

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

JANUARY 10, 2017

Hawke called the meeting to order at 4:09 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer and Vaccaro present.

Hawke turned the meeting over to Fiscal Officer Gonzalez.

Gonzalez asked for nominations for president.

Pizzino moved and Walters seconded a motion for Trustee Hawke as President. **3-0 yes**

Walters moved and Hawke seconded a motion for Trustee Pizzino as Vice President. **3-0 yes**

Gonzalez turned the meeting back to Trustee Hawke.

ATTACHMENT 01/10/17 A

Hawke moved and Walters seconded a motion to set the 2017 Board of Trustees' regular meetings on the second and fourth Tuesdays of each month at the Jackson Township Administration Building, 4:00 p.m. Executive Session and/or Work Session, 5:00 p.m., General Session. **3-0 yes**

ATTACHMENT 01/10/17 B

Hawke moved and Walters seconded a motion to approve the attached 2017 Committee Representative list. **3-0 yes**

CIC-Community Improvement Corporation Todd Hawke Alt. Randy Gonzalez

CLOUT-Coalition of Large Ohio Urban Twps Mike Vaccaro Atl. Randy Gonzalez

Department Head Meetings All Trustees (rotation)

Labor Management Meetings:

Highway/Park/Maintenance Any Trustee

Office & Clerical Any Trustee

Police (Patrol, Sgts, Lts.) Any Trustee

Fire (Firefighters, Fire Inspectors) Any Trustee

Healthcare Cost Containment Committee:

Trustee Todd Hawke Alt. John Pizzino

Fiscal Randy Gonzalez Alt. Mary Reno

Recycling Station Board:

Recycling Station Board Member Todd Hawke

LOGIC-Local Governments in Cooperation	John Pizzino, Trustee Tracy Hogue, Fire Chief Mark Brink, Police Chief	
SCOG-Stark County Council of Govts.	Randy Gonzalez	Alt. John Pizzino 2 nd Alt. Mike Vaccaro
Tax Incentive Review Council (TIRC): Members Alternates	Todd Hawke, Alt. Mike Vaccaro	Randy Gonzalez
Jackson Township Tax Abatement Review Committee Members	Todd Hawke, Mike Vaccaro	Randy Gonzalez
Haunted Hayride Committee	All Trustees	
Citizens Advisory Committees: Community Celebration Highway/Traffic Park	All Trustees All Trustees All Trustees	

Hawke moved and Walters seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation) – Interview Part-time Police Patrol Officer. **3-0 yes**

Hawke moved and Walters seconded a motion to go into Executive Session for Management Personnel (Appointment/Employment/Compensation) – Amendments to Benefits Package. **3-0 yes**

Upon return from Executive Session at 5:09 p.m., Hawke called the General Session to order with all department heads present except Brink and Boger. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

Public Speaks – None

Fire Department

ATTACHMENT 01/10/17 C

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 210.210.5385, Other Expense, to account code 210.210.5448, Professional Testing Services, in the amount of \$2,000.00. **3-0 yes**

**RESOLUTION 17-001, ATTACHED
VOLUNTEER FIRE FIGHERS DEPENDENTS FUND BOARD**

Hawke moved and Walters seconded a motion pursuant to ORC Section 146.03, we hereby elect Ted R. Heck and Lee Antonacci to be members of the Volunteer Fire Fighters Dependents Fund Board. **3-0 yes**

Police Department

**RESOLUTION 17-002, ATTACHED
APPOINTMENT OF PART-TIME POLICE PATROL OFFICER**

Hawke moved and Walters seconded a motion whereas, Resolution No. 16-153 is incorporated herein, and Ryan M. Risher has successfully completed the background check, negative drug screen, and other testing requirements.

Be it resolved that, pursuant to ORC Section 505.49 and 509.01, Ryan M. Risher is hereby employed and appointed as a Part-time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, effective January 14, 2017 at 0001 hours, at the Part-time Patrol Officer rate of \$17.00 per hour. **3-0 yes**

**RESOLUTION 17-003, ATTACHED
POLICE DEPARTMENT PART-TIME POLICE OFFICER CONDITIONAL APPOINTMENT**

Hawke moved and Walters seconded a motion pursuant to ORC Section 505.49 and 509.01, we hereby appoint Nicholas F. Marich, as a Part-Time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, conditioned upon providing proof of Ohio Peace Officer Training Academy certification, successful completion of the background check, negative drug screen and any other testing requirements. **3-0 yes**

ATTACHMENT 01/10/17 D

Hawke moved and Walters seconded a motion to authorize out-of-state travel for Detective Gary Frascone to attend training in Huntsville, Alabama, March 27 – 31, 2017, in accordance with the Jackson Township Travel Policy. **3-0 yes**

Administration Department

ATTACHMENT 01/10/17 E

Hawke moved and Walters seconded a motion that we do not request a hearing on the liquor permit to Thai Lanna & Sushi Bar LLC dba Thai Lanna & Sushi Bar, 7257 Fulton Dr. N.W., Massillon, Ohio 44646. **3-0 yes**

