

**JACKSON TOWNSHIP**  
**BUDGET AND PLANNING**  
**DOCUMENT\***

**2020**



\* Subject to and contingent upon the availability of funds and certification of the Township Fiscal Officer.

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Attachments

Attachment A	Zoning Permits Issued in 2018
Attachment B	Summary of Zoning Permits Issued January – September 2019
Attachment C	Township Organizational Charts (C1 through C7)
Attachment D	Tax Year Valuation & Levies (D1)
Attachment E	Home Rule Resolutions

## **JACKSON TOWNSHIP BUDGET & PLANNING DOCUMENT – 2020**

Township Budget/Planning Policy adopted by the Board of Trustees on August 29, 1994.

### A. Planning Program Policy

#### 1. Objectives of Planning

- a. To create a structure for township planning and budgeting decision making.
- b. To improve township long-range planning.
- c. To provide continuity in planning and budgeting programs.

#### 2. Planning Timetable (Approximate)

- a. September 1                      Planning Cycle begins. Planning module forms sent to all fund managers.
- b. October 15                      Planning modules due to Administrator.
- c. October 16                      Planning sessions begin.
- d. November 30                    Planning sessions end.
- e. December 15                    Township Budget and Planning Document passed by resolution of the Trustees and distributed for execution by fund managers.
- f. January 1                        TBPD takes effect. Fiscal Officer provides a MONTHLY UPDATED ESTIMATE OF FUNDS AVAILABLE to Trustees.



# Township Demographics



## B. Township Demographics

2014 Population Estimate	40,373
1. 2010 Census Data	40,373
<u>Total Population</u>	40,373
Male	19,524
Female	20,849
<u>Household Composition</u>	
Total Households	16,771
Population in Households	39,942
Family Households	11,383
w/children under 18	4,566
Married-Couple Family	9,491
w/children under 18	3,536
Female householder	1,329
w/children under 18	726
Non-Family Households	5,388
Householder Living Alone	4,506
Householder 65 and Over	1,815
Average Household Size	2.38
Average Family Size	2.90
1-Person Households	4,506
2-Person Households	6,389
3-Person Households	2,533
4-Person Households	2,155
5-Person Households	851
6-Person Households	426
7-or more Person Households	91
<u>Age of Population</u>	
Median Age	44.1
Male	43.0
Female	45.1
Under 5 years	2,074
5 to 19	7,691
20 to 29	4,131
30 to 49	9,942
50 to 59	9,436
60 to 69	11,591
70 to 84	3,862
85 and over	1,082

## Township Demographics

<u>Housing Units</u>	18,053
Occupied Units	16,771
Vacant Units	1,282
Owner Occupied Units	12,021
Renter Occupied Units	4,750
 Units in Structure	
Single-Family Detached	11,909 units
Single-Family Attached	1,068 units
2-unit Structure	869 units
3 or 4 units	649 units
5 to 9 units	1,624 units
10 to 19 units	810 units
20 or more units	359 units
Mobile home units	54 units
 Year Built	
2005 or later	594 units
2000 to 2004	1,483 units
1990 to 1999	3,454 units
1980 to 1989	2,555 units
1970 to 1979	4,406 units
1960 to 1969	2,564 units
1940 to 1959	454 units
1939 or earlier	599 units

	<u>Jackson Twp.</u>	<u>Stark Co.</u>
<u>Income</u>		
Median Family Income	\$79,679	\$55,690
Median Per Capita Income	\$35,076	\$23,660
 Percent Families Below Poverty	3.08%	9.0%
 <u>Marital Status (persons 15 yrs. &amp; over)</u>		
Never married	18.6%	28.7%
Married, not separated	50.17%	49.7%
Separated, Widowed or Divorced	14.10%	21.6%
 <u>Educational Attainment (persons over 25)</u>		
High School Graduate	21.06%	39.5%
Some College	14.65%	21.2%
Associate Degree	4.76%	8.4%
Bachelor's Degree	16.24%	13.4%
Graduate or Prof. Degree	2.20%	7.1%
High School or Higher	68.96%	89.6%
Bachelor's or Higher	26.17%	20.5%
 <u>Vehicles per Occupied Housing Unit (% of Total Units)</u>		
No Vehicles	3.5%	6.7%
One Vehicle	29.9%	31.9%
Two Vehicles	41.6%	39.7%
Three Vehicles or more	23.3%	21.5%

## Township Demographics

### Occupation

Management	9,039 (43.3%)
Professional Services	5,729 (27.4%)
Sales & Office Occupations	5,848 (28%)
Farming, Fishing, & Forestry	15 (0.07%)
Construction, Extract., Maint.	1,115 (5.3%)
Production, Transportation	1,890 (9.0%)

### Industry

Agriculture, Forestry, Mining	104 (0.5%)
Construction	1,003 (4.8%)
Manufacturing	2,946 (14%)
Wholesale Trade	786 (3.7%)
Retail Trade	2,669 (12.8%)
Transportation, Warehousing, Utilities	701 (3.3%)
Information	454 (2.1%)
Finance, Insurance, Real Estate	1,390 (6.6%)
Professional, Scientific, Management, Administrative	2,281 (10.9%)
Educational, Health, Social Service	5,699 (27.3%)
Arts, Entertainment, Recreation, Accommodation, Food Services	1,566 (7.5%)
Other Services	806 (3.8%)
Public Administration	440 (2.1%)

