

**RECORD OF PROCEEDINGS
MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING
JANUARY 8, 2019**

Hawke called the meeting to order at 4:30 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Vaccaro, Brink, Hogue, and Poindexter present.

Presiding President Hawke turned the meeting over to Fiscal Officer Gonzalez.

Walters moved and Pizzino seconded a motion to nominate Todd Hawke as president. **3-0 yes**

Walters moved and Hawke seconded a motion to nominate John Pizzino as Vice-president. **3-0 yes**

Fiscal Officer Gonzalez turned the meeting over to Trustee Hawke.

ATTACHMENT 1/08/19 A

Hawke moved and Walters seconded a motion to set the 2019 Board of Trustees' regular meetings on the second and fourth Tuesday of each month at the Jackson Township Hall Administration Building, 4:00 p.m. Executive Session and/or Work Session, 5:00 p.m. General Session. **3-0 yes**

ATTACHMENT 1/08/19 B

Hawke moved and Walters seconded a motion to approve the following 2019 Committee Representative list.

CIC-Community Improvement Corporation	Todd Hawke	Alt. Randy Gonzalez
CLOUT-Coalition of Large Ohio Urban Twps.	Mike Vaccaro	Alt. Randy Gonzalez
Department Head Meetings	All Trustees (rotation)	
Labor Management Meetings:		
Highway/Park/Maintenance	Any Trustee	
Office & Clerical	Any Trustee	
Police (Patrol, Sgts., Lts.)	Any Trustee	
Fire (Firefighters, Fire Inspectors)	Any Trustee	
Healthcare Cost Containment Committee		
Trustee	Todd Hawke	Alt. John Pizzino
Fiscal	Randy Gonzalez	Alt. Mary Reno
Recycling Station Board		
Recycling Station Board Member	Todd Hawke	
LOGIC-Local Governments in Cooperation	John Pizzino, Trustee	
	Tracy Hogue, Fire Chief	
	Mark Brink, Police Chief	
SCOG-Stark County Council of Govts.	Randy Gonzalez	Alt. John Pizzino
		2 nd Alt. Mike Vaccaro
Tax Incentive Review Council (TIRC)		
Members	Todd Hawke, Randy Gonzalez	
Alternates	Alt. Mike Vaccaro	

Jackson Township Tax Abatement	Todd Hawke, Randy Gonzalez	
Review Committee Members	Mike Vaccaro	
Haunted Hayride Committee	All Trustees	
Citizens Advisory Committees		
Community Celebration	All Trustees	
Highway/Traffic	Any Trustee	
Director of Economic Development	Randy Gonzalez	Alt. All Trustees

3-0 yes

Hawke moved and Walters seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation)-Interview Full-time Police Patrol Officer Candidates. **3-0 yes**

Hawke moved and Walters seconded a motion to go into Executive Session for Police Department Personnel (Dismissal)-Involuntary Disability Separation. **3-0 yes**

Hawke moved and Walters seconded a motion to go into Executive Session for Administration Personnel(Appointment/Employment/Compensation)-Leased /Temporary /Seasonal Appts. **3-0 yes**

Upon return from Executive Session at 5:38 p.m., Hawke called the General Session to order with all department heads present except Boger who was presented by Volpe. He requested that all cell phones and pagers be turned off at this time.

The Pledge of Allegiance was recited.

Public Speaks-Renato Camacho, President & CEO, Akron-Canton Airport said he replaced a distinguished gentleman, Rick McQueen. He said he has over 25 years of aviation experience and spent a lot of time at the Port Authority of New Jersey. The last eleven years he spent at Hopkins Airport running capital improvement projects. He said he looks forward to working with the township.

Police Department

RESOLUTION 19-01, ATTACHED

APPOINTMENT OF POLICE DEPARTMENT PART-TIME POLICE OFFICER

Hawke moved and Walters seconded a motion whereas, Resolution No. 18-229 is incorporated herein, and Michael J. Cvengros has successfully completed the background check, negative drug screen, and other testing requirements.

