

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

JANUARY 22, 2007

Meeks called the meeting to order at 4:00 p.m. at the Jackson Township Hall with Trustees Meeks and Pizzino, Fiscal Officer, Lyon, Fitzgerald and Ruwadi present. Trustee Burger was not in attendance due to illness.

Meeks moved and Pizzino seconded a motion to go into Executive Session for Park Department Personnel (Appointment/Employment/Compensation) – Interview Park Foreman applicants. **2-0 yes**

Meeks moved and Pizzino seconded a motion to go into Executive Session for Zoning Department Personnel (Appointment/Employment/Compensation) – Interview Zoning Data Coordinator applicant. **2-0 yes**

Meeks moved and Pizzino seconded a motion to go into Executive Session for Administration Department Personnel (Appointment/Employment/Compensation). **2-0 yes**

Upon return from Executive Session at 5:10 p.m., Meeks opened the Work Session.

Meeks thanked and congratulated the Zoning Commission and Board of Zoning Appeals members for the work they are doing.

ATTACHMENT 1/22/07 A

Poindexter informed the Board, the Zoning Commission and BZA of several items that may be coming up in the future. One is a re-zone request for the northeast corner of Portage and Lake O' Springs. It is currently zoned R-R with the possible re-zone request to R-2. The Township currently owns the property and would like to divide it and sell it.

The other issue concerns an addition to the zoning resolution regarding outdoor wood burning furnaces. Regulations would include a minimum lot size with a minimum set back requirement and a minimum stack height.

Additional discussion followed some questions posed by Zoning Commission members regarding the process of how zoning changes are enacted. Steve Bergman voiced a concern that the residents are more likely to attend a zoning meeting than a Trustees meeting so their views will not necessarily be heard by the Trustees.

Gonzalez pointed out that the most important fact is the make up of the Zoning Commission who are appointed by the Trustees. The people on the Board represent the residents more than it has in many years and the process does work. If objections are made at the Zoning meeting, the developer has the opportunity to make the changes needed to make the residents happy before it gets to the Trustees.

Additional discussion followed regarding several questions.

ATTACHMENT 01/22/07 B

Chief Heck presented some preliminary policy items for EMS billing and collections.

At 6:00 p.m., Meeks called the General Session to order with all department heads present. He requested that all cell phones and pagers be turned off at this time.

The Pledge of Allegiance was recited.

Public Speaks – None

Fire Department

RESOLUTION 07-009, ATTACHED

Meeks moved and Pizzino seconded a motion whereas, Resolution No. 07-004 is incorporated herein, and Matthew W. Casper has successfully passed an evaluation by a certified psychologist as to the psychological condition of himself as it relates to performance of the duties of the Captain's position.

Be it resolved that, pursuant to Step 9 of the Notice of Examination and ORC Section 505.38, we hereby appoint Matthew W. Casper to the position of Full Time Fire Department Captain, effective January 23, 2007 at 0800 with a 6 month probationary period. **2-0 yes**

A short break was taken to allow for pictures.

Police Department

RESOLUTION 07-010, ATTACHED

Meeks moved and Pizzino seconded a motion whereas, Resolution Nos. 06-125, 06-126 and 06-128 are incorporated herein, and the officers have successfully completed the psychological and physical testing and other requirements.

Be it resolved that, pursuant to ORC Section 505.49 and 509.01, Richard J. Leon, Andrew D. Pratt, Brian Vannest and Jacqueline Ecrement are hereby appointed as Part Time Patrol Officers and Township Constables for the Jackson Township Police District, Stark County, Ohio, effective January 23, 2007, at the established compensation rate and we hereby accept the attached Oaths of Office. **2-0 yes**

A short break was taken to allow for pictures.

ATTACHMENT 01/22/07 C

Pizzino moved and Meeks seconded a motion to approve the appropriation transfer request from account code 209.250.5387, Discretionary, to account code 209.250.5363, Hooked on Fishing, in the amount of \$1,900.00. **2-0 yes**

Meeks moved and Pizzino seconded a motion to accept a \$600.00 donation to Hooked on Fishing from the Lake Cable Float Boat Committee. **2-0 yes**

Meeks moved and Pizzino seconded a motion to accept a \$600.00 donation to Hooked on Fishing from the Lake Cable Fish Club. **2-0 yes**

Meeks moved and Pizzino seconded a motion to accept a \$600.00 donation to Hooked on Fishing from the Lake Cable Sportsman's Club. **2-0 yes**

