

**RECORD OF PROCEEDINGS**

**MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING**

**JUNE 14, 2016**

Hawke called the meeting to order at 4:03 p.m. at the Jackson Township Hall with Trustee Hawke, Trustee Pizzino, Fiscal Officer, Vaccaro, Brink, Hogue, Boger and Poindexter present. Trustees Walters was on vacation.

Hawke moved and Pizzino seconded a motion to go into Executive Session for Public Works Personnel (Appointment/Employment/Compensation). **2-0 yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session for Fire Department Personnel (Appointment/Employment/Compensation). **2-0 yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation). **2-0 yes**

Upon return from Executive Session at 5:48 p.m., Hawk called the General Session to order with all department heads present. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

**Public Speaks – None**

**Police Department**

**RESOLUTION 16-073, ATTACHED  
SERGEANT OATH OF OFFICE**

Hawke moved and Pizzino seconded a motion that, in accordance with Resolution No. 16-066, we hereby accept the attached oath of office for Daniel E. Vaughn as Full Time Sergeant for the Jackson Township Police District Department, Jackson Township, Stark County, Ohio, effective May 27, 2016 at 2200 hours. **2-0 yes**

Hawke administered the oath of office. There was a short break for pictures.

**ATTACHMENT 06/14/16 A**

Hawke moved and Pizzino seconded a motion to adopt and authorize the placement of the Board President's signature on the attached Memorandum of Understanding with the FOP/OLC-Lieutenants. **2-0 yes**

**ATTACHMENT 06/14/16 B**

Hawke moved and Pizzino seconded a motion to adopt and authorize the placement of the Board President's signature on the attached Memorandum of Understanding with the FOP/OLC-Sergeants. **2-0 yes**

**RESOLUTION 16-074, ATTACHED  
FULL TIME SECRETARY 2**

Hawke moved and Pizzino seconded a motion whereas, The Board of Trustees wants to reorganize the duties of the attached list of current employees classified as Secretary 3 in the Police Department.

Be it resolved that we hereby authorize the reclassification of said employees to Secretary 2 at the Secretary 2 Start Rate (\$16.34 per hour), effective July 9, 2016, as set forth in the Negotiated Agreement between the Jackson Township Board of Trustees and the Fraternal Order of Police, Ohio Labor Council, Inc., Office and Clerical Employees. **2-0 yes**

Hawke moved and Pizzino seconded a motion to accept the following PRIDE donations:

1. \$50.00 from Elite Auto Body, LLC
2. \$50.00 from Lauren McCord. **2-0 yes**

**Administration Department**

**ATTACHMENT 06/14/16 C**

Hawke moved and Pizzino seconded a motion to appoint Michael Vaccaro as the appropriate designee for Trustee Todd J. Hawke to attend public records training required by O.R.C. Sections 149.43(E)(1) and 109.43. **2-0 yes**

**ATTACHMENT 06/14/16 D**

Hawke moved and Pizzino seconded a motion to appoint Mary Smith as the appropriate designee for Trustee John E. Pizzino to attend public records training required by O.R.C. Sections 149.43(E)(1) and 109.43. **2-0 yes**

**RESOLUTION 16-075 ATTACHED**

**JACKSON TOWNSHIP/CITY OF CANTON JEDD CONTRACT JOINT PUBLIC HEARING**

Hawke moved and Pizzino seconded a motion whereas, Ohio Revised Code Sections 715.72 to 715.81 specifically authorizes the Board of Trustees of Jackson Township to enter into a Joint Economic Development District Contract (JEDD Contract) with the City of Canton; and

Be it resolved that the Board of Trustees of Jackson Township and the City of Canton shall hold jointly a public hearing on the 9<sup>th</sup> day of August, 2016 at 6:00 p.m. at the Jackson Township Administration Building, 5735 Wales Avenue NW, Massillon, Ohio 44646 after providing at least 30 days public notice of the time and place of the public hearing in a newspaper of general circulation.