## 2. Historical Summary of Residential and Commercial Permits; January 2010 – September 2019\*.

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
RESIDENTIAL (SINGLE-FAMILY)	58	48	110	101	102	97	95	97	60	77
MULTI-FAMILY UNITS	2	18	53	66	48	66	0	0	2	10
RESIDENTIAL ALTERATIONS AND ADDITIONS	180	164	212	200	183	224	203	222	209	240
NEW COMMERCIAL	7	7	10	9	11	12	12	8	5	7
COMMERCIAL ALTERATIONS AND ADDITIONS	138	138	130	116	113	129	141	127	109	86
<b>TOTAL RESIDENTIAL DWELLING UNITS</b>	<b>60</b>	<b>65</b>	<b>163</b>	<b>167</b>	<b>150</b>	<b>163</b>	<b>95</b>	<b>97</b>	<b>83</b>	<b>87</b>

3. Allotments Approved between 2002 – as of September, 2019:

Aberdeen Commons*	Condos	36 units (9-4 unit attached)	2002
Arbor Creek	R-R PRD	32 Single-Family Lots	2002
Berkshire Farm No. 1	R-R Subdivision	84 Single-Family Lots	2016
Biltmore Estates	R-R Subdivision	26 Single-Family Lots	2003
Crown Pointe*	R-3 PUD	51 Single-Family Lots	2007
Eagles Landing	R-R Subdivision	10 Single-Family Lots	2005
Estates at Lord's Lake	R-R Subdivision	6 Single-Family Lots	2002
Forest Trail	R-3 PUD	44 Single-Family Lots 62 Attached Condo's	2003
Glendale Village (previously Vail Farm – Hermitage – originally approved in 2004)	R-3 PUD	76 Single-Family Lots 14 Single Family Condos	Revised 2/26/19
Hunters Chase	R-R Subdivision	81 Single-Family Lots	2002
Jackson Park Place*	R-3 PUD	14 – 2 Unit Condo Dwelling	2019
Lake O'Springs	R-1/R-1A Subdivision	25 Single-Family Lots	2013
Manda Subdivision	R-R Subdivision	4 Single-Family Lots	2003
Mont Clair Prov. At Lord's Lake	R-R Subdivision	9 Single-Family Lots	2003
Mudbrook Village	R-R PRD	47 Single-Family Lots 62 Single-Family Condo's	2002
Rolling Green	R-1 Subdivision	43 Single-Family Lots	2004
Rolling Green West	R-R Subdivision	46 Single-Family Lots	2016
Rose Hill Villas*	R-3 PUD	43 Single-Family Lots	2005
Scenic Ridge	PRD	34 Single-Family Lots	2003
Scotsbury Green*	R-3 PUD	50 units (4 units attached condos)	2002
Scotsbury Highlands	R-1 Subdivision	32 Single-Family Lots	2007
Scotsbury Hills	R-1 Subdivision	47 Single-Family Lots	2003
Shadow Ridge	R-R/R-1 Subdivision	51 Single-Family Lots	2016
Spring Landing	R-1/R-1A Subdivision	14 Single-Family lots	2007
Turnstone	R-R Subdivision	20 Single-Family Lots	2007
Universal Development*	R-3 PUD	188 quad units	2011
Wyndam Ridge	R-R Subdivision	63 Single-Family Lots	2002
Xander Place	R-R Subdivision	6 Single-Family Lots	2005

\*Zoning District Amended

## Township Demographics

4. Commercial Alterations and Additions permitted in January 2019 through September 2019 include the following major projects with a valuation over \$100,000:

<b>Business</b>	<b>Address</b>	<b>Street</b>	<b>Valuation</b>	<b>Alteration/Addition</b>
IPA USA	4880	Hills & Dales	\$420,000.00	Interior Remodeling
First Watch Restaurant	5075	Dressler	\$115,000.00	Demo/New Shell
Kentucky Fried Chicken	4080	Portage	\$200,000.00	Interior Remodeling
Oasis Surgery Center	7000	Whipple	\$500,000.00	Pumphouse/Utility/Generator Building
US Armed Forces Career Center	4933	Whipple	\$150,000.00	Interior Remodeling
Premier Salon	2847	Whipple	\$150,000.00	Interior Remodeling
Jackson Twp. Amphitheater Restrooms	7454	Community Pkwy.	\$240,000.00	Detached Restroom Building
Fox Land Company	7630	Freedom	\$150,000.00	Interior Remodeling
At Home	4932	Portage	\$3,000,000.00	Interior Remodeling
Mercy Medical Family Practice	7337	Caritas	\$350,000.00	Interior Remodeling
Dave & Busters	4110	Belden Village	\$2,815,189.00	Interior Remodeling
S.C. Health & Bldg. Department	7235	Whipple	\$1,100,000.00	Interior Remodeling
Emergency Medicine Physicians	4565	Dressler	\$150,000.00	Interior Remodeling
Giodanos Pizza	4370	Belden Village	\$400,000.00	Interior Remodeling
Gabrail Cancer Center	4875	Higbee	\$320,000.00	Attached Bldg/Drive Thru Addition
Stolle Machinery	4337	Excel	\$100,000.00	Interior Remodeling
Timken Company	4500	Mt. Pleasant	\$1,000,000.00	Interior Remodeling
Kidney & Hypertension Consultants	4650	Hills & Dales	\$500,000.00	Interior Remodeling
Ameridial	4875	Higbee	\$150,000.00	Interior Remodeling
Erie Insurance	4690	Munson	\$650,000.00	2 <sup>nd</sup> Floor Interior Remodeling
First Watch The Day Time Café	5057	Dressler	\$600,000.00	Interior Remodeling
Ray James Investments	7300	Whipple	\$145,000.00	Interior Remodeling
Gabrail Cancer Center	4875	Higbee	\$160,000.00	1 <sup>st</sup> Floor Interior Remodeling
Spectrum	4349	Everhard	\$275,000.00	Interior Remodeling
Book Nook Brewing Company	6307	Whipple	\$100,000.00	Interior Remodeling

