

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

JUNE 9, 2020

Hawke called the meeting to order at 4:09 p.m. at the Jackson Township Hall with Trustees Todd Hawke, Jim Thomas and John Pizzino present. Fiscal Officer Gonzalez, Administrator/Law Director Vaccaro, Assistant Law Director Fitzsimmons, Fire Chief Hogue, Police Chief Brink, Zoning Inspector Poindexter and Public Works Director Rohn were also in attendance.

Hawke moved and Thomas seconded a motion to go into Executive Session for Administration Department Personnel (Appointment / Employment / Compensation) – Healthcare Consultant staffing.

3-0 yes

Hawke moved and Thomas seconded a motion to go into Executive Session for Zoning Department Personnel (Appointment / Employment / Compensation) – Zoning Investigator.

3-0 yes

Hawke moved and Thomas seconded a motion to go into Executive Session for Public Works Department Personnel (Appointment / Employment / Compensation) – Amphitheater staffing.

3-0 yes

Upon return from Executive Session at 5:05 p.m., Hawke called the General Session to order. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

Public Speaks

Chris DiLoreto, Superintendent of Jackson Local Schools addressed the Trustees & Fiscal Officer. He wanted to express, on behalf of the Board of Education and the employees of Jackson Local Schools, their appreciation, especially for the seniors, for the partnership with the Elected Officials and Department Heads of the Township during these challenging times. The silver lining to come from all of this, is that they are now prepared for working in a remote virtual world, which may very well be how they begin their college careers. However, their end of the year activities, like prom and other culminating events were lost. As a school district, DiLoreto wanted to make their graduation special and through this partnership, they were able to give the seniors a worthwhile graduation and one that no one else has experienced. In fact, many parents expressed that they would like to see that type of graduation continue. He just wanted to express appreciation to the people in the room. Jackson Local Schools is very fortunate for these relationships.

Ren Camacho, President and CEO of Akron Canton Airport also addressed the Trustees & Fiscal Officer. He appreciated the opportunity to speak and was thankful to Gonzalez for the invite. He wanted to share some issues that the airport is facing in terms of bringing back air service. Due to

the pandemic, even pre-pandemic, the airport had lost 50% of travelers, some loss still stemming from the 2012 AirTran/Southwest fiasco and has been facing an uphill battle ever since. Camacho said the airport has an air service incentive plan in place that requires community support in order to receive funding from JOBS Ohio Air Service Incentive Program. Even with the support of the CARES Act, in which the airport will receive 7.6 Million over 4 years, the airport expects to lose 3 Million in 2020 alone. The CARES Act provides funding for payroll, debt service, and day-to-day operations, but the airport still needs to attract new air service, as well as retain existing air service, which is where the incentive program comes in. The airport is looking at 4 major routes, NYC, Orlando, Houston, and Atlanta, which, based on historical data, are expected to each cost \$500,000. The incentive program would provide funding for 80%, or \$400,000, but would also need community support with funding of \$100,000 for each route. Camacho was here asking the Township for its support. He also is reaching out to other local jurisdictions and chambers.

Gonzalez, Pizzino, and Thomas all agreed that the airport is vital to our community and its development and all vowed to support the airport however they could. Hawke also echoed those sentiments when he spoke: “I’ve spent some time with you, we’ve been on boards together. I’ve spent some time with Denny on his board obviously, but when you look at what the Akron Canton Airport means, not only to Jackson Township, but this region – to Stark County, to Summit County - all the surrounding townships, cities, villages that are participating in the benefits that come from the Akron Canton Airport. We have to be part of something that we can do, we have to be part of your solution to make sure that we keep this airport here and viable. I know you had the other issue with combining some things up the way a little bit north, we would like to bring some of them back down to us. Because it’s obviously a lot of convenience to have an airport here, it’s also a privilege and something that allows us to have businesses here that can bring people in and out. We have a number of large businesses, even beyond the retails that Mr. Gonzalez described, that have employees that do travel. From a business perspective, they bring clients in; we don’t know how that will change to some degree, but we definitely want to make sure they have an opportunity to get here safely, in and out of an airport easily. And that is what you provide, so we definitely want to be part of that solution.”

