

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

JANUARY 28, 2020

Hawke called the meeting to order at 4:00 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Vaccaro and Brink present.

Hawke moved and Pizzino seconded a motion to go into Executive Session for Fiscal Department Personnel (Appointment/Employment/Compensation) - Interview Assistant Fiscal Officer - Accounts Payable. **3-0 yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session for Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment – All Bargaining Units. **3-0 yes**

Hawke moved and Thomas seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation) – Employee Dismissal. **3-0 yes**

Upon return from Executive Session at 5:03 p.m., Hawke called the General Session to order with all department heads present. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

Public Speaks – None

Fire Department

RESOLUTION 20-019, ATTACHED

JACKSON TOWNSHIP PART TIME FIREFIGHTER HIRING

Hawke moved and Pizzino seconded a motion that pursuant to Part-time Firefighter/EMT hiring procedure and authority granted in ORC Section 505.38, we hereby appoint Jeffery D. Govern to the position of Part-time Firefighter, effective, February 3, 2020 at 0800 hours, at the Part-time Firefighter/EMT starting rate of \$15.00 per hour, who shall serve a probationary period of one (1) year. **3-0 yes**

RESOLUTION 20-020, ATTACHED

JACKSON TOWNSHIP PART TIME FIREFIGHTER HIRING

Hawke moved and Thomas seconded a motion that pursuant to Part-time Firefighter/EMT hiring procedure and authority granted in ORC Section 505.38, we hereby appoint Tristin B. Hamilton to the position of Part-time Firefighter, effective, February 3, 2020 at 0801 hours, at the Part-time Firefighter/EMT starting rate of \$15.00 per hour, who shall serve a probationary period of one (1) year. **3-0 yes**

RESOLUTION 20-021, ATTACHED

JACKSON TOWNSHIP PART TIME FIREFIGHTER HIRING

Hawke moved and Pizzino seconded a motion that pursuant to Part-time Firefighter/EMT hiring procedure and authority granted in ORC Section 505.38, we hereby appoint Jacob D. Morton to the position of Part-time Firefighter, effective, February 3, 2020 at 0802 hours, at the Part-time Firefighter/EMT starting rate of \$15.00 per hour, who shall serve a probationary period of one (1) year. **3-0 yes**

RESOLUTION 20-022, ATTACHED

JACKSON TOWNSHIP PART TIME FIREFIGHTER HIRING

Hawke moved and Pizzino seconded a motion that pursuant to Part-time Firefighter/EMT hiring procedure and authority granted in ORC Section 505.38, we hereby appoint Sarah N. North to the position of Part-time Firefighter, effective, February 3, 2020 at 0803 hours, at the Part-time Firefighter/EMT starting rate of \$15.00 per hour, who shall serve a probationary period of one (1) year. **3-0 yes**

Hawke administered the oaths of office.

A brief recess was taken to allow time for pictures.

RESOLUTION 20-023, ATTACHED

JACKSON TOWNSHIP PART TIME FIREFIGHTER OATH

Hawke moved and Thomas seconded a motion that we hereby accept the attached Oath of Office for Jeffery D. Govern, part time Firefighter for the Jackson Township Fire Department, Stark County, Ohio, effective February 3, 2020 at 0800 hours. **3-0 yes**

RESOLUTION 20-024, ATTACHED

JACKSON TOWNSHIP PART TIME FIREFIGHTER OATH

Hawke moved and Thomas seconded a motion that we hereby accept the attached Oath of Office for Tristin B. Hamilton, part time Firefighter for the Jackson Township Fire Department, Stark County, Ohio, effective February 3, 2020 at 0801 hours. **3-0 yes**

RESOLUTION 20-025, ATTACHED

JACKSON TOWNSHIP PART TIME FIREFIGHTER OATH

Hawke moved and Thomas seconded a motion that we hereby accept the attached Oath of Office for Jacob D. Morton, part time Firefighter for the Jackson Township Fire Department, Stark County, Ohio, effective February 3, 2020 at 0802 hours. **3-0 yes**

RESOLUTION 20-026, ATTACHED

JACKSON TOWNSHIP PART TIME FIREFIGHTER OATH

Hawke moved and Pizzino seconded a motion that we hereby accept the attached Oath of Office for Sarah N. North, part time Firefighter for the Jackson Township Fire Department, Stark County, Ohio, effective February 3, 2020 at 0803 hours. **3-0 yes**

**RESOLUTION 20-027, ATTACHED
FIRE DEPARTMENT VEHICLE PURCHASE**

Hawke moved and Thomas seconded a motion that pursuant to ORC Section 125.04, we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached Contract with Waikem Auto Group for the purchase of one (1) 2020 Ford Explorer Interceptor AWD in the amount of \$32,905.00 as the price is lower than the prices listed in the State Purchasing Contract for the same equipment. **3-0 yes**

Police Department

Hawke administered the oaths of office.

