

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

JANUARY 14, 2014

Walters called the meeting to order at 4:05 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Lyon, Vaccaro, Poindexter, Hogue, Bissler and Brink present. He requested that all cell phones be turned off at this time.

**RESOLUTION 14-001, ATTACHED
SEATING OF TRUSTEE JOHN E. PIZZINO**

Walters moved and Hawke seconded a motion that we hereby acknowledge that John E. Pizzino has received his Certificate of Election and we hereby accept the attached Bond, Oath of Office, Certificate of Oath and Fiscal Officer's Notice to Give Bond and Take Oath for Trustee John E. Pizzino. **3-0 yes**

**RESOLUTION 14-002, ATTACHED
SEATING OF TRUSTEE TODD J. HAWKE**

Walters moved and Pizzino seconded a motion that we hereby acknowledge that Todd J. Hawke has received his Certificate of Election and we hereby accept the attached Bond, Oath of Office, Certificate of Oath and Fiscal Officer's Notice to Give Bond and Take Oath for Trustee Todd J. Hawke. **3-0 yes**

Walters turned the meeting over to Fiscal Officer Gonzalez.

Gonzalez asked for a nomination for President.

Walters nominated Trustee Hawke.

Pizzino nominated Trustee Walters for Vice-President.

Walters moved and Pizzino seconded a motion for Hawke as President of the Board. **3-0 yes**

Pizzino moved and Walters seconded a motion for Walters as Vice-President of the Board. **3-0 yes**

Hawke took charge of the meeting.

Pizzino moved and Walters seconded a motion to set the time and place of the 2014 Board of Trustees' regular meetings on the second and fourth Tuesday of each month at the Township Administration Building; 4:00 p.m. Executive Session and/or Work Session; 5:00 p.m. General Session. **3-0 yes**

ATTACHMENT 01/14/14 A

Walters moved and Pizzino seconded a motion to designate 2014 Committee Representatives and CIC Member and Alternate as follows:

CIC-Community Improvement Corporation	Todd Hawke	Alt. Randy Gonzalez
CLOUT-Coalition of Large Ohio Urban Twps	John Pizzino	Alt. Randy Gonzalez
Department Head Meetings	All Trustees (rotation)	
Labor Management Meetings:		
Highway/Park/Maintenance	Any Trustee	
Office & Clerical	Any Trustee	
Police (Patrol, Sgts, Lts.)	Any Trustee	
Fire (Firefighters, Fire Inspectors)	Any Trustee	
Healthcare Cost Containment Committee:		
Trustee	John Pizzino	Alt. Todd Hawke
Fiscal	Randy Gonzalez	Alt. Debbie Kerr
Recycling Station Board:		
Board Member	Ron Revlock (eff. 6/9/09)	
Trustee Representative	Todd Hawke	
LOGIC-Local Governments in Cooperation	John Pizzino, Trustee	
	Tracy Hogue, Fire Chief	
	Mark Brink, Police Major	
SCOG-Stark County Council of Govts.	Randy Gonzalez	Alt. John Pizzino
		2 nd Alt. Mike Vaccaro
Tax Incentive Review Council (TIRC):		
Members	Todd Hawke	Randy Gonzalez
Alternates	Alt. Mike Vaccaro	Alt. Marilyn Lyon
Jackson Township Tax Abatement		
Review Committee Members	Todd Hawke	Randy Gonzalez
	Mike Vaccaro	Marilyn Lyon
Haunted Hayride Committee	All Trustees	
Citizens Advisory Committees:		
Community Celebration	All Trustees	
Highway/Traffic	Any Trustee	
Park	Any Trustee	

3-0 yes

Hawke moved and Pizzino seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation) – Interview applicants for part-time police officer position. **3-0 yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session to consider confidential information related to economic development assistance as described in Ohio Revised Code 121.22(G)(8)(1) and (2). **3-0 yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session for Zoning Department Personnel (Appointment/Employment/Compensation). **3-0 yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session for Public Works Department Personnel (Appointment/Employment/Compensation). **3-0 yes**

ATTACHMENT 01/14/14 B

Walters moved and Pizzino seconded a motion to appoint Todd Hawke as the Jackson Township Board of Trustees' representative on the CIC. **3-0 yes**

Walters moved and Pizzino seconded a motion to appoint Randy Gonzalez as the alternate Board of Trustees' representative on the CIC. **3-0 yes**

Upon return from Executive Session at 5:35 p.m., Hawke called the General Session to order with all department heads present except Boger who was represented by Volpe.

