

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

MAY 23, 2011

Pizzino called the meeting to order at 3:33 at the Jackson Township Hall with Trustee Pizzino, Trustee Burger, Fiscal Officer, Lyon, Fitzgerald, Hogue, Boger, Moore and Ruwadi present. Trustee Walters arrived at 3:40 p.m.

Fire Department

RESOLUTION 11-041, ATTACHED

FIRE DEPARTMENT FULL TIME FIREFIGHTER/PARAMEDIC ELIGIBILITY LIST

Pizzino moved and Burger seconded a motion whereas, in attached Resolution No. 09-086, we adopted and authorized the posting and implementation of the attached Notice of Examination for the positions of Full Time Firefighter/Paramedic in the Jackson Township Fire Department.

Whereas, the steps described in the Notice of Examination prior to the establishment of the Eligibility List have been completed.

Be it resolved that, pursuant to the Fulltime Firefighter/Paramedic hiring policy, the Township's Personnel Hiring Policy and authority granted in ORC Section 505.38 "to provide for the employment of such firefighters as it considers best", we hereby establish the attached eligibility list for appointment to the position of Fulltime Firefighter/Paramedic in the Jackson Township Fire Department. **2-0 yes**

Pizzino moved and Burger seconded a motion to go into Executive Session for Fire Department Personnel (Appointment/Employment/Compensation) – Interview ambulance billing specialist applicant and full-time firefighter applicants. **2-0 yes**

Pizzino moved and Burger seconded a motion to go into Executive Session for Park Department Personnel (Appointment/Employment/Compensation) – Interview park maintenance worker applicant. **2-0 yes**

Pizzino moved and Burger seconded a motion to go into Executive Session Park/Highway/Maintenance Personnel (Appointment/Employment/Compensation). **2-0 yes**

Upon return from Executive Session at 5:46 p.m., Pizzino called the General Session to order with all department heads present. He requested that all cell phones and pagers be turned off at this time.

The Pledge of Allegiance was recited.

Public Speaks – None

ATTACHMENT 05/23/11 A

Nadine McIlwain-Massey, the executive director of Coming Together Stark County introduced Mr. Brock Herring and Miss Ruby Gibbons who are Board members of Coming Together Stark County. She explained the purpose of Coming Together Stark County. She asked that the Trustees pass a diversity and inclusion resolution.

Highway Department

At 5:30 p.m., Boger opened the bids received for the 2011 Curbing Project.

Scassa Asphalt	\$215,136.00
Tony Zumbo & Sons	\$179,160.48
T. R. Snyder Construction	\$142,527.60
Karvo Paving Co.	\$198,702.00

Administration Department

ATTACHMENT 05/23/11 B

Walters moved and Burger seconded a motion to adopt and authorize the placement of the Board President’s signature upon the attached Health Insurance Agreement. **3-0 yes**

Fire Department

ATTACHMENT 05/23/11 C

Walters moved and Burger seconded a motion to accept the attached retirement notice from Captain Charles R. Pressler, Jr., effective June 30, 2011. **3-0 yes**

ATTACHMENT 05/23/11 D

Walters moved and Burger seconded a motion to accept the attached donations to the Fire Department totaling \$1,030.00 in memory of Richard Costin.

Cathy & Kim Baltzer	\$ 20.00	
Robert DeHoff	\$ 50.00	
Neal Fitzgerald	\$ 50.00	
GBS Design, Inc.	\$ 50.00	
Paul Josif	\$ 25.00	
Constance Kaiser	\$ 25.00	
James & Carol Kaiser	\$ 25.00	
Judith Kaiser	\$ 25.00	
Sue & David Klekner	\$ 50.00	
Lemmon & Lemmon, Inc.	\$200.00	
Grant & Rebecca Mason	\$ 60.00	
David McConnell	\$100.00	
Toni & Thomas Parson	\$ 50.00	
Gloria Costin Scott	\$200.00	
Donald & Catherine Stage	\$100.00	3-0 yes

RESOLUTION 11-042, ATTACHED

FIRE DEPARTMENT FULL TIME FIREFIGHTER/PARAMEDIC CONDITIONAL APPOINTMENTS

Walters moved and Burger seconded a motion pursuant to the Fulltime Firefighter hiring policy, the Township's Personnel Hiring Policy and pursuant to authority granted in ORC Section 505.38 "to provide for the employment of firefighters as it considers best", we appoint the attached listed persons to the position of Fulltime Firefighter/Paramedic, conditioned on their successful completion of a medical evaluation as to the condition of the individual as it relates to the performance of the duties of a fulltime Firefighter/Paramedic, background check, negative drug screen and other testing requirements. **3-0 yes**

Firefighters conditionally appointed were Jeremiah J. Hershberger, Alex M. Hoce, Shawn S. Parsell, Richard L. Wigfield, Matthew R. Gatchell, Tyler L. Teeter.