Crystal Clinic Orthopaedics	4466	Fulton	\$300,000.00	Interior Remodeling
JJ & W Property Management	4505	Stephen Circle	\$100,000.00	Interior Remodeling
Royal Dock Brewing Company	5646	Wales	\$191,000.00	Façade Changes
Cinnemark USA	6284	Dressler	\$2,270,000.00	Interior Remodeling
<b>Total valuation of construction</b>			<b>\$16,601,189.00</b>	

Total Residential Dwelling Units 1980 through September, 2019:

Years Residential Dwelling Units Built	Total Dwelling Units
1980 through 1989	1,954
1990 through 1999	3,104
2000 through 2010	2,215
2011 through September, 2019	1,070
<b>Total dwelling units January 1, 1980 through September, 2019</b>	<b>8,343</b>

The total value of all other commercial alterations and additions was \$1,104,700.00 from January, 2019 through September, 2019 for a total of \$17,705,889.00.

5. New Commercial Construction permitted January, 2019 through September, 2019 include the following:

Business	Address	Street	Valuation
S.C. District Library/Jackson Branch	7487	Fulton NW	\$3,500,000.00
Oasis Surgery Center	7000	Whipple	\$10,000,000.00
TSG Headquarters	7557	Wales NW	\$13,000,000.00
Jackson Twp. Amphitheater	7454	Community Pkwy.	\$2,000,000.00
Jersey Mikes/Vacant Unit	7064/7066	Fulton NW	\$250,000.00
Turtle Bay	8230	Pittsburgh NW	\$1,300,000.00
JJ & WX Developers	4101	Shuffel NW	\$600,000.00
<b>Total Value as reported</b>			<b>\$30,650,000.00</b>

See attachment (A) for a summary of zoning permits issued in 2018 and attachment (B) for a summary of permits issued January through September, 2019.



# Jackson Township Government Overview



## C. Jackson Township Government Overview

### 1. Economic Development

Jackson Township completed its first major hurdle toward moving aggressively and cooperatively forward on economic development for the Jackson Township community. By completing a Cooperative Economic Development Agreement (CEDA) with the City of Canton, Township officials initiated a long term development structure for the betterment of Jackson Township and the entire Stark County region.

The CEDA agreement accomplished two major goals for Jackson Township and the residents. First, it successfully protects our eastern border (west of the railroad tracks) from encroachment and annexation threats from North Canton. Such aggressive annexation would have been a serious threat to major parts of Jackson Township's economic base, including our industrial areas, the Strip and Belden Village Mall. If such annexations had taken place, they would have had a devastating impact on Jackson's ability to provide the quality police, fire/EMS, road, and other Township services that our residents expect.

Second, it allows Jackson Township and the City of Canton to establish a partnership to negotiate Joint Economic Development Districts (JEDD's) and CEDA's to assist companies in locating to our Township and to provide them with the necessary infrastructure and personnel that are already in place to service these areas and to attract businesses for development. By working together, we can jointly market properties for development and share in the tax revenue in order to provide the infrastructure. We would be able to leverage both our strengths to provide attractive options for new businesses, companies and organizations that neither Jackson nor Canton could do on their own.

We firmly believe this economic development agreement between Jackson Township and the City of Canton will lead the way for years to come in bringing new jobs to our Township and region. We have done so without increasing the tax burden on our residents or any businesses that do not want to be a part of these newly developed areas.

This is truly an example of two communities working together for the betterment of Jackson Township and Stark County, by working harder and smarter. This is exactly the kind of leadership Jackson Township residents want from their government...cooperative, forward-looking, and a win-win for all.

On August 23, 2011, Jackson Township entered into an economic development agreement with the City of Canton which provides for shared income tax on any new Joint Economic Development District (JEDD) agreements. The first JEDD is located on land at the corner of Frank Avenue and Shuffel. The land was transferred by the State of Ohio from the Highway Patrol to Stark State College. The first project at this location is the Stark State College and Timken Company's Wind Energy Research and Development Center. All who work on that land, including the construction workers who build the facilities, are subject to an income tax. The tax will be used by Jackson Township to offset property taxes for safety forces in an effort to keep property taxes down. The agreement also protects our commercial tax base by prohibiting annexation by the City of Canton for 50 years, and blocks North Canton from annexing property west of the railroad tracks.