Be it resolved that, pursuant to ORC Sections 505.49 and 509.01, Michael J. Cvengros is hereby employed and appointed as a Part-time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio effective January 12, 2019 at 0001 hours at the Part-time Patrol Officer rate of \$20.0000 per hour. **3-0 yes**

Hawke administered the oath of office. A short recess was held to allow time for pictures.

**RESOLUTION 19-02, ATTACHED
ACCEPTANCE OF OATH FOR POLICE DEPARTMENT PART-TIME POLICE
OFFICER**

Hawke moved and Pizzino seconded a motion that we hereby accept the attached oath of office for Michael J. Cvengros, Part-time Patrol Officer and Township constable for the Jackson Township Police District, Stark County, Ohio effective January 12, 2019 at 0001 hours.

3-0 yes

ATTACHMENT 1/08/19 C

Hawke moved and Pizzino seconded a motion to accept the attached retirement notice from Terry A. Toulson, effective February 14, 2019, at 23:50 hours.

3-0 yes

ATTACHMENT 1/08/19 D

Hawke moved and Walters seconded a motion to accept the attached retirement notice from David A. Trubisky, effective May 31, 2019, at 23:59 hours.

3-0 yes

**RESOLUTION 19-03, ATTACHED
AXON EQUIPMENT PURCHASE**

Hawke moved and Pizzino seconded a motion that we hereby authorize Police Chief Mark Brink to execute the Axon Master Services and Purchasing Agreements for future purchase of equipment from Axon Enterprises, Inc. and hereby authorize the purchase of the attached equipment in the amount of \$155,519.75.

3-0 yes

**RESOLUTION 19-04, ATTACHED
RENEWAL OF AN EXISTING 5.75 MILL POLICE LEVEY**

Hawke moved and Pizzino seconded a motion whereas, upon due investigation and consideration, the Board of Trustees of Jackson Township has determined that the amount of taxes which may be raised within the ten (10) mill limitation in and for said Jackson Township Police District, Jackson Township, Stark County, Ohio, for the next five years will be insufficient to provide an adequate amount for the necessary requirements for said Jackson Township Police District for the purpose of providing and maintaining motor vehicles, communications, other equipment, buildings, and sites for such buildings used directly in the operation of a police department, for the payment of salaries of permanent or part-time police, communications, or administrative personnel to operate the same, including the payment of any employer contributions required for such personnel under section [145.48](#) or [742.33](#) of the Revised Code, for the payment of the costs incurred by townships as a result of contracts made with other political subdivisions in order to obtain police protection, for the provision of ambulance or emergency medical services operated by a police department, or for the payment of other related costs for the Jackson Township Police District; and

WHEREAS, by reason thereof, this board has determined that it will be necessary to renew an existing tax of five and three-quarter (5.75) mills, which is in excess of such limitation, for the purpose of providing and maintaining motor vehicles, communications, other equipment, buildings, and sites for such buildings used directly in the operation of a police department, for the payment of salaries of permanent or part-time police, communications, or administrative personnel to operate the same, including the payment of any employer contributions required for such

personnel under section [145.48](#) or [742.33](#) of the Revised Code, for the payment of the costs incurred by townships as a result of contracts made with other political subdivisions in order to obtain police protection, for the provision of ambulance or emergency medical services operated by a police department, or for the payment of other related costs for the Jackson Township Police District, Jackson Township, Stark County, Ohio; and,