The Pledge of Allegiance was recited.

Public Speaks – No one came forward.

Police Department

ATTACHMENT 01/14/14 C

Hawke moved and Walters seconded a motion to authorize and present commendations to Police Officers Jason Coppock and Daniel Kunkel for their roles in the rescue of a resident from an apartment fire on December 19, 2013. **3-0 yes**

Acting Chief Bissler also awarded the officers with the Medal of Valor.

Hawke called a short break to allow time for photos.

RESOLUTION 14-003, ATTACHED

JACKSON TOWNSHIP PART TIME POLICE OFFICER CONTINGENT APPOINTMENTS

Hawke moved and Pizzino seconded a motion pursuant to ORC Section 505.49 and 509.01, we hereby appoint the attached listed individuals as Part Time Patrol Officers and Township Constables for the Jackson Township Police District, Stark County, Ohio, contingent upon providing proof of Ohio Peace Officer Training Academy certification, successful completion of the background check, negative drug screen and any other testing requirements. **3-0 yes**

The part time officers are Kenneth Ray and Christopher Edwards.

Administration Department

RESOLUTION 14-004, ATTACHED

APPOINTMENT OF GOVERNMENTAL MEMBER TO CIC

Hawke moved and Walters seconded a motion to reappoint Michael Thompson as a governmental member of the Community Improvement Corporation (CIC) for a two-year term, from 2/1/14 to 2/1/16. **3-0 yes**

ATTACHMENT 01/14/14 D

Hawke moved and Pizzino seconded a motion to approve the renewal from OTARMA for the Township's liability and property coverage for 2014 increasing the limit to \$10,000,000.

3-0 yes

ATTACHMENT 01/14/14 E

Hawke moved and Walters seconded a motion to approve an unpaid leave of absence for Jason Gerber for the purpose of Family & Medical Leave, not to exceed his remaining FMLA balance.

3-0 yes

ATTACHMENT 01/14/14 F

Walters moved and Pizzino seconded a motion to approve the Street Pole Banner Program changes requested by the Board of 12/10/13.

3-0 yes

Fire Department

RESOLUTION 14-005, ATTACHED

JACKSON TOWNSHIP PART TIME FIRE FIGHTER HIRING

Hawke moved and Pizzino seconded a motion to authorize Fire Chief Tracy Hogue to seek applications and test for part-time firefighter positions in accordance with the attached policy.

3-0 yes

Legal Department

ATTACHMENT 01/14/14 G

Hawke moved and Walters seconded a motion to adopt and authorize the Board President's signature upon the attached supplemental right of way and easement with the Ohio Power Company.

3-0 yes

ATTACHMENT 01/14/14 H

Pizzino moved and Walters seconded a motion to adopt and authorize the placement of the Board President's signature upon the attached Agreement with Fairway Carts, Parts & More for the Community Celebration.

3-0 yes

Pizzino moved and Walters seconded a motion to adopt and authorize the placement of the Board President's signature upon the attached Agreement with Wolf Productions LLC in the amount of \$5,150.00 for stage rental for the Community Celebration.

3-0 yes

Public Works Department

Highway Division

RESOLUTION 14-005, ATTACHED

ADVERTISEMENT FOR MATERIALS

Hawke moved and Walters seconded a motion to authorize the attached advertisement for Highway Department materials.