On August 9, 2016, Jackson Township entered into its second Joint Economic Development District (JEDD) agreement with the City of Canton. This JEDD is located at 8000 Freedom Avenue and encompasses Stolle Machinery. This JEDD was the first which involved the relocation of a business from the City of Canton to Jackson Township and involved collaboration between the Township, City and State of Ohio to keep this company in Stark County and in the State. All who work within the district are subject to an income tax. The tax will be used by Jackson Township to offset property taxes for highway and safety forces in an effort to keep property taxes down. Like the 2011 JEDD, this JEDD also protects our commercial tax base by prohibiting annexation by the City of Canton for another 50 years, and requires the City of Canton to assist the Township in defending any effort to annex property in the Township.

The township has since completed economic development agreements with ComDoc, The Schroer Group, Fitzpatrick Enterprise at Strip Extension and the Greens of Jackson (formerly Tam O'Shanter). These businesses have brought in hundreds of jobs, with more to come, and helped balance the Township's property tax base of residential to commercial. The development agreements will also assist financially with funds to improve roads and intersections that will help reduce traffic congestion. Once the Townships investment costs are recuperated, all the new income will go to help support the Township safety forces.

## 2. Township Organizational Structure

- a. Township Organizational Charts (See Attachment C)
- b. Elected Officials – Three Trustees and a Fiscal Officer are elected to four year terms. The Board of Trustees is the legislative authority of the Township, and the Fiscal Officer is the legal guardian of township financial records.



PICTURED FROM LEFT TO RIGHT: FISCAL OFFICER RANDY GONZALEZ, JACKSON TOWNSHIP TRUSTEES TODD J. HAWKE, JAMIE WALTERS AND JOHN E. PIZZINO.



## Jackson Township Government Overview

### c. Functions and Staffing

1. The Administration Department provides for the administration and implementation of the policies, resolutions and special projects of the Board of Trustees. The department consists of the Township Administrator/Law Director, who supervises all departments, an Administrative Assistant, Administrative Personnel Assistant and a Receptionist/Secretary.



2. The Fiscal Office maintains the financial records of the Township, processes payroll, invests Township funds, and pays bills. The Fiscal Office consists of the Chief Assistant Fiscal Officer, Assistant Fiscal Officer Payroll, and the Assistant Fiscal Officer Accounts Payable. The elected Fiscal Officer is legal guardian of financial records and Board of Trustees' meeting minutes.

In addition, the Fiscal Officer assists the Board of Trustees in financial planning and forecasting. Also serving as the Economic Development Director since November 2017, the Fiscal Officer facilitates economic development using such tools as Cooperative Economic Development Agreements (CEDA's), Joint Economic Development Districts (JEDD's), Tax Increment Financing (TIF) and the repurposed Abatement Program. The Fiscal Officer/Economic Development Director prepares projections of the economic impact that these tools have on the Township's current and future financial condition.

The Township has been proactive by establishing the following funds for anticipated expenses. Three types of funds that are permitted by statute are:

1. Accumulated Benefits Fund for the purpose of accumulating resources for the payment of accumulated sick and vacation leave, compensatory time, upon termination of employment or retirement.
2. Capital Projects Fund for the purpose of accumulating resources for the acquisition, construction or improvement of fixed assets such as buildings, equipment, and vehicles.
3. Reserve Balance Fund for the purpose of accumulating resources for stabilizing a department budget against cyclical changes in revenues and expenditures. This allows a department to use the funds for operations in the later years of their levy.

## Jackson Township Government Overview

3. The Fire Department provides multiple levels of services to the community in the form of fire suppression, emergency paramedic ambulance service, fire prevention, safety education and public awareness programs. The department employs 68 career and 22 part-time firefighters, three full-time and one part-time office administrative personnel working from five fire stations. The community carries a Class 2 fire insurance rating.



4. The Legal Department provides counsel to the Board of Trustees, Administrator, Department Heads, Board of Zoning Appeals, Zoning Commission, Board of Fire Code Appeals, Community Improvement Corporation, and LOGIC. The department includes a full-time Law Director, a part-time Law Director and a full-time Legal Secretary/Assistant.

## Jackson Township Government Overview

5. The Police Department operates under a COP (Community Oriented Policing) philosophy. The department currently has 63 full-time officers, 18 part-time officers, one administrative assistant to the Chief of Police, and eight full-time clerical staff. The department participates in P.R.I.D.E., Safety Village, "Hooked on Fishing, not on Drugs" and other community education initiatives as well as hosting regular neighborhood and crime prevention meetings. The department continues a strong relationship with the Jackson Local School District providing a School Safety Officer to every school in the District.



## Jackson Township Government Overview

6. The Public Works Department is responsible for the repair and maintenance of township buildings, equipment, parks, and roadways, including snow and ice control. The Jackson Township Board of Trustees consolidated the Central Maintenance, Parks, and Highway functions into one Public Works Department in order to operate more efficiently under ongoing economic constraints. Approximately 57 percent of local government funds previously received does not reach the township due to State budget cuts. This restructuring is one of the proactive steps that the Board of Trustees and Fiscal Officer have taken to reduce costs while continuing to maintain services.



## Jackson Township Government Overview

- A. The Highway Division provides repair and maintenance of 203 miles of Township roadways, including surface and drainage maintenance, street sweeping, roadside mowing, sign maintenance, snow and ice control, and maintains a controlled Jackson resident yard debris drop-off area. The department consists of the Public Works Director, Assistant Public Works Director, Secretary, 15 full-time Labor Specialists and six leased part-time workers.

The Highway Division office contracts resurfacing, re-striping, re-curb-ing and drainage projects while managing the new equipment purchase, repair and maintenance of highway equipment and overall highway operations.

