

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

NOVEMBER 12, 2013

Walters called the meeting to order at 3:00 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Lyon, Vaccaro, Boger, Moore, Hogue and Poindexter present.

Department Budget Reviews

Fiscal Office

Gonzalez explained the 2014 General Fund Losses and Gains returned from departments.

Walters moved and Pizzino seconded a motion to approve Budget Module No. 14-01 for Current Level of Operations in the amount of \$5,123,450.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 14-02 for Kronos migration to new server in the amount of \$5,000.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 14-03 for Township Server Consolidation in the amount of \$15,000.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 14-04 for Financial Accounting & Payroll Software in the amount of \$74,000.00. **3-0 yes**

Administration

Walters moved and Hawke seconded a motion to approve Budget Module No. 14-1 for Current Level – Administration Department Operations in the amount of \$604,693.00. **3-0 yes**

Walters moved and Pizzino seconded a motion to approve Budget Module No. 14-2 for Emergency Management Funding in the amount of \$20,000.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 14-3 for Copier in the amount of \$15,000.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 14-4 for Network Server Core in the amount of \$10,000.00. **3-0 yes**

Legal

Walters moved and Hawke seconded a motion to approve Budget Module No. 1 for Current Services in the amount of \$207,322.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 2 for Server Core in the amount of \$5,000.00. **3-0 yes**

Public Works – Central Maintenance Division

Walters moved and Hawke seconded a motion to approve Budget Module No. 14-1 for Current Service Level – Operations in the amount of \$627,285.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 14-2 for Network Server Core in the amount of \$8,000.00. **3-0 yes**

Zoning & Planning

Walters moved and Hawke seconded a motion to approve Budget Module No. 1 for Zoning Operations in the amount of \$201,606.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 2 for Server Core in the amount of \$6,000.00. **3-0 yes**

Public Works – Highway Division

Walters moved and Pizzino seconded a motion to approve Budget Module No. 2014-01 for Current Level in the amount of \$311,518.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 2014-02 for Current Level in the amount of \$779,486.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 2014-03 for Current Level in the amount of \$2,993,720.00. **3-0 yes**

Walters moved and Pizzino seconded a motion to approve Budget Module No. 2014-04 for Re-striping in the amount of \$50,000.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 2014-05 for Stark Soil & Water (NPDES #4 & #5) in the amount of \$5,150.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 2014-06 for Road Salt in the amount of \$338,240.00. **3-0 yes**

Walters moved and Pizzino seconded a motion to approve Budget Module No. 2014-07 for New Equipment in the amount of \$91,000.00. **3-0 yes**

Walters moved and Pizzino seconded a motion to approve Budget Module No. 2014-08 for New Equipment in the amount of \$40,505.00. **3-0 yes**

Walters moved and Pizzino seconded a motion to approve Budget Module No. 2014-09 for New Equipment in the amount of \$35,000.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 2014-10 for New Equipment in the amount of \$5,205.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 2014-11 for New Equipment in the amount of \$5,205.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 2014-12 for New Equipment in the amount of \$5,710.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 2014-13 for New Equipment in the amount of \$7,040.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 2014-14 for Network Server Core in the amount of \$6,000.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 2014-15 for Current Level in the amount of \$358,513.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 2014-16 for Current Level in the amount of \$671,160.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 2014-17 for Engineering in the amount of \$5,000.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 2014-18 for Resurfacing in the amount of \$1,100,000.00. **3-0 yes**

Walters moved and Pizzino seconded a motion to approve Budget Module No. 2014-19 for Manhole Adjusting Rings in the amount of \$7,000.00. **3-0 yes**

Walters moved and Pizzino seconded a motion to approve Budget Module No. 2014-20 for Curbing Replacement in the amount of \$100,000.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 2014-21 for Current Level (Accumulated Benefits Fund) in the amount of \$155,473.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 2014-22 for Current Level (Capital Projects) in the amount of \$2,488,411.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 2014-23 for Fulton Widening from Brunnerdale to Foxboro in the amount of \$277,466.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 2014-24 for Frank Ave. Improvement in the amount of \$375,000.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module No. 2014-25 for Fulton Storm Sewer in the amount of \$150,000.00. **3-0 yes**

Walters moved and Hawke seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation). **3-0 yes**

Walters moved and Hawke seconded a motion to go into Executive Session for Personnel (Appointment/Employment/Compensation). **3-0 yes**

Upon return from Executive Session at 5:38 p.m., Walters called the General Session to order with all department heads present. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

Public Speaks – None

Administration Department

Mike Marino who is a member of the consulting team gave the Board a brief recap of the Health Benefit Plan recommendations.

