

## RECORD OF PROCEEDINGS

### MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

NOVEMBER 22, 2010

Pizzino called the meeting to order at 3:06 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Lyon, Fitzgerald and Heck present.

Pizzino moved and Walters seconded a motion to go into Executive Session for Fire Department Personnel (Appointment/Employment/Compensation), prepare for negotiations with public employees concerning their compensation or other terms and conditions of their employment. **3-0 yes**

Pizzino moved and Walters seconded a motion to go into Executive Session for Legal Department Personnel (Appointment/Employment/Compensation). **3-0 yes**

Pizzino moved and Burger seconded a motion to go into Executive Session for Zoning and CIC Boards (Appointment/Compensation). **3-0 yes**

Upon return from Executive Session at 4:13 p.m., Pizzino opened the Department Budget Reviews.

Pizzino moved and Walters seconded a motion to table the Police Department budget. **3-0 yes**

#### **Fire Department**

Walters moved and Pizzino seconded a motion to approve Budget Module 11-01 for Fire Suppression, EMS, Training and Fire Prevention in the amount of \$8,901,026.00. **3-0 yes**

Walters moved and Pizzino seconded a motion to approve Budget Module 11-02 for Computer Licensing in the amount of \$3,825.00. **3-0 yes**

Walters moved and Pizzino seconded a motion to approve Budget Module 11-03 for Traffic Lights Maintenance Contract in the amount of \$2,500.00. **3-0 yes**

Walters moved and Pizzino seconded a motion to approve Budget Module 11-04 for HazMat Team Membership with Stark County in the amount of \$9,964.00. **3-0 yes**

Pizzino moved and Burger seconded a motion to approve Budget Module 11-05 for Network Hardware Upgrade in the amount of \$14,063.00. **3-0 yes**

Pizzino moved and Burger seconded a motion to approve Budget Module 11-06 for Safety Chevron Striping in the amount of \$5,800.00. **3-0 yes**

Walters moved and Burger seconded a motion to approve Budget Module 11-07 for Fire Tactical Command Certification in the amount of \$10,300.00. **3-0 yes**

Pizzino moved and Burger seconded a motion to approve Budget Module 11-08 for Turnout Gear Replacement/Helmets & Boots in the amount of \$64,000.00. **3-0 yes**

Walters moved and Burger seconded a motion to approve Budget Module 11-09 for Computer Equipment Upgrade/Replacement in the amount of \$10,800.00. **3-0 yes**

Walters moved and Burger seconded a motion to approve Budget Module 11-10 for Officer Development/Training in the amount of \$14,000.00. **3-0 yes**

Walters moved and Burger seconded a motion to approve Budget Module 11-11 for Remote Receiver Site in the amount of \$15,000.00. **3-0 yes**

Walters moved and Burger seconded a motion to approve Budget Module 228-11-01 for EMS Operations in the amount of \$1,526,935.00. **3-0 yes**

Pizzino moved and Burger seconded a motion to approve Budget Module 228-11-02 for Computer Licensing in the amount of \$8,500.00. **3-0 yes**

Walters moved and Burger seconded a motion to approve Budget Module 228-11-03 for Life Pack Equipment/Semi-Annual Service Contract in the amount of \$12,000.00. **3-0 yes**

Pizzino moved and Burger seconded a motion to approve Budget Module 228-11-04 for EMS Cot Service Contract in the amount of \$2,200.00. **3-0 yes**

Pizzino moved and Burger seconded a motion to approve Budget Module 228-11-05 for Joint Entry Team Medics for Police Department in the amount of \$15,545.00. **3-0 yes**

Walters moved and Burger seconded a motion to approve Budget Module 228-11-06 for Network Hardware Upgrade in the amount of \$14,063.00. **3-0 yes**

Pizzino moved and Burger seconded a motion to approve Budget Module 228-11-07 for Life Pack Replacement in the amount of \$27,200.00. **3-0 yes**

Pizzino moved and Burger seconded a motion to approve Budget Module 228-11-08 for Power-Pro Stryker Cot in the amount of \$12,734.00. **3-0 yes**

Walters moved and Burger seconded a motion to approve Budget Module 228-11-09 for Officer Development/Training in the amount of \$7,000.00. **3-0 yes**

Walters moved and Pizzino seconded a motion to approve Budget Module 228-11-10 for Remote Receiver Site in the amount of \$15,000.00. **3-0 yes**

Walters moved and Burger seconded a motion to go into recess until 5:00 p.m. **3-0 yes**

At 4:33 p.m., Pizzino moved and Walters seconded a motion to go into Executive Session for the CIC Board (Appointment/Compensation). **3-0 yes**

Upon return from Executive Session at 5:03 p.m., Pizzino called the General Session to order with all department heads present. He requested that all cell phones and pagers be turned off at this time.

