

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

MARCH 29, 2016

Hawke called the meeting to order at 4:04 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Vaccaro, Brink, Bissler, and Hogue present.

Hawke moved and Walters seconded a motion to go into Executive Session for Fire Department Personnel (Appointment/Employment/Compensation) – Interview full-time firefighter applicants. **3-0 yes**

Hawke moved and Walters seconded a motion to go into Executive Session for Fire Department Personnel (Appointment/Employment/Compensation) – Deputy Chief. **3-0 yes**

Hawke moved and Walters seconded a motion to go into Executive Session for Park Division Personnel (Appointment/Employment/Compensation) – Park Crew Leader. **3-0 yes**

Upon return from Executive Session at 5:52 p.m., Hawke called the General Session to order with all department heads present. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

Public Speaks – None

Police Department

**RESOLUTION 16-033, ATTACHED
POLICE LIEUTENANT OATH OF OFFICE**

Hawke moved and Pizzino seconded a motion that, in accordance with Resolution No. 16-032, we hereby accept the attached oath of office for James J. Monigold as Lieutenant in the Jackson Township Police District Department, Stark County, Ohio, effective March 9, 2016 at 0000 hours. **3-0 yes**

Hawke administered the oath of office.

**RESOLUTION 16-034, ATTACHED
POLICE DEPARTMENT VEHICLE REPLACEMENT**

Hawke moved and Walters seconded a motion that we hereby adopt and authorize the placement of the Board President's signature upon the attached Contract with Waikem Auto Group for the purchase of one (1) 2016 Ford Escape SE for \$22,466.64 which is lower than the price listed in the State Purchasing Contract for the same equipment. **3-0 yes**

Hawke moved and Walters seconded a motion to accept a donation of \$500.00 for the Hooked on Fishing Program from Walter J. Chlysta, M.D., Inc. **3-0 yes**

Public Works Department

Highway Division

Boger opened the bids received for the 2016 Resurfacing Project.

Superior Paving & Material	\$1,180,258.99
Northstar Asphalt	\$1,237,141.39

Boger opened the bids received for the 2016 Curbing Project.

T. R. Snyder	\$79,659.06
Spano Brothers	\$99,502.65

Boger will review the bids and return to the Board with his recommendations.

Zoning Department Work Session

ATTACHMENT 03/29/16 A

Poindexter reminded the Board that there were some text changes made several weeks ago and one of the changes required a permit for fences. She said she researched the fee amount required by other townships and found the average is between \$25.00 and \$60.00. She recommended that if the Board chooses to charge a fee for a fence that it be \$10.00.

Walters said he looked at the list of fees already being charged and would not have another fee.

Hawke said he was all right with the \$10.00 and for the reason for the permit. He cited an example of a case near his home where someone put up a fence in the wrong location and then found that it had to be moved. He said requiring a permit would have prevented that.

Pizzino asked what would be done if a permit was not obtained.

Poindexter said if something is done without a permit, a letter is sent and usually they comply. She said if they refuse, she said they have to take additional steps.

There was some additional discussion about the amount.

Hawke moved and Pizzino seconded a motion to charge a \$10.00 fee for a fence permit. **3-0 yes**

Public Works Department

Highway Division

**RESOLUTION 16-035, ATTACHED
SALE OF 2007 ELGIN SWEEPER PARTS**

Hawke moved and Pizzino seconded a motion pursuant to ORC Section 505.101, the Board of Trustees of Jackson Township, Stark County, Ohio and Perry Township, Stark County, Ohio

hereby agree that Jackson Township will sell “AS IS” to Perry Township for a price of \$2,000.00 the following 2007 Elgin Sweeper parts to Perry Township, Stark County, Ohio.

2 pieces of part #21-02165ELP center brooms (new), 1 piece part #1067718 right hand deflector chute (new), 1 piece part #1067718 clamp (new), 1 piece part #1066370 11” right hand suction nozzle gate assembly (new), 1 piece part #0710046 suction nozzle curtain set (new), 1 piece part #1083580 suction nozzle assembly shutter weldment (new), 1 piece part #1064611 bulb hopper seal (new), 2 pieces of part #1085492 Suction nozzle caster wheel assembly (new), 2 pieces of part #1085492 Suction nozzle caster wheel assembly (used), 3 sets of part #1016755 nozzle rubber runner (new), 3 sets of part #1016097 rear nozzle rubber outer (new), 3 sets of part #1016098 rear nozzle rubber inner (new), 2 pieces of part #1058147 left hand gutter shoe (new), 2 pieces of part #1058148 right hand gutter shoe (new), 2 pieces of part #1064155 shaft and flange (new), 1 piece of part #1064155 shaft and flange (used), 1 piece of part #1058702 hopper end tube assembly (new), 1 piece of 8” intake rear suction tube (new), 1 piece of part #1078903 gold line seal master bearing (new), 1 piece of part #1095867 air cylinder (new), 7 pieces of part #1023651 strip brushes (new), 1 piece of 11” suction nozzle (used), 1 piece of 11” shutter gate top assembly (used), and miscellaneous small used pieces for broom. **3-0 yes**

ATTACHMENT 03/29/16 B, Traffic Impact Study

Hawke moved and Walters seconded a motion to adopt and authorize the placement of the Board President’s signature upon the attached Consulting Agreement with MS Consultants, Inc.