ATTACHMENT 11/12/13 A

Pizzino moved and Hawke seconded a motion to approve the Health Benefit Plan with HCC Life as the reinsurance carrier, Mutual Health Services as third party administrator, and Medical Mutual of Ohio as the provider network for 2014 as recommended by the Health Care Cost Containment Committee. **3-0 yes**

ATTACHMENT 11/12/13 B

Walters moved and Hawke seconded a motion to approve the appropriation transfer request from account code 101.110.5387, Discretionary, to account code 101.140.5656, Legal – Inventoried Equipment, in the amount of \$3,213.00 and from account code 110.110.5387, Discretionary, to account code 110.110.5385, Other Expense (Donation), in the amount of \$6,250.00. **3-0 yes**

Walters moved and Hawke seconded a motion to re-schedule the regular Board of Trustees' meeting from December 24 to December 17, 2013. **3-0 yes**

ATTACHMENT 11/12/13 C

Walters moved and Hawke seconded a motion to approve the attached Vacation Statement from Michael B. Vaccaro. **3-0 yes**

ATTACHMENT 11/12/13 D

Walters moved and Hawke seconded a motion to approve the attached updates to the Health Insurance provision of the Benefit Package for Management Personnel (hired prior to July 1, 2012 and hired after July 1, 2012), effective November 12, 2013. **3-0 yes**

Fire Department

ATTACHMENT 11/12/13 E

Walters moved and Hawke seconded a motion to approve the appropriation transfer request from account code 210.210.5652, Inv. Equipment, to account code 210.210.5392, Equipment/Tool Repair, in the amount of \$3,000.00. **3-0 yes**

ATTACHMENT 11/12/13 F

Walters moved and Pizzino seconded a motion to accept the attached resignation from part-time firefighter Christopher Ray Blake, effective October 21, 2013. **3-0 yes**

Legal Department

**RESOLUTION 13-074, ATTACHED
MUTUAL ECONOMIC DEVELOPMENT AGREEMENT**

Walters moved and Hawke seconded a motion that we hereby adopt and authorize the placement of our signatures upon the attached Mutual Economic Development Agreement with the Board of Trustees of Plain Township, the City of North Canton, and the City of Canton, Stark County, Ohio. **3-0 yes**

Walters said this is a “big deal.” He said this is probably the first four way economic development agreement in the State of Ohio.

Pizzino thanked Randy Gonzalez for all the time he has spent getting this agreement worked out.

ATTACHMENT 11/12/13 G

Pizzino moved and Hawke seconded a motion not to request a hearing on the transfer of the liquor license to Calinas Chips N Salsa Inc, dba Chips N Salsa, 1st Fl/Bsmt & W/Cooler, 5686 Dressler Rd. N.W., Ste 170, North Canton, OH 44720. **3-0 yes**

ATTACHMENT 11/12/13 H

Walters moved and Hawke seconded a motion to approve Budget Module No. 2 for Computer Replacement in the amount of \$2,418.00. **3-0 yes**

ATTACHMENT 11/12/13 I

Walters moved and Hawke seconded a motion to approve the following appropriation transfer request:

| From | | To | | Amount |
|--------------|---------------|--------------|--------------------|-----------|
| 101.140.5387 | Discretionary | 101.140.5432 | Computer Rel. Serv | \$ 500.00 |
| 101.140.5310 | Edu./Training | 101.140.5480 | Telephone | \$ 141.00 |
| 101.140.5340 | Advertising | 101.140.5480 | Telephone | \$ 300.00 |

| | | | | |
|--------------|-------------------|--------------|-----------------|------------|
| 101.140.5385 | Other Expenses | 101.140.5480 | Telephone | \$ 125.00 |
| 101.140.5440 | Legal Services | 101.140.5656 | Inv. Equip. | \$ 200.00 |
| 101.150.5804 | Co. Aud. & Treas. | 101.140.5656 | Inv. Equip. | \$ 100.00 |
| 101.150.5804 | Co. Aud. & Treas. | 101.140.5110 | Reg. Salaries | \$8,720.00 |
| 101.150.5804 | Co. Aud. & Treas. | 101.140.5212 | Pension Emp. | \$1,220.00 |
| 101.150.5804 | Co. Aud. & Treas. | 101.140.5214 | Medicare | \$ 126.44 |
| 101.150.5804 | Co. Aud. & Treas. | 101.140.5230 | Worker's Comp. | \$ 265.96 |
| 101.150.5804 | Co. Aud. & Treas. | 101.140.5220 | Hospitalization | \$ 5.43 |

For a total of \$11,704.63.

3-0 yes

Police Department

RESOLUTION 13-075, ATTACHED

CONTINGENT APPOINTMENT OF POLICE PATROL OFFICER

Walters moved and Hawke seconded a motion pursuant to ORC Section 505.49 and 509.01, we hereby appoint Jeffery M. Caughey as a Part Time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, contingent upon providing proof of Ohio Peace Officer Training Academy certification, successful completion of the background check, negative drug screen and any other testing requirements.

3-0 yes

RESOLUTION 13-076, ATTACHED

CONTINGENT APPOINTMENT OF POLICE PATROL OFFICER

Walters moved and Hawke seconded a motion pursuant to ORC Section 505.49 and 509.01, we hereby appoint Brian Vannest as a Part Time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, contingent upon providing proof of Ohio Peace Officer Training Academy certification, successful completion of the background check, negative drug screen and any other testing requirements.

