

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

NOVEMBER 27, 2007

Meeks called the meeting to order at 3:30 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Lyon, Fitzgerald, Neftzer and Heck present.

Meeks moved and Pizzino seconded a motion to go into Executive Session for Fire Department Personnel (Appointment/Employment/Compensation) – Interview part-time firefighter applicant.

3-0 yes

Meeks moved and Pizzino seconded a motion to go into Executive Session for Conference with attorneys for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

3-0 yes

Upon return from Executive Session, Meeks opened the 2008 Departmental Budget Reviews.

Police Department

Meeks moved and Pizzino seconded a motion to approve Budget Module 2008-01 for Operations in the amount of \$3,103,413.00.

3-0 yes

Meeks moved and Burger seconded a motion to approve Budget Module 2008-02 for Patrol Division in the amount of \$2,770,581.00.

3-0 yes

Meeks moved and Burger seconded a motion to approve Budget Module 2008-03 for Detective Bureau in the amount of \$616,763.00.

3-0 yes

Meeks moved and Burger seconded a motion to approve Budget Module 2008-04 for Juvenile Services in the amount of \$169,344.00.

3-0 yes

Meeks moved and Burger seconded a motion to approve Budget Module 2008-05 for Assistant Law Director in the amount of \$50,059.00.

3-0 yes

Meeks moved and Burger seconded a motion to approve Budget Module 2008-06 for Operations (Add On) in the amount of \$160,000.00.

3-0 yes

Meeks moved and Burger seconded a motion to approve Budget Module 2008-07 for Law Enforcement Trust Fund in the amount of \$50,000.00.

3-0 yes

Meeks moved and Burger seconded a motion to approve Budget Module 2008-08 for OVI – Enforcement Fund in the amount of \$5,000.00.

3-0 yes

Meeks moved and Burger seconded a motion to approve Budget Module 2008-09 for Equitable Sharing Fund in the amount of \$30,000.00. **3-0 yes**

Meeks moved and Burger seconded a motion to approve Budget Module 2008-10 for Police Retirement Fund in the amount of \$50,000.00. **3-0 yes**

Meeks moved and Pizzino seconded a motion to approve Budget Module 2008-11 for Police Capital Projects in the amount of \$0.00. **3-0 yes**

Meeks moved and Burger seconded a motion to approve Budget Module 2008-12 for Reserve Balance Fund in the amount of \$0.00. **3-0 yes**

Fire Department

Meeks moved and Burger seconded a motion to approve Budget Module 08-01 for Fire Suppression, EMS, Training and Fire Prevention in the amount of \$7,417,725.00. **3-0 yes**

Meeks moved and Burger seconded a motion to approve Budget Module 08-2 for Computer Licensing in the amount of \$2,500.00. **3-0 yes**

Meeks moved and Burger seconded a motion to approve Budget Module 08-3 for Electronic Communications in the amount of \$29,500.00. **3-0 yes**

Meeks moved and Burger seconded a motion to approve Budget Module 08-4 for Fire Prevention Educational Materials and Support in the amount of \$5,000.00. **3-0 yes**

Meeks moved and Burger seconded a motion to approve Budget Module 08-5 for Traffic Lights Maintenance Contract in the amount of \$1,800.00. **3-0 yes**

Meeks moved and Burger seconded a motion to approve Budget Module 08-6 for Computer Equipment Upgrade/Replacement in the amount of \$21,000.00. **3-0 yes**

Meeks moved and Burger seconded a motion to approve Budget Module 08-7 for HazMat Team Membership with Stark County in the amount of \$9,350.00. **3-0 yes**

Meeks moved and Burger seconded a motion to approve Budget Module 08-8 for Vehicle Replacement – Staff in the amount of \$24,000.00. **3-0 yes**

Meeks moved and Burger seconded a motion to approve Budget Module 08-9 for Aerial Tower Purchase in the amount of \$350,000.00. **3-0 yes**

Meeks moved and Pizzino seconded a motion to table Budget Module 08-10 for Fire Training Captain in the amount of \$114,688.00. **3-0 yes**

Meeks moved and Pizzino seconded a motion to approve Budget Module 08-11 for Reserve Fire Retirement Account in the amount of \$275,000.00. **3-0 yes**

Meeks moved and Burger seconded a motion to approve Budget Module 08-12 for Reserve Fire Operational Account in the amount of \$200,000.00. **3-0 yes**

Meeks moved and Burger seconded a motion to approve Budget Module 08-13 for EMS Operations in the amount of \$1,424,890.00. **3-0 yes**