3-0 yes

ATTACHMENT 01/14/14 I

Hawke moved and Walters seconded a motion to adopt and authorize the placement of our signatures upon the attached 2013 Township Highway System Mileage Certification. **3-0 yes**

ATTACHMENT 01/14/14 J

Hawke moved and Pizzino seconded a motion to approve the Then & Now Certificate to Stark County Engineer for \$202,463.54. **3-0 yes**

ATTACHMENT 01/14/14 K

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary, to account code 204.310.5522, Building Maintenance, in the amount of \$10,000.00. **3-0 yes**

ATTACHMENT 01/14/14 L

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary, to account code 204.310.5464, Liability Insurance, in the amount of \$2,483.00, from account code 204.310.5387, Discretionary, to account code 204.310.5460, Fleet Insurance, in the amount of \$1,018.30, and from account code 204.310.5387, Discretionary, to account code 204.310.5462, Building Insurance, in the amount of \$1,074.00. **3-0 yes**

Park Division

Hawke moved and Pizzino seconded a motion to accept a \$750.00 donation to Jackson Parks and Recreation from E. A. Mahoney Family Foundation. **3-0 yes**

Hawke moved and Pizzino seconded a motion to accept Sponsorship Donations for the 2014 Community Celebration:

1. \$500.00 from Krugliak, Wilkins, Griffiths & Dougherty Co., LPA.
2. \$500.00 from BellStores
3. \$250.00 from Terry's Truck and Trailer Inc.

3-0 yes

ATTACHMENT 01/14/14 M

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 214.510.5230, Workers Comp., to account code 214.510.5652, Park Equipment, in the amount of \$1,481.25. **3-0 yes**

Pizzino moved and Hawke seconded a motion to authorize Dave Ruwadi to start the paperwork for the purchase of a new Park truck with Boss snow plow in the amount of \$27,931.20. **3-0 yes**

Zoning & Planning Department

ATTACHMENT 01/14/14 N

Hawke moved and Walters seconded a motion to set public hearing for nuisance violation of February 25, 2014 at 5:30 p.m. for the property located at 7811 Parkford Street NW. **3-0 yes**

Fiscal Office

ATTACHMENT 01/14/14 O

Pizzino moved and Hawke seconded a motion to pay the bills in the amount of \$1,527,162.34.

3-0 yes

ATTACHMENT 01/14/14 P

Hawke moved and Pizzino seconded a motion to approve the minutes of December 17, 2013 Board of Trustees' meeting.

3-0 yes

ATTACHMENT 01/14/14 Q

Hawke moved and Pizzino seconded a motion to approve the December 2013 Financial Reports.

3-0 yes

ATTACHMENT 01/14/14 R

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request for year end balancing:

From	To	Amount
101.150.5952 Transfer to #214	101.150.5974 Advance to #214	\$377,757.00
209.250.5526 Fuel	209.250.5804 County Auditor Fees	32,413.33
209.250.5522 Building Maint	209.250.5804 County Auditor Fees	27,072.78
209.250.5450 Dispatch Services	209.250.5804 County Auditor Fees	21,668.21
209.250.5387 Discretionary	209.250.5805 State Fees	6,755.04
209.250.5387 Discretionary	209.250.5808 State Audit	3,591.40
209.250.5112 Part-time Wages	209.255.5110 Regular Salaries	4,638.70
210.210.5230 Workers Comp	210.210.5214 Medicare Expense	1,606.13
228.210.5112 Part-time Wages	228.210.5120 Over-time	2,766.87

3-0 yes

Routine Business

Announcements

- Next Board of Trustees' regular meeting, January 28, 2014, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- CIC, January 16, 2014, 8:00 a.m., Township Hall.
- LOGIC, February 6, 2014, 9:00 a.m., Jackson Safety Center, Chiefs' Conference Room.
- Board of Zoning Appeals, January 23, 2014, 5:30 p.m., Township Hall.
- Jackson Township Recycling Station Board, January 22, 2014, 11:00 a.m., Buehler's Community Room.
- Citizens Advisory Committees:

- Community Celebration, February 12, 2014, 5:30 p.m., Township Hall.
- Park, February 12, 2014, 6:30 p.m., Township Hall.
- Friends of the Jackson Parks, February 12, 2014, 7:00 p.m., Township Hall.

Old Business – None

New Business – None

Public Speaks – Open Forum

No one came forward.

Hawke moved and Pizzino seconded a motion to adjourn.

3-0 yes

Todd Hawke

Randy Gonzalez