

**RECORD OF PROCEEDINGS**

**MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING**

**MARCH 12, 2007**

Meeks called the meeting to order at 4:00 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Lyon and Fitzgerald present.

Meeks moved and Burger seconded a motion to go into Executive Session for Management Personnel (Appointment/Employment/Compensation). **3-0 yes**

Meeks moved and Burger seconded a motion to go into Executive Session for Park Department Personnel (Appointment/Employment/Compensation). **3-0 yes**

At 6:00 p.m., Meeks called the General Session to order with all department heads present except Chief Heck who was represented by Battalion Chief Swonger. He requested that all cell phones and pagers be turned off at this time.

The Pledge of Allegiance was recited.

**Public Speaks** – None

**Administration Department**

**ATTACHMENT 03/12/07 A**

Meeks moved and Pizzino seconded a motion to adopt the attached amended Jackson Township Travel Policy. **3-0 yes**

**ATTACHMENT 03/12/07 B**

Meeks moved and Pizzino seconded a motion to approve and authorize the Board's signatures on the attached letter to Eagle Scout Ross Antonacci. **3-0 yes**

**Fire Department**

**ATTACHMENT 03/12/07 C**

Meeks moved and Burger seconded a motion to approve Budget Module No. 07-30A to permit the funding of the fire department's cost in establishing back up communications at the Safety Center as part of the Police, Fire and Highway departments secondary radio points, for the amount of \$35,000.00. **3-0 yes**

**ATTACHMENT 03/12/07 D**

Meeks moved and Burger seconded a motion to approve Budget Module No. 07-35A to enable the implementation of a video broadcast system from the Safety Center's Training Center to all of the sub fire stations and township hall for the amount of \$57,000.00. **3-0 yes**

**ATTACHMENT 03/12/07 E**

Meeks moved and Burger seconded a motion to approve Budget Module No. 07-41 to permit the training of 4 additional fire fighters as evaluator/trainers, cover medical exams for personnel, and to finish out the purchase of assessment equipment for the amount of \$32,300.00. **3-0 yes**

**ATTACHMENT 03/12/07 F**

Meeks moved and Burger seconded a motion to approve Budget Module No. 07-42 for Equipment Upgrades and Replacement for the amount of \$40,000.00. **3-0 yes**

**Highway Department**

**RESOLUTION 07-021, ATTACHED**

Meeks moved and Burger seconded a motion to adopt and authorize the placement of the Board President's signature upon the attached Contract with Bob McDorman Chevrolet Fleet & Truck Sales for the purchase of a 2007 Chevrolet Silverado as described in the Contract for a total amount of 22,865.01 which the prices are listed in the State Purchasing Contract. **3-0 yes**

**ATTACHMENT 03/12/07 G**

Meeks moved and Burger seconded a motion to adopt and authorize the placement of the Board President's signature upon the attached Fulton/Arlington Design Proposal letter from ME Companies. **3-0 yes**

**ATTACHMENT 03/12/07 H**

Meeks moved and Burger seconded a motion to adopt the attached amended Jackson Township Highway Department equipment rates. **3-0 yes**

**ATTACHMENT 03/12/07 I**

Boger briefed the Board regarding changing the name of Waywood and Shuffel from Wales to Pittsburg to Shuffel St. N.W. and Shuffel from Frank to the new Shuffel St. to Hossler Dr. N.W.

**Legal Department**

**RESOLUTION 07-022, ATTACHED**

Pizzino moved and Burger seconded a motion pursuant to attached ORC Section 5705.13C, we hereby amend attached Resolution Number 05-111 to now replace all resolutions attached to Resolution No. 05-111 and create a new Resolution No. 05-111 to read as follows:

1. Establish a Capital Projects Reserve Balance Account, Fund #322, for the purpose of accumulating resources for the acquisition, construction or improvement of fixed assets such as Real Estate purchases and YMCA Construction Cost Donation as described in amended Exhibit A.
2. Authorize the cumulative transfer of \$1,591,885.00 from Account 101.150.5957 to be deposited in a special fund named the Capital Projects Reserve Balance account Fund #322, which is the amounts to be added and accumulated in the Reserve Balance Account as described in Exhibit A and which said amounts shall be accumulated over a

ten year period from December 5, 2005 and shall be established, maintained and monies therein to be invested by the Township Fiscal Officer.

3. Authorize the creation of the following new codes in the accounting system: Fund #322 – General – capital projects fund, Receipt #322.000.4990 – transfer in, Expense code #101.150.5957 – general fund, fiscal cost center, transfer to capital projects fund object code and the following expense codes in Fund #322 as listed on amended Exhibit A.

