

## RECORD OF PROCEEDINGS

### MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

NOVEMBER 19, 2015

Walters called the meeting to order at 6:00 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Lyon, Vaccaro, Poindexter and Moore present.

Walters moved and Pizzino seconded a motion to go into Executive Session for Zoning Department (Appointment/Employment/Compensation) – Interview applicant for Board of Zoning Appeals and Zoning Commission. **3-0 yes**

Upon return from Executive Session at 6:12 p.m., Walters opened the Budget Reviews.

#### **Budget Reviews – Public Works Department**

##### **Central Maintenance**

Walters moved and Hawke seconded a motion to approve Budget Module No. 2016-1 for Current Service Level – Operations in the amount of \$685,893.00. **3-0 yes**

Walters moved and Pizzino seconded a motion to approve Budget Module No. 2016-2 for Truck and Plow in the amount of \$40,000.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 2016-3 for LED Lighting for Maintenance Garage in the amount of \$8,950.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 2016-4 for Computer Software Upgrades in the amount of \$10,950.00. **3-0 yes**

##### **Park Department**

Walters moved and Hawke seconded a motion to approve Budget Module No. 16-1 for Current Service Level – Operations in the amount of \$1,175,979.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 16-2 for Current Service Level – Programs in the amount of \$59,350.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 16-3 for Cushman Truckster in the amount of \$30,000.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 16-4 for Skid Loader with Angle Broom in the amount of \$58,000.00. **3-0 yes**

Pizzino moved and Hawke seconded a motion to approve Budget Module No. 16-5 for Transfer to #296 Accumulated Benefits Fund in the amount of \$50,000.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 16-6 for White Vinyl Fence in the amount of \$6,500.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 16-7 for Community Celebration in the amount of \$50,000.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 16-8 for Green Multipurpose Track in the amount of \$28,200.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 16-9 to Re-roof South Park Shelter "B" in the amount of \$7,500.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 16-10 for New Deck for Boardwalk in the amount of \$20,000.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 16-11 for Roofing for North Park Pavilion in the amount of \$35,000.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 16-12 for Levy Balance Fund Transfer in the amount of \$150,000.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 16-13 for New Roof Restrooms North Park in the amount of \$12,000.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 16-14 for North Park Water Line Extension in the amount of \$12,500.00. **3-0 yes**

Pizzino moved and Hawke seconded a motion to approve Budget Module No. 16-15 for Tennis Courts in the amount of \$55,000.00. **3-0 yes**

Walters moved and Pizzino seconded a motion to approve Budget Module No. 16-16 for Boss "V" Box Salt Spreader in the amount of \$5,600.00. **3-0 yes**

Walters moved and Hawke seconded a motion to go into Executive Session for Public Works Department Personnel (Appointment/Employment/Compensation). **3-0 yes**

Walters moved and Pizzino seconded a motion to go into Executive Session for Administration Department Personnel (Appointment/Employment/Compensation). **3-0 yes**

Walters moved and Hawke seconded a motion to go into Executive Session for Fire Department Personnel (Appointment/Employment/Compensation). **3-0 yes**

Upon return from Executive Session at 7:26 p.m., Walters called the General Session to order with all department heads present. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

**Public Speaks** – None.

### **Administration Department**

#### **ATTACHMENT 11/19/15 A**

Lyon introduced Mike Marino who is the Township's insurance consultant and Frank Schneider who is the chairman of the insurance committee. Mr. Marino said they explored all available options but that it was best to stay where we were with Mutual Health Services. He said they have moved the stop loss insurance to a carrier that has a ten percent better rate. He said there is about a four percent increase this year.

Gonzalez thanked Mike and Frank for all the time they have spent working on this.

Walters moved and Hawke seconded a motion to approve the 2016 Health Benefit Plan with American National, underwritten by Bardon Insurance Group, as the insurance carrier, Mutual Health Services as the third party administrator, and Medical Mutual of Ohio as the provider network, as recommended by the Health Care Cost Containment Committee. **3-0 yes**

#### **ATTACHMENT 11/19/15 B**

Walters moved and Hawke seconded a motion to adopt and authorize the placement of the Board President's signature upon the attached Health Benefit Plan Amendment, effective January 1, 2016. **3-0 yes**

Walters congratulated Marilyn Lyon on her retirement and said that it would be difficult to replace her.

