

**RECORD OF PROCEEDINGS**

**MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING**

**JANUARY 13, 2015**

Hawke called the meeting to order at 4:02 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Lyon, Vaccaro, Brink, Bissler and Hogue present. He then turned the meeting over to Fiscal Officer Gonzalez.

Gonzalez asked for nominations for President. Pizzino nominated Walters.  
Pizzino moved and Hawke seconded a motion to appoint James Walters as President. **3-0 yes**

Gonzalez asked for nominations for Vice President. Walters nominated Pizzino.

Walters moved and Hawke seconded a motion to appoint John Pizzino Vice President. **3-0 yes**

Gonzalez turned the meeting over to the new President, James Walters.

**ATTACHMENT 01/13/15 A**

Walters moved and Hawke seconded a motion to set the 2015 Board of Trustees' regular meetings on the second and fourth Tuesdays of each month at the Jackson Township Administration Building, 4:00 p.m. Executive Session and/or Work Session; 5:00 p.m., General Session. **3-0 yes**

**ATTACHMENT 01/13/15 B**

Walters moved and Hawke seconded a motion to carry the 2014 committee appointments into 2015. **3-0 yes**

CIC-Community Improvement Corporation	Todd Hawke	Alt. Randy Gonzalez
CLOUT-Coalition of Large Ohio Urban Twps	John Pizzino	Alt. Randy Gonzalez
Department Head Meetings	All Trustees (rotation)	
Labor Management Meetings:		
Highway/Park/Maintenance	Any Trustee	
Office & Clerical	Any Trustee	
Police (Patrol, Sgts, Lts.)	Any Trustee	
Fire (Firefighters, Fire Inspectors)	Any Trustee	
Healthcare Cost Containment Committee:		
Trustee	John Pizzino	Alt. Todd Hawke
Fiscal	Randy Gonzalez	Alt. Debbie Kerr
Recycling Station Board:		
Board Member	Ron Revlock (eff. 6/9/09)	
Trustee Representative	Todd Hawke	
LOGIC-Local Governments in Cooperation	John Pizzino, Trustee	
	Tracy Hogue, Fire Chief	

SCOG-Stark County Council of Govts.	Mark Brink, Police Chief	
	Randy Gonzalez	Alt. John Pizzino 2 <sup>nd</sup> Alt. Mike Vaccaro
Tax Incentive Review Council (TIRC): Members	Todd Hawke, Alt. Mike Vaccaro	Randy Gonzalez Alt, Marilyn Lyon
Jackson Township Tax Abatement Review Committee Members	Todd Hawke Mike Vaccaro	Randy Gonzalez Marilyn Lyon
Haunted Hayride Committee	All Trustees	
Citizens Advisory Committees:		
Community Celebration	All Trustees	
Highway/Traffic	Any Trustees	
Park	Any Trustees	

Walters moved and Hawke seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation/Discipline). **3-0 yes**

Upon return from Executive Session at 5:15 p.m., Walters called the General Session to order with all department heads present except Boger who was represented by Victor Volpe. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

### **Public Speaks**

#### **ATTACHMENT 01/13/15 C**

Jared McCully, 8166 Portage Street N. W., representing the Jackson High School Government Club, which is a student led organization whose mission is to raise civic awareness and patriotism throughout the entire Jackson Township community, presented to the Board a project to commemorate and honor Jackson Township's namesake, General Andrew Jackson, and other Veterans and Safety Service workers. He said they are requesting the memorial be at the corner of Fulton and Wales in front of the Safety Center.

Walters thanked Jared for his excellent presentation, the work he has done and bringing it before the Board.

#### **ATTACHMENT 01/13/15 D**

Lyon told the Board that several members of the Historical Society were present and asked the Board to pass a proclamation for the Jackson Township Bicentennial.