The office further communicates with the Stark County Engineer, other County agencies, and the Ohio Department of Transportation to promote and coordinate new joint traffic and allotment construction projects within Jackson Township.

- B. The Central Maintenance Division provides maintenance and repairs for buildings and vehicles in the Township. Vehicle Maintenance provides necessary repairs and maintenance on most all Township vehicles and equipment. Facility Maintenance provides maintenance and repairs to the Township Facilities. In addition, Central Maintenance provides purchasing and distribution of supplies, support for wireless and cellular services, housekeeping, and assistance on projects for the Township. The Department consists of the Central Maintenance Foreman, Building Maintenance Supplies Coordinator, Central Maintenance Worker, and three Mechanics. Office cleaning services are outsourced.
- C. The Parks and Recreation Division provides recreational services to the community. Township Parks include:
- a. North Park – 70 acres, north side of Fulton Drive
  - b. South Park – 95 acres, south side of Fulton Drive
  - c. Joseph E. Fisher Park – 27 acres, Lake O'Springs Avenue NW
  - d. Nelson M. Keck Park – 10 acres, Wales Avenue NW  
plus 21 adjacent acres = approximately 31 acres
  - e. Crystal Springs Bridge Park – connects Ohio & Erie Canal Towpath with Erie Avenue
  - f. Edward & Mary Zink Park –  $\frac{3}{4}$  acre, 38<sup>th</sup> Street & Michael Street NW
  - g. Stuhldreher Street Fields – 11 acres, Stuhldreher & Hills & Dales NW
  - h. Strausser Elementary Park – 8 acres, Strausser Street NW

## Jackson Township Government Overview

In addition to maintaining the Parks, the division maintains the grounds of the Township Administration Building, Public Works Department, Recycling Station, Safety Center, Jackson Branch Library, outlying fire stations, and other Township-owned properties.

The Parks and Recreation Division consists of a Park Maintenance and Grounds Foreman, a Park Fleet and Grounds Supervisor, three full-time maintenance personnel, and fourteen seasonal and leased workers.

## Jackson Township Government Overview

7. The Zoning and Planning Department consists of three employees: Zoning Inspector, Assistant Zoning Inspector, and a Zoning Investigator. The Zoning and Planning Department processes permits for all residential and commercial construction projects along with permits for non-construction projects within the Township. The staff reviews all site development plans for residential subdivisions and commercial developments to determine compliance with zoning regulations and coordinates with Stark County Regional Planning and other agencies regarding development plans.



## Jackson Township Government Overview

### d. Ancillary Boards

#### 1. ***Board of Zoning Appeals***

The Jackson Township Board of Zoning Appeals (BZA) is a quasi-judicial board established in accordance with the Ohio Revised Code. There are five regular board members and two alternate member appointed by the Board of Township Trustees. The function of the BZA is to consider requests for variances to the zoning resolution and conditional uses. The BZA also hears appeals from the decision of the zoning inspector. From January 2019 through September 2019, seventeen (17) appeals were filed with the Board of Zoning Appeals.

#### 2. ***Zoning Commission***

The Jackson Township Zoning Commission is comprised of five members and two alternate appointed by the Board of Township Trustees. The board is responsible for issuing recommendations regarding proposed revisions to the zoning resolution, including map amendments as well as zoning text changes. The Board of Trustees can act to approve, deny, or modify the recommendation of the Zoning Commission. Five (5) amendment application and one (1) revision to a previously approved amendment was filed between January, 2019 and September, 2019.

#### 3. ***Community Improvement Corporation (CIC)***

The CIC consists of nine members including a member of the Jackson Township Board of Trustees, three members appointed by the Board of Trustees, a representative of the Chamber of Commerce and four members appointed by the CIC Board who are Jackson Township residents or business owners and/or managers. The purpose of the CIC is to advance, encourage and promote the industrial, economic, commercial and civic development of the Township.

e. Citizens Advisory Committees

1. **Park Committee**

This committee consists of six appointed members and is responsible for assisting and advising the Board of Trustees on park issues. Some of those issues are capital improvements, park rules and regulations and long range planning.

2. **Highway/Traffic Committee**

This committee was established in 1996 and is made up of Township citizens interested in Jackson traffic improvement. The committee meets in the spring to be familiar with the background of financing, grant applications, jurisdiction control and general tools available for the public approach to roadway and traffic improvement. Discussion centers on review and analysis of past and future direction of all roadway problems, project construction and financing. Citizen involvement provides individual user problem input and better understanding of the continuously growing needs for traffic improvement in the Township.

