

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

MARCH 14, 2017

Hawke called the meeting to order at 4:03 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Vaccaro and Brink present.

Hawke turned the meeting over to Jon Oates for the Tax Incentive Review Council meeting.

Upon return from the TIRC meeting, Hawke moved and Pizzino seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation) – Special Assignment Position. **3-0 yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session to consider confidential information related to economic development assistance as described in Ohio Revised Code §121.22(G)(8)(a). **3-0 yes**

Upon return from Executive Session at 5:13 p.m., Hawke called the General Session to order with all department heads present except Boger who was represented by Volpe. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

Public Speaks – None

Administration Department

ATTACHMENT 03/14/17 A

Hawke moved and Walters seconded a motion to approve and authorize our signatures on the attached letter and Certificate of Recognition for Eagle Scout Alex Olesen. **3-0 yes**

ATTACHMENT 03/14/17 B

Hawke moved and Walters seconded a motion not to request a hearing on the liquor permit to SH & BH LLC & Patio, 8007-09 Hills & Dales NW, Massillon, Ohio 44646, Clark Towpath Cabin LLC, 4462 Erie Ave NW RR3, Massillon, Ohio 44647 and Strategic Restaurant Concepts LLC dba Bubbas 33, 4721 Dressler Rd. NW, Canton, Ohio 44718. **3-0 yes**

Hawke moved and Pizzino seconded a motion to rescind the motion to not request a hearing on the three liquor permits. **3-0 yes**

Hawke moved and Walters seconded a motion not to request a hearing on the liquor permit to SH & BH LLC & Patio, 8007-09 Hills & Dales NW, Massillon, Ohio 44646. **3-0 yes**

ATTACHMENT 03/14/17 C

The liquor permit for Clark Towpath Cabin LLC, 4462 Erie Ave. NW RR3, Massillon, Ohio 44647 was tabled.

ATTACHMENT 03/14/17 D

Hawke moved and Pizzino seconded a motion not to request a hearing on the liquor permit to Strategic Restaurant Concepts LLC dba Bubbas 33, 4721 Dressler Rd. NW, Canton, Ohio 44718.

3-0 yes

Police Department

Hawke moved and Walters seconded a motion to accept the following donations to the Hooked on Fishing Program;

1. \$500.00 from P. A. Ricker
2. \$100.00 from John E. Pizzino
3. \$100.00 from Todd J. Hawke
4. \$100.00 from Jamie Walters.

3-0 yes

Public Works Department

Highway Division

ATTACHMENT 03/14/17 E

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 327.310.5387, Discretionary, to account code 327.332.5710, Applegrove If Authorized, in the amount of \$92,500.00.

3-0 yes

ATTACHMENT 03/14/17 F

Hawke moved and Pizzino seconded a motion to approve Budget Module No. 2017-26 for Applegrove If Authorized Design in the amount of \$92,500.00.

3-0 yes

RESOLUTION 17-034, ATTACHED

2017 PAINT STRIPING OF ROADWAYS PROJECT

Hawke moved and Walters seconded a motion to authorize the attached Advertisement for Bids for 2017 Paint Striping of Roadways Project in accordance with the Specifications on file.

3-0 yes

RESOLUTION 17-035, ATTACHED

DISPOSITION OF PROPERTY

Hawke moved and Walters seconded a motion whereas, Ohio Revised Code Section 505.101 (A) permits the Jackson Township Board of Trustees to adopt by resolution a list of personal property that is not needed for public use, or is obsolete or unfit for the use for which it was acquired, and to discard the personal property that has no value and;

Be it resolved, and pursuant to, Ohio Revised Code Section 505.10(A)(7), the Board of Jackson Township Trustees hereby finds the attached list of construction signs is no longer needed for the use it was originally acquired, said equipment has no value and is unfit for use, and authorizes the discarding of the items listed. **3-0 yes**

Park Division

ATTACHMENT 03/14/17 G

Hawke moved and Walters seconded a motion to adopt and authorize the placement of the Board President's signature upon the attached Community Celebration Contracts with Great 2 Inflate, LLC and Gatehouse Media. **3-0 yes**

Hawke moved and Pizzino seconded a motion to accept the following sponsorship donations to the 2017 Community Celebration:

1. \$750.00 from Medical Mutual of Ohio
2. \$500.00 from Krugliak, Wilkins, Griffiths & Dougherty Co., L.P.A.
3. \$500.00 from Vasco Asphalt Company
4. \$250.00 from Chevalier Chiropractic Inc.

