

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

JULY 10, 2012

Walters called the meeting to order at 4:05 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Lyon, Fitzgerald, Zink and Tim Berczik present.

Walters moved and Hawke seconded a motion to go into Executive Session for Fire Department Personnel (Appointment/Employment/Compensation/Promotion). **3-0 yes**

Walters moved and Pizzino seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation). **3-0 yes**

Walters moved and Hawke seconded a motion to go into Executive Session to consider the purchase of property for public purposes. **3-0 yes**

Upon return from Executive Session, Walters opened the Work Session at 5:02 p.m.

Work Session

Proposal for IT Services

Lyon told the Board three proposals have been received for IT services. Those are CCS and Associates, Seifert Technologies and NEO Digital. She said the department heads interviewed each company and the recommendation was to go with NEO Digital. She said the company has worked with us for 10 or 12 years and knows the systems. She said NEO's rate was also the most reasonable. Walters asked when the new company would take over. Lyon said NEO could start immediately.

Pizzino moved and Hawke seconded a motion to hire NEO Digital for IT services. **3-0 yes**

Walters called the General Session to order with all department heads present except Chief Hogue who was represented by Tim. Berczik.

The Pledge of Allegiance was recited.

Public Speaks – None

Police Department

RESOLUTION 12-059, ATTACHED

APPOINTMENT OF PART TIME POLICE PATROL OFFICER

Walters moved and Hawke seconded a motion whereas, Resolution No. 12-043 is incorporated herein, and Jordan M. Starcher has successfully completed the psychological and physical testing or other requirements.

Be it resolved that, pursuant to ORC Section 505.49 and 509.01, Jordan M. Starcher is hereby appointed as Part Time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, effective July 14, 2012, at the established compensation rate and we hereby accept the attached Oath of Office. **3-0 yes**

Walters administered the Oath of Office.

Walters moved and Hawke seconded a motion to accept a \$100.00 donation to the Police Department from Philip Costanzo. **3-0 yes**

Fire Department

RESOLUTION 12-060, ATTACHED

FIRE DEPARTMENT CAPTAIN CONDITIONAL APPOINTMENT

Walters moved and Hawke seconded a motion that pursuant to Steps 11 and 12 of the Notice of Examination, ORC Section 505.38, and the Township's Personnel Hiring Policy, we hereby appoint Gary Martin to the position of Full Time Fire Department Captain, conditioned on successfully passing an evaluation by a certified psychologist as to the psychological condition of the individual as it relates to performance of the duties of the Captain's position. **3-0 yes**

ATTACHMENT 07/10/12 A

Walters moved and Pizzino seconded a motion to authorize, retroactively, out-of-state travel for three firefighter/paramedics to attend the National Fire Academy in Emmitsburg, Maryland, June 30-July 1, in accordance with the Travel Policy. **3-0 yes**

ATTACHMENT 07/12/12 B

Walters moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 210.210.5387, Disc. & Cont., to account code 210.210.5504, Office Materials/Supplies, in the amount of \$2,000.00 and from account code 210.210.5387, Disc. & Cont., to account code 210.210.5344, Printing, in the amount of \$2,000.00. **3-0 yes**

Legal Department

RESOLUTION 12-061, ATTACHED

JACKSON TOWNSHIP RECYCLING STATION ADDITION PROJECT AWARD

Walters moved and Hawke seconded a motion that we hereby determine that N. L. Construction Corporation is the lowest and best bidder for the Jackson Township Recycling Station Addition Project and hereby award a Contract to them in the base bid amount of \$81,900.00 with Alternate

1 in the amount of \$5,000.00 for a total Contract amount of \$86,900.00 in accordance with the Company's proposal and the Specifications and authorize the placement of the Board's signatures on the Contract. **3-0 yes**

ATTACHMENT 07/10/12 C

Walters moved and Pizzino seconded a motion not to request a hearing on the liquor license transfer to Bonefish Columbus 1 Limited Partnership dba Bonefish Grill & Patio, 6341 Strip Ave. N.W., North Canton, Ohio 44718. **3-0 yes**

Public Works Department

Highway Division

**RESOLUTION 12-062, ATTACHED
OPWC AGREEMENT FOR THE LAKE O SPRINGS/BRUNNERDALE RESURFACING
PROJECT**

Walters moved and Pizzino seconded a motion to adopt and authorize the Board President to execute the attached Project Agreement with the Ohio Public Works Commission and further authorize the Board President, Public Works Director or Law Director to process or sign any documents required for completion of the Project. **3-0 yes**

ATTACHMENT 07/10/12 D

Walters moved and Hawke seconded a motion to adopt and ratify Addendum No. 1 for the 2012 Paint Striping of Roadways Project. **3-0 yes**

Park Division

Walters moved and Hawke seconded a motion to accept sponsorship donations to the 2012 Community Celebration from:

1. \$1,000.00 from Huntington National Bank
2. \$500.00 from Waikem.

3-0 yes

Zoning & Planning Department

ATTACHMENT 07/10/12 E

Notice to County Auditor for Mowing Noxious Weeds

Walters moved and Hawke seconded a motion that the Jackson Township Board of Trustees, Stark County, Ohio, hereby makes report and certifies that on the 23rd day of May, 2012 it was informed in writing that noxious weeds were growing on lands of Unmistakably Premier Homes, Inc. in Jackson Township and were about to spread and mature seeds; said lands being described as follows: Lot 283 on Emerald Glen Avenue NW, Parcel No. 16-28150, SW Qtr. Section 7, Jackson Township, and thereupon said Jackson Township Trustees adopted and served a resolution requiring that said noxious weeds be cut or destroyed.