WHEREAS, pursuant to the requirements of Ohio Revised Code Section 5705.03(B), this Board as taxing authority for the Jackson Township Police District, Jackson Township, Stark County, Ohio, certified to the Stark County Auditor, on the 12th day of December, 2018, a resolution requesting that the Stark County Auditor certify to this Board as taxing authority for the Jackson Township Police District, Jackson Township, Stark County, Ohio, the total current tax valuation of the Jackson Township Police District as a subdivision, and the dollar amount of revenue that would be generated by the renewal of an existing tax of five and three-quarter (5.75) mills, which resolution stated that the purpose of said tax was for the purpose of providing and maintaining motor vehicles, communications, other equipment, buildings, and sites for such buildings used directly in the operation of a police department, for the payment of salaries of permanent or part-time police, communications, or administrative personnel to operate the same, including the payment of any employer contributions required for such personnel under section [145.48](#) or [742.33](#) of the Revised Code, for the payment of the costs incurred by townships as a result of contracts made with other political subdivisions in order to obtain police protection, for the provision of ambulance or emergency medical services operated by a police department, or for the payment of other related costs for the Jackson Township Police District for the period not to exceed five (5) years, tax years 2019, 2020, 2021, 2022, and 2023, commencing in 2019, first due in calendar year 2020. Ohio Revised Code Sections 5705.19(J), 5705.191 and 5705.25 authorize submission of the question of the renewal of an existing tax.

WHEREAS, the Stark County Auditor based upon said certification request advised this Board, pursuant to the provisions of Ohio Revised Code Section 5705.03(B), on the 21st day of December, 2018 as provided for in said section, that the total current tax valuation of the subdivision was \$1,632,386,300.00 and that the dollar amount of revenue that would be generated by a specified number of mills, to wit, a renewal of five and three quarter (5.75) mills would be \$7,704,438.00 for the above stated purposes; and,

WHEREAS, by reason of facts above set forth, this Board has determined that it should, and hereby does, declare itself to submit to the electors of the Jackson Township Police District, Jackson Township, Stark County, Ohio, at the primary election to be held May 7, 2019, the question of the renewal of an existing tax of five and three-quarter (5.75) mills, outside the ten (10) mill limitation for the purpose of providing and maintaining motor vehicles, communications, other equipment, buildings, and sites for such buildings used directly in the operation of a police department, for the payment of salaries of permanent or part-time police, communications, or administrative personnel to operate the same, including the payment of any employer contributions required for such personnel under section [145.48](#) or [742.33](#) of the Revised Code, for the payment of the costs incurred by townships as a result of contracts made with other political subdivisions in order to obtain police protection, for the provision of ambulance or emergency medical services operated by a police department, or for the payment of other related costs for the Jackson Township Police

District, for the period of five (5) years, tax years 2019, 2020, 2021, 2022, and 2023, commencing in 2019, first due in calendar year 2020.

BE IT RESOLVED THAT there shall be submitted to the electors of the Jackson Township Police District, Jackson Township, Stark County, Ohio, at the primary election to be held May 7, 2019, the question of the renewal of an existing tax outside the ten (10) mill limitation in and for said subdivision in the amount of five and three-quarter (5.75) mills for the purpose of providing and maintaining motor vehicles, communications, other equipment, buildings, and sites for such buildings used directly in the operation of a police department, for the payment of salaries of permanent or part-time police, communications, or administrative personnel to operate the same, including the payment of any employer contributions required for such personnel under section [145.48](#) or [742.33](#) of the Revised Code, for the payment of the costs incurred by townships as a result of contracts made with other political subdivisions in order to obtain police protection, for the provision of ambulance or emergency medical services operated by a police department, or for the payment of other related costs for the Jackson Township Police District for the period of five (5) years, tax years 2019, 2020, 2021, 2022, and 2023, commencing in 2019, first due in calendar year 2020.

BE IT FURTHER RESOLVED THAT the submission of said proposal, the notice of election, the form of ballot, the certification of the levy as voted outside the ten (10) mill limitation, and the levying of such renewal and increase in millage shall be in accordance with the provisions of Sections 5705.19(J), 5705.191 and 5705.25 and other related sections of the Ohio Revised Code and in accordance with the statutes in such cases made and provided; and that the levy is to be placed on the tax lists of tax years 2019, 2020, 2021, 2022, and 2023, commencing in 2019, first due in calendar year 2020.

