

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

NOVEMBER 20, 2014

Hawke called the meeting to order at 3:34 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Lyon, Vaccaro, Hogue, Morton, Berczik, Brink, Bissler, Poindexter and Moore present.

Departmental Budget Reviews

Fire Department

Hawke moved and Walters seconded a motion to approve Budget Module 210-15-01 for Fire Suppression, EMS, Training and Fire Prevention in the amount of \$8,394,130.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 210-15-02 for Traffic Lights Maintenance Contract in the amount of \$2,500.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 210-15-03 for HazMat Team Membership with Stark County in the amount of \$9,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 210-15-04 for AFG Regional Radio Grant in the amount of \$53,000.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 210-15-05 for Fire Hose Replacement in the amount of \$12,000.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 228-15-06 for EMS Operations in the amount of \$1,768,560.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 228-15-07 for Computer Licensing in the amount of \$10,000.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 228-15-08 for Life Pack Equipment / Semi-Annual Service Contract in the amount of \$10,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 228-15-09 for EMS Cot Service Contract in the amount of \$8,000.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 210-15-10 for Fire Accumulated Benefit (Retirements) in the amount of \$200,000.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 210-15-11 for Fire Reserve Capital (Fire Station Improvements) in the amount of \$100,000.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 210-15-12 for Fire Reserve Capital (SCBAs Replacement) in the amount of \$300,000.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 210-15-13 for Fire Reserve Capital (Radio Communication Equip) in the amount of \$10,000.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 210-15-14 for Fire Reserve Capital (Atmospheric Monitors) in the amount of \$10,000.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 210-15-15 for Fire Reserve Balance (Transfer into 210 Fire Fund) in the amount of \$329,594.00. **3-0 yes**

Police Department

Hawke moved and Walters seconded a motion to approve Budget Module 2015-01 for Operations Section in the amount of \$3,623,632.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 2015-02 for Patrol Division in the amount of \$3,356,176.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 2015-03 for Juvenile Services in the amount of \$91,125.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 2015-04 for FBI Task Force in the amount of \$110,360.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 2015-05 for School Resource Part-Time Officers in the amount of \$126,081.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 2015-06 for SWAT Team – Canton in the amount of \$46,366.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 2015-07 for Detective Bureau in the amount of \$422,611.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 2015-08 for Metro Narcotics Detective Add-On Module in the amount of \$106,715.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 2015-09 for Law Enforcement Trust Fund in the amount of \$25,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 2015-10 for Law Enforcement Trust Fund in the amount of \$50,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 2015-11 for OVI – Enforcement Fund in the amount of \$5,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 2015-12 for OVI – Enforcement Fund in the amount of \$15,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 2015-13 for Equitable Sharing Fund in the amount of \$50,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 2015-14 for Police Accumulated Benefits Fund in the amount of \$100,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 2015-15 for 315 Police Fund Capital – Transfer in the amount of \$142,739.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 2015-16 for Police Fund Transfer to Levy Balancing & Reserve Fund in the amount of \$250,000.00. **3-0 yes**

Fiscal Office

Hawke moved and Walters seconded a motion to approve Budget Module 15-01 for Current Level of Operations in the amount of \$5,328,409.00. **3-0 yes**

Administration Department

Hawke moved and Pizzino seconded a motion to approve Budget Module 15-1 for Current Level – Administration Department Operations in the amount of \$715,973.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 15-02 for Arcmail Defender Software Upgrade in the amount of \$5,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 15-3 for Emergency Management Funding in the amount of \$20,000.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 15-4 for CIC Operations in the amount of \$20,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 15-05 for General Fund Capital in the amount of \$1,000,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 15-06 for Recycling Board Contribution in the amount of \$10,000.00. **3-0 yes**

Legal Department

Hawke moved and Pizzino seconded a motion to approve Budget Module 1 for Current Services in the amount of \$222,441.88. **3-0 yes**

Zoning Department

Hawke moved and Walters seconded a motion to approve Budget Module 1 for Zoning Operations in the amount of \$206,500.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 2 for Canon Image Prograf IPF85 in the amount of \$10,430.00. **3-0 yes**

Public Works Department – Central Maintenance Division

Hawke moved and Walters seconded a motion to approve Budget Module 2015-1 for Current Service Level – Operations in the amount of \$657,732.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation) – Interview Part-time police officer applicant. **3-0 yes**

Hawke moved and Walters seconded a motion to go into Executive Session for Zoning Department Personnel (Appointment/Compensation). **3-0 yes**

Upon return from Executive Session at 6:08 p.m., Hawke called the General Session to order with all department heads present. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

Public Speaks – None

Administration Department

ATTACHMENT 11/20/14 A

Hawke moved and Walters seconded a motion to approve and authorize our signatures on the attached letter and Certificate of Recognition for Eagle Scout Jared Crum. **3-0 yes**

ATTACHMENT 11/20/14 B

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 101.110.5220, Hospitalization, to account code 101.110.5391, O/S Grounds Maint., in the amount of \$4,915.00. **3-0 yes**

ATTACHMENT 11/20/14 C

Hawke moved and Walters seconded a motion to approve an unpaid leave of absence for Officer Pamela K. Denczak-Henderhan from November 21 – 30, 2014. **3-0 yes**

Fire Department

RESOLUTION 14-092, ATTACHED FIRE DEPARTMENT CAPTAIN ELIGIBILITY LIST

Hawke moved and Walters seconded a motion pursuant to Step 6 of the attached Fire Department Captain Promotion Procedures, ORC Section 505.38 and the Township Hiring Policy, we hereby establish the attached eligibility list for appointment to the position of Fire Department Captain, effective November 24, 2014, the official posting date. The eligibility list shall be active for two years from its official posting date as issued by the Jackson Township Board of Trustees. **3-0 yes**

