

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

SPECIAL MEETING

MARCH 31, 2020

Hawke called the meeting to order at 8:30 a.m. at the Jackson Township Hall with Trustees John Pizzino, Todd Hawke, and Jim Thomas present as well as Fiscal Officer Gonzalez and Administrator/Law Director Vaccaro.

Hawke moved and Thomas seconded a motion to go into Executive Session for All Departments (Administration, Public Works – Highway, Central Maintenance & Park Divisions - Police, Fire, Zoning and Planning, and Fiscal) Personnel (Appointment/Employment/Compensation-FFRCA).

3-0 yes

Upon return from Executive Session at 9:31 a.m., Hawke called the General Session to order. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

Administration Department

**RESOLUTION 20-059, ATTACHED
COVID-19 STAFFING (STAY AT HOME ORDER)**

Hawke moved and Pizzino seconded a motion that on March 9, 2020, the Governor of the State of Ohio issued Executive Order 2020-01D (Declaring a State of Emergency) with respect to the COVID-19 (coronavirus) respiratory disease; and,

Whereas, at the direction of the Board of Trustees of Jackson Township, Stark County, Ohio, the Department Heads of the Township began to meet and prepare a response to COVID-19 across all departments of the Township; and,

Whereas, the Department Heads were asked to formulate responses that ensured the safety and well-being of the Township's residents, and the safety of the employees of the Township, who provide vital services to the Township; and;

Whereas, on March 22, 2020, the Health Director of the Ohio Department of Health in conjunction with the Governor of the State of Ohio issued the Director's *Stay at Home Order*; and,

Whereas, at the direction of the Board of Trustees of Jackson Township, Stark County, Ohio, the Department Heads of the Township were tasked to come into compliance with the *Stay at Home Order by March 24, 2020*.

Be it resolved that the Jackson Township Board of Trustees hereby directs, approves and adopts the following:

1. The Jackson Township Board of Trustees will continue to implement, follow and enforce all existing, amended and subsequent Health Orders issued by the Ohio Department of Health to include the *Stay at Home Order* issued March 22, 2020.
2. Issuance of the Administration Department's Interoffice Memorandum released by the Administrator/Law Director on March 23, 2020, regarding COVID-19 Essential and Non-Essential Staff. Employees working at home and/or on call-in status shall continue to receive their regular pay commencing on March 23, 2020 at 11:59 p.m., and this resolution shall stay in effect to comply with any new or amended Health or Executive Orders issued by the Health Director of the Ohio Department of Health and/or the Governor of the State of Ohio, respectively.
3. The Board of Trustees directs its Department Heads to make daily adjustments to staffing levels to include use of sick, vacation, personal and shifts assignments to meet the Health Orders issued by the Ohio Department of Health, whether existing, new, amended or extended. This shall include the implementation of the Families First Coronavirus Response Act.

3-0 yes

**RESOLUTION 20-060, ATTACHED
FAMILIES FIRST CORONAVIRUS RESPONSE ACT EXEMPTION**

Hawke moved and Thomas seconded a motion that on March 9, 2020, the Governor of the State of Ohio issued Executive Order 2020-01D (Declaring a State of Emergency) with respect to the COVID-19 (coronavirus) respiratory disease; and,

Whereas, on March 18, 2020, the President of the United States signed into law the Families First Coronavirus Response Act (the "Act"); and,

Whereas, the Act allows employers of emergency responders to exclude or exempt emergency responders from the emergency provisions of the Act; and,

Whereas, Jackson Township employs Police and Fire Department staff (full-time and part-time) whose job duties and positions of employment are consistent with the definition of emergency responder as defined in the Homeland Security Act.

Be it resolved that we hereby exempt and exclude those employees employed and assigned to the attached list of Jackson Township Police and Fire job descriptions/positions from the application of the public health emergency leave provision of the Families First Coronavirus Response Act, effective April 1, 2020.

3-0 yes

ATTACHMENT 03/31/20 A

Hawke moved and Thomas seconded a motion to adopt and authorize the placement of the Board Chairman's signature on the attached Memorandum of Understanding with the Fraternal Order of Police, Ohio Labor Council, Inc. (Office and Clerical Employees), effective March 21, 2020.

3-0 yes

Gonzalez wanted to make the public aware that the Fire Levy will be on the ballot, but there is not going to be an election. The public is going to have to mail in and ask for a ballot. Especially, in times like this, the Fire Department is very important, and our first responders could use your support. Gonzalez asked the public to request a ballot and please support our fire department.

Hawke moved and Pizzino seconded a motion to adjourn.

3-0 yes

Todd Hawke

Randy Gonzalez