The Pledge of Allegiance was recited.

**Public Speaks – None**

### **Administration Department**

Walters moved and Burger seconded a motion to cancel the Board of Trustees meeting on December 27, 2010. **3-0 yes**

#### **ATTACHMENT 11/22/10 A**

Lyon presented a brief review of the current banner program and told the Board about several requests that have been received. She said the requests are from the high school sports teams and they would like to leave the banners up during that sport's playing season. She said there currently is no charge or time limit on how long the banners can be up and asked if the Board would like to revise the banner policy on those matters.

Pizzino said they would have to tweak the policy a little. He said he "didn't know if we really need to address the money issue more than we have to address the usage so it would be fair and consistent to everybody." He asked Ms. Lyon to come back to the Board with a recommendation.

#### **ATTACHMENT 11/22/10 B**

Walters moved and Burger seconded a motion to approve Certificates of Appreciation for the 2010 Highway/Traffic and Park Citizens Advisory Committee members and to authorize the Trustees and Fiscal Officer to sign the certificates. **3-0 yes**

#### **ATTACHMENT 11/22/10 C**

Walters moved and Burger seconded a motion to appoint 2011 Highway/Traffic and Park Citizens Advisory Committee members in accordance with the attached lists. **3-0 yes**

#### **ATTACHMENT 11/22/10 D**

Walters moved and Burger seconded a motion to approve and authorize the Board of Trustees' and Fiscal Officer's signatures on the attached letter and Certificate of Recognition for Tyler K. Wynkoop for achieving the rank of Eagle Scout. **3-0 yes**

## **Fire Department**

### **ATTACHMENT 11/22/10 E**

Walters moved and Burger seconded a motion to adopt and authorize the placement of our signatures upon the attached Dispatching Services Contract with the Board of Trustees of Local Organized Governments in Cooperation.

<b>Walters</b>	<b>yes</b>
<b>Burger</b>	<b>yes</b>
<b>Pizzino</b>	<b>abstained</b>

### **RESOLUTION 10-086, ATTACHED FIRE DEPARTMENT CAPTAIN PROMOTIONAL PROCEDURES**

Walters moved and Burger seconded a motion pursuant to Step 11 of the attached amended Fire Department Captain Promotion Procedures, ORC Section 505.38 and the Township Hiring Policy, we hereby establish the attached eligibility list for appointment to the position of Fire Department Captain.

**3-0 yes**

## **Highway Department**

### **RESOLUTION 10-087, ATTACHED RECYCLING STATION RESURFACING PROJECT**

Walters moved and Burger seconded a motion that Central Allied Enterprises, Inc. is the lowest and best bidder for the Recycling Station Resurfacing Project and hereby award a Contract to them in the base bid amount of \$66,643.80 with Alternate 1 in the amount of \$6,515.30 for a total Contract amount of \$73,159.10 in accordance with the Company's proposal and the Specifications and authorize the placement of the Board's signatures on the Contract.

Be it further resolved that we hereby adopt and authorize the placement of the Board President's signature on the attached Time of Completion Extension.

**3-0 yes**

### **ATTACHMENT 11/22/10 F**

Walters moved and Burger seconded a motion to adopt and authorize the placement of the Board President and Fiscal Officer's signatures upon the attached OPWC Disbursement Request Form.

**3-0 yes**

### **ATTACHMENT 11/22/10 G**

Pizzino moved and Burger seconded a motion to approve Budget Module 2010-22-B for High Mill / Lafayette Intersection Improvement in the amount of \$4,000.00.