Walters moved and Hawke seconded a motion whereas, we honor the 200<sup>th</sup> Anniversary of the founding of Jackson Township, Stark County, Ohio. As we celebrate this significant milestone in the Township's history, we reflect upon our history and acknowledge the contributions of past and present members of the Jackson Township community; and

Whereas, on April 1, 1815, the Board of Trustees convened the first meeting of the newly formed Township 11 in Range 9; and

Whereas, the Township was named after General Andrew Jackson, the hero of the Battle of New Orleans of the War of 1812 and later the seventh president of the United States: and

Whereas, for 200 years, members of this community have strived to make Jackson Township a desirable place to live, and we recognize the important role they all have played in establishing pride in their community; and

Whereas, we honor all those who have come before us, and in special dedication to honor the memory of one of our most outstanding citizens, William “Bill” Burger, Sr., a Jackson Township firefighter and Assistant Fire chief, Ohio National Guardsman, Township Trustee, founder of the Jackson Historical Society, member of the Jackson Lion’s Club, and volunteer, who exemplified the best of Jackson Township’s citizens by dedicating himself to the preservation and betterment of the Jackson Community.

Now therefore be it resolved that we, the Jackson Township Board of Trustees, Stark County, Ohio, hereby proudly proclaim this the JACKSON TOWNSHIP BICENTENNIAL YEAR beginning this day through the last day of December, 2015. **3-0 yes**

Mary Aaby accepted the proclamation for the Jackson Historical Society.

## **Fire Department**

### **RESOLUTION 15-001, ATTACHED**

Walters moved and Hawke seconded a motion whereas, Resolution No. 14-103 is incorporated herein, and Ryan C. Sullivan has successfully completed a medical evaluation as to the condition of the individual as it relates to the performance of the duties of a Fulltime Firefighter/Paramedic, background check, negative drug screen and other testing requirements.

Be it resolved that, pursuant to the Fulltime Firefighter/Paramedic hiring policy, the Township’s Personnel Hiring Policy and pursuant to ORC Section 505.38, we hereby appoint Ryan C. Sullivan to the position of Fulltime Firefighter/Paramedic, effective January 14, 2015 at 0800 hours.

Be it further resolved that Ryan C. Sullivan shall serve a one year probationary period after full certification, shall continue to maintain all required certifications and shall receive the compensation rate and other benefits as provided in the Negotiated Agreement with Jackson Township Firefighters Local 2280 and we hereby accept the attached Oath of Office. **3-0 yes**

Walters administered the Oath of Office then called a short recess to allow time for pictures.

Walters called the general session back to order.

**RESOLUTION 15-002, ATTACHED  
VOLUNTEER FIRE FIGHTERS DEPENDENTS FUND BOARD**

Walters moved and Pizzino seconded a motion pursuant to ORC Section 146.03, we hereby elect Ted R. Heck and Lee Antonacci to be members of the Volunteer Fire Fighters Dependents Fund Board. **3-0 yes**

**ATTACHMENT 01/13/15 E**

Walters moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 210.210.5385, Other expense, to account code 210.210.5460, Fleet Insurance, in the amount of \$2,997.37. **3-0 yes**

**Police Department**

**RESOLUTION 15-003, ATTACHED**

Walters moved and Hawke seconded a motion whereas, Resolution No. 14-079 is incorporated herein, and Lucas S. Shanklin has successfully completed the psychological and physical testing or other requirements.

Be it resolved that, pursuant to ORC Section 505.49 and 509.01, Lucas S. Shanklin is hereby appointed as Part Time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, effective January 17, 2015 at 0001 hours, at the established compensation rate and we hereby accept the attached Oath of Office. **3-0 yes**

Walters administered the oath of office and then called a short recess to allow time for pictures.

Walters called the General Session back to order.

Chief Brink thanked the Board for their support regarding the police levy that was passed in November.

