

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

NOVEMBER 12, 2019

Hawke called the meeting to order at 4:02 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Vaccaro, Boger, Ruwadi and Poindexter present.

Departmental Budget Reviews

Administration Department

Hawke moved and Walters seconded a motion to approve Budget Module 20-01 for Current Level – Administration Department Operations in the amount of \$1,838,386.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 20-02 for Emergency Management Funding in the amount of \$50,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 20-03 for CIC Operations in the amount of \$60,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 20-04 for Township Hall – ADA Door Opener in the amount of \$3,289.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 20-05 for Township Hall – ADA Door Opener in the amount of \$3,289.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 20-06 for Township Administration Building Exterior Improvements in the amount of \$15,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 20-07 for Administration Building Interior Improvements in the amount of \$120,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 20-08 for Amphitheater Outside Management in the amount of \$50,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 20-09 for Amphitheater Parking Lot in the amount of \$500,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 20-10 for New Camera Purchase in the amount of \$3,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 20-11 for Phone System Upgrade in the amount of \$10,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 20-12 for Park Land Purchase in the amount of \$720,000.00. **3-0 yes**

Gonzalez said the grant has gone through for the \$720,000.00 purchase and that may mean this Budget Module will not be needed.

Hawke moved and Walters seconded a motion to approve Budget Module 20-13 for Administration Dedicated Funds in the amount of \$750,000.00. **3-0 yes**

Legal Department

Hawke moved and Pizzino seconded a motion to approve Budget Module 1 for Current Services in the amount of \$272,612.14. **3-0 yes**

Public Works Department – Central Maintenance Division

Hawke moved and Pizzino seconded a motion to approve Budget Module 20-01 for Current Service Level – Operations in the amount of \$756,276.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 20-02 for Rotary Lift in the amount of \$135,220.00. **3-0 yes**

Public Works Department – Park Division

Hawke moved and Walters seconded a motion to approve Budget Module 20-01 for Current Service Operations in the amount of \$1,909,278.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 20-02 for Current Service Operations in the amount of \$118,500.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 20-03 for Phase 3 Playground in the amount of \$50,000.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 20-04 for Phase 3 Playground in the amount of \$25,000.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 20-05 for Community Celebration in the amount of \$55,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 20-06 for Ice Rink Bladder in the amount of \$8,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 20-07 for Exercise Equipment in the amount of \$35,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 20-08 for Ice Machine in the amount of \$6,000.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Budget Module 20-09 for Accumulated Benefits in the amount of \$219,016.00. **3-0 yes**

Hawke moved and Walters seconded a motion to approve Budget Module 20-10 for Capital Projects in the amount of \$291,688.00. **3-0 yes**

Walters moved and Hawke seconded a motion to approve Budget Module 20-11 for Park Reserve Balance Funds in the amount of \$164,416.00. **3-0 yes**

Zoning & Planning Department

Hawke moved and Walter seconded a motion to approve Budget Module 2020-1 for Zoning Operations in the amount of \$303,790.00. **3-0 yes**

Hawke moved and Walters seconded a motion to go into Executive Session for Fire Department Personnel (Appointment/Employment/Compensation) – Interview Part-time Firefighter Candidate. **3-0 yes**

Hawke moved and Walters seconded a motion to go into Executive Session for Public Works Department Personnel (Appointment/Employment/Compensation) – Interview Park Crew Leader Candidate. **3-0 yes**

Hawke moved and Walters seconded a motion to go into Executive Session for Public Works Department Personnel (Appointment/Employment/Compensation) – Interview Public Works Director Candidate. **3-0 yes**

Hawke moved and Walters seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation) – Lieutenant’s Position. **3-0 yes**

Upon return from Executive Session at 6:04 p.m., Hawke called the General Session to order with all department heads present. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

Public Speaks – None

Police Department

Hawke administered the oath of office of Full-Time Police Sergeant Appointee, Jason Hall. A brief recess was taken to allow time for pictures.

RESOLUTION 19-262, ATTACHED

Hawke moved and Walters seconded a motion that we hereby accept the attached oath of office for Jason E. Hall as Full-time Sergeant for the Jackson Township Police District, Stark County, Ohio. **3-0 yes**

RESOLUTION 19-261, ATTACHED

Hawke moved and Walters seconded a motion that we hereby authorize the hiring of Melinda L. DeHoff for the full-time position of Secretary 2 in the Police Department, effective November 13, 2019 at 0800 hours, at the Secretary 2 Start Rate (\$17.8569 per hour) as set forth in the Negotiated Agreement between the Jackson Township Board of Trustees and the Fraternal Order of Police, Ohio Labor Council, Inc., Office and Clerical Employees.