3-0 yes

Park Division

ATTACHMENT 03/29/16 C

Hawke moved and Walters seconded a motion to approve the attached revised job description for Park Division Crew Leader.

3-0 yes

**RESOLUTION 16-036, ATTACHED
PARK DIVISION FULL TIME CREW LEADER**

Hawke moved and Pizzino seconded a motion that we hereby appoint Andrew J. Haas to the position of Full Time Crew Leader in the Park Division effective April 2, 2016, at the Park Division Crew Leader Entry rate of \$14.3412 per hour in accordance with the negotiated agreement between the Jackson Township Board of Trustees and the Utility Workers Union of America, AFL-CIO, Local 568.

Be it further resolved that Andrew J. Haas shall serve a seven hundred thirty day probationary period.

3-0 yes

ATTACHMENT 03/29/16 D

Hawke moved and Walters seconded a motion to authorize John Border as a leased Park maintenance worker, through a temporary service, subject to a negative drug screen at the rate of \$8.85 per hour, effective March 30, 2016, in accordance with the attached memorandum from David Ruwadi.

3-0 yes

ATTACHMENT 03/29/16 E

Hawke moved and Walters seconded a motion to adopt and authorize the placement of the Board President's signature upon the Community Celebration Contracts with GateHouse Ohio, Great 2 Inflate, LLC, Fairway Carts, Parts & More, and American Fireworks Company. **3-0 yes**

Hawke moved and Pizzino seconded a motion to accept the following sponsorship donations to the 2016 Community Celebration:

1. \$500.00 Clemans-Nelson & Associates
2. \$100.00 Conrad's Tire Express & Total Car Care
3. \$100.00 GonzOil Inc.

3-0 yes

Central Maintenance Division

**RESOLUTION 16-037, ATTACHED
DISPOSITION OF TOWNSHIP AUDIO VISUAL EQUIPMENT**

Hawke moved and Pizzino seconded a motion whereas, Ohio Revised Code Section 505.10(A)(7) permits the Jackson Township Board of Trustees to adopt by resolution a list of personal property that is not needed for public use, or is obsolete or unfit for the use for which it was acquired, and to discard the personal property that has no value and;

Be it resolved, and pursuant to, Ohio Revised Code Section 505.10(A)(7), the Board of Jackson Township Trustees hereby finds the attached list of audio visual equipment is no longer needed for the use it was originally acquired, said equipment has no value and is unfit for use, and authorizes the discarding of the items listed. **3-0 yes**

Administration Department

ATTACHMENT 03/29/16 F

Hawke moved and Walters seconded a motion to approve the Jackson Township EPA Phase II NPDES Storm Water Management Annual Report for year ending December 31, 2015 and to authorize the Board President to sign the certification and letter. **3-0 yes**

Fire Department

**RESOLUTION 16-038, ATTACHED
DISPOSITION OF LIFEPAK – 2G MODEM DISPOSAL**

Hawke moved and Pizzino seconded a motion whereas, Ohio Revised Code Section 505.10(A)(7) permits the Jackson Township Board of Trustees to adopt by resolution a list of personal property that is not needed for public use, or is obsolete or unfit for the use for which it was acquired, and to discard the personal property that has no value and;

Be it resolved, and pursuant to, Ohio Revised Code Section 505.10(A)(7), the Board of Jackson Township Trustees hereby finds the attached list of Lifepac – 2G Modems are no longer needed for the use it was originally acquired, said equipment has no value and is unfit for use, and authorizes the discarding of the items listed. **3-0 yes**

**RESOLUTION 16-039, ATTACHED
FIRE DEPARTMENT HOSE REPLACEMENT**

Hawke moved and Pizzino seconded a motion that we hereby authorize the Fire Chief to purchase 11 sections of 5 inch LDH Supply hose in the amount of \$7,590.00, 5 sections of 3 inch hose for the Blitzforce nozzle in the amount of \$1,100.00, and 2 sections of 2 inch hose for hotel packs in the amount of \$425.00 for a total purchase price of \$9,115.00. **3-0 yes**

**RESOLUTION 16-040, ATTACHED
FIRE DEPARTMENT FULL TIME FIREFIGHTER/PARAMEDIC CONDITIONAL APPOINTMENT**

Hawke moved and Pizzino seconded a motion pursuant to the Fulltime Firefighter/Paramedic hiring policy, the Township's Personnel Hiring Policy and pursuant to authority granted in ORC Section 505.38 "to provide for the employment of firefighters as it considers best", we hereby appoint Robert D. McEntire to the position of Fulltime Firefighter/Paramedic, conditioned on successful completion of a medical evaluation as to the condition of the individual as it relates to the performance of the duties of a Fulltime Firefighter/Paramedic, background check, negative drug screen and other testing requirements. **3-0 yes**