Jackson Township Government Overview

2. Township Fund Sources

a. 2020 General Fund Estimated Revenues Taxes, Fees, Interest, Leases, Fines, Other	\$2,719,707
b. Net unencumbered carryover General Fund	\$1,957,335
All Other Funds	<u>8,558,249</u>
(Does not include any carryover of Capital, Retirement or Reserve funds)	\$10,515,584
c. Levy Monies (See attachment D)	<u>\$25,655,369</u>
<b>TOTAL</b>	<b>\$38,890,660</b>

3. Levy Status Report for 2019

<u>Levy</u>	<u>Date Approved</u>	<u>Levy Years</u>	<u>Voted Millage</u>	<u>Estimated Proceeds</u>
Fire	11/03/15	15-19	7.50 M.	10,282,060
Park	11/06/18	18-22	1.00 M.	1,367,092
Police	05/07/19	19-23	5.75 M.	7,812,967
Road	05/08/18	18-22	4.00 M.	2,884,792
<b>Total Voted Millage</b>			<b>18.25 M.</b>	<b>\$22,346,911</b>

	<u>Inside Millage</u>	<u>Amount</u>
General Fund - Continuous	.30 M	501,165
Road & Bridge - Continuous	<u>1.70 M</u>	<u>2,807,293</u>
<b>Total Inside Millage</b>	<b>2.00 M.</b>	<b>\$3,308,458</b>
<b>Total Tax Monies</b>		<b>\$25,655,369</b>

	<u>2018 Tax Year Valuation</u>	<u>2019 Tax Year Valuation</u>
With Hills & Dales	\$1,651,757,630	\$1,670,550,730
Without Hills & Dales	\$1,632,386,300	\$1,651,349,100

Jackson Township Government Overview

4. Legislative Impact Statement

a. Home Rule Resolutions (See Attachment E)

1. **Noise Nuisances – Adopted 7/14/92**

No person shall make, cause, suffer, allow or permit to be made within Jackson Township, Stark County, Ohio, any unreasonable loud, disturbing and unnecessary noise or noises of such character, intensity or duration as to be detrimental to the life, health and right to peace and enjoyment of any individual.

**Violators are subject to a fine of \$100 for the first offense and \$300 for each subsequent offense.**

**Amended Noise Nuisance Legislation – Adopted 8/20/96**

Deleted Dog Kennel exemption.

2. **Exterior Maintenance of Multi-Family Buildings – Adopted 3/22/93**

To protect the public health, safety and welfare in all existing multi-family structures and premises by establishing minimum requirements and standards for premises, structures, buildings, equipment and facilities for light, ventilation, space, sanitation, protection from the elements, life safety, safety from fire and other hazards, and for safe and sanitary maintenance.

**Violators shall be subject to a fine of \$500 for the first violation and \$750 for each subsequent violation.**

**Amended Property Maintenance Code – Adopted 7/18/95**

Include in the Property Maintenance Code single family and two family rental dwellings and related premises.

**Amended Property Maintenance Code – Adopted 8/14/06**

Include in the Property Maintenance Code owner occupied single-family homes.

3. **Sexually Oriented Businesses – Adopted 2/8/94, Amended 8/26/14**

No person shall engage in, conduct or carry on, or permit to be engaged in, conducted or carried on in the unincorporated areas of Jackson Township, the operation of a sexually oriented business without first having obtained a permit from the Board of Trustees. An initial, nonrefundable filing fee of \$1,000 is required and an annual nonrefundable renewal fee of \$500.

**Violators can be subject to a \$1,000 fine for an offense.**

## Jackson Township Government Overview

4. ***Secondhand Jewelry Dealers – Adopted 5/10/94***

A pawnbroker licensed under ORC Chapters 4727 or 4728 is required to supply the Detective Bureau of the Jackson Township Police Department with a copy of the page(s) of the book required to be kept by ORC Sections 4727.08 and 4728.06 describing a purchase of secondhand articles made or containing gold, silver, platinum or other precious metals or jewels of any description.

5. ***Entertainment Clubs – Adopted 7/12/94***

No person shall engage in, conduct or carry on, or permit to be engaged in, conducted or carried on in the unincorporated areas of Jackson Township, the operation of an entertainment club on any day without first having obtained a permit from the Board of Township Trustees. An initial, nonrefundable filing fee of \$1,000 is required and an annual nonrefundable renewal fee of \$500.

***Violators can be subject to a \$1,000 fine for an offense.***

6. ***Speed Reduction Policy – Adopted 9/12/95***

Reduction of speed limits on Township roads require, among other matters, the completion of a speed zone warrant analysis in accordance with the Ohio Department of Transportation Manual and receipt of a recommendation from the Township Highway Supt. And when applicable, the County Engineer's office as to whether a particular speed limit should be reduced and if so, the reduction amount, before the Board of Trustees will make a decision as to what is the reasonable and safe prima-facie speed limit for the specified Township road area.

7. ***Juvenile Curfew Legislation – Adopted 8/20/96***

Prohibits persons under the age of 18 from being in public places from 11:00 p.m. Sunday to Thursday until 6:00 a.m. the following day and from 12:01 a.m. until 6:00 a.m. on Saturday and Sunday.

***Exception if the minor was:***

- a. accompanied by the minor's parent or guardian;
- b. on an errand to the direction of the minor's parent or guardian without any detour or stop;
- c. in a motor vehicle involved in interstate travel;
- d. engaged in an employment activity, or going to or returning home from an employment activity;
- e. involved in an emergency;
- f. on the sidewalk abutting the minor's resident or abutting the residence of a next door neighbor if the neighbor did not complain to the police department about the minor's presence;
- g. attending an official school, religious or other recreational activity supervised by adults and sponsored by Jackson Township, a civic organization or another similar entity that takes responsibility for the minor or going to or returning home from, without any detour or stop,

## Jackson Township Government Overview

- an official school, religious or other recreational activity supervised by adults and sponsored by Jackson Township, a civic organization or another similar entity that takes responsibility for the minor;
- h. exercising First Amendment rights protected by the United States Constitution, such as the free exercise of religion, freedom of speech and the right of assembly;
- i. married or had been married or is lawfully emancipated.