Meeks moved and Burger seconded a motion to approve Budget Module 08-14 for Computer Licensing for EMS in the amount of \$4,000.00. **3-0 yes**

Meeks moved and Burger seconded a motion to approve Budget Module 08-15 for EMS Cot Service Contract in the amount of \$500.00. **3-0 yes**

Meeks moved and Pizzino seconded a motion to approve Budget Module 08-16 for Life Pack Equipment/Semi-Annual Service Contract in the amount of \$13,500.00. **3-0 yes**

Meeks moved and Burger seconded a motion to approve Budget Module 08-17 for Computer Equipment Upgrade/Replacement in the amount of \$4,000.00. **3-0 yes**

Meeks moved and Burger seconded a motion to approve Budget Module 08-18 for Joint Entry Team Medics for Police Department in the amount of \$15,689.00. **3-0 yes**

Meeks moved and Burger seconded a motion to approve Budget Module 08-19 for Life Pack Escalating Biphasic Multiparameter Defibrillator Modification in the amount of \$17,200.00. **3-0 yes**

Meeks moved and Burger seconded a motion to approve Budget Module 08-20 for Medical Equipment Upgrade/Replacement in the amount of \$12,000.00. **3-0 yes**

Meeks moved and Burger seconded a motion to approve Budget Module 08-21 for Rescue Equipment – Replacement/Upgrade in the amount of \$13,500.00. **3-0 yes**

Meeks moved and Burger seconded a motion to approve Budget Module 08-22 for Cot Replacement – Special Unit in the amount of \$7,400.00. **3-0 yes**

Meeks moved and Burger seconded a motion to approve Budget Module 08-23 for Ambulance Replacement in the amount of \$172,000.00. **3-0 yes**

Meeks moved and Burger seconded a motion to approve Budget Module 08-24 for Fire Reserve Account Expense in the amount of \$275,000.00. **3-0 yes**

Meeks moved and Burger seconded a motion to approve Budget Module 08-25 for Aerial Capital Expense in the amount of \$500,000.00. **3-0 yes**

Gonzalez explained how much was available from the General Fund after the budget amounts approved at the last meeting. He said there was \$751,866.00 without anything from the Park Department.

Park Department

Meeks moved and Burger seconded a motion to approve Budget Module 08-3 for Walking Path – North Park (re-coat) in the amount of \$50,000.00. **3-0 yes**

Meeks moved and Burger seconded a motion to approve Budget Module 08-4 for Storage Building Kit in the amount of \$49,500.00. **3-0 yes**

Meeks moved and Burger seconded a motion to approve Budget Module 08-5 for Pick-Up Truck in the amount of \$20,000.00. **3-0 yes**

Meeks moved and Burger seconded a motion to approve Budget Module 08-13 for Turf Truckster in the amount of \$27,264.00. **3-0 yes**

At 6:00 p.m., Meeks called the General Session to order with all department heads present except Chief Heck who was represented by Deputy Chief Shreiner. Carles Moore was excused. He requested that cell phones and pagers be turned off at this time.

The Pledge of Allegiance was recited.

Public Speaks – None

Fire Department

RESOLUTION 07-135, ATTACHED

Meeks moved and Pizzino seconded a motion pursuant to Step 5 of the Part-time Firefighter hiring policy and authority granted in ORC Section 505.38 “to provide for the employment of firefighters as it considers best”, we hereby appoint the attached listed persons to the position of Part-time Firefighter, effective November 28, 2007, who shall serve a probationary period of one (1) year. **3-0 yes**

RESOLUTION 07-136, ATTACHED

Meeks moved and Pizzino seconded a motion pursuant to Step 5 of the Part-time Firefighter hiring policy and authority granted in ORC Section 505.38 “to provide for the employment of firefighters as it considers best”, we hereby appoint the attached listed person to the position of part-time firefighter, conditioned on his/her successful completion of required physical and psychological examinations and negative drug test. **3-0 yes**

RESOLUTION 07-137, ATTACHED

Meeks moved and Burger seconded a motion pursuant to ORC Section 125.04, we hereby adopt and authorize the placement of the Board President’s signature upon the attached Contract with Pfund Superior Sales Co., Inc. for the purchase of One (1) Custom Life Line High Liner Ambulance as described in the Contract for a total amount of \$149,328.80 which the prices are listed in the State Purchasing Contract. **3-0 yes**

ATTACHMENT 11/27/08 A

Meeks moved and Burger seconded a motion to approve the appropriation transfer request from account code 210.210.5387, Disc. & Cont., to account code 210.210.5136, Longevity, in the amount of \$3,068.52. **3-0 yes**

Police Department

Meeks congratulated Stephen Johnson on behalf of the Board on his promotion to Sergeant and called a five minute recess to allow for pictures.