3-0 yes

ATTACHMENT 11/12/13 J

Walters moved and Hawke seconded a motion to approve the appropriation transfer request from account code 209.250.5387, Discretionary, to account code 209.250.5416, Booking, in the amount of \$5,000.00.

3-0 yes

Public Works Department

Highway Division

RESOLUTION 13-077, ATTACHED

2013 RED FOX STORM SEWER PROJECT

Walters moved and Hawke seconded a motion that we hereby determine that Wenger Excavating, Inc. is the lowest and best bidder for the 2013 Red Fox Storm Sewer Project and hereby award a Contract to them in the amount of \$29,518.00 in accordance with the Company's proposal and the Specifications and authorize the placement of the Board's signatures on the Contract.

3-0 yes

ATTACHMENT 11/12/13 K

Walters moved and Hawke seconded a motion to approve Budget Module No. 2013-09-A for New Equipment in the amount of \$1,528.00. **3-0 yes**

ATTACHMENT 11/12/13 L

Walters moved and Hawke seconded a motion to approve the appropriation transfer request from account code 204.310.5299, Discretionary, to account code 204.310.5114, Temp Service, Ott, in the amount of \$6,500.00. **3-0 yes**

ATTACHMENT 11/12/13 M

Walters moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary, to account code 204.310.5652, Equipment/Vehicles/Trucks, in the amount of \$3,400.00. **3-0 yes**

ATTACHMENT 11/12/13 N

Boger submitted a request for a street light at a school bus stop. Gonzalez said they should have help in getting it done but it should be set up in a street lighting district.

ATTACHMENT 11/12/13 O

Walters moved and Hawke seconded a motion to approve Budget Module No. 2013-33-A for Brunnerdale-Groton Storm Sewer Replacement in the amount of \$38,000.00. **3-0 yes**

ATTACHMENT 11/12/13 P

Walters moved and Hawke seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary, to account code 204.310.5558, Drainage Materials, in the amount of \$38,000.00. **3-0 yes**

Park Division

ATTACHMENT 11/12/13 Q

Walters moved and Hawke seconded a motion to approve the appropriation transfer request from account code 214.510.5220, Hospitalization Insurance, to account code 214.510.5114, Temp. Service Payments, in the amount of \$10,000.00. **3-0 yes**

Walters moved and Hawke seconded a motion to accept sponsorship donations to the 2014 Community Celebration:

- \$100.00 from Hammontree & Associates, Ltd.
- \$250.00 from Staley Technologies
- \$500.00 from Friends of Jackson Community Parks
- \$500.00 from the Will-Burt Company.

3-0 yes

Central Maintenance Division

ATTACHMENT 11/12/13 R

Walters moved and Hawke seconded a motion to approve the appropriation transfer request from account code 101.115.5387, Discretionary, to account code 101.115.5432, Computer Related Services, in the amount of \$2,500.00. **3-0 yes**

Zoning & Planning Department

ATTACHMENT 11/12/13 S

Walters moved and Hawke seconded a motion to continue the public hearing for Zoning Amendment 605-13 to November 26, 2013 at 5:30 p.m. in accordance with the attached request from Mike Kochovski, Kochovski Construction. **3-0 yes**

Fiscal Office

ATTACHMENT 11/12/13 T

Walters moved and Hawke seconded a motion to pay the bills in the amount of \$2,221,297.49. **3-0 yes**

ATTACHMENT 11/12/13 U

Walters moved and Hawke seconded a motion to approve the minutes of the October 22, 2013 Board of Trustees' meeting. **3-0 yes**

ATTACHMENT 11/12/13 V

Walters moved and Hawke seconded a motion to approve the October 2013 Financial Reports. **3-0 yes**

Gonzalez told the Board the Township audit was finished and we got an excellent report and that he had briefed the Board on the Statewide issue regarding an actuary for the self-insurance fund but he said the rest of the audit was perfect.

Routine Business

Announcements

- Next regular Board of Trustees meeting, November 26, 2013, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- CIC, November 18, 2013, 8:00 a.m., Township Hall.
- LOGIC, December 5, 2013, 9:00 a.m., Jackson Safety Center, Chiefs' Conference Room.
- Board of Zoning Appeals, November 14, 2013, 5:30 p.m., Township Hall.

- Zoning Commission, November 21, 2013, 5:00 p.m., Township Hall.
- Citizens Advisory Committees:
 - Community Celebration, November 13, 2013, 5:30 p.m., Township Hall.
 - Park, November 13, 2013, 6:30 p.m., Township Hall.
 - Highway/Traffic, November 13, 2013, 6:30 p.m., Township Hall.
- Friends of the Park, November 13, 2013, 7:00 p.m., Township Hall.
- Jackson Township Recycling Station Board, December 11, 2013, 12:00 p.m., Buehler's Community Room.
- Holiday in the Park, Saturday, December 14, 2013, North Park, 5:00 – 7:00 p.m.
- Santa's Mailbox, December 1-16, located in front of Township Hall.

Old Business – None

New Business – None

Public Speaks – Open Forum

No one came forward.

Walters moved and Pizzino seconded a motion to adjourn.

3-0 yes

James Walters

Randy Gonzalez