BE IT FURTHER RESOLVED THAT the form of ballot cast at such election shall be:

**PROPOSED TAX LEVY (RENEWAL)
JACKSON TOWNSHIP POLICE DISTRICT**

A majority affirmative vote is necessary for passage

“A renewal of the tax for the benefit of Jackson Township for the purpose of providing and maintaining motor vehicles, communications, other equipment, buildings, and sites for such buildings used directly in the operation of a police department, for the payment of salaries of permanent or part-time police, communications, or administrative personnel to operate the same, including the payment of any employer contributions required for such personnel under section [145.48](#) or [742.33](#) of the Revised Code, for the payment of the costs incurred by townships as a result of contracts made with other political subdivisions in order to obtain police protection, for the provision of ambulance or emergency medical services operated by a police department, or for the payment of other related costs for the Jackson Township Police District at a rate not exceeding five and seventy five-hundredths (5.75) mills for each one dollar of valuation, which amounts to fifty seven and one half cents (\$0.575) for each one hundred dollars of valuation, for five (5) years, commencing in 2019, first due in calendar year 2020.”

	For the Tax Levy
	Against the Tax Levy

BE IT FURTHER RESOLVED THAT the Fiscal Officer of this Board be, and hereby is, directed and authorized to certify to the Board of Elections of Stark County, Ohio pursuant to the provisions of Sections 5705.19(J), 5705.191 and 5705.25 and other related statutes, and to proceed with all things necessary to be done in order to accomplish the purpose of this Resolution.

BE IT FURTHER RESOLVED THAT it is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

BE IT FURTHER RESOLVED THAT it is found and determined that all formal actions of this Board complied with Ohio Revised Code Section 5705.03(B) and that the attached certification was provided by the Stark County Auditor as required by law, which is hereby acknowledged and accepted by this Board. **3-0 yes**

**RESOLUTION 19-05, ATTACHED
POLICE DEPARTMENT VEHICLE PURCHASE**

Hawke moved and Pizzino seconded that pursuant to ORC Section 125.04, we hereby adopt and authorize the purchase of one (1) 2019 Chevrolet Tahoe as described in the State Purchasing Contract for a total amount of \$36,747.36. **3-0 yes**

**Administration Department
ATTACHMENT 1/08/19 E
OTARMA RENEWAL**

Hawke moved and Walters seconded a motion to approve and authorize the placement of the President's signature upon the Anniversary Information Acknowledgement from OTARMA for the Township's liability and property coverage for 2019. **3-0 yes**

**RESOLUTION 19-06, ATTACHED
PREVAILING WAGE COORDINATOR**

Hawke moved and Walters seconded a motion in accordance with ORC Section 4115.071 we hereby designate and appoint Mary Smith, Legal Assistant, as Prevailing Wage Coordinator for 2019. **3-0 yes**

**PUBLIC WORKS DEPARTMENT
HIGHWAY DIVISION**

**RESOLUTION 19-07, ATTACHED
2019 PUBLIC WORKS DEPARTMENT MATERIALS BID**

Hawke moved and Pizzino seconded a motion to hereby authorize the attached advertisement for Bids for 2019 Public Works Department Materials. **3-0 yes**

ATTACHMENT 1/08/19 F

Hawke moved and Walters seconded a motion to approve Budget Module 2019-23 for additional funds to move gas lines for the Strip Avenue Extension in the amount of \$76,501. **3-0 yes**

ATTACHMENT 1/08/19 G

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 327.320.5713, Strip Ave. Construction, to account code 327.320.5712 Strip Ave. Utilities, in the amount of \$426,151.00 and account code 327.310.5387, Discretionary, to account code 327.320.5712 in the amount of \$76,500.54 for a total of \$502,651.54. **3-0 yes**

ATTACHMENT 1/08/19 H

Hawke moved and Walters seconded a motion to approve appropriation transfer request from account code 204.310.5387, Discretionary, to account code 204.310.5462, Buildings Insurance, in the amount of \$480.00 and account code 204.310.5387, Discretionary, to account code 204.310.5460, Fleet Insurance in the amount of \$3,049.05 for a total of \$3,529.05. **3-0 yes**