ATTACHMENT 01/10/17 F

Hawke moved and Walters seconded a motion to approve and authorize the placement of the President's signature upon the Institution Notice of Liquor Permit from the Division of Liquor Control for applicant Fulton TDS Twisted LLC dba TDS Tailgate Grill/Twisted Citrus, 5382 Fulton Dr. N.W., Canton, Ohio 44718. **3-0 yes**

**RESOLUTION 17-004, ATTACHED
PUCO CERTIFICATION**

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of the Board President's signature upon the attached PUCO Certification Application and the attached Affidavit. **3-0 yes**

ATTACHMENT 01/10/17 G

Hawke moved and Walters seconded a motion to adopt the attached Amended Benefit Package for Management Personnel (Hired prior to July 1, 2012 and Hired after July 1, 2012), effective January 11, 2017, which shall supersede all previous Benefit Packages for Management Personnel. **3-0 yes**

ATTACHMENT 01/10/17 H

Hawke moved and Pizzino seconded a motion to approve and authorize the placement of the President's signature upon the Anniversary Information Acknowledgement from OTARMA for the Township's liability and property coverage for 2017. **3-0 yes**

Public Works Department

Highway Division

**RESOLUTION 17-005, ATTACHED
2017 PUBLIC WORKS DEPARTMENT MATERIALS BID**

Hawke moved and Pizzino seconded a motion that we hereby authorize the attached Advertisement for Bids for 2017 Public Works Department Materials. **3-0 yes**

**RESOLUTION 17-006, ATTACHED
OHIO DEPARTMENT OF TRANSPORTATION PURCHASING**

Hawke moved and Walters seconded a motion whereas, Section 5513.01(B) provides the opportunity for Counties, Townships, Municipal Corporations, Conservancy Districts, Township Park Districts, Park Districts created under Chapter 1545 of the Revised Code, Port Authorities, Regional Transit Authorities, Regional Airport Authorities, Regional Water and Sewer Districts, County Transit Boards, State Universities, or Colleges to participate in contracts of the Ohio Department of Transportation for the purchase of machinery, material, supplies, or other articles.

Be it resolved by the Board of Trustees of Jackson Township, Stark County, Ohio that:

Section 1

That Randy Gonzalez, Fiscal Officer, hereby requests authority in the name of the Board of Trustees of Jackson Township, Stark County, Ohio to participate in the Ohio Department of Transportation contracts for the purchase of machinery, materials, supplies or other articles which the Department has entered into pursuant to Ohio Revised Code Section 5513.01 (B).

Section 2

That Randy Gonzalez, Fiscal Officer, is hereby authorized to agree in the name of the Board of Trustees of Jackson Township, Stark County, Ohio, to be bound by all terms and conditions as the Director of Transportation prescribes.

Section 3

That Randy Gonzalez, Fiscal Officer, is hereby authorized to agree, in the name of the Board of Trustees of Jackson Township, Stark County, Ohio to directly pay vendors, under each such contract of the Ohio Department of Transportation in which the Board of Trustees participates, for items it receives pursuant to the contract.

Section 4

That the Board of Trustees of Jackson Township, Stark County, Ohio, agrees to be responsible for resolving all claims or disputes arising out of its participation in the cooperative purchasing program under Section 5513.01 (B) of the Ohio Revised Code. The Board of Trustees of Jackson Township, Stark County, Ohio agrees to waive any claims, actions, expenses, or other damages arising out of its participation in the cooperative purchasing program which the Board of Trustees may have or claim to have against ODOT or its employees, unless such liability is the result of negligence on the ODOT or its employees. **3-0 yes**

Park Division

ATTACHMENT 01/10/17 I

Hawke moved and Walters seconded a motion to accept a donation in the amount of \$1,000.00 from the E. A. Mahoney Family Foundation. **3-0 yes**

Central Maintenance

**RESOLUTION 17-007, ATTACHED
INTERNET AUCTION OF TOWNSHIP PROPERTY**

Hawke moved and Walters seconded a motion whereas, Ohio Revised Code Section 505.10(D) requires the Jackson Township Board of Trustees to adopt a resolution during each calendar year expressing its intent to dispose of surplus, unneeded, obsolete, or unfit personal property through the use of an internet auction;

Be it resolved that the Jackson Township Board of Trustees hereby expresses its intent to dispose of surplus, unneeded, obsolete, or unfit personal property by internet-based auction during the calendar year of 2017; and

Be it further resolved that the personal property disposed of through the internet-based auction may include, as specified in ORC 505.10(D), motor vehicles acquired for the use of township officers and departments, road machinery, car parts, equipment, tools and office equipment or supplies which are not needed, obsolete, or unfit for the public use for which it was acquired; and

