

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

JANUARY 10, 2011

Pizzino called the meeting to order at 4:03 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Lyon, Fitzgerald, Zink, Heck, Boger and Poindexter present. Pizzino turned the meeting over to Fiscal Officer Gonzalez.

Walters moved and Burger seconded a motion to nominate John Pizzino for President. **3-0 yes**

Pizzino moved and Burger seconded a motion to nominate James Walters for Vice-President. **3-0 yes**

Gonzalez turned the meeting back to Pizzino.

ATTACHMENT 01/10/11 A

Pizzino moved and Walters seconded a motion to set the 2011 Board of Trustees' regular meetings on the second and fourth Mondays of each month at the Township Hall; 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session. **3-0 yes**

ATTACHMENT 01/10/11 B

Walters moved and Burger seconded a motion to approve the attached committee appointments for 2011.

CLOUT – Coalition of Large Ohio Urban Twps	Bill Burger	Alt. Randy Gonzalez
Department Head Meetings	All Trustees (rotation)	
Labor Management Meetings:		
Fire	Bill Burger	
Highway & Park	Bill Burger	
Office & Clerical	Jamie Walters	
Fire Inspectors	Jamie Walters	
Police (Patrol, Sgts, Lts.)	John Pizzino	
Health Insurance Committee – Trustee	John Pizzino	Alt. Jamie Walters
Fiscal Office	Randy Gonzalez	Alt. Debbie Kerr
Recycling Station Board – Trustee Rep.	Bill Burger	
Recycling Board Member	Ron Revlock	
LOGIC – Local Governments in Cooperation	John Pizzino	
	Ted Heck	Dave Zink
SCOG – Stark County Council of Govts.	Randy Gonzalez	Alt. Bill Burger
Tax Incentive Review Council – Members	Jamie Walters	Randy Gonzalez
- Alternates	Neal Fitzgerald	Marilyn Lyon
Jackson Township Tax Abatement	John Pizzino	Randy Gonzalez
Review Committee Members	Neal Fitzgerald	Marilyn Lyon
Jackson Community Celebration	All Trustees	
Haunted Hayride Committee	All Trustees	3-0 yes

Pizzino moved and Burger seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation) – Interview part-time police officer applicant. **3-0 yes**

Pizzino moved and Burger seconded a motion to go into Executive Session for Personnel (Appointment) – CIC applicants. **3-0 yes**

Upon return from Executive Session, Pizzino opened the Work Session at 5:04 p.m.

Work Session

Fire Department

Chief Heck told the Board about excessive calls to EMS for assistance. He said they receive calls for assistance in getting in or out of a vehicle or for falls in the home. He said they have “no issues with going in to handle that type of call” but he said there are cases where these calls are being made to assist the same person. He said he normally calls the family or Adult Services and the problem is usually worked out but he said there are times when it doesn’t. He said he would like to work with the Administrator and Neal Fitzgerald in “putting a policy together in which a fee would be charged for going into the home excessively” and the Fire Chief would have the decision to implement that charge based on the circumstances.

Chief Heck also updated the Board about the ambulance billing for Massillon. He said they had estimated about 4300 calls for Massillon but ended up doing 5160 calls. He is proposing to hire part time assistance to help with the billing since Massillon has added a second squad. He said it would probably be 16 to 20 hours and that the dollars will be generated to cover the cost.

Highway Department

ATTACHMENT 01/10/11 C

Rich LaRocco of M-E Companies updated the Board on the Fulton Road Improvement project. He said he would be giving the Board a monthly report showing the schedule, progress to date, any critical issues that have developed, and the completed items in bold. He told the Board the survey and base mapping have been completed and the preliminary environment has started, the Level 1 Ecological Survey has been completed, the preliminary cultural and the preliminary hazardous material report have also been completed. He said Phase I has been completed to about \$70,000.00 and Part 2 of the project will be the preliminary design. He said they are meeting with ODOT on January 20 to cover the preliminary design. He said Part 3 is the final design. He said all the funding has been encumbered by the TID.

Mr. LaRocco told the Board the Stark County Transportation Improvement District (SCTID) gets money from the Ohio Department of Development. He said there is money they have received that has to be spent within the next year and they are looking for transportation improvement projects. He said they acted on the grading system and each project will be graded similar to the Ohio Public Works. He said it isn’t a lot of money, but they are willing to fund

design, construction, right-of-way acquisition and construction inspection. He gave the Board some suggestions that could be looked at that could qualify.

Walters asked if the Fulton Road project could be speeded up. Mr. LaRocco explained some of the steps involved and said that five years is actually quick. He also said the new director will be trying to find ways to streamline the project development process.

At 5:17 p.m., Pizzino called the General Session to order with all department heads present. He requested that all cell phones and pagers be turned off at this time.

The Pledge of Allegiance was recited.

Public Speaks – None

Police Department

ATTACHMENT 01/10/11 D

Walters moved and Pizzino seconded a motion to accept the attached resignation of part-time police officer and constable, Joseph Selogy, effective January 16, 2011. **3-0 yes**

Chief Zink presented Joe Selogy with a plaque.