ATTACHMENT 1/08/19 I

THEN AND NOW PURCHASE ORDER

Hawke moved and Pizzino seconded the motion to approve the Then and Now Certificate greater than \$3,000 Purchase Order RG19198 for the Dominion Energy Strip Ave. Utility Relocation in the amount of \$502,651.54. **3-0 yes**

RESOLUTION 19-08, ATTACHED

VACATION OF MT. PLEASANT STREET NW

Hawke moved and Walters seconded a motion that the roadway as described in the attached exhibit A is requested to be vacated subject as set forth in Ohio Revised Code Section 5553.045 all subject to Jackson Township's rights, sidewalks easements and/or utilities located within such area and we hereby adopt and authorize the placement of our signatures upon the attached letter to the Board of Stark County Commissioners recommending the vacation. **3-0 yes**

RESOLUTION 19-09, ATTACHED

OHIO DEPARTMENT OF TRANSPORTATION PURCHASING

Hawke moved and Pizzino seconded a motion that Randy Gonzalez, Fiscal Officer, hereby requests authority in the name of the Board of Trustees of Jackson Township, Stark County, Ohio to participate in the Ohio Department of Transportation contracts for the purchase of machinery, materials, supplies or other articles which the Department has entered into pursuant to Ohio Revised Code Section 5513.01(B) be authorized by the Board of Trustees. **3-0 yes**

RESOLUTION 19-10, ATTACHED

PUBLIC WORKS DEPARTMENT CAB & CHASSIS PURCHASE

Hawke moved and Pizzino seconded a motion that pursuant to ORC Section 125.04, we hereby adopt and authorize the placement of the Board President's signature upon the attached Contract with Young Truck Sales for the purchase of two (2) 2020 Freightliner 108SD Cab and Chassis at \$86,249.00 per vehicle for a total amount of \$172,498.00 from Young Truck Sales, Inc. as the price is lower than the price listed in the State Purchasing Contract for the same equipment. **3-0 yes**

RESOLUTION 19-11, ATTACHED

PUBLIC WORKS DEPARTMENT SNOW & ICE REMOVAL EQUIPMENT PURCHASE

Hawke moved and Walters seconded a motion pursuant to ORC Section 125.04, we hereby adopt and authorize the placement of the Board President's signature upon the attached Contract with The Gledhill Road Machinery Company for the Purchase of two (2) 2019 Snow & Ice Removal

Packages as described in the Contract in the total amount of \$126,340.88, which the prices are listed in the State Purchasing Contract. **3-0 yes**

Park Division

Hawke moved and Walters seconded a motion to accept the following sponsorship donations to the 2019 Community Celebration; \$2,500 from Aqua Ohio Inc., \$500.00 from Krugliak, Wilkins, Griffiths & Dougherty Co., \$500.00 from Tam O'Shanter Company, and \$100.00 from Ohio State Inflatables. **3-0 yes**

Hawke moved and Walters seconded a motion to accept a donation of \$1,250.00 from the E.A. Mahoney Family Foundation for the new soccer fields planned for the former Tam O'Shanter location. **3-0 yes**

ATTACHMENT 1/08/19 J

Hawke moved and Walters seconded a motion to adopt and authorize the placement of the Board President's signature upon the attached Community Celebration Contract with LaFlavour. **3-0 yes**

Central Maintenance

RESOLUTION 19-12, ATTACHED INTERNET AUCTION OF TOWNSHIP PROPERTY

Hawke moved and Walters seconded a motion that under Ohio Revise Code Section 505.10(D) requires the Jackson Township Board of Trustees to adopt a resolution during each calendar year expressing its intent to dispose of surplus, unneeded, obsolete, or unfit personal property through the use of an internet auction; and BE IT FURTHER RESOLVED that the Township Administrator may enter into and sign a Memorandum of Understanding with an internet-based auction company in order to effectuate the disposal of surplus unneeded, obsolete, or unfit personal property. Further, the Township Administrator, or his designee shall manage the 2019 internet auction program. **3-0 yes**