3-0 yes

Fire Department

Hawke moved and Walters seconded a motion to accept a donation of three \$50.00 gift cards from Summer Fitness. **3-0 yes**

Fiscal Office

ATTACHMENT 03/14/17 H

Hawke moved and Pizzino seconded a motion to pay the bills in the amount of \$1,635,364.31. **3-0 yes**

ATTACHMENT 03/14/17 I

Hawke moved and Walters seconded a motion to approve the minutes for the February 28, 2017 Board of Trustees' meeting. **3-0 yes**

ATTACHMENT 03/14/17 J

Hawke moved and Walters seconded a motion to approve the monthly financial reports for February 2017. **3-0 yes**

RESOLUTION 17-036, ATTACHED

PARK LEVY FUND RESERVE BALANCE ACCOUNT #440

Hawke moved and Walters seconded a motion pursuant to attached ORC Section 5705.13(A)(1), we hereby amend attached Resolution No. 16-164 to now read as follows:

1. Establish a Reserve Balance Account to accumulate currently available resources in the Park Levy Fund for the purpose of stabilizing the Park Department Budget against cyclical changes in revenues and expenditures.

2. Authorize the transfer of \$33,645.97, per attached Exhibit A, from Account 440.510.5952 to decrease prior amounts deposited in a special fund for Park Department operating purposes named Park Levy Reserve Balance Account Fund #440 and shall be established, maintained and the monies therein to be invested by the Township Fiscal Officer.
3. Authorize the establishment of the following new codes in the accounting system: Fund #440 – Park Reserve Balance Fund, Receipt \$440.000.4990 transfers in from Park Fund, and Expense code #440.510.5952 – Park Reserve Balance Fund, Park operations cost center, transfer to #214 Park fund object code. **3-0 yes**

**RESOLUTION 17-037, ATTACHED
POLICE LEVY FUND RESERVE BALANCE ACCOUNT #430**

Hawke moved and Walters seconded a motion pursuant to attached ORC Section 5705.13(A)(1), we hereby amend attached Resolution No. 16-161 to now read as follows:

1. Establish a Reserve Balance Account to accumulate currently available resources in the Police Levy Fund for the purpose of stabilizing the Police Department Budget against cyclical changes in revenues and expenditures.
2. Authorize the transfer of \$7,956.05, per attached Exhibit A, from Account 430.250.5956 to decrease prior amounts deposited in a special fund for Police Department operating purposes named Police Levy Reserve Balance Account Fund #430 and shall be established, maintained and the monies therein to be invested by the Township Fiscal Officer.
3. Authorize the establishment of the following new codes in the accounting system: Fund #430 – Police Reserve Balance Fund, Receipt #430.000.4900 transfers in from Police Fund, and Expense code #430.250.5956 – Police Reserve Balance Fund, Police operations cost center, transfer to #209 Police fund object code. **3-0 yes**

ATTACHMENT 03/14/17 K

Hawke moved and Walters seconded a motion to approve the fund transfers in accordance with the reserve account decrease resolutions:

Amount	From Fund	Description	To Fund	Description
\$7,956.05	430	Police Levy Reserve Balance Account	209	Police Levy Fund
\$33,645.97	440	Park Levy Reserve Balance Account	214	Park Levy Fund

3-0 yes

ATTACHMENT 03/14/17 L

Hawke moved and Walters seconded a motion to approve the request for additional amended certificate in the amount of \$66,870.84. **3-0 yes**

