

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

JANUARY 24, 2017

Hawke called the meeting to order at 5:05 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Vaccaro, Brink, Hogue, Volpe and Poindexter present. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

Public Speaks – None

Fire Department

Chief Hogue told the Board that Inspector Ralph DeChiara was nominated by Angela Cavanaugh, a Stark County Building official, for an award. He said Ralph is a fire inspector, inspecting local businesses and works with the Stark County Building Department. He said Ralph was awarded a plaque naming him as Fire Official of the Year for 2016.

Police Department

Hawke administered the oath of office to part-time police patrol officer Ryan M. Risher.

**RESOLUTION 17-008, ATTACHED
PART-TIME POLICE PATROL OFFICER OATH**

Hawke moved and Walters seconded a motion that in accordance with Resolution No. 17-002, we hereby accept the attached oath of office for Ryan M. Risher, Part-time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, effective January 14, 2017 at 0001 hours. **3-0 yes**

**RESOLUTION 17-009, ATTACHED
POLICE DEPARTMENT PORTABLE RADIO PURCHASE**

Hawke moved and Walters seconded a motion that we hereby adopt and authorize the purchase of five (5) Motorola Portable Radios from Motorola Solutions in the amount of \$20,049.25. **3-0 yes**

**RESOLUTION 17-010, ATTACHED
POLYGRAPH EXAMINATION SERVICES**

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of our signatures upon the attached Agreement for Polygraph Examination Services with the Stark County Sheriff's Office. **3-0 yes**

**RESOLUTION 17-011, ATTACHED
POLICE DEPARTMENT VEHICLE & EQUIPMENT PURCHASES**

Hawke moved and Walters seconded a motion that we hereby adopt and authorize the placement of the Board President's signature upon the attached Contract with Waikem Auto Group for the purchase of four (4) 2017 Ford Utility Interceptor AWD for \$30,521.00 per vehicle which is lower than the prices listed in the State Purchasing Contract for the same vehicles.

Be it further resolved that we hereby adopt and authorize the placement of the Board President's signature upon the attached Contract with Parr Public Safety Equipment for related equipment and installation at \$8,551.00 per vehicle. **3-0 yes**

**RESOLUTION 17-012, ATTACHED
POLICE DEPARTMENT FORD F-150 SSV PURCHASE**

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of the Board President's signature upon the attached Contract with Waikem Auto Group for the purchase of one (1) 2017 Ford F-150 SSV for \$30,766.28. **3-0 yes**

Administration Department

ATTACHMENT 01/24/17 A

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 101.110.5387, Discretionary/Contingency, to account code 101.110.5464, Liability Insurance in the amount of \$5,898.06 and from account code 101.110.5387, Discretionary/Contingency, to account code 101.110.5462, Building Insurance, in the amount of \$613.00. **3-0 yes**

**RESOLUTION 17-013, ATTACHED
APPOINTMENTS TO CIC**

Hawke moved and Pizzino seconded a motion that we hereby appoint Tracy Hogue to serve as a governmental member of the Community Improvement Corporation (CIC) for a two-year term from 2/1/17 to 2/1/19.

Be it further resolved that we hereby appoint Steven M. Meeks to serve as a governmental member of the Community Improvement Corporation (CIC) for a two-year term from 2/1/17 to 2/1/19. **3-0 yes**

**RESOLUTION 17-014, ATTACHED
LETTER OF AGREEMENT**

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of the Board President's signature upon the attached Letter of Agreement Reimbursement Project with The East Ohio Gas Company dba Dominion East Ohio. **3-0 yes**

ATTACHMENT 01/24/17 B

Hawke moved and Walters seconded a motion to approve an unpaid leave of absence for Constance R. Holla from January 24, 2017 through February 14, 2017, with the exception that the

unpaid leave of absence terminates if the employee returns to work full-time, or separates from Township employment, or separates pursuant to an OPERS approved benefit. **3-0 yes**