Be it further resolved that Melinda L. DeHoff shall complete a probationary period of seven hundred thirty (730) days during which time she may be terminated without cause by the Board of Trustees. **3-0 yes**

ATTACHMENT 11/12/19 A

Hawke moved and Walters seconded a motion to accept the attached resignation from Part-time Police Patrol Officer and Constable, Brian Vannest, effective November 1, 2019 at 08:00 hours. **3-0 yes**

ATTACHMENT 11/12/19 B

Hawke moved and Walters seconded a motion to accept the attached retirement notice from Tyson J. Bissler, effective December 1, 2019, at 08:00 hours. **3-0 yes**

Hawke read Major Bissler's retirement letter. All the Trustees thanked Major Bissler for the job he has done.

Administration Department

ATTACHMENT 11/12/19 C

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 101.110.5458, Professional Services, to account code 101.110.5766, Keck Park, in the amount of \$100,000.00. **3-0 yes**

RESOLUTION 19-263, ATTACHED

NORTH PARK AMPHITHEATER – PARKING LOT DESIGN PROPOSAL

Hawke moved and Pizzino seconded a motion that we hereby adopt and ratify the placement of the Administrator/Law Director's signature upon the attached Proposal with SoL Harris-Day, for construction design services at the North Park Amphitheater construction project for a parking lot, effective October 10, 2019. **3-0 yes**

RESOLUTION 19-264, ATTACHED

NORTH PARK AMPHITHEATER – PARKING LOT SURVEY

Hawke moved and Pizzino seconded a motion that we hereby adopt and ratify the placement of the Administrator/Law Director's signature upon the attached Proposal with Neff & Associates,

for surveying services at the North Park Amphitheater project for a parking lot, effective October 24, 2019. **3-0 yes**

ATTACHMENT 11/12/19 D

Hawke moved and Walters seconded a motion to adopt and authorize the placement of the Board's signatures upon the attached Agreement with First Watch Restaurants Inc., dba First Watch an Ohio Corporation, and to authorize the President's signature upon the Economic Development Transfer Form. **3-0 yes**

ATTACHMENT 11/12/19 E

Hawke moved and Walters seconded a motion not to request a hearing on the liquor license to Dreslerest LLC, dba Fiesta Acapulco, 1st Fl & Bsmt, 5686 Dressler Rd. N.W., North Canton, OH 44720. **3-0 yes**

ATTACHMENT 11/12/19 F

Hawke moved and Walters seconded a motion not to request a hearing on the liquor license to New A1 Japan, Inc., dba A1 Japan Steakhouse & Patio, 4770 Dressler Rd. N.W., Canton, OH 44718. **3-0 yes**

ATTACHMENT 11/12/19 G

Hawke moved and Walters seconded a motion not to request a hearing on the liquor license to Cinemark USA Inc., dba Cinemark Movies 10, 6284 Dressler Rd. NW, North Canton, OH 44720. **3-0 yes**

Public Works Department

Park Division

ATTACHMENT 11/12/19 H

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 214.510.5387, Discretionary, to account code 214.510.5420, Park Maint., in the amount of \$1,000.00, from account code 214.510.5387, Discretionary, to account code 214.510.5491, Portable toilets, in the amount of \$500.00, from account code 214.510.5387, Discretionary, to account code 214.525.5488, Water South Park, in the amount of \$3,000.00, and from account code 214.515.5299, Discretionary, to account code 214.515.5344, Printing, in the amount of \$150.00. **3-0 yes**

Hawke moved and Walters seconded a motion to accept the following sponsorship donations to the 2020 Community Celebration:

1. \$2,500.00 from Aqua Ohio, Inc.
2. \$1,000.00 from Vasco Asphalt Company
3. \$ 250.00 from Staley Technologies, Inc.
4. \$ 125.00 from Northstar Asphalt Inc.
5. \$ 125.00 from Wenger Excavating, Inc.