RESOLUTION 11-043, ATTACHED

PART-TIME AMBULANCE BILLING SPECIALIST

Walters moved and Burger seconded a motion to authorize the employment of Linda S. Cross for the part-time position of Ambulance Billing Specialist in the Fire Department at the rate of \$11.00 per hour, not to exceed 29 hours per week, effective June 6, 2011. **3-0 yes**

Highway Department

RESOLUTION 11-044, ATTACHED

2011 RESURFACING PROJECT

Walters moved and Burger seconded a motion to authorize the attached Advertisement for Bids for 2011 Resurfacing Project in accordance with the Specifications on file. **3-0 yes**

RESOLUTION 11-045, ATTACHED

2011 ARLINGTON STORM SEWER PROJECT

Walters moved and Burger seconded a motion that we hereby determine that Bontrager Excavating, Ltd. is the lowest and best bidder for the 2011 Arlington Storm Sewer Project in the amount of \$175,335.20 in accordance with the Company's proposal and the Specifications and authorize the placement of the Board's signatures on the Contract. **3-0 yes**

Legal Department

RESOLUTION 11-046, ATTACHED

SECOND ADDENDUM TO TAX ABATEMENT AGREEMENT

Walters moved and Burger seconded a motion to adopt and authorize the placement of our signatures upon the attached Second Addendum to the Enterprise Zone Tax Abatement Agreement with The Kenan Advantage Group, Inc. and North Canton Transfer, LLC. **3-0 yes**

ATTACHMENT 05/23/11 E

Fitzgerald told the Board this liquor license is for a corporate name change for the BP station at the corner of Wales and Fulton. He also pointed out that no objection should be done on behalf of the Jackson Community North Park System or the Board of Trustees of Jackson Township.

Pizzino moved and Burger seconded a motion not to request a hearing on the liquor license transfer to PFS & Sons LLC, 5467 Wales Ave. N.W., Massillon, Ohio 44646 for Jackson Township Trustees and Jackson Community North Park System. **3-0 yes**

ATTACHMENT 05/23/11 F

Pizzino moved and Burger seconded a motion not to request a hearing on the liquor license to Osaka Japan Grille II Inc., dba Li Asian Cuisine, 4695 Dressler Rd. N.W., Ste 1, Canton, Ohio 44718. **3-0 yes**

ATTACHMENT 05/23/11 G

Walters moved and Burger seconded a motion not to request a hearing on the liquor license to Ohio CVS Stores LLC, CVS/Pharmacy 2063, 7292 Fulton Dr. N.W., Canton, Ohio 44718. **3-0 yes**

ATTACHMENT 05/23/11 H

Walters moved and Burger seconded a motion not to request a hearing on the liquor license to Jack Mex LLC, dba El Rincon Mexican Restaurant, 5562 Wales Ave., Massillon, Ohio 44718. **3-0 yes**

Park Department

ATTACHMENT 05/23/11 I

Walters moved and Pizzino seconded a motion to adopt and authorize the placement of the Board President's signature upon the attached Community Celebration Agreement with Jimmy & the Soul Blazers in the amount of \$2,100.00. **3-0 yes**

ATTACHMENT 05/23/11 J

Walters moved and Burger seconded a motion to authorize temporary road closures for the 2011 Community Celebration 5K Run in accordance with the attached memorandum from the Park/Operations Director. **3-0 yes**

Walters moved and Burger seconded a motion to accept the following sponsorship donations to the Community Celebration:

1. \$100.00 from Dobransky Firearms.
2. \$100.00 from Great to Inflate.
3. \$100.00 from Bair's Inc.
4. \$250.00 from Southeastern Equipment.
5. \$250.00 from Cee-B Glass, Inc.
6. \$250.00 from Wilkof Industrial Supply Co.