Public Works Department

Highway Division

ATTACHMENT 01/24/17 C

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary, to account code 204.310.5464, Liability Insurance, in the amount of \$6,508.00 and from account code 204.310.5378, Discretionary, to account code 204.310.5460, Fleet Insurance, in the amount of \$1,554.00. **3-0 yes**

RESOLUTION 17-015, ATTACHED

EMERALD ESTATES #11 & #12 ALLOTMENT STOP SIGNS

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of stop signs at:

1. Emerald Marsh Circle NW to stop southbound at Emerald Hill Street NW
2. Emerald Bay Avenue NW to stop northbound at Emerald Hill Street NW
3. Emerald Bay Avenue NW to stop westbound at Emerald Cove Avenue NW. **3-0 yes**

ATTACHMENT 01/24/17 D

Hawke moved and Walters seconded a motion to adopt and authorize the placement of the Boards' signatures on the ODOT Township Highway System Mileage Certification for a total of 203.451 Township miles. **3-0 yes**

RESOLUTION 17-016, ATTACHED

PUBLIC WORKS TRUCK PURCHASE

Hawke moved and Walters seconded a motion that we hereby adopt and authorize the placement of the Board President's signature upon the attached Contract with Waikem Auto Group for the purchase of one (1) 2017 Ford F-550 Cab and chassis for \$31,111.56, as the price is lower than the price listed in the NJPA Joint Purchasing Program for the same vehicle. **3-0 yes**

Park Division

Hawke moved and Walters seconded a motion to accept the following sponsorship donations to the 2017 Community Celebration:

1. \$500.00 from Bell Stores Marathon
2. \$500.00 from Clemans-Nelson & Associates
3. \$250.00 from Excalibur Fence Company
4. \$250.00 from Lloyd Siefer FOP Lodge #206
5. \$250.00 from Terry's Truck & Trailer
6. \$100.00 from Sutphen Corporation. **3-0 yes**

ATTACHMENT 01/24/17 E

Hawke moved and Walters seconded a motion to adopt and authorize the placement of the Board President’s signature upon the attached Community Celebration Contracts:

- 1. Country Fried Band, Paul Hess
- 2. Chris Wintrip – Clapton Tribute Evolution, Chris Wintrip
- 3. Tone Wolf Productions LLC, Clinton Miller
- 4. LaFlavour, Craig S. DeBock
- 5. Fairway Carts, Parts & More, Doug Schuller

3-0 yes

Zoning & Planning Department

ATTACHMENT 01/24/17 F

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 213.160.5387, Discretionary, to account code 213.160.5464, Liability Insurance, in the amount of \$1,287.63.

3-0 yes

Fiscal Office

ATTACHMENT 01/24/17 G

Hawke moved and Pizzino seconded a motion to pay the bills in the amount of \$1,942,294.01.

3-0 yes

ATTACHMENT 01/24/17 H

Hawke moved and Pizzino seconded a motion to approve the minutes for the January 10, 2017 Board of Trustees’ meeting.

3-0 yes

ATTACHMENT 01/24/17 I

Hawke moved and Pizzino seconded a motion to send a Request for Advance of Property Taxes Collected to the Stark County Auditor.

3-0 yes

Routine Business

Announcements

- Next regular Board of Trustees’ meeting, February 14, 2017, 4:00 p.m., Executive Session and/or Work Session, 5:00 p.m., General Session, Township Hall.
- CIC, February 16, 2017, 8:00 a.m., Township Hall.
- LOGIC, February 2, 2017, 9:00 a.m., Safety Center Chiefs’ Conference Room.
- Citizens Advisory Committees:
 - Community Celebration, February 15, 2017, 5:30 p.m., Township Hall.