**3-0 yes**

### **ATTACHMENT 11/22/10 H**

Walters moved and Burger seconded a motion to approve the appropriation transfer request from account code 327.310.5387, Discretionary, to account code 327.311.5713, High Mill – Lafayette, in the amount of \$4,000.00.

**3-0 yes**

Pizzino moved and Walters seconded a motion to approve the Board's signatures on a letter of appreciation to the property owner. **3-0 yes**

## **LEGAL DEPARTMENT**

### **RESOLUTION 10-088, ATTACHED**

#### **JACKSON TOWNSHIP ELECTRIC POWER AGGREGATION PLAN**

Walters moved and Burger seconded a motion whereas, on November 2, 2010, Jackson Township voters passed a ballot question which authorized the Township to form an opt-out Governmental Electric Aggregation program for the purchase of electricity on behalf of Jackson Township residents.

Whereas, pursuant to ORC Section 4928.20(C), the Board of Trustees of Jackson Township, Stark County, Ohio, is required to hold two separate public hearings on the Jackson Township Electric Power Aggregation Plan of Operation and Governance.

Be it resolved that, pursuant to ORC Section 4928.20(C), we hereby establish hearings upon the Jackson Township Electric Power Aggregation Plan of Operation and Governance on December 13, 2010 and January 10, 2011 at 6:00 p.m. at the Jackson Township Administration Building, 5735 Wales Avenue NW, Massillon, Ohio, 44646.

Be it further resolved that the Fiscal Officer is requested to publish the attached notice of the public hearings. **3-0 yes**

### **ATTACHMENT 11/22/10 I**

Pizzino moved and Burger seconded a motion not to request a hearing on the liquor license transfer to American Blue Ribbon Holdings LLC dba Max & Erma's, 4320 Everhard Rd. N.W., Canton, Ohio, 44718. **3-0 yes**

## **Park Department**

Walters moved and Burger seconded a motion to accept sponsorship donations to the 2011 Community Celebration:

1. \$250.00 from Redmonds Parts & Supply Inc.
2. \$500.00 from Aultra Administrative Group.

**3-0 yes**

## **Fiscal Office**

### **ATTACHMENT 11/22/10 J**

Pizzino moved and Burger seconded a motion to pay the bills in the amount of \$1,046,622.54.

**3-0 yes**

### **ATTACHMENT 11/22/10 K**

Pizzino moved and Burger seconded a motion to approve the appropriation transfer from account code 101.150.5816, Muni Court exp share, to account code 101.150.5458, Professional Services,

in the amount of \$2,327.83 and from account code 101.150.5816, Muni Court exp share, to account code 101.150.5806, Election expense, in the amount of \$1,531.83. **3-0 yes**

Gonzalez asked the Board if they would like him to bring in the portfolio that shows what the Township's investments are. The Board asked for that to be done.

**ATTACHMENT 11/22/10 L**

Pizzino moved and Walters seconded a motion to approve the minutes of the November 8, 2010 Records Commission meeting. **3-0 yes**

**ATTACHMENT 11/22/10 M**

Pizzino moved and Burger seconded a motion to approve the minutes of the November 8, 2010 Board of Trustees' meeting. **3-0 yes**

**Routine Business**

**Announcements**

- Next regular Board of Trustees meeting, December 13, 2010, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- LOGIC, December 2, 2010, 9:00 a.m., Safety Center, Chief's Conference Room.
- CIC, December 20, 2010, 12:00 p.m., Papa Bear's, 4990 Dressler NW.
- Board of Zoning Appeals, December 9, 2010, 6:30 p.m., Township Hall.
- Jackson-Belden Chamber of Commerce Breakfast Series, December 14, 2010, 7:00 – 8:30 a.m., KSU-Stark Conference Center. Speakers: Board of Trustees, Fiscal Officer, and Asst. Supt. of Jackson Local Schools.
- Santa's Mailbox. Administration Building Entrance, drop off letters from December 1 to December 15.
- Holiday in the Park, Saturday, December 11, 2010, 5:00 – 7:00 p.m., North Park on Fulton Drive.

**Old Business** – None

**New Business** – None

**Public Speaks – Open Forum**

No one came forward.

Walters moved and Burger seconded a motion to adjourn.

**3-0 yes**

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**John Pizzino**

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**Randy Gonzalez**