ATTACHMENT 11/27/07 B

Meeks moved and Burger seconded a motion to approve the appropriation transfer request from account code 209.255.5110, Regular salaries, patrol, to account code 209.255.5120, Over time wages, patrol, in the amount of \$28,000.00 and from account code 209.258.5112, Regular salaries, D/B, to account code 209.258.5120, Over time wages, D/B, in the amount of \$5,000.00. **3-0 yes**

Administration Department

ATTACHMENT 11/27/07 C

Meeks moved and Burger seconded a motion to approve Budget Module 07-7 for Building Access Control Upgrade in the amount of \$7,600.00. **3-0 yes**

ATTACHMENT 11/27/07 D

Meeks moved and Burger seconded a motion to approve the appropriation transfer request from account code 101.110.5385, Other Expense, to account code 101.110.5760, Building Renovations, in the amount of \$3,000.00. **3-0 yes**

ATTACHMENT 11/27/07 E

Meeks moved and Burger seconded a motion to approve and authorize the Board President to sign a letter of support to Haines & Company, Inc. for development of a property at I-77 and Shuffel Drive. **3-0 yes**

Highway Department

RESOLUTION 07-138, ATTACHED

Meeks moved and Burger seconded a motion whereas, on the 11th day of August, 2003, the LPA enacted legislation proposing cooperation with the Director of Transportation of the described project:

Upgrading of State Route 241/687, Fulton Drive and Township Road 211, a total of 1.42 miles by pavement replacement or widening and resurfacing, including additional west and north right turn lanes. Upgrading will also include storm sewer, curb, traffic control, signals, signing and pavement marking, lying within Jackson Township.

Whereas, the LPA shall cooperate with the Director of Transportation in the above described project as follows:

The Township agrees to assume and bear one hundred percent (100%) of the entire cost of the improvement, less the amount of Federal-aid and State funds, including Federal earmark and safety set aside by the Director of Transportation for the financing of this improvement from funds allocated by the Federal Highway Administration, U.S. Department of Transportation, and further, the Township agrees to assume and bear one hundred percent (100%) of the cost of Right-of Way.

Also, the Township agrees to assume and bear the entire cost and expense of the installation and/or repair of curb ramps which are necessary to ensure compliance with the Americans with Disabilities Act.

In addition, the Township also agrees to assume and bear one hundred percent (100%) of the cost of any construction items requested by the Township on entire improvement, which are not necessary for the improvement, as determined by the State and Federal Highway Administration.

The share of the cost of LPA is now estimated in the amount of Four Million Eight Hundred Seventy Nine Thousand Nine Hundred Sixteen and 00/100 Dollars (\$4,879,916.00) less previous Right-of-Way deposit in the amount of One Million Six Hundred Eighteen Thousand Eight Hundred Sixty Six and 00/100 dollars, (\$1,618,866.00), leaving the amount due of Three Million Two Hundred Sixty One Thousand Fifty and 00/100 Dollars (\$3,261,050.00), but said estimated amount is to be adjusted in order that the LPA's ultimate share of said improvement shall correspond with said percentages of actual costs when said actual costs are determined; and

Whereas, The Director of Transportation has approved said legislation proposing cooperation and has caused to be made plans and specifications and an estimate cost and expense for improving the above described highway and has transmitted copies of the same to this legislative authority; and

Whereas, The LPA desires the Director of Transportation to proceed with the aforesaid highway improvement.

Now therefore, be it resolved:

- I. That the estimated sum of Three Million Two Hundred Sixty One Thousand Fifty and 00/100 Dollars (\$3,261,050.00), is hereby appropriated for the improvement described above and the fiscal officer is hereby authorized and directed to issue an order on the treasurer for said sum upon the requisition of the Director of Transportation to pay the cost and expense of said improvement. We hereby agree to assume in the first instance, the share of the cost and expense over and above the amount to be paid from Federal funds.