**RESOLUTION 20-028, ATTACHED
ACCEPTANCE OF FULL TIME POLICE SERGEANT OATH OF OFFICE**

Hawke moved and Thomas seconded a motion that we hereby accept the attached oath of office for Josh A. Escola as Full-time Sergeant for the Jackson Township Police District, Stark County, Ohio. **3-0 yes**

Hawke administered the oath of office.

A brief recess was taken to allow time for pictures.

**RESOLUTION 20-029, ATTACHED
ACCEPTANCE OF FULL TIME POLICE PATROL OFFICER OATH OF OFFICE**

Hawke moved and Thomas seconded a motion that we hereby accept the attached oath of office for Brittany L. Bissler as Full-time Patrol Officer and Police Constable for the Jackson Township Police District, Stark County, Ohio. **3-0 yes**

**RESOLUTION 20-030, ATTACHED
ACCEPTANCE OF FULL TIME POLICE PATROL OFFICER OATH OF OFFICE**

Hawke moved and Thomas seconded a motion that we hereby accept the attached oath of office for Nathan J. Henry as Full-time Patrol Officer and Police Constable for the Jackson Township Police District, Stark County, Ohio. **3-0 yes**

**RESOLUTION 20-031, ATTACHED
SCHOOL RESOURCE OFFICER EMPLOYMENT AGREEMENT**

Hawke moved and Pizzino seconded a motion whereas, Chief Mark Brink has assigned Officer Luke Wiseman to the School Safety Division and that pursuant to ORC Sections 505.49 and 509.01, we hereby affirm Officer Luke A. Wiseman's assignment to the School Safety Division effective February 1, 2020 at the rate of \$23.0000 per hour and the benefits of a Class D employee as described in the Benefit Package for Management Personnel.

Be it further resolved that we hereby adopt and authorize the placement of the Boards' signatures upon the attached Employment Agreement. **3-0 yes**

Mr. DiLoreto was thanked by the Police Department for the District's cooperation and Mr. DiLoreto in turn thanked the Police Department for their hard work as well.

**RESOLUTION 20-032, ATTACHED
POLICE DEPARTMENT VEHICLE PURCHASE**

Hawke moved and Pizzino seconded a motion that pursuant to ORC Section 125.04, we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached Contract with Waikem Auto Group for the purchase of four (4) 2020 Ford Explorer Interceptor AWD vehicles in the amount of \$33,512.00 per vehicle for a total purchase price of \$134,048.00 as the price is lower than the prices listed in the State Purchasing Contract for the same equipment.

3-0 yes

**RESOLUTION 20-033, ATTACHED
POLICE DEPARTMENT VEHICLE PURCHASE**

Hawke moved and Pizzino seconded a motion that pursuant to ORC Section 9.48, we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached Contract with Waikem Auto Group for the purchase of one (1) 2020 Ford Explorer XLT 4WD for \$35,412.36 which is lower than the prices listed in the National Joint Powers Alliance Contract for the same vehicle.

3-0 yes

Administration Department

**RESOLUTION 20-034, ATTACHED
APPOINTMENT TO CIC**

Hawke moved and Pizzino seconded a motion that we hereby appoint Justin Hardesty to serve as a governmental member of the Community Improvement Corporation (CIC) for a two-year term from February 1, 2020 to February 1, 2022.

3-0 yes

**RESOLUTION 20-035, ATTACHED
FULL TIME RECEPTIONIST/SECRETARY**

Hawke moved and Pizzino seconded a motion that we hereby authorize the hiring of Kathryn E. Robertson to the full-time position of Receptionist/Secretary for the Jackson Township Administration Department, effective January 30, 2020 at 0800 hours, at the Receptionist/Secretary Start Rate (\$16.0359 per hour) as set forth in the Negotiated Agreement between the Jackson Township Board of Trustees and the Fraternal Order of Police, Ohio Labor Council, Inc., Office and Clerical Employees.

Be it further resolved that Kathryn E. Robertson shall complete a probationary period of seven hundred thirty (730) days during which time she may be terminated without cause by the Board of Trustees.

3-0 yes

ATTACHMENT 01/28/20 A

Hawke moved and Pizzino seconded a motion to approve and authorize the placement of the Chairman's signature upon the Anniversary Information Acknowledgement from OTARMA for the Township's liability and property coverage for 2020.

3-0 yes

Public Works Department

Highway Division

ATTACHMENT 01/28/20 B

Hawke moved and Thomas seconded a motion to approve the following appropriation transfer request for a total of \$6,422.20.

