

**RECORD OF PROCEEDING  
MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING  
JANUARY 22, 2019**

Hawke called the meeting to order at 4:04 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Vaccaro, Brink, and Hogue present.

Hawke moved and Walters seconded a motion to go into executive session for Fire Department Personnel (Appointment/Employment/Compensation)-Full-time Firefighter/Paramedic Position and Fire Inspector Position. **3-0 yes**

Hawke moved and Walters seconded a motion to go into executive session for Police Department Personnel (Dismissal)-Involuntary Disability Separation. **3-0 yes**

Upon return from Executive Session at 5:08 p.m., Hawke called the general session to order with all department heads present, except Boger who was represented by Volpe. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

**Public Speaks-None**

**Police Department**

**RESOLUTION 19-017, ATTACHED**

**APPOINTMENT OF FULL TIME POLICE PATROL OFFICER**

Hawke moved and Walters seconded a motion pursuant to ORC Section 505.49 and 509.01, we hereby appoint Yuri Vovk to the position of full-time Patrol Officer and Police Constable for the Jackson Township Police Department, Stark County, Ohio, effective January 26, 2019 at 0000 hours, at the annual salary of \$56,952.90 (\$27,3812 per hour), and the benefits contained in the Negotiated Agreement. **3-0 yes**

**RESOLUTION 19-018, ATTACHED**

**APPOINTMENT OF FULL TIME POLICE PATROL OFFICER**

Hawke moved and Walters seconded a motion pursuant to ORC Section 505.49 and 509.01, we hereby appoint Robert T. Moderwell to the position of full-time Patrol Officer and Police Constable for the Jackson Township Police Department, Stark County, Ohio, effective January 26, 2019 at 0001 hours, at the annual salary of \$56,952.90 (\$27,3812 per hour), and the benefits contained in the Negotiated Agreement. **3-0 yes**

**RESOLUTION 19-019, ATTACHED**

**ACCEPTANCE OF FULL TIME POLICE PATROL OFFICER OATH OF OFFICE**

Hawke moved and Walters seconded a motion to hereby accept the attached oath of office for Yuri Vovk as Full-time Patrol Officer and Police Constable for the Jackson Township Police District, Stark County, Ohio. **3-0 yes**

**RESOLUTION 19-020, ATTACHED**

**ACCEPTANCE OF FULL TIME POLICE PATROL OFFICER OATH OF OFFICE**

Hawke moved and Walters seconded a motion to hereby accept the attached oath of office for Robert T. Moderwell as Full-time Patrol Officer and Police Constable for the Jackson Township Police District, Stark County, Ohio. **3-0 yes**

Hawke moved and Walters seconded a motion to accept a donation of a \$65.00 gift card from Mr. & Mrs. John Knauer. **3-0 yes**

**RESOLUTION 19-021, ATTACHED**

**POLICE DEPARTMENT PORTABLE RADIO PURCHASE**

Hawke moved Walters seconded a motion to hereby adopt and authorize the purchase of five (5) Motorola Portable Radios from Motorola Solutions in the amount of \$16,982.20. **3-0 yes**  
**Administration Department**

**RESOLUTION 19-022, ATTACHED**

**APPOINTMENTS TO CIC**

Hawke moved and Pizzino seconded a motion to hereby appoint Tracy Hogue to serve as a governmental member of the Community Improvement Corporation (CIC) for a two year term from 2/1/19 to 2/1/21 and to hereby appoint Steven M. Meeks to serve as a governmental member of the Community Improvement Corporation (CIC) for a two year term from 2/1/19 to 2/1/21. **3-0 yes**

**RESOLUTION 19-023, ATTACHED**

**KECK PARK CIRCLE CONSTRUCTION ADMINISTRATION SERVICES**

Hawke moved and Pizzino seconded a motion to hereby adopt and authorize the placement of the Board President's signature upon the attached Keck Park Circle Construction Administration Services Proposal with Municipal Companies. **3-0 yes**

**ATTACHMENT 1/22/19 A**

**NORTH PARK SITE PREPARATION PROJECT CHANGE ORDER NO. 2**

Hawke moved and Walters seconded a motion to adopt and authorize the Board President's signature upon the attached Change Order No. 2 for the North Park Site Preparation Project. **3-0 yes**

**ATTACHMENT 1/22/19 B**

**REQUEST FOR UNPAID LEAVE OF ABSENCE**

Hawke moved and Walters seconded a motion to approve an intermittent unpaid medical leave of absence for Diana Greenwell, effective January 18, 2019, with the exception that the unpaid leave of absence terminates if the employee returns to work full-time without restriction, exhausts her FMLA benefit, separates from Township employment, or separates pursuant to an OPERS approved benefit. **3-0 yes**

**Public Works Department  
Highway Division**

**ATTACHMENT 1/22/19 C  
ODOT MILEAGE CERTIFICATION**

Hawke moved and Walters seconded a motion to adopt and authorize the placement of the Board's signatures on the ODOT Township Highway System Mileage Certification for a total of 203.611 Township miles. **3-0 yes**