Gonzalez said he has had the honor to work with Ms. Lyon for a long time and the level of professionalism she has brought to the township and the face she has put on Jackson Township and the services that we provide and if government could clone her work ethic we would all be much better off.

Pizzino said she is wonderful person and probably the most dedicated employee he has seen in his forty years of owning a business. He said working with her has been an honor. He said she cares about everybody and is very detailed. He thanked her for her years of service and wished her the best.

Lyon thanked everyone and said she has enjoyed all 34 years.

Hawke said it was easy to transition into the trustee position when he had Marilyn to go to with questions. He thanked her for all she has done for him to help him be a trustee trying to do good things for the township.

**ATTACHMENT 11/19/15 C**

Walters moved and Hawke seconded a motion to accept the attached retirement notice from Township Administrator Marilyn Lyon, effective December 31, 2015. **3-0 yes**

**RESOLUTION 15-076, ATTACHED  
APPOINTMENT OF ADMINISTRATOR/LAW DIRECTOR**

Walters moved and Hawke seconded a motion pursuant to ORC Sections 505.081, Michael B. Vaccaro is hereby appointed Township Administrator, effective January 1, 2016, to be the administrative head of Jackson Township, Stark County, with duties as prescribed in Ohio Revised Code Section 505.032, to hold office at the Board's pleasure. The Administrator is classified as Class A in the Benefit Package for Management Personnel.

Be it further resolved that, pursuant to ORC Sections 505.032(G) and 504.15, Michael B. Vaccaro shall also serve as the Jackson Township Law Director.

Be it further resolved that, Michael B. Vaccaro shall receive annual compensation of \$96,829.82. **3-0 yes**

Gonzalez commended the Board saying this is actually a reorganization. He said it eliminates another department head. He said with the money the township has been losing from the State to the General Fund, it's a good thing that they have been planning this type of thing for a while.

**Police Department**

**ATTACHMENT 11/19/15 D**

Walters moved and Hawke seconded a motion to approve the Negotiated Agreement between the Jackson Township Board of Trustees and the Fraternal Order of Police, Ohio Labor Council, Inc., Sergeants, effective September 1, 2015 to August 31, 2018, and to authorize the Board of Trustees to sign said agreement. **3-0 yes**

**ATTACHMENT 11/19/15 E**

Walters moved and Hawke seconded a motion to authorize out-of-state travel for Detective Gary Frascone to attend training in Huntsville, Alabama, April 4-7, 2016, in accordance with the Jackson Township Travel Policy. **3-0 yes**

**Public Works Department**

**Highway Division**

**RESOLUTION 15-077, ATTACHED  
THE HERMITAGE #1 STOP SIGN**

Walters moved and Hawke seconded a motion that we hereby adopt and authorize the placement of stop signs at:

Old Hickory Avenue NW to stop northbound and southbound at Marzilli St. N.W.

**3-0 yes**

**ATTACHMENT 11/19/15 F**

Walters moved and Hawke seconded a motion to approve Budget Module No. 2015-33 for New Equipment in the amount of \$40,000.00. **3-0 yes**

**ATTACHMENT 11/19/15 G**

Walters moved and Hawke seconded a motion to approve the appropriation transfer request from account code 205.310.5387, Discretionary, to account code 205.310.5652, Equipment/Vehicles, in the amount of \$40,000.00. **3-0 yes**

**ATTACHMENT 11/19/15 H**

Walters moved and Hawke seconded a motion to approve Budget Module No. 2015-34 for New Equipment in the amount of \$30,356.00. **3-0 yes**

**ATTACHMENT 11/19/15 I**

Walters moved and Hawke seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary, to account code 204.310.5652, Equipment/Vehicles, in the amount of \$30,545.00. **3-0 yes**

**RESOLUTION 15-078, ATTACHED**

**PUBLIC WORKS DEPARTMENT TRUCK PURCHASE**

Walters moved and Hawke seconded a motion pursuant to ORC Section 125.04, we hereby adopt and authorize the placement of the Board President's signature upon the attached Contracts with Buick GMC of Beachwood for the Purchase of two (2) 2016 GMC Sierra HD 4WD Pickup Trucks as described in the Contract for a total amount of \$60,536.20 which the prices are listed in the State Purchasing Contract. **3-0 yes**