3-0 yes

ATTACHMENT 05/23/11 K

Walters moved and Burger seconded a motion to authorize the hiring of Zachary E. Butler as a seasonal park programming assistant (first year), through the temporary service, subject to a negative drug screen, at the rate of \$7.40 per hour, effective May 25, 2011, per the recommendation of the Park/Operations Director. **3-0 yes**

Walters moved and Pizzino seconded a motion to hire Carmella M. Tortora as a seasonal park programming assistant (third year), through the temporary service, subject to a negative drug screen, at the rate of \$8.30 per hour, effective June 10, 2011, per the recommendation of the Park/Operations Director. **3-0 yes**

ATTACHMENT 05/23/11 L

Walters moved and Burger seconded a motion to authorize the hiring of Nicholas Wiley as a seasonal park maintenance worker (second year), through the temporary service, subject to a negative drug screen, at the rate of \$7.80 per hour, effective June 13, 2011, per the recommendation of the Park/Operations Director. **3-0 yes**

Police Department

Walters moved and Burger seconded a motion to accept a \$100.00 donation to the Hooked on Fishing Program from Mr. & Mrs. Daniel Schonhoft. **3-0 yes**

ATTACHMENT 05/23/11 M

Pizzino moved and Burger seconded a motion to approve the appropriation transfer request from account code 209.250.5387, Discretionary, to account code 209.250.5363, Hooked on Fishing, in the amount of \$100.00 and from account code 209.250.5387, Discretionary, to account code 209.250.5501, Donations, in the amount of \$11,000.00. **3-0 yes**

Fiscal Office

ATTACHMENT 05/23/11 N

Pizzino moved and Burger seconded a motion to pay the bills in the amount of \$660,662.17. **3-0 yes**

ATTACHMENT 05/23/11 O

Pizzino moved and Burger seconded a motion to approve the minutes of the May 9, 2011 Board of Trustees' meeting. **3-0 yes**

Gonzalez explained that the bank custody agreement is the agreement used for the investment broker. He said this is being moved from First Merit to Huntington Bank because of the rates. He said Huntington offered a better rate.

**RESOLUTION 11-047, ATTACHED
BANK CUSTODY AGREEMENT**

Walters moved and Burger seconded a motion pursuant to Clause C(3) of the attached First Merit Bank Custody Agreement, we hereby terminate said agreement effective June 30, 2011.

Be it further resolved that we hereby adopt and authorize the placement of the Board President and Fiscal Officer signatures upon the attached Custody Agreement with the Huntington National Bank and related documents, effective June 30, 2011.

Be it further resolved that investment assets are to be transferred from the Jackson Township custody account at First Merit Bank to the newly established custody account at Huntington National Bank on June 30, 2011 and all cash balances of Jackson Township held in the First Merit custody money market fund (Federated Prime Obligations Fund), as of the transfer date of June 30, 2011, shall also be transferred to the custody money market fund (Federated US Government Fund – GOIXX), as established at Huntington National Bank, including any interest due Jackson Township. **3-0 yes**

ATTACHMENT 05/23/11 P

Gonzalez told the Board the check from First Energy has been received for 250,000.00. He suggested to the Board that they prepare a resolution to move that into the General Fund's Capital Fund.

Routine Business

Announcements

- Next regular Board of Trustees meeting, June 13, 2011, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- LOGIC, June 2, 2011, 9:00 a.m., Safety Center, Chiefs' Conference Room.
- CIC, June 20, 2011, 5:00 p.m., Township Hall.
- Board of Zoning Appeals:
 - May 26, 2011, 6:30 p.m., Township Hall.
 - June 9, 2011, 6:30 p.m., Township Hall.
- Zoning Commission, June 16, 2011, 5:00 p.m., Township Hall.
- Citizens Advisory Committees:
 - Community Celebration, June 7, 2011, 5:30 p.m., Township Hall.
 - Park, August 9, 2011, 6:30 p.m., Township Hall.
 - Highway/Traffic, August 17, 2011, 6:30 p.m., Township Hall.
 - Jackson Community Celebration, June 15-18, North Park. FOOD, RIDES, GAMES, ENTERTAINMENT, AND FIREWORKS ON SATURDAY NIGHT!

Old Business – None

New Business

Lyon explained that the Motor Vehicle License Tax is a \$5.00 tax that townships have the ability to impose upon approval of a resolution that would be added to the driver's license renewals annually for township residents. She said it would create revenue of between \$150,000 to \$200,000 per year.

Pizzino said it is something to consider. He said he would like to see a report on where we are with fuel costs in all the departments.

Walters agreed that the numbers should be looked at. He said the Board is very reluctant to look at imposing taxes but they should look at the figures and discuss it.

Gonzalez said he believes that money can only be spent in the highway department. He said it would not go back to the General Fund.

Lyon said that is correct.

There was some discussion with Boger about the amount of resurfacing that is being done and the increasing costs.

Gonzalez pointed out that the curbing amount is increasing also.

Gonzalez suggested a joint meeting with the Park users to get suggestions from them because in the future it will be the Park Department that will suffer most because of the proposed future cutbacks in revenue from the State. The Board directed Dave Ruwadi to set up a meeting.

Public Speaks – Open Forum

No one came forward.

Pizzino moved and Walters seconded a motion to adjourn.

3-0 yes

John Pizzino

Randy Gonzalez