Be it further resolved that during the 30 day time period prior to the public hearing, the offices of the Jackson Township Fiscal Officer and the City Clerk of Council shall make available for public inspection copies of the attached proposed JEDD Contract creating the district and:

- A. A description of the area or areas to be included in the district, including a map in sufficient detail to denote the specific boundaries of the area or areas and to indicate any zoning restrictions applicable to the area or areas.
- B. An economic development plan for the district that consists of both the following schedules:
  - 1. A schedule for the provision of the new, expanded, or additional services, facilities, or improvements described in division (A) of section 715.74 of the Revised Code;
  - 2. A schedule for the collection of an income tax levied under division (C) of section 715.74 of the Revised Code.

Be it further resolved that the Fiscal Officer publish the attached newspaper notice. **2-0 yes**

**ATTACHMENT 06/14/16 E**

Hawke moved and Pizzino seconded a motion to amend the Board of Trustees' regular meeting schedule during July of 2016 as follows:

- 1. July 26, 2016 Cancelled. **2-0 yes**

**ATTACHMENT 06/14/16 F**

Hawke moved and Pizzino seconded a motion to set a Board of Trustees' Special Meeting for July 13, 2016 at 6:00 p.m., to be held at Township Administrative Building. **2-0 yes**

**ATTACHMENT 06/14/16 G**

Hawke moved and Pizzino seconded a motion to adopt and authorize the placement of the Board President's signature upon the attached 2017 Group Retrospective Rating Program Enrollment Form, the CareWorks Comp Participation Agreement and the BWC Permanent Authorization form. **2-0 yes**

**ATTACHMENT 06/14/16 H**

Hawke moved and Pizzino seconded a motion to authorize the closing of West Shore Drive N.W. between Gracie Street N.W. and West Boulevard N.W. on July 3, 2016 from 8:00 p.m., to 10:00 p.m. **2-0 yes**

**Public Works Department**

**Highway Division**

**ATTACHMENT 06/14/16 I**

Hawke moved and Pizzino seconded a motion to approve Budget Module No. 2016-27 for Roll Off Cover System in the amount of \$4,940.00. **2-0 yes**

**ATTACHMENT 06/14/16 J**

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 202.310.5387, Discretionary, to account code 202.310.5652, Equipment, in the amount of \$4,940.00. **2-0 yes**

**ATTACHMENT 06/14/16 K**

Hawke moved and Pizzino seconded a motion to approve Budget Module No. 2016-28 for Lutz Avenue Guardrail in the amount of \$4,020.00. **2-0 yes**

**ATTACHMENT 06/14/16 L**

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary, to account code 204.310.5458, Other Professional Services, in the amount of \$4,020.00. **2-0 yes**

**ATTACHMENT 06/14/16 M**

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary, to account code 204.310.5514, Sign Supplies, in the amount of \$13,500.00. **2-0 yes**

**ATTACHMENT 06/14/16 N**

Hawke moved and Pizzino seconded a motion to approve the request of the Highway/Traffic Citizens Advisory Committee to meet once per year. **2-0 yes**

**Park Division**

Hawke moved and Pizzino seconded a motion to accept the following donation to the 2016 Community Celebration:

1. \$500.00 from Jackson-Belden Chamber of Commerce. **2-0 yes**

**RESOLUTION 16-076, ATTACHED**

Hawke moved and Pizzino seconded a motion pursuant to ORC Section 511.10, we hereby reassign Michael Danner, effective June 25, 2016, to the full-time position of Jackson Township Park Fleet and Grounds Maintenance Supervisor at the compensation rate of \$22.3788 per hour, and the benefits of a Class B employee as described in the Benefit Package for Management Personnel.