Administration Department

ATTACHMENT 01/22/07 D

Pizzino moved and Meeks seconded a motion to approve the Acceptance of Health Plan Document and authorize the Board President to sign same. **2-0 yes**

RESOLUTION 07-011, ATTACHED

Pizzino moved and Meeks seconded a motion pursuant to ORC Section 9.36, that we hereby adopt and authorize the placement of the Board's signatures on the attached Health Insurance Consultant Agreement with Gregory A. Becker. **2-0 yes**

ATTACHMENT 01/22/07 E

Pizzino moved and Meeks seconded a motion to authorize the Administrator and Law Director to prepare for our signatures a Safe Routes to School Program Letter of Interest. **2-0 yes**

RESOLUTION 07-012, ATTACHED

Meeks moved and Pizzino seconded a motion that in accordance with ORC Section 519.16, we hereby authorize the hiring of Amy Saba for the full-time position of Data Coordinator in the Zoning and Planning Department, effective February 7, 2007.

Be it further resolved that Amy Saba will be compensated at the rate established for Data Coordinator in the Negotiated Agreement between the Jackson Township Board of Trustees and the Fraternal Order of Police, Ohio Labor Council, Inc. Office and Clerical Employees.

Be it further resolved that Amy Saba will serve a six-month probationary period during which time she may be terminated without cause by the Board of Trustees. **2-0 yes**

Central Maintenance

ATTACHMENT 01/22/07 F

Meeks moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 101.110.5387, Discretionary – General Fund, to account code 101.115.5893, Insurance Claims, in the amount of \$2,251.31. **2-0 yes**

Highway Department

ATTACHMENT 01/22/07 G

Meeks moved and Pizzino seconded a motion to approve Budget Module No. 22-A-07 for funds needed for streetscape preliminary engineering design with sidewalk renderings on all four legs of Fulton and Wales in the amount of \$16,850.00. **2-0 yes**

ATTACHMENT 01/22/07 H

Meeks moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 324.310.5387, Discretionary, to account code 324.313.5710, Fulton / Wales Design, in the amount of \$16,850.00. **2-0 yes**

Legal Department

RESOLUTION 07-013, ATTACHED

Meeks moved and Pizzino seconded a motion to adopt and authorize the placement of the Board President's signature upon the attached Memorandum of Understanding with the Stark Soil and Water Conservation District. **2-0 yes**

Fiscal Office

ATTACHMENT 01/22/07 I

Pizzino moved and Meeks seconded a motion to pay the bills in the amount of \$587,417.24. **2-0 yes**

ATTACHMENT 01/22/07 J

Meeks moved and Pizzino seconded a motion to approve the minutes of December 22, 2006, January 8, 2007 and January 12, 2007 Board of Trustees meetings. **2-0 yes**

ATTACHMENT 01/22/07 K

Meeks moved and Pizzino seconded a motion to authorize the request to the Stark County Auditor for advance of property taxes collected. **2-0 yes**

Routine Business

Announcements

- Next regular Board of Trustees meeting, February 12, 2007, 4:00 p.m. Executive Session and/or Work Session, 6:00 p.m., General Session, Township Hall.
- Two Trustees and the Fiscal Officer will attend the Ohio Township Association Winter Conference, January 31 through February 2, 2007, Hyatt Regency, Columbus, Ohio.
- LOGIC, February 1, 2007, 9:00 a.m., Safety Center, Chiefs' Conference Room.

- CIC, February 5, 2007, 5:30 p.m., Township Hall.
- Board of Zoning Appeals, February 8, 2007, 7:00 p.m., Township Hall.
- Zoning Commission, February 15, 2007, 5:00 p.m., Township Hall.
- Citizens Advisory Committees:
 - Community Celebration, including Board of Trustees, January 29, 2007, 6:00 p.m., Township Hall.
 - Park, February 13, 2007, 6:30 p.m., Township Hall.
 - Highway / Traffic, February 21, 2007, 6:30 p.m., Township Hall.

Old Business – None

New Business

Meeks moved and Pizzino seconded a motion to accept a \$100.00 sponsorship donation to the Community Celebration from Southway Fence Company. **2-0 yes**

Public Speaks – Open Forum

No one came forward.

Pizzino moved and Meeks seconded a motion to adjourn. **2-0 yes**

Steven Meeks

Randy Gonzalez