- Park Citizens Advisory Committee, April 12, 2017, 6:30 p.m., Township Hall.
- Highway/Traffic, May 17, 2017, 6:30 p.m., Township Hall.
- Friends of the Jackson Parks, April 12, 2017, 7:00 p.m., Township Hall
- Jackson Recycling Board, January 25, 2017, 11:00 a.m., Buehler’s Community Room.
- Zoning Meetings:
 - Board of Zoning Appeals, February 9, 2017, 5:30 p.m., Township Hall.
 - Zoning Commission – None scheduled.

Hawke moved and Walters seconded a motion to go into Executive Session for Public Work Department Personnel (Appointment/Employment/Compensation) – Employment Pilot Project. **3-0 yes**

Hawke moved and Walters seconded a motion to go into Executive Session for Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. **3-0 yes**

Upon return from Executive Session at 6:06 p.m., Hawke opened the Public Hearing for the Joint Economic Development District. Mr. Williams from the City of Canton and Mr. Reese, the assistant law director for Canton were present.

Public Hearing for Joint Economic Development District FP

Vaccaro recommended that the Board consider a resolution to approve a contract between the City and Jackson for the third JEDD agreement between the two entities. He said this JEDD is called JEDD FP and encumbers a vacant land area north of Home Depot bounded by Applegrove to the north, to the west, Frank Ave., to the east Strip Avenue if it were extended in a straight line to Applegrove. He said it is approximately six parcels, there are no business owners on the property and only one owner of record for those six parcels, and that individual has requested to join the JEDD.

Mr. Reese added that the tax agreement is the same as it has been for the previous JEDD’s.

Hawke asked if anyone opposes the formation of the JEDD FP. No one came forward. He closed that portion of the hearing.

Vaccaro said that publication of the hearing was provided per statute. He said that a notice was placed in a newspaper of general circulation.

**RESOLUTION 17-018, ATTACHED
JOINT ECONOMIC DEVELOPMENT DISTRICT FP CONTRACT WITH THE CITY OF
CANTON**

Hawke moved and Walters seconded a motion that we hereby adopt and authorize the placement of our signatures upon the attached Joint Economic Development District FP Contract with the City of Canton and the attached certificate required by ORC Section 715.52(I).

1. Be it further resolved we hereby acknowledge the attached petition of the property owner to be included in the Joint Economic Development District, the only property owner located in the District.

Hawke yes

Walters yes

Pizzino yes

Be it further resolved that, pursuant to ORC Section 715.72(M)(1) we choose to not submit this Resolution approving the Joint Economic Development District FP Contract to the electors of the Township as:

2. The resolution has been approved by a unanimous vote of the members of the board of township trustees.
3. The creation of the joint economic development district is proposed at the request of a majority of the owners of land included within the proposed district. The attached Petition of Dressler Properties, Inc. by and through Scott J. Fitzpatrick and Exhibits A, B, C, and D are incorporated herein.
4. The territory to be included in the proposed joint economic development district is zoned in a manner appropriate to the function of the proposed district. The Jackson Township I-1 and related Zoning Code provisions contained in the hearing file are incorporated herein.

Hawke yes

Walters yes

Pizzino yes

Hawke moved and Walters seconded a motion to close the hearing. **3-0 yes**

Hawke moved and Walters seconded a motion to go into Executive Session for Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. **3-0 yes**

Upon return from Executive Session at 6:40 p.m., Hawke called the General Session back to order.

**RESOLUTION 17-017, ATTACHED
PUBLIC ENTITY RISK SERVICES OF OHIO, INC., CLAIMS**

Hawke moved and Walters seconded a motion that we hereby authorize the Township Administrator/Law Director, as the Board of Trustees' representative, to execute any and all agreements recommended by PERSO, its agents and representatives with respect to the attached list of claim numbers. **3-0 yes**

Old Business – None

New Business – None

Public Speaks – Open Forum

No one came forward.

Pizzino moved and Hawke seconded a motion to adjourn.

3-0 yes

Todd Hawke

Randy Gonzalez