Denny Saunier of the Canton Regional Chamber of Commerce also spoke. “Thank you very much. I know that Chris said thank you and Ren said thank you, but I want you to know that from my perspective, our organization’s perspective, you as Trustees and a Fiscal Officer/Economic Development really show a tremendous amount of leadership. Todd’s on my Board of Directors, on my Executive Committee, and you’ve heard me say this before, I think Randy is one of the foremost Economic Development professionals in not just Stark County, but in the region. And we’ve enjoyed working with you, so thank you very much. I’ve known John for years, as one of the foremost volunteers in the community – if you want something done, get John. New member to the Trustees, Mr. Thomas, I know from church and his family. You have a great team here obviously with Mike and all your safety services. I want to mention something, with this, how I interpret your reaction to the op-ed is true leadership. You saw an opportunity, you saw a need and you took action, and hopefully you will take further action tonight. The airport is the most important economic development tool and area that we have when you think about the available land. And I want to compliment Ren, because since Ren has come into the community and with the airport – we had great leadership in the past with Rick McQueen, who is my past Chairman of the Board and Fred Crum who is was dear friend and a college friend. But Ren has brought again,

another level of leadership - hopefully I am not saying something out of line, but you have recently hired a development expert to help in the development of the area around the airport and the land that is available. Senator Schuring, just had come out of the Senate, an airport development district which is very much like a business development district in which the property around the airport now, businesses, land owners, trustees, governments, now can really truly, really truly market and develop that property. So in a day that we are very competitive, and here in Northeast Ohio, we are competitive obviously with Hopkins, this type of action tonight and this type of thinking with an airline incentive program, we're behind it, the Canton Chamber is behind it. It is a great opportunity to show the Akron Canton connection, not just with the airport, but the business community and also governmental leadership in a metroplex fashion, so thank you very, very much for your true, true leadership."

Administration Department

RESOLUTION 20-075, ATTACHED AIRLINE INCENTIVE PARTNERSHIP DONATION

Hawke moved and Pizzino seconded that whereas, the Board of Trustees of Jackson Township from time-to-time receive donations of funds not designated for a particular project pursuant to Ohio Revised Code 505.10; and,

Whereas, the Board of Trustees of Jackson Township recognizes the COVID-19 crisis has had a negative effect on the Akron-Canton Airport and airline industry; and,

Whereas, the Board of Trustees of Jackson Township recognizes the Akron-Canton Airport is key partner and vital link to the existing economy and future economic development of Jackson Township, Stark County and the greater metropolitan area; and,

Be it resolved that we hereby approve and authorize the donation of ten thousand (\$10,000.00) of non-tax funds to the Akron-Canton Airport Airline Incentive Partnership from the Gifts and Donations line item of the General Fund.

3-0 yes

Hawke added an important annotation to the resolution stating that "the word donation in there – I look at that more as a contribution because of all the work you guys have done. We're not giving you something because it is just there - it's being partners with you and all the work that you're doing, and so it is truly a contribution to help in a little way and extend the efforts that you and your team are doing, so thank you."

ATTACHMENT 06/09/20 A

Hawke moved and Thomas seconded a motion to accept the attached resignation from Full-time Receptionist / Secretary, Katie Robertson, effective June 16, 2020 at 16:30 hours.

3-0 yes

RESOLUTION 20-076, ATTACHED SECOND AMENDMENT TO THE MASTER AGREEMENT TO PROVIDE SERVICES TO AN AGGREGATED GROUP

Hawke moved and Pizzino seconded that we hereby adopt and authorize the placement of the Board Chairman’s signature upon the attached Second Amendment to the Master Agreement to Provide Services to an Aggregated Group with the FirstEnergy Solutions, Corp.

3-0 yes

Legal Department

**RESOLUTION 20-077, ATTACHED
SUPPORT AGREEMENT WITH STARK COUNTY PARK DISTRICT AND JACKSON
SCHOOLS FOR FULTON ROAD TUNNEL**

Hawke moved and Pizzino seconded that whereas, the Stark County Park District (the “District”) has secured partial funding from the Ohio Department of Transportation to construct a tunnel under Fulton Road for a District walking path (the “Project”);

Whereas, the remaining cost of the Project will be divided evenly between the District, the Township and the Jackson Local School District (the “School”);

Whereas, the District, Township and School wish to memorialize their respective obligations with respect to the Project in a Support Agreement, a draft of which is attached hereto (the “Support Agreement”); and

Whereas, the Trustees believe that the Project is in the best interests of the Township and the health, safety, and welfare of its residents.

