

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

JULY 10, 2018

Hawke called the meeting to order at 4:02 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Vaccaro, Poindexter and Bissler present.

Hawke moved and Walters seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation) – Interview Part-Time Police Patrol Officer Applicants. **3-0 yes**

Hawke moved and Walters seconded a motion to go into Executive Session for Highway Department Personnel (Appointment/Employment/Compensation) – Consider Employee Dismissal. **3-0 yes**

Hawke moved and Walters seconded a motion to go into Executive Session for Administration Department Personnel (Appointment/Employment/Compensation) – Assistant Law Director. **3-0 yes**

Upon return from Executive Session at 5:15 p.m., Hawke called the General Session to order with all department heads present. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

Public Speaks – None

Police Department

RESOLUTION 18-118, ATTACHED

APPOINTMENT OF POLICE DEPARTMENT PART-TIME POLICE OFFICER

Hawke moved and Walters seconded a motion whereas, Resolution No. 18-087 is incorporated herein, and Robert T. Moderwell has successfully completed the background check, negative drug screen, and other testing requirement.

Be it resolved that, pursuant to ORC Section 505.49 and 509.01, Robert T. Moderwell is hereby employed and appointed as a Part-time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, effective July 20, 2018 at 2200 hours at the Part-time Patrol Officer rate of \$17.0000 per hour. **3-0 yes**

Hawke administered the Oath of Office. A short recess was taken to allow time for pictures. Hawke thanked the Police Department for the job they did at the Community Celebration keeping everything in line.

RESOLUTION 18-119, ATTACHED

ACCEPTANCE OF OATH FOR POLICE DEPARTMENT PART-TIME POLICE OFFICER

Hawke moved and Walters seconded a motion that we hereby accept the attached oath of office for Robert T. Moderwill, Part-time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, effective July 20, 2018 at 2200 hours. **3-0 yes**

Hawke moved and Walters seconded a motion to accept a donation of \$100.00 from Carpetime, Inc. **3-0 yes**

Administration Department

ATTACHMENT 07/10/18 A

Hawke moved and Walters seconded a motion to adopt the attached Amended Benefit Package for Management Personnel (Hired prior to July 1, 2012 and Hired after July 1, 2012), effective July 1, 2018, which shall supersede all previous Benefit Packages for Management Personnel. **3-0 yes**

ATTACHMENT 07/10/18 B

Hawke moved and Pizzino seconded a motion to adopt and authorize the placement of the Board's signatures upon the attached Agreement with J & J Restaurant Enterprise LLC, dba the Original Steak & Hoagies LLC, and to authorize the President's signature upon the Economic Development Transfer Form. **3-0 yes**

RESOLUTION 18-120, ATTACHED

APPOINTMENT OF ASSISTANT LAW DIRECTOR

Hawke moved and Pizzino seconded a motion pursuant to ORC Section 309.09(B)(1) and 504.151, Thomas A. FitzSimmons is hereby appointed to the part-time position of Assistant Law Director in the Legal Department, effective July 11, 2018, who shall receive an annual salary of \$54,000.00 (\$51.9231 per hour, not to exceed 20 hours per week) and the benefits of a Class D employee as described in the Benefit Package for Management Personnel and as contained in the attached agreement. Appointment is contingent upon successful completion of a background check and any other requirements.

Be it further resolved that, we hereby adopt and authorize the placement of the Boards' signatures upon the attached Employment Agreement. **3-0 yes**

Fire Department

ATTACHMENT 07/10/18 C

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 210.210.5230, Workers' Comp., to account code 210.210.5312, Education Expenses, in the amount of \$4,000.00. **3-0 yes**

**RESOLUTION 18-121, ATTACHED
PART-TIME AMBULANCE BILLING SPECIALIST**

Hawke moved and Walters seconded a motion pursuant to ORC Section 511.10, we hereby authorize the hiring of Pamela A. Zimmer for the part-time position of Ambulance Billing Specialist in the Fire Department, effective July 19, 2018, and we further authorize her compensation to be set at \$14.0000 per hour, and the benefits of a Class D employee as described in the Benefit Package for Management Personnel. **3-0 yes**