**Park Division**

**ATTACHMENT 11/19/15 J**

Walters moved and Hawke seconded a motion to approve Budget Module No. 15-21 for Light tower/generator in the amount of \$7,700.00. **3-0 yes**

**ATTACHMENT 11/19/15 K**

Walters moved and Hawke seconded a motion to approve the appropriation transfer request from account code 214.515.5443, Community Celebration, to account code 214.510.5652, Park Equipment, in the amount of \$7,700.00. **3-0 yes**

**ATTACHMENT 11/19/15 L**

Walters moved and Hawke seconded a motion to approve the appropriation transfer request from account code 214.510.5387, Discretionary, to account code 214.510.5491, Porta-Jons, in the amount of \$1,325.00 and from account code 214.510.5387, Discretionary, to account code 214.525.5488, Water – South Park, in the amount of \$2,500.00. **3-0 yes**

Walters moved and Hawke seconded a motion to accept a \$100.00 sponsorship donation to the 2016 Community Celebration from Standard Plumbing & Heating Co., Inc. **3-0 yes**

## **Zoning & Planning Department**

Pizzino moved and Hawke seconded a motion to set a public hearing for Zoning Amendment 623-15 on December 8, 2015 at 6:00 p.m. Jackson Township Board of Trustees requests to re-zone from R-R (Rural Residential) to R-2 (Two Family Residential) District, 1.39 acres, more or less, located at the northeast corner of Portage and Lake O'Springs NW. **3-0 yes**

## **Fiscal Office**

### **ATTACHMENT 11/19/15 M**

Walters moved and Hawke seconded a motion to pay the bills in the amount of \$161,802.23. **3-0 yes**

### **ATTACHMENT 11/19/15 N**

Walters moved and Pizzino seconded a motion to approve the minutes of the November 10, 2015 Board of Trustees' meeting. **3-0 yes**

## **Routine Business**

### **Announcements**

- Next regular Board of Trustees' meeting, December 8, 2015, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- LOGIC, December 3, 2015, 9:00 a.m., Jackson Safety Center, Chiefs' Conference Room.
- CIC, December 17, 2015, 12:00 p.m., Papa Bears Restaurant, 4990 Dressler Road NW.
- CIC Work Session, November 30, 2015, 4:00 p.m., Township Hall.
- Jackson Township Recycling Station Board, December 16, 2015, 11:00 a.m., Buehler's Community Room.
- Park Citizens Advisory Committee, January 13, 2016, 6:30 p.m., Township Hall.
- Santa's Mailbox, December 1 – 15, 2015, located at front entrance of Township Administration Building.
- Bicentennial – Final Event, Christmas Open House, Saturday, December 12, 2015, 5:00 – 7:00 p.m., Jackson Center School House on Fulton Road.
- Holiday in the Park, Saturday, December 12, 2015, Jackson North Park.

**Old Business** – None

**New Business** – None

**Public Speaks – Open Forum**

Alladin Aljabary, 6556 Scarborough, asked what went through the Trustees’ heads when they make decisions on what to accept and what not to accept.

Walters said most of what went on tonight is routine business, it maintains the day to day services the township provides. He pointed out that they work closely with the department heads and Fiscal Officer to be sure they are doing things efficiently and that tax dollars are being stretched as far as possible.

Gonzalez pointed out that the earlier part of the meeting was in preparation for next year and in the second portion of the meeting the vehicle purchases that were approved happened in last year’s budget process.

Walters moved and Hawke seconded a motion to go into Executive Session for Zoning Department (Appointment/Employment/Compensation) – Interview applicants for Board of Zoning Appeals and Zoning Commission. **3-0 yes**

Walters moved and Hawke seconded a motion to go into Executive Session to consider the sale of property. **3-0 yes**

Walters moved and Hawke seconded a motion to go into Executive Session for Public Works Department (Appointment/Employment/Compensation). **3-0 yes**

Return from Executive Session at 9:40 p.m.

**ATTACHMENT 11/19/15 O**

Walters moved and Hawke seconded a motion to approve the attached Memorandum of Understanding between the Jackson Township Board of Trustees and the Utility Workers Union of America, Local 568, effective July 1, 2015 through June 30, 2018, and to authorize the Board President to sign said Memorandum of Understanding. **3-0 yes**

Walters moved and Hawke seconded a motion to adjourn. **3-0 yes**

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**James Walters**

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**Randy Gonzalez**