**3-0 yes**

## **Park Department**

### **ATTACHMENT 03/12/07 J**

Meeks moved and Burger seconded a motion to authorize the hiring of Matthew Zahler as a seasonal part-time park maintenance worker, through the temporary service, subject to a negative drug screen, at the rate of \$8.00 per hour, effective March 15, 2007, per the recommendation of the Park/Operations Director.

**3-0 yes**

### **RESOLUTION 07-012, ATTACHED**

Meeks moved and Burger seconded a motion pursuant to ORC Section 511.10, we hereby authorize the hiring of Michael Danner for the full-time position of Park Foreman at Level B of the Benefit Package for Management Personnel, and we further authorize his compensation to be set at \$16.75 per hour, effective 3/19/07.

Be it further resolved that Michael Danner shall serve a six month probationary period from the effective date of 3/19/07.

**3-0 yes**

## **Police Department**

### **ATTACHMENT 03/12/07 K**

Meeks moved and Burger seconded a motion to approve the out-of-state travel request for two police officers to attend the annual MAGLOCLLEN Conference in Grand Rapids, MI from April 3 through April 6, 2007, in accordance with the Travel Policy.

**3-0 yes**

## **Fiscal Office**

### **ATTACHMENT 03/12/07 L**

Meeks moved and Burger seconded a motion to pay the bills in the amount of \$1,421,010.62.

**3-0 yes**

### **ATTACHMENT 03/12/07 M**

Meeks moved and Burger seconded a motion to approve the minutes of the February 26, 2007 Board of Trustees meeting.

**3-0 yes**

### **ATTACHMENT 03/12/07 N**

Meeks moved and Burger seconded a motion to approve the financial reports for February 2007.

**3-0 yes**

**ATTACHMENT 03/12/07 O**

Meeks moved and Burger seconded a motion to approve “Then & Now Certificate”, Purchase Order RG70293, to Young Truck Sales, Inc. for \$5,858.37. **3-0 yes**

**ATTACHMENT 03/12/07 P**

Meeks moved and Burger seconded a motion to approve the transfer of \$500,000 from General Fund #101 to General Capital Projects Fund #322 in accordance with the resolution. **3-0 yes**

**Routine Business**

**Announcements**

- Next regular Board of Trustees meeting, March 26, 2007, 4:00 p.m. Executive Session and/or Work Session, 6:00 p.m. General Session, Township Hall.
- CIC, March 19, 2007, 5:00 p.m., Township Hall.
- LOGIC, April 5, 2007, 9:00 a.m., Safety Center, Chiefs’ Conference Room.
- Zoning Commission, March 15, 2007, 4:30 p.m., Township Hall.
- Board of Zoning Appeals:
  - March 22, 2007, 7:00 p.m., Township Hall.
  - April 12, 2007, 7:00 p.m., Township Hall.
- Citizens Advisory Committees:
  - Park, March 13, 2007, 6:30 p.m., Township Hall.
  - Highway/Traffic, May 16, 2007, 6:30 p.m., Township Hall.
  - Community Celebration, including Board of Trustees, March 19, 2007, 6:00 p.m., Township Hall.

**Old Business – None**

**New Business**

Meeks moved and Burger seconded a motion to accept a \$20.00 donation to the Park Tree Fund from the Hogue Family in memory of Alice Wiseman. **3-0 yes**

Meeks moved and Burger seconded a motion to accept a \$1,000.00 sponsorship donation to the Community Celebration from Employers Health Purchasing Corp. of Ohio. **3-0 yes**

**Zoning & Planning Department**

**ATTACHMENT 03/12/07 Q**

Meeks moved and Burger seconded a motion to accept the attached resignation from Amy Saba, effective March 2, 2007, and to advertise the position. **3-0 yes**

**ATTACHMENT 03/12/07 R**

Meeks moved and Burger seconded a motion to approve the Jackson Local School Superintendent's request to waive the zoning variance application fee. **3-0 yes**

**ATTACHMENT 03/12/07 S**

Meeks moved and Burger seconded a motion to accept a letter from Hammontree Associates withdrawing Zoning Amendment 556-07. **3-0 yes**

**Public Speaks – Public Forum**

No one came forward.

At 6:30 p.m., Meeks opened the public hearing on zoning amendment 556-07.

**ATTACHMENT 03/12/07 T**

Meeks moved and Burger seconded a motion to approve a request from Paul R. Tomko for a continuance of the public hearing for zoning amendment 555-07, and to set the hearing on April 23, 2007 at 6:30 p.m. **3-0 yes**

Pizzino moved and Burger seconded a motion to adjourn. **3-0 yes**

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**Steven Meeks**

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**Randy Gonzalez**