

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

JULY 12, 2010

Pizzino called the meeting to order at 4:32 p.m. at the Jackson Township Hall with Trustees Burger and Pizzino, Fiscal Officer, Lyon, Fitzgerald, Heck, Ruwadi, Zink, and Moore present. Trustee Walters joined at 4:35 p.m.

Pizzino opened the Work Session by introducing Todd Locke from WRL Advertising who attended the meeting to show the Township video to the Board. Lyon told the Board some additional details about the video. A question was asked about making changes. Mr. Locke explained that script or sections could be changed without doing the entire video again. The Board thanked the committee who worked on the video. Mr. Locke said it should be available in several days and that it would be on both the Township's and the Chamber's website.

At 5:00 p.m., Pizzino called the General Session to order with all department heads present except Joni Poindexter who was on vacation. He requested that all cell phones and pagers be turned off at this time.

The Pledge of Allegiance was recited.

Public Speaks – None

ATTACHMENT 04/12/10 A

Pizzino gave a brief history on how the design of the Township flag came about. Gonzalez said the “best thing, for years, Jackson Township has been talking about a place that we could call our own downtown and I think we all get to see that out here today at the intersection. And really the crown jewel, to me, was when those Jackson Township flags went up at that intersection.” Gonzalez thanked the students and the Trustees for keeping the project going. Pizzino also thanked Judy Haas for her work in getting a Township flag project started.

Pizzino presented a Township flag to Judy Haas, Aaron Strickland, Anthony Pizzino, and Troy Hankins.

Administration Department

ATTACHMENT 07/12/10 B

Walters moved and Burger seconded a motion to adopt and authorize the placement of the Board President's signature upon the attached Application for Vendors License and further authorize the \$25 application fee. **3-0 yes**

ATTACHMENT 07/12/10 C

Walters moved and Burger seconded a motion to the County Auditor of Stark County, Ohio, that the Jackson Township Board of Trustees, Stark County, Ohio, hereby makes report and certifies

that on the 1st day of June, 2010 it was informed in writing that noxious weeds were growing on lands of Renee Blashak in Jackson Township and were about to spread and mature seeds; said lands being described as follows: 6360 Strausser Street NW, Lot #7, Hillfield Allotment, Parcel No. 16-03984, N.E. Qtr. Section 10, Jackson Township, and thereupon said Jackson Township Trustees adopted and served a resolution requiring that said noxious weeds be cut or destroyed.

The following is a statement of the charges for:

Administrative Fee	\$150.00
Labor, materials, and equipment used	<u>\$400.00</u>
TOTAL	\$550.00

You are hereby requested to cause such amount, when allowed, to be entered upon the tax duplicate and to be a lien upon the above-described real estate, from and after the date of the entry, and to be collected as other taxes and returned to the Township to be placed in the Township general fund. **3-0 yes**

Fire Department

ATTACHMENT 07/12/10 D

Pizzino moved and Burger seconded a motion to approve the appropriation transfer from account code 210.210.5387, Discretionary, to account code 210.210.5310, Education, in the amount of \$30,000.00, to account code 210.210.5508, Tool Purchase, in the amount of \$40,000.00, to account code 210.210.5958, Transfer to 328, in the amount of \$400,000.00, and to account code 210.210.5962, Transfer to 293, in the amount of \$200,000.00. **3-0 yes**

Highway Department

ATTACHMENT 07/12/10 E

Walters moved and Burger seconded a motion to accept the attached retirement notice from Mark Stevens, effective July 30, 2010. **3-0 yes**

RESOLUTION 10-061, ATTACHED 2010 RESURFACING PROJECT

Walters moved and Burger seconded a motion that we hereby determine that Superior Paving & Materials, Inc. is the lowest and best bidder for the 2010 Resurfacing Project and hereby award a Contract to them in the base bid amount of \$660,739.27 with Alternates A, B, C, D, G, and H in the amount of \$139,574.51 for a total Contract amount of \$800,313.78 in accordance with the Company's proposal and the Specifications and authorize the placement of the Board's signatures on the Contract. **3-0 yes**

ATTACHMENT 07/12/10 F

Pizzino moved and Burger seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary, to account code 204.310.5493, Debris Drop Off, in the amount of \$13,000.00. **3-0 yes**

ATTACHMENT 07/12/10 G

Pizzino moved and Burger seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary, to account code 204.310.5492, Trash Removal, in the amount of \$2,305.00. **3-0 yes**

Boger explained this expense is for the proper disposal of street sweepings which is required by the EPA. Gonzalez asked about the status of the proposal from North Canton about a machine. Boger said EPA has not permitted the use of this, “so we are in discussion with North Canton, but nothing is happening there until EPA makes a decision.”

ATTACHMENT 07/12/10 H

Walters moved and Burger seconded a motion to adopt and authorize the placement of the Board President’s signature upon the attached Engineering Services Proposal for Recycling Drainage & Resurface with Hammontree and Associates in the amount of \$4,800.00. **3-0 yes**

At 5:15 p.m., Boger opened the Striping bids.

Oglesby Construction	\$45,944.01
A & A Safety from Amelia, Ohio	\$50,176.81
Mar-King Construction	\$42,068.73
J D Striping	\$40,783.75
American Roadway Logistics, Inc.	\$42,546.07

Boger will review the bids and return them for the Board’s consideration at the next meeting.

