

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

MAY 24, 2016

Hawke called the meeting to order at 4:07 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Vaccaro, Hogue and Brink present.

Hawke moved and Pizzino seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation) – Sergeant Interviews.

3-0 yes

Hawke moved and Pizzino seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation) – Lieutenant.

3-0 yes

Hawke moved and Walters seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation) – Sergeant.

3-0 yes

Hawke moved and Walters seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation) – Secretary 3.

3-0 yes

Hawke moved and Pizzino seconded a motion to go into Executive Session to consider the sale of property at competitive bidding.

3-0 yes

Upon return from Executive Session at 6:44 p.m., Hawke called the General Session to order with all department heads present. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

Public Speaks – None

Police Department

**RESOLUTION 16-066, ATTACHED
SERGEANT’S PROMOTION**

Hawke moved and Walters seconded a motion pursuant to Article 35 of the Patrol Officer’s Negotiated Agreement between the Board of Trustees of Jackson Township and the Fraternal Order of Police, Ohio Labor Council, Inc. we hereby appoint Daniel E. Vaughn to the position of Full Time Sergeant in the Jackson Township Police District Department, Stark County, Ohio, effective at 2200 on May 27, 2016, who will be compensated at the rate and benefits established in the Sergeant’s Negotiated Agreement between the Board of Trustees of Jackson Township and the Fraternal Order of Police, Ohio Labor Council, Inc. with a probationary period of 365 days at the Full Time Sergeant base rate (not including longevity) of \$33.8115 per hour.

3-0 yes

Walters said it was a difficult decision because all three candidates were well qualified.

ATTACHMENT 05/24/16 A

Ohio Drug Law Enforcement Grant Agreement

Hawke moved and Pizzino seconded a motion to adopt and authorize the placement of our signatures upon the attached Agreement with the Stark County Sheriff. **3-0 yes**

Administration Department

ATTACHMENT 05/24/16 B

Community Celebration Fireworks Insurance

Hawke moved and Walters seconded a motion to approve the Memorandum of Understanding between the Jackson Township Board of Trustees and the Board of Education of the Jackson Local School District effective June 29, 2016 through July 3, 2016, and to authorize the Board President to sign said Memorandum of Understanding. **3-0 yes**

ATTACHMENT 05/24/16 C

Hawke moved and Walters seconded a motion to not request a hearing on the liquor permit to Mission BBQ Canton OH LLC, 4491 Everhard Rd., Canton, OH 44718. **3-0 yes**

RESOLUTION 16-067, ATTACHED

PUBLIC ENTITY RISK SERVICES OF OHIO, INC., CLAIMS

Hawke moved and Walters seconded a motion that we hereby authorize the Township Administrator/Law Director, as the Board of Trustees' representative, to execute any and all agreements recommended by PERSO, its agents and representatives with respect to the attached list of claim numbers. **3-0 yes**

Public Works Department

Highway Division

ATTACHMENT 05/24/16 D

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary, to account code 204.310.5420, Paint Striping, in the amount of \$4,060.00. **3-0 yes**

ATTACHMENT 05/24/16 E

Hawke moved and Walters seconded a motion to authorize temporary road closures for the 2016 Community Celebration 5K Run and to authorize temporary closure of the yard debris site in accordance with the attached memorandum from the Public Works Director. **3-0 yes**

Park Division

Hawke moved and Pizzino seconded a motion to accept the following sponsorship donations to the 2016 Community Celebration:

1. \$500.00 from A. A. Hammersmith Insurance Inc.

2. \$500.00 from Rohr & Sons Nursery Inc.
3. \$100.00 from Sherry and Terry Sampel.

3-0 yes

ATTACHMENT 05/24/16 F

The motion to approve a new hourly rate of \$22.3788 for the Park Maintenance and Programming Supervisor position, effective May 28, 2016, plus any other increase approved by the Board of Trustees in 2016 for Class B Management employees was tabled.

ATTACHMENT 05/24/16 G

The motion to approve a new hourly rate of \$27.2556 for the Central Maintenance Foreman's position, effective May 28, 2016, plus any other increase approved by the Board of Trustees in 2016 for Class B Management employees was tabled.

Zoning & Planning Department

RESOLUTION 16-068, ATTACHED

NOXIOUS WEEDS - 3915 BEL AIR AVENUE NW, LOT 29 IN BEL AIR ESTATES, PARCEL NO. 16-06267, JACKSON TOWNSHIP, OHIO.

Hawke moved and Pizzino seconded a motion whereas, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of Leona Stroka and Wells Fargo Bank, N.A. in Jackson Township described as follows: 3915 Bel Air Avenue NW, lot 29 in Bel Air Estates, Parcel 16-06267, Jackson Township, Ohio.

Be it resolved that said Leona Stroka and Wells Fargo Bank, N.A., whose tax mailing address is PO Box 14506, Des Moines, IA 50306-9395, be notified by serving on them by certified mail with return receipt requested, a written copy of this resolution that said noxious weeds are growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the noxious weeds every 30 days from the date of this Resolution until October 31, 2016. If the owner fails to meet this obligation within the five-day period, or the subsequent 30 day periods, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate. **3-0 yes**

RESOLUTION 16-069, ATTACHED

NOXIOUS WEEDS - 6320 CARDINAL HILL STREET NW, LOT 51, HILLFIELD 1, PARCEL NO. 16-03014, JACKSON TOWNSHIP, OHIO

Hawke moved and Pizzino seconded a motion whereas, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of Federal National Mortgage Association in Jackson Township described as follows: 6320 Cardinal Hill Street NW, Lot 51, Hillfield 1, Parcel No. 16-03014, Jackson Township, Ohio.