Be it further resolved that all property is offered for sale “as is, where is” with Jackson Township making no warranty, guarantee, or representation of any kind expressed or implied, as to the condition of said items; and that any computers sold via internet-based auction shall have their hard drive either wiped utilizing US Department of Defense standards or the hard drive will be removed; and the Buyer will receive notification by email from the Jackson Township auction and be required to make payment in full via US currency, certified cashier’s check, money order or company check (with bank letter guaranteeing funds) within (5) business days from the time and

date of said notification; and the Buyer will be responsible for removal of said items from the Jackson Township facility within ten (10) days of receipt of said notification; and

Be it further resolved that the number of days of bidding for each auction, in accordance with ORC 505.10(D), will be at least fifteen (15) days, including Saturdays and Sundays, and holidays; and

Be it further resolved that the Township Administrator may enter into and sign a Memorandum of Understanding with an internet-based auction company in order to effectuate the disposal of surplus, unneeded, obsolete, or unfit personal property. Further, the Township Administrator, or his designee shall manage the 2017 Internet auction program; and

Be it further resolved that the Fiscal Officer shall publish in a newspaper of general circulation, notice of its intent to sell surplus, unneeded, obsolete, or unfit-for-use township personal property by internet-based auction to be published once; and

Be it further resolved that a similar notice shall be posted continuously throughout the calendar year in a conspicuous place in the offices of the Jackson Township Board of Trustees and in addition shall be posted continuously on the Township website (www.jacksontwp.com); with a link to GovDeals (www.govdeals.com), 5907 Carmichael Place, Montgomery, Alabama 36117, phone 708-714-2600, fax 334-387-0519; and

Be it further resolved that when property is to be sold by internet-based auction, the Jackson Township Board of Trustees or its representatives reserve the right, at a later date, to establish a minimum price that will be accepted for specific items and may establish any other terms and conditions for the particular sale, including but not limited to requirements for pick-up or deliver, method of payment, and payment of sales tax in accordance with applicable laws; and

Be it further resolved that such information shall be provided on the internet at the time of the auction and may be provided before that time upon request after the terms and conditions have been determined by the Board or its representatives;

Be it further resolved that the Board of Jackson Township Trustees hereby authorizes the disposition of surplus, unneeded, obsolete, or unfit township personal property via internet-based auction in calendar year 2017. **3-0 yes**

Fiscal Office

ATTACHMENT 01/10/17 J

Hawke moved and Walters seconded a motion to pay the bills in the amount of \$1,090,085.37. **3-0 yes**

ATTACHMENT 01/10/17 K

Hawke moved and Pizzino seconded a motion to approve the minutes for the December 22, 2016 Board of Trustees' meeting. **3-0 yes**

ATTACHMENT 01/10/17 L

Hawke moved and Walters seconded a motion to approve the 2016 year-end appropriation transfer requests:

From Code	To Code	Amount
101.110.5485 Electric Utility	101.110.5490 Sewer-Utility	\$1,081.42
209.250.5210 Pension Pick-Up	209.250.5212 Pension-Employer	\$2,640.13
210.210.5398 Building Maint/Repairs	210.210.5396 Vehicle Maint/Repairs	\$1,865.59
210.211.5484 Gas – Sta. #1	210.211.5485 Electric – Sta. #1	\$1,695.22
228.210.5110 Regular Salaries	228.210.5210 Pension Pick-up	\$12,935.20
228.210.5110 Regular Salaries	228.210.5212 Pension – Employer	\$38,961.03
228.210.5112 Part-time Wages	228.210.5212 Pension – Employer	\$37,422.59
214.525.5485 Electric – South Park	214.525.5488 Water – South Park	\$1,187.17
for a total of \$97,779.35		3-0 yes

ATTACHMENT 01/10/17 M

Hawke moved and Walters seconded a motion to approve the financial reports for December 2016. **3-0 yes**

Routine Business

Announcements

- Next regular Board of Trustees’ meeting, January 24, 2017, 4:00p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- CIC, January 19, 2017, 8:00 a.m., Township Hall.
- LOGIC, February 2, 2017, 9:00 a.m., Safety Center Chiefs’ Conference Room.
- Citizens Advisory Committees:
 - Community Celebration, January 11, 2017, 5:30 p.m., Township Hall.
 - Park, January 11, 2017, 6:30 p.m., Township Hall.
 - Highway/Traffic, May 17, 2017, 6:30 p.m., Township Hall.
- Friends of the Jackson Parks, January 11, 2017, 7:00 p.m., Township Hall.
- Jackson Recycling Board, January 25, 2017, 11:00 a.m., Buehler’s Community Room.
- Zoning Meetings:

- Board of Zoning Appeals, February 9, 2017, 5:30 p.m., Township Hall.
- Zoning Commission – None scheduled.

Old Business – None

New Business – None

Public Speaks – Open Forum

No one came forward.

Hawke moved and Pizzino seconded a motion to adjourn.

3-0 yes

Todd Hawke

Randy Gonzalez