**Administration Department**

**ATTACHMENT 01/13/15 F**

Walters moved and Hawke seconded a motion to approve the attached Amended Memorandum of Understanding with the Utility Workers of America, AFL/CIO, Local 568. **3-0 yes**

**RESOLUTION 15-004, ATTACHED  
INTERNET AUCTION OF TOWNSHIP PROPERTY**

Walters moved and Pizzino seconded a motion whereas, Ohio Revised Code Section 505.10(D) requires the Jackson Township Board of Trustees to adopt a resolution during each calendar year expressing its intent to dispose of surplus, unneeded, obsolete, or unfit personal property through the use of an internet auction;

Be it resolved that the Jackson Township Board of Trustees hereby expresses its intent to dispose of surplus, unneeded, obsolete, or unfit personal property by internet-based auction during the calendar year of 2015; and

Be it further resolved that the personal property disposed of through the internet-based auction may include, as specified in ORC 505.10(D), motor vehicles acquired for the use of township officers and departments, road machinery, car parts, equipment, tools and office equipment or supplies which are not needed, obsolete, or unfit for the public use for which it was acquired; and

Be it further resolved that all property is offered for sale “as is, where is” with Jackson Township making no warranty, guarantee, or representation of any kind expressed or implied, as to the condition of said items; and that any computers sold via internet-based auction shall have their hard drive either wiped utilizing US Department of Defense standards or the hard drive will be removed; and the Buyer will receive notification by email from the Jackson Township auction and be required to make payment in full via US currency, certified cashier’s check, money order or company check (with bank letter guaranteeing funds) within (5) business days from the time and date of said notification; and the Buyer will be responsible for removal of said items from the Jackson Township facility within ten (10) days of receipt of said notification; and

Be it further resolved that the number of days of bidding for each auction, in accordance with ORC 505.10(D), will be at least fifteen (15) days, including Saturdays and Sundays, and holidays; and

Be it further resolved that the Township Administrator may enter into and sign a Memorandum of Understanding with an internet-based auction company in order to effectuate the disposal of surplus, unneeded, obsolete, or unfit personal property. Further, the Township Administrator, or her designee shall manage the 2015 internet auction program; and

Be it further resolved that the Fiscal Officer shall publish in a newspaper of general circulation, notice of its intent to sell surplus, unneeded, obsolete, and unfit-for-use township personal property by internet-based auction to be published once; and

Be it further resolved that a similar notice shall be posted continuously throughout the calendar year in a conspicuous place in the offices of the Jackson Township Board of Trustees and in addition shall be posted continuously on the Township website ([www.jackson.twp.com](http://www.jackson.twp.com)); with a link to GovDeals, 5907 Carmichael Place, Montgomery, Alabama 36117, phone 708-714-2600, fax 334-387-0519; and

Be it further resolved that when property is to be sold by internet-based auction, the Jackson Township Board of Trustees or its representatives reserve the right, at a later date, to establish a minimum price that will be accepted for specific items and may establish any other terms and conditions for the particular sale, including but not limited to requirements for pick-up or delivery, method of payment, and payment of sales tax in accordance with applicable laws; and

Be it further resolved that such information shall be provided on the internet at the time of the auction and may be provided before that time upon request after the terms and conditions have been determined by the Board or its representatives;

Be it further resolved that the Board of Jackson Township Trustees hereby authorizes the disposition of surplus, unneeded, obsolete, or unfit township personal property via internet-based auction in calendar year 2015. **3-0 yes**

**ATTACHMENT 01/13/15 G**

Walters moved and Hawke seconded a motion to approve the renewal from OTARMA for the Township's liability and property coverage for 2015. **3-0 yes**

**ATTACHMENT 01/13/15 H**

Walters moved and Pizzino seconded a motion to approve the attached Agreement with Findley Davies to provide the Township's actuarial report required by ORC Section 9.833. **3-0 yes**

**ATTACHMENT 01/13/15 I**

Walters moved and Hawke seconded a motion to approve and authorize the Board President to sign the attached insurance application from HCC Life Insurance Company. **3-0 yes**