3-0 yes

Fire Department

RESOLUTION 19-265, ATTACHED

CONDITIONAL PART-TIME FIREFIGHTER HIRING

Hawke moved and Pizzino seconded a motion pursuant to the Part time Firefighter hiring policy and authority granted in ORC Section 505.38 “to provide for the employment of firefighters as it considers best”, we hereby appoint the attached listed persons to the position of Part-time Firefighter, conditioned on their successful completion of required physical and psychological examinations and negative drug test. **3-0 yes**

RESOLUTION 19-266, ATTACHED

FIRE DEPARTMENT PERSONAL PROTECTIVE EQUIPMENT REPLACEMENT PURCHASE

Hawke moved and Walters seconded a motion that we hereby adopt and authorize the placement of the Board President’s signature upon the attached pricing quote with Fire Safety Services, Inc. for the purchase of twenty five sets of FireDex Custom Gear Coats and Pants in the total price of \$49,060.00. This purchase of FireDex equipment is custom and not available through any other manufacturer.

Be it further resolved that we hereby adopt and authorize the placement of the Board President’s signature upon the attached pricing quote with Fire Safety Services, Inc. for the purchase of one hundred thirty five (135) FireDex H41 Interceptor Barrier Hoods for a total price of \$16,875.00, sixty (60) pairs of DexPro Gloves for a total price of \$5,100.00, and thirty nine (39) pairs of FireDex FDXL-100 Structural Fire Boots for a total price of \$11,505.00 as described in the pricing quote in the amount of \$33,480 as the prices are lower than the prices listed in the State Purchasing Contract for the same or equivalent equipment.

Be it further resolved that we hereby adopt and authorize the placement of the Board President’s signature upon the attached pricing quote with Warren Fire Equipment, Inc. for the purchase of forty nine (49) Honeywell EV1 Traditional Helmets and related equipment for a total price of \$13,428.00 as the prices are lower than the prices listed in the State Purchasing Contract for the same or equivalent equipment. **3-0 yes**

Fiscal Office

ATTACHMENT 11/12/19 I

Hawke moved and Walters seconded a motion to pay the bills in the amount of \$2,412,006.08. **3-0 yes**

ATTACHMENT 11/12/19 J

Hawke moved and Walters seconded a motion to approve the minutes of the October 22, 2019 Board of Trustees’ meeting. **3-0 yes**

ATTACHMENT 11/12/19 K

Hawke moved and Pizzino seconded a motion to approve the monthly reports for October 2019. **3-0 yes**

**RESOLUTION 19-267, ATTACHED
AMENDED INVESTMENT POLICY**

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of our signatures upon the attached Amended Investment Policy. **3-0 yes**

Routine Business

Announcements

- Next regular Board of Trustees’ meeting, November 21, 2019, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- CIC, November 21, 2019, 8:00 a.m., Jackson Township Hall.
- LOGIC, December 5, 2019, 9:00 a.m., Safety Center Chiefs’ Conference Room.
- Zoning Meetings:
 - Board of Zoning Appeals, None scheduled.
 - Zoning Commission, November 14, 2019, 5:00 p.m., Jackson Township Hall.
- Jackson Recycling Board, November 20, 2019, 11:00 a.m., Buehler’s Community Room.
- Santa’s Mailbox, December 1 – 15, 2019, located at front entrance of Township Administrative Building.
- Holiday in the Park, Saturday, December 7, 2019, 5:00 p.m., to 7:00 p.m., Jackson North Park.

Old Business – None

New Business

**RESOLUTION 19-268, ATTACHED
FIRE DEPARTMENT PURCHASE**

Hawke moved and Pizzino seconded a motion pursuant to ORC Section 505.101, the Board of Trustees of Jackson Township, Stark County, Ohio and the Board of Trustees of Lawrence Township, Stark County, Ohio hereby agree that Lawrence Township will sell as is to Jackson Township one (1) Physio-Control LUCAS 3 Chest Compression System (Serial Number 3516 0821), one (1) Physio-Control LUCAS 3 Chest Compression System (Serial Number 3516 0822), and one (1) Physio Control Lifepak 15 Defibrillator with 12-Lead ECG (Serial Number 3853 8945) for a total purchase price of \$21,000.00. **3-0 yes**

Public Speaks – Open Forum

Someone asked about the parking lot at the amphitheater.

Someone asked about the lacrosse fields at Tam-O-Shanter. They were told they would be soccer fields. Gonzalez said that is going very well and they have applied for a grant to purchase an additional 20 acres on top of the 20 acres that has been given to the Township.

Pizzino moved and Walters seconded a motion to adjourn.

3-0 yes

Todd Hawke

Randy Gonzalez