

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

JUNE 28, 2016

Hawke called the meeting to order at 4:01 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Vaccaro, Brink, Bissler and Hogue present.

Hawke moved and Pizzino seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation) – Interview Secretary 2.

3-0 yes

Hawke moved and Pizzino seconded a motion to go into Executive Session for Fire Department Personnel (Appointment/Employment/Compensation).

3-0 yes

Hawke moved and Pizzino seconded a motion to go into Executive Session for Administration Personnel (Appointment/Employment/Compensation).

3-0 yes

Hawke moved and Pizzino seconded a motion to go into Executive Session for a conference with Attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

3-0 yes

Upon return from Executive Session at 5:12 p.m., Hawke called the General Session to order with all department heads present except Poindexter who was on vacation. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

Public Speaks – None

Administration Department

RESOLUTION 16-081, ATTACHED

PRELIMINARY ARCHITECTURAL AND ENGINEERING SERVICES

Hawke moved and Walters seconded a motion that we hereby adopt and authorize the placement of the Board President’s signature upon the attached Architectural and Engineering Services Agreement with Sol Harris/Day Architecture, not to exceed \$20,000.00.

3-0 yes

ATTACHMENT 06/28/16 A

Hawke moved and Walters seconded a motion not to request a hearing for the liquor permit to BMTc LLC, dba Hills & Dales Beverage, 4641 Hills & Dales Rd. N.W., Canton, OH 44708.

3-0 yes

ATTACHMENT 06/28/16 B

Hawke moved and Walters seconded a motion not to request a hearing for the liquor permit to J Vad Inc., 5467 Wales Ave. N.W., Massillon, OH 44646. **3-0 yes**

ATTACHMENT 06/28/16 C

Hawke moved and Walters seconded a motion not to request a hearing for the liquor permit to Krish Enterprise LLC dba BP Portage, 4625 Portage Rd., North Canton, OH 44720. **3-0 yes**

ATTACHMENT 06/28/16D

Hawke moved and Walters seconded a motion to approve an unpaid leave of absence for William Grimmatt from June 11, 2016 through June 30, 2016 for the purpose of his military duty. **3-0 yes**

Police Department

**RESOLUTION 16-082, ATTACHED
FULL TIME SECRETARY 2**

Hawke moved and Pizzino seconded a motion that we hereby authorize the hiring of Connie D. Milliron for the full-time position of Secretary 2 in the Police Department, effective July 9, 2016, at the Secretary 2 Start Rate (\$16.34 per hour) as set forth in the Negotiated Agreement between the Jackson Township Board of Trustees and the Fraternal Order of Police, Ohio Labor Council, Inc., Office and Clerical Employees.

Be it further resolved that Connie D. Milliron shall complete a probationary period of seven hundred thirty (730) days during which time she may be terminated without cause by the Board of Trustees. **3-0 yes**

Public Works Department

Highway Division

ATTACHMENT 06/28/16 E

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary, to account code 204.310.5458, Other Professional Services, in the amount of \$5,000.00. **3-0 yes**

ATTACHMENT 06/28/16 F

Hawke moved and Walters seconded a motion to approve the attached Public Works Organizational Chart. **3-0 yes**

Park Division

ATTACHMENT 06/28/16 G

Hawke moved and Walters seconded a motion to accept the donation of a Sweet Bay Magnolia Tree from David Weaver in memory of Jacqueline Wannemacher by David Weaver. **3-0 yes**

Fire Department

ATTACHMENT 06/28/16 H

Hawke moved and Walters seconded a motion to accept the following donations to the Fire Department.

1. \$150.00 from the Fraternal Order of Eagles.
2. \$ 25.00 from Barbara Fetzer, John Fetzer and Susan McFee. **3-0 yes**

RESOLUTION 16-083, ATTACHED

FIRE DEPARTMENT TRUCK PURCHASE

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the purchase of one (1) 2017 Ford F-550 Cab and Chassis \$38,214.40 from Waikem Auto Group as the price is lower than that price listed in the State Purchasing Contract for the same equipment. **3-0 yes**

Zoning & Planning Department

RESOLUTION 16-084, ATTACHED

NOXIOUS WEEDS – 8175 STATEN CIRCLE NW, LOT 13 IN WOODRIDGE ALLOTMENT NO. 1, PARCEL NO. 16-08526, JACKSON TOWNSHIP, OHIO

Hawke moved and Pizzino seconded a motion whereas, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of Jerry L. Snyder in Jackson Township described as follows: 8175 Staten Circle NW, Lot 13 in Woodridge Allotment No. 1, Parcel No. 16-08526, Jackson Township, Ohio.

Be it resolved that said Jerry L. Snyder, whose tax mailing address is Jerry L. Snyder c/o Jim Snyder, 619 Lafayette Street, Grand Haven, MI 49417, be notified by serving on them by certified mail with return receipt requested, a written copy of this resolution that said noxious weeds are growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the noxious weeds every 30 days from the date of this Resolution until October 31, 2016. If the owner fails to meet this obligation within the five-day period, or the subsequent 30 day periods, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate. **3-0 yes**

RESOLUTION 16-085, ATTACHED

NOXIOUS WEEDS – 6092 FULTON DRIVE NW, LOT 23, LAKE CABLE FARMLETS, PARCEL NO. 16-15852, JACKSON TOWNSHIP, OHIO

Hawke moved and Pizzino seconded a motion whereas, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of Herbert & Elaine Croxton in Jackson Township described as follows:

6092 Fulton Drive NW, Lot 23, Lake Cable Farmlets, Parcel No. 16-15852, Jackson Township, Ohio.

Be it resolved that said Herbert & Elaine Croxton, whose tax mailing address is Core Logic, 2500 Westfield Dr., Ste. 102, Elgin IL 60124, be notified by serving on them by certified mail with return receipt requested, a written copy of this resolution that said noxious weeds are growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the noxious weeds every 30 days from the date of this Resolution until October 31, 2016. If the owner fails to meet this obligation within the five-day period, or the subsequent 30 day periods, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate. **3-0 yes**

**RESOLUTION 16-086, ATTACHED
NOXIOUS WEEDS – 3591 HARRIS AVENUE NW, LOT 72, HAMPTON PARK
ESTATES #1, PARCEL NO. 16-10580, JACKSON TOWNSHIP, OHIO**

Hawke moved and Pizzino seconded a motion whereas, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of Jesus Ortiz in Jackson Township described as follows: 3591 Harris Avenue NW, Lot 72, Hampton Park Estates #1, Parcel No. 16-10580, Jackson Township, Ohio.

Be it resolved that said Jesus Ortiz, whose tax mailing address is Core Logic, 2500 Westfield Dr., Ste. 102, Elgin IL 60124, be notified by serving on them by certified mail with return receipt requested, a written copy of this resolution that said noxious weeds are growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the noxious weeds every 30 days from the date of this Resolution until October 31, 2016. If the owner fails to meet this obligation within the five-day period, or the subsequent 30 day periods, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate. **3-0 yes**

**RESOLUTION 16-087, ATTACHED
NOXIOUS WEEDS – 6788 HIGH MILL AVENUE NW, PARCEL NO. 16-29627,
JACKSON TOWNSHIP, OHIO**

Hawke moved and Pizzino seconded a motion whereas, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of American Tower LP in Jackson Township described as follows: 6788 High Mill Avenue NW, Parcel No. 16-29627, Jackson Township, Ohio.

Be it resolved that said American Tower LP, whose tax mailing address is American Tower LP New Towers LLC, PO Box 723597, Atlanta, GA 31139, be notified by serving on them by certified mail with return receipt requested, a written copy of this resolution that said noxious weeds are growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the noxious weeds every 30 days from the date of this Resolution until October 31, 2016. If the owner fails to meet this obligation within the five-day period, or the subsequent 30 day periods, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate. **3-0 yes**

**RESOLUTION 16-088, ATTACHED
NOXIOUS WEEDS – 3061 WICKFORD AVENUE NW, LOT 39, ABERDEEN GLEN 2,
PARCEL NO. 16-27565, JACKSON TOWNSHIP, OHIO**

Hawke moved and Pizzino seconded a motion whereas, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of Geoffrey M. & Abigail L. Meese in Jackson Township described as follows: 3061 Wickford Avenue NW, Lot 39, Aberdeen Glen 2, Parcel No. 16-27565, Jackson Township, Ohio.

Be it resolved that said Geoffrey M. & Abigail L. Meese, whose tax mailing address is William J. & Susan E. Pollard, 5208 Sherlin Avenue NW, Massillon, OH 44646, be notified by serving on them by certified mail with return receipt requested, a written copy of this resolution that said noxious weeds are growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the noxious weeds every 30 days from the date of this Resolution until October 31, 2016. If the owner fails to meet this obligation within the five-day period, or the subsequent 30 day periods, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate. **3-0 yes**

Hawke moved and Walters seconded a motion to set a public hearing for Zoning Amendment 626-16 on July 12, 2016 at 5:30 p.m. **3-0 yes**

Fiscal Office

ATTACHMENT 06/28/16 I

Hawke moved and Walters seconded a motion to pay the bills in the amount of \$1,887,726.82. **3-0 yes**

ATTACHMENT 06/28/16 J

Hawke moved and Pizzino seconded a motion to approve the minutes of the June 14, 2016 Board of Trustees’ meeting.

Hawke **yes**
Pizzino **yes**
Walters **abstained**

Routine Business

Announcements

- Next regular Board of Trustees’ meeting, July 12, 2016, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- LOGIC, July 14, 2016, 9:00 a.m., Safety Center Chiefs’ Conference Room.
- Citizens Advisory Committees:
 - Community Celebration, July 20, 2016, 5:30 p.m., Township Hall.
 - Park, August 10, 2016, 6:30 p.m., Township Hall.
- Friends of the Park, August 10, 2016, 7:00 p.m., Township Hall.
- Jackson Recycling Board, July 27, 2016, 11:00 a.m., Buehler’s Community Room.
- Zoning Meetings:
 - Board of Zoning Appeals – none scheduled.
 - Zoning Commission – none scheduled.
- Farmers Market, Thursdays through October 6, 3:00 – 6:00 p.m., Jackson North Park.
- Jackson Community Celebration, June 29 – July 2, Jackson North Park – Food, Rides, Games, Free Entertainment, and Fireworks on Saturday night.
- Movie in the Park, Friday, July 15, 2016, Jackson North Park.
- Pro-Football Hall of Fame Enshrinement Festival Balloon Classic and Jackson-Belden Music Fest and Fireworks – Friday, July 29, and Saturday, July 30, 4:30 – 11:30 p.m., Kent State Stark Campus, 6000 Frank Avenue NW, Jackson Township.

- Police Department National Night Out, Tuesday, August 2, 2016, 5:00 – 8:00 p.m., Target Plaza on Dressler Road.

Old Business – None

New Business – None

Public Speaks – Open Forum

No one came forward.

Hawke moved and Walters seconded a motion to adjourn.

3-0 yes

Todd Hawke

Randy Gonzalez