**RESOLUTION 16-041, ATTACHED
FIRE DEPARTMENT FULL TIME FIREFIGHTER/PARAMEDIC CONDITIONAL APPOINTMENT**

Hawke moved and Pizzino seconded a motion pursuant to the Fulltime Firefighter/Paramedic hiring policy, the Township's Personnel Hiring Policy and pursuant to authority granted in ORC Section 505.38 "to provide for the employment of firefighters as it considers best", we hereby appoint Jason C. Berczik to the position of Fulltime Firefighter/Paramedic, conditioned on successful completion of a medical evaluation as to the condition of the individual as it relates to the performance of the duties of a Fulltime Firefighter/Paramedic, background check, negative drug screen and other testing requirements. **3-0 yes**

**RESOLUTION 16-042, ATTACHED
FIRE DEPARTMENT FULL TIME FIREFIGHTER/PARAMEDIC CONDITIONAL APPOINTMENT**

Hawke moved and Pizzino seconded a motion pursuant to the Fulltime Firefighter/Paramedic hiring policy, the Township's Personnel Hiring Policy and pursuant to authority granted in ORC Section 505.38 "to provide for the employment of firefighters as it considers best", we hereby appoint Matthew S. Rabatin to the position of Fulltime Firefighter/Paramedic, conditioned on successful completion of a medical evaluation as to the condition of the individual as it relates to the performance of the duties of a Fulltime Firefighter/Paramedic, background check, negative drug screen and other testing requirements. **3-0 yes**

Zoning & Planning Department

Hawke moved and Walters seconded a motion to set a public hearing for Zoning Amendment 625-16 on April 12, 2016 at 5:30 p.m. Tony Antonelli requests to re-zone from B-1 (Suburban Office and Limited Business District) to B-2 (Neighborhood Business District), consisting of

approximately .84 acres, more or less, located on the west side of Whipple Ave., NW, 680 ft., more or less, south of 38th St., Section 25 SE, Jackson Twp. **3-0 yes**

Hawke moved and Pizzino seconded a motion for the \$10.00 fence permit fee to go into effect on April 7, 2016. **3-0 yes**

Fiscal Office

ATTACHMENT 03/29/16 G

Hawke moved and Walters seconded a motion to pay the bills in the amount of \$713,985.06. **3-0 yes**

ATTACHMENT 03/29/16 H

Hawke moved and Walters seconded a motion to approve the minutes of the March 8, 2016 Board of Trustees' meeting. **3-0 yes**

Routine Business

Announcements

- Next regular Board of Trustees' meeting, April 12, 2016, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- CIC Meeting, April 21, 2016, 8:00 a.m., Township Hall.
- LOGIC, April 7, 2016, 9:00 a.m., Safety Center, Chiefs' Conference Room.
- Citizens Advisory Committees:
 - Community Celebration, April 13, 2016, 5:30 p.m., Township Hall.
 - Park, May 11, 2016, 6:30 p.m., Township Hall.
 - Highway/Traffic, May 18, 2016, 6:30 p.m., Township Hall.
- Friends of the Park, May 11, 2016, 7:00 p.m., Township Hall.
- Jackson Recycling Board, April 27, 2016, 11:00 a.m., Buehler's Community Room.
- Zoning Meetings:
 - Board of Zoning Appeals, April 14, 2016, 5:30 p.m., Township Hall.

- Zoning Commission, none scheduled.
- Hooked on Fishing Day, Saturday, May 7, 2016, 8:00 – 11:00 a.m., Jackson North Park. Register by May 6; no cost.

Old Business – None

New Business

**RESOLUTION 16-043, ATTACHED
DEPUTY CHIEF APPOINTMENT**

Hawke moved and Walters seconded a motion pursuant to ORC Section 505.38, we hereby appoint Michael L. Crable as Full Time Deputy Chief for the Jackson Township Fire Department, Stark County, Ohio, effective April 2, 2016 at 0800 hours, with compensation of \$82,933.76 per year and the benefits of a Class B employee as described in the Benefit Package for Management Personnel, except Michael L. Crable shall pay 2% of the employee's contribution of OPFPF, and will serve a one year probationary period. **3-0 yes**

**RESOLUTION 16-044, ATTACHED
BATTALION CHIEF APPOINTMENT**

Hawke moved and Walters seconded a motion pursuant to ORC Section 505.38, we hereby appoint Kai W. Rieger as Full Time Battalion Chief for the Jackson Township Fire Department, Stark County, Ohio, effective April 2, 2016 at 0800 hours, with compensation of \$75,394.01 per year and the benefits of a Class B employee as described in the Benefit Package for Management Personnel, except Kai W. Rieger shall pay 2% of the employee's contribution of OPFPF, and will serve a one year probationary period. **3-0 yes**

Public Speaks - Open Forum

Michael Crable thanked the Trustees, Mr. Gonzalez, Mr. Vaccaro and Chief Hogue for the promotion and said he realized they put a lot of trust in them to do the right thing and that they have a great responsibility to the public. He said they will not disappoint them.

Kai Rieger also thanked everyone for their support and said they have picked two people very fanatic about their jobs and they promise to do the very best they can.

Walters moved and Pizzino seconded a motion to adjourn. **3-0 yes**

Todd Hawke

Randy Gonzalez