Fire Department

ATTACHMENT 1/8/19 K

Hawke moved and Walters seconded a motion to accept the attached disability retirement notice from, Jeffery E. McDonough, effective January 7, 2019 at 12:01 hours. **3-0 yes**

RESOLUTION 19-13, ATTACHED FIRE DEPARTMENT CUSTOM PUMPER

Hawke moved and Pizzino seconded a motion pursuant to ORC Section 125.04, we hereby adopt and authorize the placement of the Board President's signature upon the attached Purchase Agreement with Sutphen Corporation for the purchase of a 2019 Sutphen Custom Pumper as described in the Contract for a total amount of \$483,711.00, which the prices are listed in the State Purchasing Contract. **3-0 yes**

Zoning Department

RESOLUTION 19-14, ATTACHED ZONING CERTIFICATE FEE SCHEDULE

Hawke moved and Pizzino seconded a motion and we hereby adopt and authorize the attached changes to the Zoning Certificate Fee Schedule effective January 9, 2019. **3-0 yes**

Fiscal Office

ATTACHMENT 1/8/19 L

Hawke moved and Walter seconded a motion to pay the bill in the amount of \$1,375,318.28. **3-0 yes**

ATTACHMENT 1/8/19 M

Hawke moved and Pizzino seconded a motion to approve the minutes from the December 11, 2018 and December 20, 2018 Board of Trustees' meetings. **3-0 yes**

ATTACHMENT 1/8/19 N

Hawke moved and Walters seconded a motion to approve the monthly financial reports for December. **3-0 yes**

ATTACHMENT 1/8/19 O

Hawke moved and Walters seconded a motion to approve the appropriation request from account code 101.115.5195 Snow Control Chargeback-CM to account code 101.115.5110 Salaries-CM in the amount of \$1,546.00 and from account code 101.115.5220 Hospitalization-Central Maintenance to account code 101.115.5110 Salaries-CM in the amount of \$13,151.00 and from account code 210.210.5398 Building Repairs-Fire to account code 210.210.5652 Inventoried Fire Equipment in the amount of \$22,074.32 for a total of \$36,771.32. **3-0 yes**

RESOLUTION 19-15, ATTACHED

GRANT AGREEMENT WITH OHIO DEVELOPMENT SERVICES AGENCY

Hawke moved and Walters seconded a motion that we hereby accept and authorize the placement of our signatures upon the attached Grant Agreement with Ohio Development Service Agency. **3-0 yes**

Routine Business

Announcements

- Next regular Board of Trustees' meeting, January 22, 2019, 4:00 P.M., Executive Session and/or Work Session; 5:00 P.M., General Session, Township Hall.
- CIC, January 23, 2019, 8:00 A.M., Safety Center Chiefs' Conference Room.
- Zoning Meetings;
 - Board of Zoning Appeals, January 10, 2019, 5:30 P.M., Jackson Township Hall
 - Zoning Commission, January 17, 2019, 5:00 P.M., Jackson Township Hall
- Community Celebration Meeting, January 22, 2019, 3:00 P.M., Jackson Township Hall.
- Jackson Recycling Board, January 30, 2019, 11:00 A.M., Buehler's Community Room.
- Yard Waste and Debris Drop-off site, will close January 13, 2019 at 6:00 P.M. for the remainder of the winter.

OLD BUSINESS-NONE

NEW BUSINESS

**RESOLUTION 19-16, ATTACHED
STAFFING SERVICES PROPOSAL**

Hawke moved and Walters seconded a motion that we hereby accept and authorize the placement of the Board President's signature upon the attached proposal with Seifert Associates, Inc. (Staffing Division). **3-0 yes**

PUBLIC SPEAKS-NO ONE CAME FORWARD

EXECUTIVE SESSION-NONE

Hawke moved and Walters seconded a motion to adjourn. **3-0 yes**

Todd Hawke

Randy Gonzalez