**Park Division**

Hawke moved and Walters seconded a motion to accept donations to the 2019 Community Celebration:  
\$3,500.00 from MCTV, Inc.  
\$500.00 from Buehler's Fresh Foods  
\$100.00 The Engraver's Edge **3-0 yes**

Hawke moved and Walters seconded a motion to accept a donation of \$500.00 from the Northwest Jackson Soccer League. **3-0 yes**

**ATTACHMENT 1/22/19 D  
COMMUNITY CELEBRATION CONTRACT**

Hawke moved and Walters seconded a motion to adopt and authorize the placement of the Board President's signature upon the attached Community Celebration Contract with Gatehouse Media Ohio. **3-0 yes**

**FIRE DEPARTMENT**

**ATTACHMENT 1/22/19 E  
RESIGNATION**

Hawke moved and Pizzino seconded a motion to accept the attached resignation from part-time Firefighter/Paramedic, James Russell II, effective January 23, 2019 at 8:00 hours. **3-0 yes**

**RESOLUTION 19-024, ATTACHED  
FIRE DEPARTMENT VEHICLE PURCHASE**

Hawke moved and Pizzino seconded a motion pursuant to ORC Section 125.04 we hereby adopt and authorize the placement of the Board President's signature upon the attached Contract with Waikem Auto Group for the purchase of one (1) 2020 Ford Explorer Interceptor in the amount of \$33,077.50 as the price is lower than the price listed in the State Purchasing Contract for the same equipment. **3-0 yes**

## **ZONING DEPARTMENT**

### **RESOLUTION 19-025, ATTACHED REQUEST FOR FEE WAIVER**

Hawke moved and Pizzino seconded a motion whereas the Jackson Township Board of Trustees have engaged with the Stark County District Library as a community partner in the redesign of North Park and the Stark County District Library has applied for a permit to begin construction of a new library building in North Park we hereby authorize the Zoning Inspector to waive the fee required pursuant to section 806.1(C) of the Zoning Fee Schedule. **3-0 yes**

Hawke moved and Walters seconded a motion to set a public hearing for Zoning Amendment 635-19 on February 12, 2019 at 5:15 p.m. at 5735 Wales Ave., NW, Massillon, OH 44646. The Jackson Township Trustees proposed misc. text amendments to the zoning resolution including, but not limited to, Skill Base Amusement Machines, Congregate Living Developments in the B-3 District, Commercial Trash Containers in residential districts, expiration of zoning certificates, updating and revamping the signage regulations and re-wording other regulations for clarification purposes. **3-0 yes**

## **FISCAL OFFICE**

### **ATTACHMENT 1/22/19 F**

Hawke moved and Pizzino seconded a motion to pay the bills in the amount of \$1,199,066.65, **3-0 yes**

### **RESOLUTION 19-026, ATTACHED JACKSON TOWNSHIP CREDIT CARD POLICY**

Hawke moved and Walters seconded a motion that under the amendments to Ohio Revised Code 505.64, requires the Board of Trustees of Jackson Township, Stark County, Ohio to adopt a credit card policy as the Township is a holder of a credit card account we adopt the policy as attached. **3-0 yes**

### **ATTACHMENT 1/22/19 G**

### **REQUEST FOR ADVANCE OF PROPERTY TAXES**

Hawke moved and Walters seconded a motion to send the request for advance of property taxes collected to the Stark County Auditor. **3-0 yes**

## **ROUTINE BUSINESS**

## **ANNOUNCEMENTS**

- Next regular Board of Trustee' meeting, February 12, 2019, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- CIC, January 23, 2019, 8:00 a.m., Jackson Township Hall
- Logic, February 7, 2019, 9:00 a.m., Safety Center Chief's Conference Room.

- Zoning Meetings:
  - Board of Zoning Appeals-None scheduled.
  - Zoning Commission-None scheduled.
- Jackson Recycling Board, January 30, 2019, 11:00 a.m. Buehler’s Community Room

**Old Business-None**

**New Business**

**RESOLUTION 19-027, ATTACHED  
INVOLUNTARY DISABLILITY SEPARATION**

Hawke moved and Walters seconded a motion whereas, Article 19, Section 5 of the collective Bargaining Agreement between the Jackson Township Board of Trustees and the Fraternal Order of Police (Patrol Officers) permits the employer to initiate an involuntary disability separation, upon finding an employee is unfit-for duty; and, whereas, the Employer, the Union and the Employee met and no mutual agreement as to alternative and/or accommodations were reached. The Jackson Township Board of Trustees adopts and approves the attached Order of Separation effective January 23, 2019. Eric Martzolf is Involuntary Disability Separated from his employment as full-time Police Patrol Officer with the Jackson Township Police Department, Stark County, Ohio effective January 23, 2019 and we hereby authorize the placement of the Board President’s signature upon the attached Order of Separation. **3-0 yes**

**Public Speaks-Open Forum**

No one came forward.

Hawke moved and Walters seconded a motion to adjourn. **3-0 yes**

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**Todd J. Hawke**

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**Randy Gonzalez**