Be it further resolved that we hereby approved the attached job description for the position of Jackson Township Park Fleet and Grounds Maintenance Supervisor. **2-0 yes**

**Central Maintenance Department**

**ATTACHMENT 06/14/16 O**

Hawke moved and Pizzino seconded a motion to approve and adopt the attached revised job description for the Central Maintenance Foreman's position, a Class B level in the Benefit Package for Management Personnel, and set an hourly rate of \$27.2556 effective June 25, 2016. **2-0 yes**

## **Fire Department**

### **ATTACHMENT 06/14/16 P**

Hawke moved and Pizzino seconded a motion to accept a donation from the North Canton Eagles Auxiliary #2223 in the amount of \$150.00. **2-0 yes**

### **RESOLUTION 16-077, ATTACHED FIRE DEPARTMENT VEHICLE PURCHASE**

Hawke moved and Pizzino seconded a motion pursuant to ORC Section 125.04, we hereby adopt and authorize the Purchase of one (1) 2016 Chevrolet Tahoe as described in the State Purchasing Contract for a total amount of \$38,935.98. **2-0 yes**

## **Zoning & Planning Department**

### **RESOLUTION 16-078, ATTACHED NOXIOUS WEEDS – 7811 PARKFORD STREET NW, PARCEL NO. 16-02131, JACKSON TOWNSHIP, OHIO.**

Hawke moved and Pizzino seconded a motion whereas, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of Jeffrey & Geraldine Diamond in Jackson Township described as follows: 7811 Parkford Street NW, Parcel No. 16-02131, Jackson Township, Ohio.

Be it resolved that said Jeffrey & Geraldine Diamond, whose tax mailing address is 6560 Youngdale Avenue NW, Canton, OH 44618, be notified by serving on them by certified mail with return receipt requested, a written copy of this resolution that said noxious weeds are growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the noxious weeds every 30 days from the date of this Resolution until October 31, 2016. If the owner fails to meet this obligation within the five-day period, or the subsequent 30 day periods, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate. **2-0 yes**

### **RESOLUTION 16-079, ATTACHED NOXIOUS WEEDS - 6668 KNIGHTSBRIDGE AVENUE NW, LOT 90 (16-20382) AND 91 (16-20383) IN THE WOODS AT NOBLES POND 3, JACKSON TOWNSHIP, OHIO.**

Hawke moved and Pizzino seconded a motion whereas, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of Dennis E. Mulqueen, c/o Chris Mulqueen in Jackson Township described as follows: 6888 Knightsbridge Avenue NW, Lots 90 (16-20382) and 91 (16-20383) in The Woods at Nobles Pond 3, Jackson Township, Ohio.

Be it resolved that said Dennis E. Mulqueen, c/o Chris Mulqueen, whose tax mailing address is 2895 Londonbury Street, Uniontown, OH 44685, be notified by serving on them by certified mail with return receipt requested, a written copy of this resolution that said noxious weeds are

growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the noxious weeds every 30 days from the date of this Resolution until October 31, 2016. If the owner fails to meet this obligation within the five-day period, or the subsequent 30 day periods, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate. **2-0 yes**

**RESOLUTION 16-080, ATTACHED**

**NOXIOUS WEEDS – 6219 CONSTANCE CIRCLE NW, LOT 84 IN SPENBROCK ALLOTMENT 3, PARCEL NO. 16-10360, JACKSON TOWNSHIP, OHIO.**

Hawke moved and Pizzino seconded a motion whereas, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of William & Barbara Clifford in Jackson Township described as follows: 6219 Constance Circle NW, Lot 84 in Spenbrock Allotment 3, Parcel No. 16-10360, Jackson Township, Ohio.

Be it resolved that said William & Barbara Clifford, whose tax mailing address is Core Logic, 2500 Westfield Dr., Ste. 102, Elgin, IL 60124, be notified by serving on them by certified mail with return receipt requested, a written copy of this resolution that said noxious weeds are growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the noxious weeds every 30 days from the date of this Resolution until October 31, 2016. If the owner fails to meet this obligation within the five-day period, or the subsequent 30 day periods, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate. **2-0 yes**

**ATTACHMENT 06/14/16 Q**

Hawke moved and Pizzino seconded a motion that the Jackson Township Board of Trustees, Stark County, Ohio, hereby makes report and certifies that on the 2<sup>nd</sup> day of May it was informed in writing that noxious weeds were growing on lands of Leona Stroka & Wells Fargo Bank, N.A. in Jackson Township and were about to spread and mature seeds; said lands being described as follows: 3915 Bel Air Avenue NW., Lot 29, Bel Air Estates, Parcel No. 16-06267, NE Qtr. Section 25, Jackson Township, and thereupon said Jackson Township Trustees adopted and served a resolution requiring that said noxious weeds be cut or destroyed.