Be it resolved by the Jackson Township Board of Trustees:

1. We hereby adopt, approve, and authorize the placement of our signatures upon, the attached form Support Agreement or such other Support Agreement as is, in the opinion of Michael B. Vaccaro, Law Director, substantially similar thereto.

3-0 yes

Police Department

ATTACHMENT 06/09/20 B

Hawke moved and Thomas seconded a motion to approve the following appropriation transfer request for a total of \$2,120.31.

<u>From Code</u>	<u>Description</u>	<u>To Code</u>	<u>Description</u>	<u>Amount</u>
209.250.5387	Discretionary	209.250.5492	Trash Removal	\$ 1,300.00
209.250.5299	Discretionary - PS	209.250.5220	Hospitalization Ins.	\$ 320.31
209.250.5387	Discretionary	209.250.5446	Medical	\$ 500.00
				\$ 2,120.31

3-0 yes

RESOLUTION 20-078, ATTACHED

MEMORANDUM OF UNDERSTANDING – FOP (PATROL OFFICERS)

Hawke moved and Thomas seconded a motion that we hereby adopt and authorize the placement of the Board Chairman's signature on the attached Memorandum of Understanding with the Fraternal Order of Police, Ohio Labor Council, Inc. (Patrol Officers), effective March 1, 2020.

3-0 yes

Public Works Department

Highway Division

ATTACHMENT 06/09/20 C

Hawke moved and Thomas seconded a motion to approve Budget Module 2020-30 for Painting Highway Building, cost to have B & E Painting pressure wash and paint Highway facility in the amount of \$6,000.00.

3-0 yes

ATTACHMENT 06/09/20 D

Hawke moved and Thomas seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary - Highway, to account code 204.310.5522, Facility Maint. Parts - Highway, in the amount of \$5,000.00.

3-0 yes

RESOLUTION 20-079, ATTACHED

PUBLIC WORKS FOREMAN (HIGHWAY) BASE HOURLY RATE

Hawke moved and Thomas seconded a motion that pursuant ORC Section 511.10, we hereby establish the base hourly rate of a working Foreman in the Public Works Department, Highway Division, to be two dollars (\$2.00) above the highest hourly base rate earned by a Highway Labor Specialist in the Public Works Department.

3-0 yes

Fire Department

ATTACHMENT 06/09/20 E

Hawke moved and Pizzino seconded a motion to accept the attached retirement notice from Full-time Secretary-2, Susan A. Bacon, effective July 31, 2020 at 0800 hours.

3-0 yes

ATTACHMENT 06/09/20 F

Hawke moved and Thomas seconded a motion to accept the attached retirement notice from Full-time Firefighter / Paramedic, Larry Walker, effective June 29, 2020 at 1201 hours.

3-0 yes

ATTACHMENT 06/09/20 G

Hawke moved and Thomas seconded a motion to accept the attached resignation from Part-time Firefighter / Paramedic, James J. Mills, effective June 9, 2020 at 0800 hours.

3-0 yes

Hawke moved and Thomas seconded a motion to accept a donation of \$100.00 from Marilyn Lyon.

3-0 yes

**RESOLUTION 20-080, ATTACHED
FIRE DEPARTMENT DOOR PURCHASE**

Hawke moved and Thomas seconded a motion that we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached proposal with Capitol Aluminum & Glass for the replacement of two (2) bay doors at Station 2 in the total amount of \$11,000.00.

3-0 yes

**RESOLUTION 20-081, ATTACHED
EMS CHARGES BILLING AGREEMENT**

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of our signatures upon the attached EMS Charges Billing Agreement with the City of Massillon, Stark County, Ohio.

3-0 yes

ATTACHMENT 06/09/20 H

Hawke moved and Thomas seconded a motion to approve the appropriation transfer request from account code 210.210.5385, Other Expense, to account code 210.210.5220, Hospitalization Ins., in the amount of \$1,380.60.

3-0 yes

Zoning & Planning Department

**RESOLUTION 20-082, ATTACHED
NOXIOUS WEEDS – 1.27 ACRE LOT ON PERRY DRIVE NW, PARCEL NO. 100010477,
JACKSON TOWNSHIP, OHIO**

Hawke moved and Thomas seconded a motion whereas, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of Simon & April Warstler in Jackson Township and described as follows: 1.27 acre lot on Perry Drive NW, Parcel No. 100010477, Jackson Township, Ohio.