**RESOLUTION 18-122, ATTACHED
SALE TO GREAT TRAIL FIRE DISTRICT, CARROLL COUNTY, OHIO**

Hawke moved and Walters seconded a motion pursuant to ORC Section 505.101, the Board of Trustees of Jackson Township, Stark County, Ohio (hereafter Jackson Township) and the Great Trail Fire District (hereafter Great Trail) hereby agree that Jackson Township will sell 2,000 Feet of 4” Hose for \$550.00, eleven (11) 4” Hydrant Adapters for \$440.00, six (6) 4” Double Male for \$110.00, seven (7) 4” Double Female for \$150.00, one (1) 2 ½” Gated Wye for \$40.00, and one (1) 2 ½” Nozzle for \$160.00 “AS IS” for a total price of \$1,450.00. Payment by Great Trail to Jackson Township shall be concurrent with or prior to the receipt of above items. **3-0 yes**

Public Works Department

Highway Division

ATTACHMENT 07/10/18 D

Hawke moved and Walters seconded a motion to authorize Carles Moore, Central Maintenance Foreman in the Public Works Division, permission to proceed with the application process necessary for the EPA Truck Grant (Mitigation). **3-0 yes**

Park Division

Hawke moved and Walters seconded a motion to accept the following sponsorship donations to the 2018 Community Celebration:

1. \$500.00 from Rohr & Sons Nursery, Inc.
2. \$250.00 from First Commonwealth Bank.

3-0 yes

Fiscal Office

ATTACHMENT 07/10/18 E

Hawke moved and Walters seconded a motion to pay the bills in the amount of \$2,095,701.79.

3-0 yes

ATTACHMENT 07/10/18 F

Hawke moved and Walters seconded a motion to approve the minutes of the June 26, 2018 and July 6, 2018 Board of Trustees’ meetings. **3-0 yes**

ATTACHMENT 07/10/18 G

Hawke moved and Walters seconded a motion to approve the monthly financial reports for June 2018. **3-0 yes**

Routine Business

Announcements

- Next regular Board of Trustees’ meeting, July 24, 2018, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- CIC, August 16, 2018, 8:00 a.m., Township Hall.
- LOGIC, July 12, 2018, 9:00 a.m., Safety Center Chiefs’ Conference Room.
- Jackson Recycling Board, July 25, 2018, 11:00 a.m., Buehler’s Community Room.
- Zoning Meetings:
 - Board of Zoning Appeals – None Scheduled.
 - Zoning Commission – None Scheduled.
- Farmers Market, Thursdays beginning July 12 through October 4, 3:00 – 6:00 p.m., Jackson North Park.
- Movie in the Park, “COCO”, Friday, July 20, 2018, Jackson North Park.
- Pro Football Hall of Fame Enshrinement Festival Balloon Classic & Fireworks, Friday, July 27, and Saturday, July 28, 2018, 4:00 – 11:00 p.m., Kent State Stark Campus.
- Police Department National Night Out, Tuesday, August 7, 2018, 5:00 – 8:00 p.m., Target Plaza on Dressler Road.

Old Business – None

New Business

**RESOLUTION 18-123, ATTACHED
POLICE DEPARTMENT PART-TIME POLICE OFFICER CONDITIONAL
APPOINTMENT**

Hawke moved and Walters seconded a motion pursuant to ORC Section 505.49 and 509.01, we hereby appoint Yuri Vovk, as a Part-Time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, conditioned upon providing proof of Ohio Peace

Officer Training Academy certification, successful completion of the background check, negative drug screen and any other testing requirements. **3-0 yes**

RESOLUTION 18-124, ATTACHED

POLICE DEPARTMENT PART-TIME POLICE OFFICER CONDITIONAL APPOINTMENT

Hawke moved and Walters seconded a motion pursuant to ORC Section 505.49 and 509.01, we hereby appoint Bradley J. Mercier, as a Part-Time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, conditioned upon providing proof of Ohio Peace Officer Training Academy certification, successful completion of the background check, negative drug screen and any other testing requirements. **3-0 yes**

Hawke moved and Walters seconded a motion to approve an unpaid medical leave of absence for John E. Eicher from July 18, 2018 through October 31, 2018 with the exception that the unpaid leave of absence terminates if the employee returns to work full time, separates from the Township's employment, or separates pursuant to an OPERS approved benefit. **3-0 yes**

Public Speaks – Open Forum

No one came forward.

Hawke moved and Pizzino seconded a motion to adjourn. **3-0 yes**

Todd Hawke

Randy Gonzalez