An unruly charge in Juvenile court is filed against the juvenile. Parents, guardians or business establishment owners can be issued a home rule citation after the warning for knowingly allowing a violation of the curfew legislation. ***Fine of \$25 for second violation and \$50 for subsequent violations.***

8. ***Park Regulations – Adopted 10/8/96, Amended 6/5/97, Amended 7/10/00, Amended 6/23/03, Amended 8/25/08, Amended 5/13/14***

Regulations for the operation of Township parks. The following were adopted:

- a. Section 101.01 – Hours of Operation
- b. Section 101.02 – Injuring or Climbing Upon Trees, Fences and Gates, Digging Upon Sod or Grass, Littering, Glass Containers
- c. Section 101.03 – Interference with Park Employees
- d. Section 101.04 – Alcoholic Beverages
- e. Section 101.05 – Kindling of Fire
- f. Section 101.06 – Firearms
- g. Section 101.07 – Hunting
- h. Section 101.08 – Disposition of Refuse or Litter
- i. Section 101.09 – Games, Amusement and Business Activities
- j. Section 101.10 – Motor Vehicles, Motorcycles, Bicycles and Skaters (in-line or other)
- k. Section 101.11 – Horses
- l. Section 101.12 – Golf
- m. Section 101.13 – Signs, Posters
- n. Section 101.14 – Disorderly Conduct
- o. Section 101.15 – Pets
- p. Section 101.16 – Fishing; Use of North Pond, Deck and Gazebo
- q. Section 101.17 – Use of Park Facilities; Recreational Fields/Courts
- r. Section 101.18 – Fundraising
- s. Section 101.19 – Fines and Penalties
- t. Section 101.20 – Severability

***After warning, violators can be issued a home rule citation. Fine of \$50 for second violation and \$200 for each subsequent violation.***

9. ***Used Goods Dealer Legislation – Adopted 10/15/03***

Means any person, firm or corporation dealing in the purchase or sale of second-hand articles of whatever nature or electronic goods and articles,

Jackson Township Government Overview

including but not limited to gaming systems, compact discs, audio-video equipment and any other second-hand articles of whatever nature. Any person, firm or corporation falling under the definition of a Used Goods Dealer shall not receive any articles from any minor, any person who is at the time intoxicated or under the influence of a controlled substance or any person who is known or believed to be a thief or a receiver of stolen property. There are record keeping requirements.

***A fine of \$25.00 for the first violation and \$100.00 for each subsequent violation.***

***10. Use of Yard Waste Drop Off Area – Adopted 8/23/04, Amended 4/28/08, Amended 5/12/08, Amended 11/13/12, Amended 11/27/12, Amended 12/12/17, Amended 12/21/17, Amended 4/10/18, Amended 4/24/18, Amended 9/25/18, Amended 2/26/19, Amended 9/24/19***

- a. Only residents of Jackson Township, who have registered for and received a key card, are permitted to bring yard waste from their property and use the designated yard waste drop off area.
- b. No commercial businesses, commercially labeled or unlabeled vehicles or vehicles in excess of 9500 GVW are permitted to drop off at the site. No cut trees, logs, stumps, branches larger than three inches in diameter, and longer than five feet, construction materials, treated wood, dirt, rocks or plastics can be dropped off at the site. Only biodegradable yard waste will be accepted. Plastic bags used for transport must be removed from the material.
- c. No drop off after posted drop off hours of operation as determined by the Board of Trustees.

October 1, 2019 – January 12, 2020  
Thursday - Monday  
8:00 a.m. – Dusk

Additional hours of operation for 2020 will be determined at a later date.

- d. Sign(s) shall be posted by Township personnel containing these regulations.
- e. ***Whoever violates this resolution is subject to a fine of \$500 for the first violation and a fine of \$1,000 for each subsequent violation.***

## Jackson Township Government Overview

11. ***Best Bid Criteria – Adopted 11/14/05***  
Establishes the criteria for the awarding of all competitively bid construction contracts including prior work performance and reliability and the location of the bidder's headquarters and employees.
  
12. ***Regulation of Collection of Solid Waste, Refuse and Garbage – Adopted 9/26/11***  
All collection of solid waste, refuse and garbage within the limits of Jackson Township within 500 feet of a residential dwelling, apartment building or other residential structure be limited to the hours of 6:00 a.m. and 8:00 p.m.  
  
***Violators are subject to a fine of \$500.00 for the first violation and \$1,000.00 for each subsequent violation.***
  
13. ***Snow Emergency/Snow Parking Ban – Adopted 3/25/14***  
Whenever snow has accumulated, or is expected to accumulate, to a depth of two (2) or more inches, there shall be no parking on all Township streets. Notice will be posted and announced when the snow ban is in effect. Violation of the ban can cause your vehicle to be towed away and stored.  
  