The following is a statement of the charges for:

Administrative Fee	\$150.00
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Labor, materials, and equipment used	<u>\$400.00</u>
Total	<u>\$550.00</u>

You are hereby requested to cause such amount, when allowed, to be entered upon the tax duplicate and to be a lien upon the above described real estate, from and after the date of the entry, and to be collected as other taxes and returned to the Township to be placed in the Township general fund. **3-0 yes**

ATTACHMENT 07/10/12 F

Notice to County Auditor for Mowing Noxious Weeds

Walters moved and Hawke seconded a motion that the Jackson Township Board of Trustees, Stark County, Ohio, hereby makes report and certifies that on the 23rd day of May, 2012 it was informed in writing that noxious weeds were growing on lands of Unmistakably Premier Homes, Inc. in Jackson Township and were about to spread and mature seeds; said lands being described as follows: Lot 284 on Emerald Glen Avenue NW, Parcel No. 16-28151, SW Qtr. Section 7, Jackson Township, and thereupon said Jackson Township Trustees adopted and served a resolution requiring that said noxious weeds be cut or destroyed.

The following is a statement of the charges for:

Administrative Fee	\$150.00
Labor, materials, and equipment used	<u>\$400.00</u>
Total	<u>\$550.00</u>

You are hereby requested to cause such amount, when allowed, to be entered upon the tax duplicate and to be a lien upon the above described real estate, from and after the date of the entry, and to be collected as other taxes and returned to the Township to be placed in the Township general fund. **3-0 yes**

ATTACHMENT 07/10/12 G

Notice to County Auditor for Mowing Noxious Weeds

Walters moved and Hawke seconded a motion that the Jackson Township Board of Trustees, Stark County, Ohio, hereby makes report and certifies that on the 23rd day of May, 2012 it was informed in writing that noxious weeds were growing on lands of Unmistakably Premier Homes, Inc. in Jackson Township and were about to spread and mature seeds; said lands being described as follows: Lot 285 on Emerald Glen Avenue NW, Parcel No. 16-28152, SW Qtr. Section 7, Jackson Township, and thereupon said Jackson Township Trustees adopted and served a resolution requiring that said noxious weeds be cut or destroyed.

The following is a statement of the charges for:

Administrative Fee	\$150.00
Labor, materials, and equipment used	<u>\$400.00</u>
Total	<u>\$550.00</u>

You are hereby requested to cause such amount, when allowed, to be entered upon the tax duplicate and to be a lien upon the above described real estate, from and after the date of the

entry, and to be collected as other taxes and returned to the Township to be placed in the Township general fund. **3-0 yes**

Fiscal Office

ATTACHMENT 07/10/12 H

Walters moved and Hawke seconded a motion to pay the bills in the amount of \$825,982.48. **3-0 yes**

ATTACHMENT 07/10/12 I

Walters moved and Pizzino seconded a motion to approve the minutes of the June 26, 2012 Board of Trustees meeting. **3-0 yes**

ATTACHMENT 07/10/12 J

Walters moved and Hawke seconded a motion to approve the June 2012 Financial Reports. **3-0 yes**

Routine Business

Announcements

- Next regular Board of Trustees meeting, July 24, 2012, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- LOGIC, July 12, 2012, 9:00 a.m., Jackson Safety Center, Chiefs' Conference Room.
- Zoning Commission, July 19, 2012, 5:00 p.m., Township Hall.
- Board of Zoning Appeals, July 26, 2012, 5:30 p.m., Township Hall.
- Citizens Advisory Committees:
 - Park, August 8, 2012, 6:30 p.m., Township Hall.
 - Community Celebration, September 12, 2012, 5:30 p.m., Township Hall.
 - Highway/Traffic, November 7, 2012, 7:00 p.m., Township Hall.
- Friends of the Park, August 8, 2012, 7:00 p.m., Township Hall.
- Farmers Market, Every Thursday through September 27, 3:00 – 6:30 p.m., Jackson North Park.

- Jackson-Belden FoodFest & Fireworks and Pro Football Hall of Fame Enshrinement Festival Balloon Classic Invitational, July 20 and 21, 4:00 – 11:30 p.m., Kent State Stark Campus, 6000 Frank Road NW.

Old Business – None

New Business – None

Public Speaks – Open Forum

No one came forward.

Walters called a recess until 5:30 p.m.

At 5:30 p.m., Walters called the General Session back to order.

Boger opened the bids received for the 2012 Striping Project.

AA Safety	\$44,243.43
JD Striping & Services	\$32,006.55
Oglesby Construction Inc.	\$38,946.61

Walters called a recess until 5:40 p.m.

At 5:40 p.m., Walters called the General Session to order.

ATTACHMENT 07/10/12 K

Walters opened the Public Hearing on Zoning Amendment #597-12 (Text Amendments).

Poindexter told the Board these text amendments were initiated by the Zoning Commission in May and went before RPC in June. She gave a brief summary of the amendments. She said RPC recommended denial and gave some of the reasons why they recommended denial and what their suggestions were.

Walters moved and Hawke seconded a motion to adopt the recommendation of the Zoning Commission. **3-0 yes**

Walters moved and Hawke seconded a motion to adjourn. **3-0 yes**

James Walters

Randy Gonzalez