have someone capable of filling both positions. He said Mike Vaccaro is the Law Director, a lawyer who represents 41,000 people, and he’s the Township Administrator overseeing hundreds of employees. He said both jobs are huge and he also does a lot of work in Economic Development. He said it still saves the Township a lot of money instead of hiring two people.

Pizzino said the Fiscal Officer also has another duty. He said Gonzalez is in charge of economic development. He said when they go out to promote Jackson Township, Mr. Gonzalez takes the lead and one of the three Trustees are always with him.

Pizzino moved and Walters seconded a motion to appoint the Fiscal Officer, Randy Gonzalez, as the Director of Economic Development. **3-0 yes**

Public Speaks – Open Forum

A student asked a question. Both the question and answer were indecipherable.

Hawke moved and Walters seconded a motion to go into Executive Session for Economic Development under ORC Section 121.22 (G)(A)(8). **3-0 yes**

Upon return from Executive Session, Hawke moved and Walters seconded a motion to adjourn. **3-0 yes**

Todd Hawke

Randy Gonzalez