ATTACHMENT 01/10/11 E

Walters moved and Burger seconded a motion to authorize the hiring of Joseph Selogy as a Community Service Officer in the Police Department, through the temporary service, subject to a negative drug screen, at the rate of \$10.00 per hour, effective January 17, 2011, per the recommendation of the Police Chief. **3-0 yes**

Pizzino called a brief recess to allow time for pictures.

At 5:31 p.m., Pizzino called the general session back to order.

RESOLUTION 11-002, ATTACHED APPOINTMENT OF PART TIME POLICE PATROL OFFICER

Walters moved and Burger seconded a motion whereas, Resolution No. 10-084 is incorporated herein, and Jason C. Gerber has successfully completed the psychological and physical testing or other requirements.

Be it resolved that, pursuant to ORC Section 505.49 and 509.01, Jason C. Gerber is hereby appointed as Part Time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, effective January 24, 2011, at the established compensation rate and we hereby accept the attached Oath of Office. **3-0 yes**

Pizzino administered the Oath of Office.

RESOLUTION 11-003, ATTACHED

CONTINGENT APPOINTMENT OF PART TIME POLICE PATROL OFFICER

Walters moved and Burger seconded a motion pursuant to ORC Section 505.49 and 509.01, we hereby appoint Tim D. Rice as a Part-Time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, contingent upon providing proof of Ohio Peace Officer Training Academy certification, successful completion of the psychological and physical evaluation, background check, negative drug screen and any other testing requirements.

3-0 yes

Walters moved and Burger seconded a motion to accept a \$1,000.00 donation to the Police Department from East Coast Martial Arts, Inc.

3-0 yes

Walters moved and Burger seconded a motion to accept a \$10,000.00 donation to the Police Department from Fraternal Order of Eagles.

3-0 yes

Administration Department

Walters moved and Burger seconded a motion to table the appointment of the CIC representative.

3-0 yes

Walters withdrew the motion to table the appointment of the CIC representative. Burger also withdrew his second.

Pizzino	yes
Burger	yes
Walters	yes

Walters moved and Burger seconded a motion to appoint Chief Zink to Chief Heck's position on the CIC, effective 2/1/11.

3-0 yes

ATTACHMENT 01/10/11 F

Walters moved and Burger seconded a motion to approve and authorize the Board of Trustees' and Fiscal Officer's signatures on the attached letters and Certificates of Recognition for Eagle Scouts Joshua Reed and Brian Atkinson.

3-0 yes

ATTACHMENT 01/10/11 G

Walters moved and Burger seconded a motion to adopt and authorize the placement of the Board President's and Fiscal Officer's signature upon the attached renewal documents with the Ohio Township Association Risk Management Authority.

3-0 yes

ATTACHMENT 01/10/11/H

Pizzino moved and Burger seconded a motion to approve the appropriation transfer request from account code 101.110.5387, Discretionary, to account code 101.110.5464, Liability Insurance, in the amount of \$2,427.25, from account code 101.110.5387, Discretionary, to account code 101.110.5462, Building Insurance, in the amount of \$467.00, from account code 204.310.5387, Discretionary, to account code 204.310.5464, Liability Insurance, in the amount of \$3,886.75, from account code 204.310.5387, Discretionary, to account code 204.310.5406, Fleet Insurance, in the amount of \$2,571.79, from account code 204.310.5387, Discretionary, to account code

204.310.5462, Building Insurance, in the amount of \$1,496.00, from account code 213.160.5458, Other Professional Services, to account code 213.160.5464, Liability Insurance, in the amount of \$464.00, from account code 209.250.5387, Discretionary, to account code 209.250.5464, Liability Insurance, in the amount of \$1,559.00, from account code 209.250.5387, Discretionary, to account code 209.250.5462, Building Insurance, in the amount of \$758.00, from account code 210.210.5385, Other Expense, to account code 210.210.5460, Fleet Insurance, in the amount of \$5,954.08 for a total of \$19,583.87. **3-0 yes**

ATTACHMENT 01/10/11 I

Walters moved and Burger seconded a motion to amend the Jackson Township Employee Handbook to include the attached Immigration Reform and Control Act of 1986 Policy and attached acknowledgment form. **3-0 yes**

ATTACHMENT 01/10/11 J

Walters moved and Burger seconded a motion to approve the attached health plan design modifications, effective January 1, 2011, as recommended by the Health Insurance Cost Containment Committee. **3-0 yes**

ATTACHMENT 01/10/11 K

Walters moved and Burger seconded a motion to adopt and authorize the placement of the Board President's signature upon the attached Agreements with QBE Insurance Corporation. **3-0 yes**

Fire Department

ATTACHMENT 01/10/11 L

Walters moved and Burger seconded a motion to adopt and authorize the placement of our signatures on the attached Agreement with Bethlehem Township for the sale of one used Physio-Control Lifepak 12. **3-0 yes**

Highway Department

ATTACHMENT 01/10/11 M

Pizzino moved and Burger seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary, to account code 204.310.5492, Trash Removal, in the amount of \$1,230.38. **3-0 yes**