ATTACHMENT 11/20/14 D

Hawke moved and Walters seconded a motion to accept the attached resignation letter from part-time firefighter, Zachary Geib, effective November 24, 2014. **3-0 yes**

ATTACHMENT 11/20/14 E

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 210.210.5220, Hospitalization, to account code 210.210.5240, Uniforms, in the amount of \$10,000.00. **3-0 yes**

Police Department

RESOLUTION 14-093, ATTACHED POLICE DEPARTMENT PART TIME POLICE OFFICER CONDITIONAL APPOINTMENT

Hawke moved and Walters seconded a motion pursuant to ORC Section 505.49 and 509.01, we hereby appoint Matthew A. Hewitt as a Part Time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, conditioned upon providing proof of Ohio Peace Officer Training Academy certification, successful completion of the background check, negative drug screen and any other testing requirements. **3-0 yes**

ATTACHMENT 11/20/14 F

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 209.250.5387, Discretionary, to account code 209.250.5480, Telephone, in the amount of \$5,000.00, from account code 209.255.5214, Medicare Expense Patrol, to account code 209.258.5214, Medicare Expense D/B, in the amount of \$1,000.00, from account code 209.255.5112, Part Time Wages Patrol, to account code 209.265.5112, Part Time Wages Juvenile, in the amount of \$250.00, from account code 209.250.5299, Discretionary P/S, to account code 209.265.5110, Regular Wages, in the amount of \$9,000.00. **3-0 yes**

Public Works Department

Highway Division

ATTACHMENT 11/20/14 G

Hawke moved and Walters seconded a motion to adopt and authorize the Board President's signature upon the attached Change Order No. 1 for the 2014 Resurfacing Project. **3-0 yes**

ATTACHMENT 11/20/14 H

Hawke moved and Walters seconded a motion to adopt and authorize the Board President's signature upon the attached Change Order No. 1 for the 2014 Paint Striping of Roadways Project. **3-0 yes**

Park Division

ATTACHMENT 11/20/14 I

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 214.510.5299, Discretionary Personal Serv., to account code 214.510.5210, Pension Pick Up, in the amount of \$2,500.00 and from account code 214.510.5299, Discretionary, to account code 214.510.5212, Pension Employer, in the amount of \$3,800.00.

3-0 yes

Fiscal Office

ATTACHMENT 11/20/14 J

Hawke moved and Walters seconded a motion to pay the bills in the amount of \$406,954.75.

3-0 yes

ATTACHMENT 11/20/14 K

Hawke moved and Pizzino seconded a motion to approve the minutes of the November 10, 2014 Board of Trustees' meeting.

3-0 yes

Routine Business

Announcements

- Board of Trustees next regular meeting, December 9, 2014, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- LOGIC, December 4, 2014, 9:00 a.m., Jackson Safety Center, Chiefs' Conference Room.
- CIC, December 15, 2014, 12:00 p.m., Papa Bear's Italian Restaurant.
- Board of Zoning Appeals, December 11, 2014, 5:30 p.m., Township Hall.

- Jackson Township Recycling Station Board, December 17, 2014, 11:00 a.m., Buehler’s Community Room.
- Citizens Advisory Committees:
 - Park, January 14, 2015, 6:30 p.m., Township Hall.
 - Community Celebration, January 14, 2015, 5:30 p.m., Township Hall.
- Friends of the Park, January 14, 2015, 7:00 p.m., Township Hall.
- Bicentennial Committee, December 9, 2014, 6:30 p.m., Jackson Old School House on Fulton Road.
- Santa’s Mailbox, December 1 – 15, located in front of the Jackson Township Administration Building.
- Holiday in the Park, Saturday, December 13, 2014, 5:00 – 7:00 p.m., Jackson North Park.
- Jackson Township Facebook Page, Jackson Township Board of Trustees, Stark County, Ohio.

Zoning & Planning Department

Hawke moved and Walters seconded a motion to set a Public Hearing for Zoning Amendment 614-14, Omega Investment Properties, LLC and Cooper & Associates, LLP, agent for M. Petros Investments LLC, property owner, proposes to rezone from R-R (Rural Residential) to R-3 Residential Planned Unit Development (PUD), 8.24 acres, more or less, located at the NE corner of Stuhldreher and Hills & Dales NW at 5:30 p.m., December 9, 2014. **3-0 yes**

Hawke moved and Walters seconded a motion to set a Public Hearing for Zoning Amendment 615-14, Carol Campbell, agent for Ohio Kentucky Oil Company, property owner, proposes to rezone from B-1 (Suburban Office & Limited Business District) to B-3 (Commercial Business District), approximately .38 acres located at 5112 Portage Street NW at 5:45 p.m., December 9, 2014. **3-0 yes**

ATTACHMENT 11/20/14 L

Hawke reopened the public hearing on Amendment 613-14. He said there would be no comments from either side.

Pizzino thanked everyone for their input and assured them that the Trustees take it very seriously. He said he went out and walked the site again and drove the neighborhood.

Walters echoed Mr. Pizzino’s comments.

Hawke said they had a lot of information provided at the hearing and he has looked through that and also visited the site.

Pizzino moved and Hawke seconded a motion to approve the recommendation of the Zoning Commission.

Hawke	no
Walters	yes
Pizzino	no

Hawke moved and Walters seconded a motion to close the hearing. **3-0 yes**

Vaccaro explained that the Board voted on a motion to approve the zoning amendment as it was approved by the Zoning Commission. He said the motion failed and that concludes the application.

Old Business – None

New Business – None

Public Speaks – **Open Forum**

No one came forward.

Hawke moved and Walters seconded a motion to adjourn. **3-0 yes**

Todd Hawke

Randy Gonzalez