The following is a statement of the charges for:

|                                      |                 |
|--------------------------------------|-----------------|
| Administrative Fee                   | \$150.00        |
| Labor, materials, and equipment used | <u>\$400.00</u> |
| Total                                | \$550.00        |

You are hereby requested to cause such amount, when allowed, to be entered upon the tax duplicate and to be a lien upon the above-described real estate, from and after the date of the

entry, and to be collected as other taxes and returned to the Township to be placed in the Township general fund. **2-0 yes**

**ATTACHMENT 06/14/16 R**

Hawke moved and Pizzino seconded a motion that the Jackson Township Board of Trustees, Stark County, Ohio, hereby makes report and certifies that on the 10th day of May it was informed in writing that noxious weeds were growing on lands of Scott Kieffer & Nationstar Mortgage LLC in Jackson Township and were about to spread and mature seeds; said lands being described as follows: 8930 Gladys Street NW, Scenic #2, Parcel No. 16-04639, NW Qtr. Section 29, Jackson Township, and thereupon said Jackson Township Trustees adopted and served a resolution requiring that said noxious weeds be cut or destroyed.

The following is a statement of the charges for:

|                                      |                 |
|--------------------------------------|-----------------|
| Administrative Fee                   | \$150.00        |
| Labor, materials, and equipment used | <u>\$450.00</u> |
| Total                                | \$600.00        |

You are hereby requested to cause such amount, when allowed, to be entered upon the tax duplicate and to be a lien upon the above-described real estate, from and after the date of the entry, and to be collected as other taxes and returned to the Township to be placed in the Township general fund. **2-0 yes**

**Fiscal Office**

**ATTACHMENT 06/14/16 S**

Hawke moved and Pizzino seconded a motion to pay the bills in the amount of \$1,516,392.89. **2-0 yes**

**ATTACHMENT 06/14/16 T**

Hawke moved and Pizzino seconded a motion to approve the minutes for the May 24, 2016 Board of Trustees' meeting. **2-0 yes**

**ATTACHMENT 06/14/16 U**

Hawke moved and Pizzino seconded a motion to approve the monthly reports for May 2016. **2-0 yes**

**ATTACHMENT 06/14/16 V**

Hawke moved and Pizzino seconded a motion to send the Request for Advance of Property Taxes Collected to the Stark County Auditor. **2-0 yes**

**Routine Business**

**Announcements**

- Next regular Board of Trustees' meeting, June 28, 2016, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.

- LOGIC, July 7, 2016, 9:00 a.m., Safety Center Chiefs' Conference Room.
- Citizens Advisory Committees:
  - Community Celebration, July 20, 2016, 5:30 p.m., Township Hall.
  - Park, August 10, 2016, 6:30 p.m., Township Hall.
- Friends of the Park, August 10, 2016, 7:00 p.m., Township Hall.
- Jackson Recycling Board, June 22, 2016, 11:00 a.m., Buehler's Community Room.
- Zoning Meetings:
  - Board of Zoning Appeals, June 23, 2016, 5:30 p.m., Township Hall.
  - Zoning Commission, June 16, 2016, 5:00 p.m., Township Hall.
- Farmers Market, Thursdays through October 6, 3:00 – 6:00 p.m., Jackson North Park.
- Jackson Community Celebration, June 29 – July 2, Jackson North Park – Food, Rides, Games, Free Entertainment, and Fireworks on Saturday night.
- Movie in the Park, Friday, July 15, 2016, Jackson North Park.

**Old Business** – None

**New Business** – None

**Public Speaks – Open Forum**

No one came forward.

Hawke moved and Pizzino seconded a motion to go back into Executive Session for Police Department Personnel (Appointment/Employment/Compensation). **2-0 yes**

Upon return from Executive Session at 7:30 p.m., Hawke moved and Pizzino seconded to adjourn. **2-0 yes**

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**Todd Hawke**

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**Randy Gonzalez**