ATTACHMENT 01/10/11 N

Pizzino moved and Burger seconded a motion to approve the appropriation transfer request from account code 204.310.5299, Discretionary, to account code 204.310.5120, Overtime Wages, in the amount of \$4,981.71. **3-0 yes**

**RESOLUTION 11-004, ATTACHED
ADVERTISEMENT FOR MATERIALS**

Pizzino moved and Walters seconded a motion to authorize the attached advertisement for Highway Department materials. **3-0 yes**

ATTACHMENT 01/10/11 O

Walters moved and Burger seconded a motion to adopt and authorize the placement of the Board Presidents signature upon the attached Proposal for Drainage Study and Final Design Plans with Hammontree & Associates, Limited for the Arlington Road Storm Sewer Improvements. **3-0 yes**

Fiscal Office

ATTACHMENT 01/10/11 P

Pizzino moved and Burger seconded a motion to pay the bills in the amount of \$1,202,714.08. **3-0 yes**

ATTACHMENT 01/10/11 Q

Pizzino moved and Burger seconded a motion to approve the minutes of the December 13, 2010 and the January 3, 2011 Board of Trustees' meetings. **3-0 yes**

ATTACHMENT 01/10/11 R

Pizzino moved and Burger seconded a motion to approve the financial reports for December 2010. **3-0 yes**

ATTACHMENT 01/10/11 S

Pizzino moved and Walters seconded a motion to approve the appropriation transfer requests from account code 209.250.5522, Building Maintenance, to account code 209.250.5480, Telephone, in the amount of \$5,197.98, from account code 209.250.5968, Transfer #430/431, to account code 209.250.5964, Transfer #295, in the amount of \$251,739.09, from account code 210.210.5502, Supplies, to account code 210.210.5480, Telephone, in the amount of \$1,331.90, from account code 228.210.5385, Other Expense, to account code 228.210.5527, Fuel – diesel, in the amount of \$5,314.77, and from account code 228.210.5652, Equipment, to account code 228.210.5958, Transfer #328, in the amount of \$175,000.00. **3-0 yes**

Park Department

Pizzino moved and Burger seconded a motion to accept a \$250.00 sponsorship donation to the 2011 Community Celebration from the Jackson-Belden Chamber of Commerce. **3-0 yes**

Routine Business

Announcements

- Next regular Board of Trustees meeting, January 24, 2011, 4:00 p.m. Executive Session and/or Work Session, 5:00 p.m., General Session, Township Hall.
- CIC, January 18, 2011, 5:00 p.m., Township Hall.
- LOGIC, February 3, 2011, 9:00 a.m., Safety Center, Chief's Conference Room.
- Board of Zoning Appeals, January 13, 2011, 6:30 p.m., Township Hall.

- Citizen Advisory Committees:
 - Community Celebration, January 11, 2011, 5:30 p.m., Township Hall.
 - Park, February 8, 2011, 6:30 p.m., Township Hall.
 - Highway/Traffic, February 16, 2011, 6:30 p.m., Township Hall.

Old Business – None

New Business – None

Public Speaks – Open Forum

No one came forward.

Pizzino called a ten minute recess.

At 6:00 p.m., Pizzino called the meeting back to order and opened the Public Hearing on Electric Aggregation.

Mrs. Lyon introduced Mr. Martinez who represented the electric company for the second hearing on electric aggregation.

Ray Martinez with First Energy reiterated that “this hearing is the last of two hearings that leads to the next step of passing a resolution by the Trustees to adopt the governance plan.” He said once the resolution has been passed and the final documents are signed, they are forwarded to First Energy Solutions. He said once First Energy has received and the company officers have signed them, the next step is filing them at the State level and a thirty day waiting period. He said after the thirty days “the opt out letters will begin to go out, probably sometime in March and the homeowners and property owners will begin to see savings during their April billing cycles.”

Gonzalez said there was no one in the audience for the hearing.

**RESOLUTION 11-005, ATTACHED
ADOPTION OF JACKSON TOWNSHIP ELECTRIC POWER AGGREGATION PLAN
AND PUCO CERTIFICATION APPLICATION**

Walters moved and Burger seconded a motion whereas, on November 2, 2010, Jackson Township voters passed a ballot question which authorized the Township to form an opt-out Governmental Electric Aggregation program for the purchase of electricity on behalf of Jackson Township residents.

Whereas, pursuant to ORC Section 4928.20(C), the Board of Trustees of Jackson Township, Stark County, Ohio, held two separate public hearings on the Jackson Township Electric Power Aggregation Plan of Operation and Governance on December 13, 2010 and January 10, 2011.

Be it resolved that we hereby adopt the Jackson Township Electric Power Aggregation Plan of Operation and Governance attached hereto as Exhibit A and incorporated herein.

Be it further resolved that we hereby adopt and authorize the placement of the Board President's signature upon the attached PUCO Certification Application and the attached Affidavit. **3-0 yes**

Walters moved and Burger seconded a motion to adjourn. **3-0 yes**

John Pizzino

Randy Gonzalez