**Legal Department**

**ATTACHMENT 01/13/15 J**

Walters moved and Pizzino seconded a motion not to request a hearing on the liquor permit to SK Enterprises, Inc., 5467 Wales Ave. N.W., Massillon, OH 44646. **3-0 yes**

**Public Works Department**

**Highway Division**

**ATTACHMENT 01/13/15 K**

Walters moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 204.310.537, Discretionary, to account code 204.310.5464, Liability Insurance, in the amount of \$2,022.00 and from account code 204.310.5387, Discretionary, to account code 204.310.5460, Fleet Insurance, in the amount of \$2,407.00. **3-0 yes**

**RESOLUTION 15-005, ATTACHED**

**OHIO DEPARTMENT OF TRANSPORTATION PURCHASING**

Walters moved and Hawke seconded a motion whereas, Section 5513.01(B) provides the opportunity for Counties, Townships, Municipal Corporations, Conservancy Districts, Township Park Districts, Park Districts created under Chapter 1545 of the Revised Code, Port Authorities, Regional Transit Authorities, Regional Airport Authorities, Regional Water and Sewer Districts, County Transit Boards, State Universities or Colleges to participate in contracts of the Ohio Department of Transportation for the purchase of machinery, material, supplies or other articles.

Be it resolved by the Board of Trustees of Jackson Township, Stark County, Ohio that:

Section 1

That Randy Gonzalez, Fiscal Officer, hereby requests authority in the name of the Board of Trustees of Jackson Township, Stark County, Ohio to participate in the Ohio Department of Transportation contracts for the purchase of machinery, materials, suppliers or other articles which the Department has entered into pursuant to Ohio Revised Code Section 5513.01 (B).

Section 2

That Randy Gonzalez, Fiscal Officer, is hereby authorized to agree in the name of the Board of Trustees of Jackson Township, Stark County, Ohio, to be bound by all terms and conditions as the Director of Transportation prescribes.

Section 3

That Randy Gonzalez, Fiscal Officer, is hereby authorized to agree, in the name of the Board of Trustees of Jackson Township, Stark County, Ohio to directly pay vendors, under each such contract of the Ohio Department of Transportation in which the Board of Trustees participates, for items it receives pursuant to the contract.

Section 4

That the Board of Trustees of Jackson Township, Stark County, Ohio, agrees to be responsible for resolving all claims or disputes arising out of its participation in the cooperative purchasing program under Section 5513.01 (B) of the Ohio Revised Code. The Board of Trustees of Jackson Township, Stark County, Ohio agrees to waive any claims, actions, expenses, or other damages arising out of its participation in the cooperative purchasing program which the Board of Trustees may have or claim to have against ODOT or its employees, unless such liability is the result of negligence on the part of ODOT or its employees. **3-0 yes**

**RESOLUTION 15-006, ATTACHED  
ADVERTISEMENT FOR MATERIALS**

Walters moved and Hawke seconded a motion to authorize the attached advertisement for Highway Department materials. **3-0 yes**

**Park Division**

Walters moved and Pizzino seconded a motion to accept the following sponsorship donations to the 2015 Community Celebration:

1. \$1,000.00 from Employers Health Purchasing Corporation
2. \$500.00 from Buehlers Fresh Foods
3. \$500.00 from DeHoff Development Company
4. \$500.00 from the Jackson-Belden Chamber of Commerce
5. \$500.00 from Krugliak, Wilkins, Griffiths & Dougherty Co., LPA
6. \$500.00 from BellStores.

**3-0 yes**

## **Fiscal Office**

### **ATTACHMENT 01/13/15 L**

Walters moved and Hawke seconded a motion to pay the bills in the amount of \$1,439,049.54.

**3-0 yes**

### **ATTACHMENT 01/13/15 M**

Walters moved and Hawke seconded a motion to approve the minutes of the December 18, 2014 Board of Trustees' meeting.