- II. That the LPA hereby requests the Director of Transportation to proceed with the aforesaid highway improvement.
- III. That the LPA enter into a contract with the State, and the President be, and is hereby authorized to execute said contract, providing for the payment of the LPA the sum of money set forth herein above for improving the described project.
- IV. That the LPA transmit to the Director of Transportation a fully executed copy of this Resolution. **3-0 yes**

ATTACHMENT 11/27/07 F

Meeks moved and Burger seconded a motion to approve Budget Module 32-A-07 for Fulton / Wales Intersection Improvement in the amount of \$3,261,050.00. **3-0 yes**

ATTACHMENT 11/27/07 G

Meeks moved and Burger seconded a motion to approve the appropriation transfer request from account codes 324.313.5711, Fulton/Wales R/W, in the amount of \$669,537.00, 324.316.5711, Hills & Dales R/W, in the amount of \$75,000.00, 324.317.5711, Frank/Appl/Stra R/W, in the amount of \$550,000.00, 324.318.5713, Portage/Lutz Const., in the amount of \$68,677.34, 324.325.5710, Frank-Mega Design, in the amount of \$100,000.00, and 324.310.5387, Discretionary, in the amount of \$1,797,835.66, to account code 324.313.5713, Fulton/Wales Const., for a total of \$3,261,050.00. **3-0 yes**

ATTACHMENT 11/27/07 H

Meeks moved and Burger seconded a motion to adopt and authorize the placement of the Board President's signature upon the attached Change Order for the Portage/Lutz Improvement Project. **3-0 yes**

ATTACHMENT 11/27/07 I

Meeks moved and Pizzino seconded a motion to adopt and authorize the placement of our signatures on the attached Highway mileage certification. **3-0 yes**

Park Department

ATTACHMENT 11/27/07 J

Meeks moved and Burger seconded a motion to accept the resignation of part-time park program coordinator, Crystal Sereno, effective November 30, 2007. **3-0 yes**

ATTACHMENT 11/27/07 K

Meeks moved and Burger seconded a motion to approve the appropriation transfer request from account code 214.515.5459, Special Events, to account code 214.515.5902, Refunds, in the amount of \$1,160.00. **3-0 yes**

ATTACHMENT 11/27/07 L

Meeks moved and Burger seconded a motion to approve the appropriation transfer request from account codes 214.510.5652, Equipment, in the amount of \$2,849.30, 214.510.5520, Turf, in the amount of \$682.40, 214.510.5420, Park Maintenance, in the amount of \$5,000.00, 214.510.5387,

Discretionary, in the amount of \$4,500.00, 214.510.5114, Temp. Service, in the amount of \$16,333.72, 214.515.5502, Supplies/Material, in the amount of \$2,160.06, 214.515.5459, Events, in the amount of \$13,790.00, 214.515.5443, Celebration, in the amount of \$2,009.40, 214.515.5120, Overtime, in the amount of \$500.00, 214.515.5114, Temp. Service, in the amount of \$4,380.15, to account code 214.510.5966, Transfer #326, for a total of \$52,205.03. **3-0 yes**

RESOLUTION 07-139, ATTACHED

Meeks moved and Burger seconded a motion to hereby adopt and authorize a transfer of \$52,205.03 from Code 214.510.5966 into Revenue Code 326.4990 in the Park Capital Projects Fund #326. **3-0 yes**

Jim Danke, 3425 Waterford Ave., Canton, Ohio, 44708 presented a \$1,000.00 donation from the Jackson Jayhawks Baseball Club to the Jackson Township Parks to be used for maintenance for the baseball fields.

Zoning & Planning Department

Meeks moved and Burger seconded a motion to set a public hearing on December 3, 2007 at 6:30 p.m. for Zoning Amendment #565-07. Aultman Health Foundation requests to rezone 2.797 acres of an 18.44 acre tract at 2871 Woodlawn NW from R-4 (Multi-Family Residential) to B-3 (Commercial Business). **3-0 yes**

Fiscal Office

ATTACHMENT 11/27/07 M

Meeks moved and Burger seconded a motion to pay the bills in the amount of \$1,010,269.52. **3-0 yes**

ATTACHMENT 11/27/07 N

Meeks moved and Burger seconded a motion to approve the minutes of the November 13, 2007 Board of Trustees meeting. **3-0 yes**

Routine Business

Announcements

- Next regular Board of Trustees meeting, December 3, 2007, 4:00 p.m. Executive Session and/or Work Session, 6:00 p.m., General Session, Township Hall.
- LOGIC, December 6, 2007, 9:00 a.m., Safety Center, Chiefs' Conference Room.
- CIC, December 10, 2007, 12:00 p.m., Papa Bears Restaurant on Dressler Road.
- Board of Zoning Appeals, December 13, 2007, 7:00 p.m., Township Hall.

- Citizens Advisory Committee:
 - Park, January 8, 2008, 6:30 p.m., Township Hall.
- Holiday in the Park, Jackson Township North Park, Saturday, December 8, 2007, 5:00–7:00 p.m., co-sponsored by the Park Department and Jackson Girl Scouts.

Old Business – None

New Business – None

Public Speaks – Open Forum

Meeks moved and Burger seconded a motion to adjourn.

3-0 yes

Steven Meeks

Randy Gonzalez