Be it resolved that said Federal National Mortgage Association, whose tax mailing address is Lereta LLC Real Estate Tax Division, 1123 S. Parkway Drive, Covina, CA 91724, be notified by serving on them by certified mail with return receipt requested, a written copy of this resolution that said noxious weeds are growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the noxious weeds every 30 days from the date of this Resolution until October 31, 2016. If the owner fails to meet this obligation within the five-day period, or the subsequent 30 day periods, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate.

3-0 yes

RESOLUTION 16-070, ATTACHED

NOXIOUS WEEDS - LOT 137 ON EMERALD BROOK CIRCLE NW, EMERALD ESTATES 3, PARCEL NO. 16-26804, JACKSON TOWNSHIP, OHIO

Hawke moved and Pizzino seconded a motion whereas, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of JRK Holdings Ltd. in Jackson Township described as follows: Lot 137 on Emerald Brook Circle NW, Emerald Estates 3, Parcel No. 16-26804, Jackson Township, Ohio.

Be it resolved that said JRK Holdings Ltd., whose tax mailing address is 4767 Higbee Avenue NW, Canton, OH 44718, be notified by serving on them by certified mail with return receipt requested, a written copy of this resolution that said noxious weeds are growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the noxious weeds every 30 days from the date of this Resolution until October 31, 2016. If the owner fails to meet this obligation within the five-day period, or the subsequent 30 day periods, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate.

3-0 yes

RESOLUTION 16-071, ATTACHED

NOXIOUS WEEDS - 8930 GLADYS STREET NW, SCENIC #2, PARCEL NOS. 16-04639 & 16-17753, JACKSON TOWNSHIP, OHIO

Hawke moved and Pizzino seconded a motion whereas, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of Scott Kieffer and Nationstar Mortgage LLC in Jackson Township described as follows: 8930 Gladys Street NW, Scenic, #2, Parcel Nos. 16-04639 & 16-17753, Jackson Township, Ohio.

Be it resolved that said Scott Keiffer and Nationstar Mortgage LLC, whose tax mailing address is Core Logic, 2500 Westfield Dr., Ste. 102, Elgin, IL 60124, be notified by serving on them by certified mail with return receipt requested, a written copy of this resolution that said noxious weeds are growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or

destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the noxious weeds every 30 days from the date of this Resolution until October 31, 2016. If the owner fails to meet this obligation within the five-day period, or the subsequent 30 day periods, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate. **3-0 yes**

RESOLUTION 16-072, ATTACHED

NOXIOUS WEEDS - 4430 20TH STREET NW. PARCEL NO. 17-00247, JACKSON TOWNSHIP, OHIO

Hawke moved and Pizzino seconded a motion whereas, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of Barbara Frey in Jackson Township described as follows: 4430 20th Street NW, Parcel No. 17-00247, Jackson Township, Ohio.

Be it resolved that said Barbara Frey, whose tax mailing address is 834 Lauri Jo Lane SW, Massillon, OH 44647, be notified by serving on them by certified mail with return receipt requested, a written copy of this resolution that said noxious weeds are growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the noxious weeds every 30 days from the date of this Resolution until October 31, 2016. If the owner fails to meet this obligation within the five-day period, or the subsequent 30 day periods, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate. **3-0 yes**

Fiscal Office

ATTACHMENT 05/24/16 H

Hawke moved and Walters seconded a motion to pay the bills in the amount of \$588,859.24.

3-0 yes

ATTACHMENT 05/24/16 I

Hawke moved and Walters seconded a motion to approve the minutes of the May 10, 2016 Board of Trustees' meeting.

3-0 yes

Gonzalez updated the Board on the grant request for the amphitheater and thanked Representative Schuring for working on that for us.

Walters said he saw Senator Oelslager this week and thanked him for his help.

Routine Business

Announcements

- Next regular Board of Trustees' meeting, June 14, 2016, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session Township Hall.
- CIC Meeting, June 16, 2016, 8:00 a.m., Township Hall.
- LOGIC, June 2, 2016, 9:00 a.m., Safety Center, Chiefs' Conference Room.
- Citizens Advisory Committees:
 - Community Celebration, June 8, 2016, 5:30 p.m., Township Hall.
 - Park, August 10, 2016, 6:30 p.m., Township Hall.
- Friends of the Park, August 10, 2016, 7:00 p.m., Township Hall.
- Jackson Recycling Board, May 25, 2016, 11:00 a.m., Buehler's Community Room.
- Zoning Meetings:
 - Board of Zoning Appeals, May 26, 2016, 5:30 p.m., Township Hall.
 - Zoning Commission, none scheduled.
- Field of Honor/Field of Heroes, May 27 – 30, 2016, Jackson Township Safety Center.
- Safety Village, June 6 – June 10, 2016, Sauder Elementary School, 8:45 a.m. – 12 noon, pick up forms at Safety Center, registration deadline is May 27, 2016.
- Farmers Market, Thursdays beginning June 9 through October 6, 3:00 – 6:00 p.m., Jackson North Park.
- Movie in the Park, Friday, June 10, 2016, Jackson North Park.

Old Business – None

New Business

Hawke moved and Walters seconded a motion to authorize the Administrator to inform the Stark County Engineer to forward the design costs for the extension of Strip Avenue in an amount that shall not exceed \$175,000.00 in the design costs. **3-0 yes**

Public Speaks – Open Forum

No one came forward.

Hawke moved and Walters seconded a motion to adjourn. **3-0 yes**

Todd Hawke

Randy Gonzalez