**3-0 yes**

### **ATTACHMENT 01/13/15 N**

Walters moved and Hawke seconded a motion to approve the appropriation transfer request from account code 101.115.5120, Over-time, to account code 101.115.5110, Regular Salaries, in the amount of \$1,102.40, from account code 204.310.5387, Discretionary, to account code 204.310.5522, Building Maintenance, in the amount of \$6,458.89, from account code 204.310.5387, Discretionary, to account code 204.310.5526, Fuel, in the amount of \$11,166.25, from account code 209.250.5387, Discretionary, to account code 209.250.5480, Telephone, in the amount of \$2,363.81, from account code 210.210.5385, Other Expense, to account code 210.210.5480, Telephone, in the amount of \$10,614.49, from account code 228.210.5527, Fuel – Diesel, to account code 228.210.5506, Medical Supplies, in the amount of \$16,772.47 and from account code 307.150.5495, Street Lighting, to account code 307.150.5385, Other Expense, in the amount of \$4,445.11.

**3-0 yes**

Gonzalez explained this appropriation transfer is to balance the 2014 line items.

## **Routine Business**

### **Announcements**

- Next regular Board of Trustees meeting, January 27, 2015, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- CIC Meeting, January 15, 2015, 8:00 a.m., Township Hall.
- CIC Work Session, January 26, 2015, 3:30 p.m., Township Hall.
- LOGIC, February 5, 2015, 9:00 a.m., Safety Center, Chiefs' Conference Room.
- Board of Zoning Appeals:
  - January 22, 2015, 5:30 p.m., Township Hall.
  - February 12, 2015, 5:30 p.m., Township Hall.
- Citizens Advisory Committees:
  - Community Celebration, January 14, 2015, 5:30 p.m., Township Hall.

- Park, January 14, 2015, 6:30 p.m., Township Hall.
- Highway/Traffic, May 20, 2015, 6:30 p.m., Township Hall.
- Friends of the Park, January 14, 2015, 7:00 p.m., Township Hall.
- Bicentennial Committee, February 10, 2015, 6:30 p.m., Jackson Old School House on Fulton Road.
- Jackson Township Recycling Station Board, January 28, 2015, 11:00 a.m., Buehler's Community Room.
- Snow Emergency/Snow Parking Ban. No parking on Township streets when snow is expected to accumulate two or more inches.

**Old Business**

**ATTACHMENT 01/13/15 O**

**STATE ROUTE 687, FULTON ROAD WIDENING PROJECT UPDATE**

Pizzino told the Board a meeting was held last week on this subject. He said this is the section between Buehler's and Brunnerdale to make it consistent with the rest of the road. He said there is about \$223,000.00 left and that will cover about 2/3 of the design work and at the end of that there needs to be another agreement with the TID to finish the project, which would be approximately \$100,000.00. He said this will basically close off Yost and put a cut-through between where Yost comes out at the back gate of Glenmoor to Fulton Road and Yost will be a cul-de-sac. He said no additional traffic lights are anticipated. He said there is only one potential problem and that is the historical house that is closer to Buehlers.

Vaccaro asked the Board to table their action on the liquor permit until the next meeting. He said he just received some information that was not available before and he would like to look into it.

Walters moved and Hawke seconded a motion to vacate the decision not to request a hearing on the liquor permit to SK Enterprise, Inc., 5467 Wales Ave., N.W., Massillon, OH 44646 and table the decision until the next meeting. 3-0 yes

Pizzino thanked Chief Hogue and Chief Brink for serving with him on LOGIC. He said the year-end meeting was held and the budget was about \$1.6 million which is about 12% under budget for 2014. He said they dispatched about 86,000 calls last year for the 21 agencies.

Gonzalez said the Red Center has been the frontrunner in this for years and is the largest dispatch entity in Stark County and they do a great job.

**New Business** – None

**Public Speaks – Open Forum**

No one came forward.

Walters moved and Hawke seconded a motion to adjourn.

**3-0 yes**

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**James Walters**

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**Randy Gonzalez**