

## RECORD OF PROCEEDINGS

### MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

**JANUARY 28, 2014**

Hawke called the meeting to order at 3:30 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Lyon, Vaccaro, Bissler, Brink, Hogue and Poindexter present.

Hawke moved and Walters seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation). **3-0 yes**

Hawke moved and Walters seconded a motion to go into Executive Session for Public Works – Park Division Personnel (Appointment/Employment/Compensation). **3-0 yes**

Hawke moved and Walters seconded a motion to go into Executive Session for Conference with Attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. **3-0 yes**

Hawke moved and Walters seconded a motion to go into Executive Session for Zoning Department Personnel (Appointment/Employment/Personnel). **3-0 yes**

Upon return from Executive Session, Hawke called the General Session to order at 6:40 p.m. with all department heads present except Boger who was represented by David Ruwadi. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

**Public Speak** – None

#### **Administration Department**

##### **ATTACHMENT 01/28/14 A**

Hawke moved and Walters seconded a motion to adopt the attached 2014 Farmers' Market Rules and Regulations. **3-0 yes**

##### **ATTACHMENT 01/28/14 B**

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 101.110.5387, Discretionary/contingency, to account code 101.110.5464, Liability Insurance, in the amount of \$1,067.00. **3-0 yes**

##### **ATTACHMENT 01/28/14 C**

Hawke moved and Walters seconded a motion to adopt and authorize the placement of the Board President's signature upon the attached Engagement Letter and HIPAA Business Associate Agreement with Findley Davies, Inc. **3-0 yes**

## **Fire Department**

### **ATTACHMENT 01/28/14 D**

Hawke moved and Pizzino seconded a motion to authorize out-of-state travel for Firefighter Damon Gallucci to attend a Weapons of Mass Destruction Radiological/Nuclear Course in Nevada, March 16-21, 2014. **3-0 yes**

Chief Hogue told the Board the new truck is almost complete and the final inspection will be Friday, February 7 with delivery about a week later.

## **Legal Department**

### **ATTACHMENT 01/28/14 E**

Hawke moved and Walters seconded a motion to adopt and authorize the placement of the Board President's signature upon the attached Agreement with American Fireworks Company. **3-0 yes**

### **ATTACHMENT 01/28/14 F**

Hawke moved and Pizzino seconded a motion not to request a hearing on the liquor license for Fred W. Albrecht Grocery Co., dba Acme Fresh Market 19, 2905 Whipple Ave. N.W., Canton, Ohio 44708. **3-0 yes**

## **Police Department**

### **ATTACHMENT 01/28/14 G**

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 209.250.5387, Discretionary, to account code 209.250.5464, Liability Insurance, in the amount of \$1,045.00, from account code 209.250.5387, Discretionary, to account code 209.250.5460, Fleet Insurance, and from account code 209.250.5387, Discretionary, to account code 209.250.5462, Building Insurance, in the amount of \$700.00. **3-0 yes**

### **ATTACHMENT 01/28/14 H**

Hawke moved and Pizzino seconded a motion to authorize the Acting Police Chief to prepare the paperwork for purchasing four new police patrol vehicles. **3-0 yes**

## **Public Works Department**

### **Highway Division**

### **ATTACHMENT 01/28/14 I**

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary, to account code 204.310.5652, Equipment/Vehicles, in the amount of \$1,560.00. **3-0 yes**

**Park Division**

**ATTACHMENT 01/28/14 J**

Hawke moved and Pizzino seconded a motion to approve Budget Module No. 14-9 for South Park Fencing by yard debris site in the amount of \$3,800.00. **3-0 yes**

**ATTACHMENT 01/28/14 K**

Hawke moved and Pizzino seconded a motion to approve Budget Module No. 14-10 for Pick-up truck with plow in the amount of \$28,000.00. **3-0 yes**

**ATTACHMENT 01/28/14 L**

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 214.510.5220, Hospital, to account code 214.510.5652, Park Equip., in the amount of \$28,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to accept sponsorship donations to the 2014 Community Celebration:

1. \$2,500.00 from MCTV, Inc.
2. \$250.00 from Southeastern Equipment Co., Inc.

**3-0 yes**

**RESOLUTION 14-007, ATTACHED  
PARK MAINTENANCE AND GROUNDS FOREMAN**

Hawke moved and Pizzino seconded a motion pursuant to ORC Section 511.10, we hereby reassign David R. Ruwadi to the full-time position of Jackson Township Park Maintenance and Grounds Foreman at the compensation rate of \$24.52 per hour and at Level B of the Benefit Package for Management Personnel, effective February 10, 2014. **3-0 yes**

The Trustees thanked the Highway Department for their good work on the roads the last several days.

**Fiscal Office**

**ATTACHMENT 01/28/14 M**

Hawke moved and Walters seconded a motion to pay the bills in the amount of \$810,431.95. **3-0 yes**

**ATTACHMENT 01/28/14 N**

Hawke moved and Walters seconded a motion to approve the minutes of the January 14, 2014 Board of Trustees' meeting. **3-0 yes**

**ATTACHMENT 01/28/14 O**

Walters moved and Pizzino seconded a motion to send the request for advance of property taxes to the Stark County Auditor. **3-0 yes**

**Routine Business**

**Announcements**

- Board of Trustees next regular meeting, February 11, 2014, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- LOGIC, February 6, 2014, 9:00 a.m., Jackson Safety Center, Chiefs' Conference Room.
- CIC, February 20, 2014, 8:00 a.m., Township Hall.
- Citizens Advisory Committees:
  - Community Celebration, February 12, 2014, 5:30 p.m., Township Hall.
  - Park, February 12, 2014, 6:30 p.m., Township Hall.
- Friends of the Park, February 12, 2014, 7:00 p.m., Township Hall.
- Jackson Township Recycling Station Board, February 26, 2014, 11:00 a.m., Buehler's Community Room.

**Old Business** – None

**New Business** – None

**Public Speaks – Open Forum**

No one came forward.

**Work Session – Zoning Permits and Fees**

Poindexter explained some of the changes they would like to implement.

**ATTACHMENT 01/28/14 P**

Hawke moved and Pizzino seconded a motion to adopt the Zoning Permits and Fees changes as presented. **3-0 yes**

Pizzino moved and Hawke seconded a motion to adjourn. **3-0 yes**

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**Todd Hawke**

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**Randy Gonzalez**