Legal Department

ATTACHMENT 07/12/10 I

Pizzino moved and Burger seconded a motion to approve Budget Module No. 2 for Copier replacement in the amount of \$5,500.00. **3-0 yes**

ATTACHMENT 07/12/10 J

Pizzino moved and Burger seconded a motion to approve the appropriation transfer request from account code 101.140.5220, Hospitalization, to account code 11.140.5656, Office Equipment, in the amount of \$5,500.00. **3-0 yes**

ATTACHMENT 07/12/10 K

Walters moved and Burger seconded a motion to table the Electric Aggregation resolution until next meeting at the request of the law director. **3-0 yes**

Fitzgerald said there was time since August 4 is the cut-off date.

ATTACHMENT 07/12/10 L

Walters moved and Burger seconded a motion to table the Master Agreement to Provide Services resolution until next meeting. **3-0 yes**

Fiscal Office

Gonzalez told the Board they are trying to draft legislation regarding what entity is involved in setting the water rates. He said they “could change the language just for home rule townships”.

Fitzgerald said he has drafted a letter to Kirk Schuring and will pass it around for input from others.

Pizzino said he, Fitzgerald, Lyon and Chief Heck met with Aqua Ohio and talked about some of their future plans and the Township’s concerns. He said they got a promise that Aqua Ohio would look at it.

ATTACHMENT 07/12/10 M

Pizzino moved and Burger seconded a motion to pay the bills in the amount of \$945,489.51.

3-0 yes

ATTACHMENT 07/12/10 N

Pizzino moved and Burger seconded a motion to approve the minutes of the June 28, 2010 Board of Trustees meeting.

3-0 yes

ATTACHMENT 07/12/10 O

Pizzino moved and Burger seconded a motion to approve the financial reports for June 2010.

3-0 yes

RESOLUTION 10-062, ATTACHED FIRE FUND CAPITAL PROJECTS FUND #328

Walters moved and Burger seconded a motion pursuant to attached ORC Section 5705.13(C), we hereby:

1. Establish a Capital Projects Reserve Balance Account, Fund #328, for the purpose of accumulating resources for the acquisition, construction or improvement of fixed assets for Fire Department services through the performance of the projects described in attached Exhibit A.
2. Authorize the transfer and/or receipt of monies set forth in Exhibit A totaling \$400,000.00 from Account 210.210.5958 to be deposited in a special fund named the Capital Projects Reserve Balance Account Fund #328 bringing the total deposits to \$400,000.00 which is the amount to be accumulated in the Reserve Balance Account and which said amount shall be accumulated over a ten year period from the effective date of this Resolution and shall be established, maintained and monies therein to be invested by the Township Fiscal Officer.
3. Authorize the creation of the following new codes in the accounting system: Fund #328 – fire capital projects fund, Receipt #328.4990 – transfer in, Expense code #328.210.5660 – capital projects fund, fire cost center, ambulance/trucks object code.

3-0 yes

**RESOLUTION 10-063, ATTACHED
FIRE DEPARTMENT ACCUMULATED BENEFITS #293**

Walters moved and Burger seconded a motion pursuant to attached ORC Section 5705.13B, we hereby amend attached Resolution Number 08-119, effective July 12, 2010, as follows:

1. Establish a Fire Department Special Revenue Fund for the purpose of accumulating resources for the payment of accumulated sick leave and vacation leave, and for payments in lieu of taking compensatory time off, upon the termination of employment or the retirement of officers and employees of the subdivision.
2. Authorize the transfer of \$200,000.00 from Account 210.210.5962 to be deposited in a special fund named the Fire Department Special Revenue Fund #293, and can be supplemented if subsequently determined by the Board of Trustees and shall be established and maintained by the Township Fiscal Officer.
3. Authorize the creation of the following new codes in the accounting system: Fund #293 – Fire Special Revenue Fund, #293.000.4990 transfer in from Fire Fund, expense code #293.210.5140 – Fire Special Revenue Fund, Fire operations cost center, severance pay object code. **3-0 yes**

Routine Business

Announcements

- Next regular Board of Trustees meeting, July 26, 2010, 4:00 p.m. Executive Session and/or Work Session, 5:00 p.m., General Session, Township Hall.
- CIC meeting, July 19, 2010, 5:00 p.m., Township Hall.
- Zoning Commission, July 22, 2010, 5:00 p.m., Township Hall.
- LOGIC meeting, August 5, 2010, 9:00 a.m., Safety Center, Chiefs' Conference Room.
- Citizens Advisory Committees:
 - Community Celebration, July 13, 2010, 5:30 p.m., Township Hall.
 - Park, August 10, 2010, 6:30 p.m., Township Hall.
 - Highway/Traffic, August 18, 2010, 6:30 p.m., Township Hall.
- **Jackson-Belden FoodFest & Fireworks**, July 30-31, 4:00 – 11:30 p.m., Kent State Stark Campus.
- **Jackson Farmers Market** begins Thursday, July 15, 3:00 – 7:00 p.m., North Park.

Old Business – None

New Business – None

Public Speaks – Open Forum

No one came forward.

Walters moved and Pizzino seconded a motion to adjourn

3-0 yes

John Pizzino

Randy Gonzalez