Be it resolved that said Simon & April Warstler, 3060 Perry Drive NW, Canton, OH 44708, be notified by serving on them by certified mail with return receipt requested, a written copy of this resolution that said noxious weeds are growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the noxious weeds every 30 days from the date of this Resolution until October 31, 2020. If the owner fails to meet this obligation within the five-day period, or the subsequent 30 day periods, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot

or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate.

3-0 yes

RESOLUTION 20-083, ATTACHED

NOXIOUS WEEDS – 6525 & 6487 HILLS AND DALES ROAD NW, PARCEL NOS. 16-30431 AND 16-30433, JACKSON TOWNSHIP, OHIO

Hawke moved and Thomas seconded a motion whereas, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of Hannan Cleaner Properties, LLC c/o Kimm Hannan, in Jackson Township and described as follows: 6525 & 6487 Hills and Dales Road NW, Parcel Nos. 16-30431 and 16-30433, Jackson Township, Ohio.

Be it resolved that said Hannan Cleaner Properties, LLC, c/o Kimm Hannan, Richland Correctional Institution, Kimm Hannan A760401, 1001 S. Olivesburg Road, Mansfield, OH 44905, be notified by serving on him by certified mail with return receipt requested, a written copy of this resolution that said noxious weeds are growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the noxious weeds every 30 days from the date of this Resolution until October 31, 2020. If the owner fails to meet this obligation within the five-day period, or the subsequent 30 day periods, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate.

3-0 yes

Fiscal Department

ATTACHMENT 06/09/20 I

Hawke moved and Thomas seconded a motion to pay the bills in the amount of \$1,109,220.57.

3-0 yes

ATTACHMENT 06/09/20 J

Hawke moved and Thomas seconded a motion to approve the minutes of the May 26, 2020 Board of Trustees' meeting.

3-0 yes

ATTACHMENT 06/09/20 K

Hawke moved and Thomas seconded a motion to approve the monthly reports for May 2020.

3-0 yes

Routine Business

Announcements

- Next regular **Board of Trustees'** meeting, June 23, 2020, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- **LOGIC**, July 9, 2020, 9:00 a.m., via video conference. Those interested in participating should call (330) 830-4285.
- **Zoning Meetings:**
 - Board of Zoning Appeals - June 11, 2020, 5:00 p.m., and June 25, 2020 5:00 p.m., via video conference. Those interested in participating should call (330) 832-8023.

Old Business

Pizzino wanted to congratulate the Park Department on the great job they did during the baseball tournament this past weekend. Gonzalez echoed his sentiments and added that there were 109 teams and their families in the park and he heard several compliments.

New Business

Vaccaro presented the COVID-19 Operations Plan for the Farmers Market. We are going to give the Farmers Market a try and see how it goes. It is scheduled to begin July 2nd. Hawke added that we will be working with vendors to space them differently in order to maintain social distancing requirements. Therefore, it may look a little different. The Operations Plan was reviewed and approved by the Stark County Health Department.

As Hawke has mentioned during each meeting that we want to continue with normal activities as much as safely possible during this time. However, playgrounds will remain closed for now. We have been unable to figure out a safe way to reopen them based on state guidelines. The guidelines require us to clean every piece of equipment after each use and that is not feasible. As soon as we are able to safely open the playground, we will do so.

Hawke moved and Thomas seconded a motion to approve the attached Farmers Market COVID-19 Operations Plan effective June 9, 2020.

3-0 yes

Hawke also addressed the Recycling Center. It continues to struggle due to the low prices of commodities and traffic flow still being down. It is getting to be dire circumstances financially, however they are continuing to look for options. One option, although it has failed previously, is to re-classify the Recycling Center as a 501(c)(3) organization. It is currently non-profit, however due to their classification, they are unable to receive contributions from foundations and trusts.

They are also trying to work with the Solid Waste District, but are unsure of the future of the recycling center at this time.

The next item to be addressed is the Yard Waste Site. There had initially been some growing pains in terms of the key cards and trying to keep commercial businesses from using the site, but that is now up now. There are cameras in use to help with any additional issues. Per the many requests from the community, the Trustees discussed extending the hours. After much discussion, the following hours were established:

Hawke moved and Thomas seconded a motion to change hours of operation for yard waste drop off-site to Thursday – Monday from 8:00 a.m. to dusk and Tuesday and Wednesday from 3:00 p.m. to dusk.

3-0 yes

Hawke moved and Thomas seconded a motion to adjourn.

3-0 yes

Todd Hawke

Randy Gonzalez