<u>From Code</u>	<u>Description</u>	<u>To Code</u>	<u>Description</u>	<u>Amount</u>
204.310.5387	Discretionary	204.310.5464	Liability Insurance	\$1,623.53
204.310.5387	Discretionary	204.310.5462	Building Insurance	\$2,792.00
204.310.5387	Discretionary	204.310.5460	Fleet Insurance	\$2,006.67

3-0 yes

ATTACHMENT 01/28/20 C

Hawke moved and Thomas seconded a motion to approve the Then & Now Certificate for purchase order RG 20159 to Stark Soil & Water in the amount of \$9,500.00.

3-0 yes

ATTACHMENT 01/28/20 D

Hawke moved and Thomas seconded a motion to approve the Then & Now Certificate for purchase order RG 19475 to Dominion Energy Ohio in the amount of \$502,651.54.

3-0 yes

ATTACHMENT 01/28/20 E

Hawke moved and Thomas seconded a motion to approve Budget Module 2020-24 for Fulton TID Widening – Brunnerdale to Foxboro in the amount of \$4,853.00.

3-0 yes

ATTACHMENT 01/28/20 F

Hawke moved and Thomas seconded a motion to approve the appropriation transfer request from account code 317.314.5713, Fulton Construction, to account code 317.314.5710, Fulton Design, in the amount of \$4,853.00

3-0 yes

ATTACHMENT 01/28/20 G

Hawke moved and Thomas seconded a motion to approve Budget Module 2020-25 for Keck Park Roadway in the amount of \$4,950.00.

3-0 yes

ATTACHMENT 01/28/20 H

Hawke moved and Pizzino seconded a motion to adopt and authorize the placement of the Board’s signatures on the ODOT Township Highway System Mileage Certification for a total of 205.032 Township miles.

3-0 yes

**RESOLUTION 20-036, ATTACHED
PUBLIC WORKS DIVISION VEHICLE PURCHASE**

Hawke moved and Pizzino seconded a motion that pursuant to ORC Section 125.04, we hereby adopt and authorize the placement of the Board Chairman’s signature upon the attached Contract with Waikem Auto Group for the purchase of one (1) 2020 Ford F-350 4x2 Crew Cab, Cab and

Chassis in the amount of \$32,063.56 as the price is lower than the prices listed in the State Purchasing Contract for the same equipment. **3-0 yes**

ATTACHMENT 01/28/20 I

Hawke moved and Thomas seconded a motion to adopt and authorize the Board Chairman's signature upon the attached Change Order No. 1 for the Keck Park Circle NW / SR 241 Project. **3-0 yes**

Park Division

Hawke moved and Thomas seconded a motion to accept a sponsorship donation to the 2020 Community Celebration from MCTV in the amount of \$3,500.00. **3-0 yes**

Hawke moved and Thomas seconded a motion to accept a sponsorship donation to the 2020 Community Celebration from Cain Toyota in the amount of \$250.00. **3-0 yes**

Hawke moved and Thomas seconded a motion to accept a donation of \$1,000.00 from the Jackson Girls Softball League. **3-0 yes**

Zoning and Planning Department

Hawke moved and Thomas seconded a motion to set a public hearing on February 25, 2020, at 5:15 p.m., for a nuisance and Junk Motor Vehicle violation at 4835 East Blvd NW, 44718, Jackson Township. **3-0 yes**

Fiscal Department

ATTACHMENT 01/28/20 J

Hawke moved and Pizzino seconded a motion to pay the bills in the amount of \$548,862.44. **3-0 yes**

ATTACHMENT 01/28/20 K

Hawke moved and Pizzino seconded a motion to approve the minutes of the January 14, 2020 Board of Trustees' meeting. **3-0 yes**

ATTACHMENT 01/28/20 L

Hawke moved and Pizzino seconded a motion to request the advance of Property Taxes Collected from Stark County Auditor's Office. **3-0 yes**

Routine Business

Announcements

- Next regular **Board of Trustees'** meeting, February 11, 2020, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- **CIC**, February 20, 2020, 8:00 a.m., Township Hall.
- **LOGIC**, February 6, 2020, 9:00 a.m., Safety Center Chiefs' Conference Room.
- **Community Celebration Meeting**, None Scheduled
- **Jackson Recycling Board**, February 26, 2020, 11:00 a.m., Buehler's Community Room
- **Zoning Meetings:**
 - **Board of Zoning Appeals**, None Scheduled
 - **Zoning Commission**, None Scheduled

Old Business – None

New Business – None

Public Speaks – Open Forum

ATTACHMENT 01/28/20 M

Chuck Bruce of 5885 Heather St. NW, Jackson Township. [Comments are attached.](#)

Hawke moved and Thomas seconded a motion to adjourn.

3-0 yes

Todd Hawke

Randy Gonzalez