ATTACHMENT 03/14/17 M

Hawke moved and Walters seconded a motion to approve the supplemental appropriations in the amount of \$58,974.79. **3-0 yes**

Routine Business

Announcements

- Next regular Board of Trustees' meeting, March 28, 2017, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- CIC, March 16, 2017, 8:00 a.m., Township Hall.
- LOGIC, April 6, 2017, 9:00 a.m., Safety Center Chiefs' Conference Room.
- Citizens Advisory Committees:
 - Community Celebration, March 15, 2017, 5:30 p.m., Township Hall.
 - Park Citizens Advisory Committee, April 12, 2017, 6:30 p.m. Township Hall.
 - Highway/Traffic, May 17, 2017, 6:30 p.m., Township Hall.
- Friends of the Jackson Parks, April 12, 2017, 7:00 p.m., Township Hall.
- Jackson Recycling Board, March 22, 2017, 11:00 a.m., Buehler's Community Room.
- Zoning Meetings
 - Board of Zoning Appeals – None Scheduled.
 - Zoning Commission – None Scheduled.
- Annual Community Easter Egg Hunt, Saturday, April 8, 2017, 11:00 a.m., Jackson North Park, for children from Crawlers through 4th Grade.

Old Business – None

New Business – None

Public Speaks – Open Forum

No one came forward.

At 5:30 p.m. Gonzalez opened the Street Lighting District hearing for Shadow Ridge. He asked if anyone wanted to speak in favor of the district.

No one came forward. He asked if anyone wanted to speak against the district.

No one came forward. He then closed the hearing.

**RESOLUTION 17-038, ATTACHED
SHADOW RIDGE LIGHTING DISTRICT**

Hawke moved and Walters seconded a motion that a hearing having been had upon the attached petition requesting that the Board of Jackson Township Trustees take all lawful and proper proceedings to light artificially the street and public ways in an unincorporated district in this Township, following notice and actual view taken, and the Board of Township Trustees finding:

- (1) That the petition was filed with the Township Fiscal Officer on January 30, 2017 and that the Board of Township Trustees was duly notified by him of such filing and a copy of the petition was delivered to it on February 14, 2017.
- (2) That the petition was signed by owners of more than one-half of the front feet of the lots and lands abutting on the streets and public ways of the aforesaid district, and that the petition complied with the law in specifying the metes and bounds of the district but included no lands more than 660 feet from, nor any lands not abutting on, the streets and public ways in such districts; and
- (3) That due notice of a hearing before the Board of Township Trustees on the petition for Shadow Ridge District was duly and timely served on all lot owners and corporation affected by the proposed improvement, and was duly and timely published as against nonresidents pursuant to ORC 515.04, and return of due service and publication was made according to law.

Be it further resolved by the Board of Trustees of Jackson Township, Stark County, Ohio, that the proposed improvement to light artificially the streets and public ways in the district is necessary, and the petition is granted accordingly; that the number of lights necessary to light properly the streets and public ways is 16, that the lights shall be standard street light lumens; that they shall be located at the places described in the attached print; and that the kind of supports therefore shall be as described on the print.

Be it further resolved that, pursuant to ORC Section 9.30 and 515.08 and in accordance with the attached contract with American Electric Power and PUCO tariff schedule, we hereby contract with American Electric Power for not less than one (1) year and shall continue thereafter until terminated sixty (60) days after either party has given written notice to the other of the intention to terminate, for the installation and maintenance of the lights described in the attached plan in the amount of approximately \$16.25 per light per month for fifteen (15) 9,000 lumen high pressure sodium lights and one (1) 100 watt high pressure sodium light at the entrance for Shadow Ridge District. There will be no installation costs for these lights.

Be it further resolved that the costs and expenses of furnishing and maintaining such lights shall be paid from a fund made by special assessment against the lots and lands in the district

semiannually equally per lot and the Fiscal Officer shall certify this Resolution and the assessment to the Stark County Auditors Office. **3-0 yes**

Pizzino moved and Walters seconded a motion to adjourn. **3-0 yes**

Todd Hawke

Randy Gonzalez