***Violators are subject to a fine of \$50.00. Failure to pay said fine within 7 days of its issuance will result in an additional fine of \$25.00. Failure to pay said fine within fourteen days of its issuance will result in an additional fine of \$25.00.***
  
14. ***Regulation Prohibiting the Burial of Human Remains in a Family or Private Cemetery – Adopted 10/13/15***
  - a. Section 100 – Definitions
  - b. Section 101 – Burial Prohibition
  - c. Section 102 – Penalty
  - d. Section 103 – Severability
  - e. Section 104 – Effective Date

**2020**

**TOWNSHIP**

**BUDGET/PLAN**

**1. Administration Department**

a. *Summary of Activity* –The Administration Department implements the projects and policies of the Board of Trustees and carries out the day-to-day operations. The department handles telephone, email, and in-person inquiries to Township Hall. Through September 2019, the department handled 765 telephone inquiries to Township Hall.

b. *Summary of 2020 Budget*

1. Source of Funding	
a. General Fund	\$3,372,964
2. Total Expenditures Approved	<b>\$3,372,964</b>

c. *2020 Approved Current Services*

1. General Fund Operations	\$ 542,263
2. Administrative Operations	<u>1,296,123</u>
	<b>\$1,838,386</b>

d. *2020 Approved Add-on Modules*

1. Emergency Management Funding	\$50,000
2. CIC Operations	60,000
3. Township Hall – ADA Door Opener – Lobby Door	3,289
4. Township Hall – ADA Door Opener – Meeting Room	3,289
5. Township Admin Building – Exterior Improvements	15,000
6. Township Admin Building – Interior Improvements	120,000
7. Amphitheater Outside Management	50,000
8. Amphitheater Parking Lot	500,000
9. Yard Waste Site New Camera	3,000
10. Phone System Upgrade	10,000
11. Park Land Purchase	<u>720,000</u>
	<b>\$1,534,578</b>

e. *2020 Dedicated Funds*

1. Self-funded Liability Fund	\$500,000
2. Sam’s Club T.I.F. Fund	170,000
3. General Accumulated Benefits	<u>80,000</u>
	<b>\$ 750,000</b>

**2. Fire Department**

a. *Summary of Activity* – Through November 2019 the Fire Department responded to 6,549 alarms which is 4.11% more than 2018.

b. *Summary of 2020 Budget*

1. Estimated Revenue (includes carryover)	
a. Fire Levy	\$11,499,200
b. Ambulance Fund	<u>2,026,769</u>
	<b>\$13,525,969</b>
3. Reserve Accounts	
a. Accumulated Benefits Fund	\$508,569
b. Fire Capital Projects	2,261,650
c. Fire Reserve Balance	<u>783,869</u>
	\$3,554,088

Total Expenditures Approved **\$13,736,969**

c. *2020 Approved Current Service*

1. Fire Suppression, EMS, Training & Fire Prevention	\$11,013,117
2. Stark County Specialty Team Membership	20,000
3. EMS Operations	1,607,452
4. EMS Life Pack/Cot Service Contracts	20,000
5. Transfer to Capital	<u>399,317</u>
	<b>\$13,059,886</b>

d. *2020 Approved Add-on Modules*

1. Radio Service Contract (Motorola)	12,486
2. FEMA Grant Matching Funds (10%)	62,000
3. Man Door Upgrade (Station 2)	15,000
4. HVAC System Flush (Safety Center)	35,000
5. IT/Computer Service Needs	40,000
6. SCBA Mask Fit Tester	12,000
7. Transfer to Capital Fund	189,597
8. Transfer to Accumulated Benefits	100,000
9. Transfer to Levy Balancing Fund	0
10. Fire Prevention Vehicle	45,000
11. Fire Battalion Chief Vehicle	60,000
12. Parking Lot Paving (Station 4 & 4)	65,000
13. Roof Replacement (Station 2)	26,000
14. Swipe Card Security System (All Stations)	<u>15,000</u>
	<b>\$ 677,083</b>

**3. Fiscal Office**

a. *Summary of Activity* – The Fiscal Office conducts the financial administration of the Township.

b. *Summary of 2020 Budget*

1. Source of Funding

a. General Fund

\$437,968

b. Light Assessment Fund

178,010

\$615,978

2. Total Expenditures Approved

**\$615,978**

c. *2020 Approved Current Service*

1. Fiscal Operations

\$615,978

4. **Legal Department**

a. Summary of 2020 Budget

1. Source of Funding

a. General Fund

**\$272,612**

2. Total Expenditures Approved

**\$272,612**

b. 2020 **Approved** Current Service

1. Current Level of Service

\$272,612

\$272,612

**5. Police Department**

a. *Summary of Activity* – The Police Department will answer approximately 50,000 calls for service in 2020. Patrol officers operate a comprehensive crime prevention effort in their assigned neighborhoods based on a community oriented policing philosophy of service.

b. *Summary of 2020 Budget*

1. Estimated Revenue (includes carryover)

a. Police Levies and Grants	\$9,115,425
b. Law Enforcement Trust Fund	302,582
c. OMVI Fund	37,808
d. Federal DOJ Sharing	162,438
e. C.P.T. Reimbursement Fund	<u>22,910</u>
	<b>\$ 9,641,163</b>

2. Reserve Accounts

a. Accumulated Benefits Fund	1,697,729
b. Capital Projects	2,880,043
c. Reserve Fund	<u>1,956,918</u>
	<b>\$6,534,690</b>

3. Total Expenditures Approved

**\$10,030,425**

c. *2020 Approved Current Service*

1. Department Operations	\$3,718,777
2. Patrol Division	4,267,804
3. Detective Bureau	549,744
4. School Safety Officers	266,282
5. Law Enforcement Trust Fund	50,000
6. OVI-Enforcement Fund	15,000
7. Equitable Sharing Fund	50,000
8. Training	10,000
9. Accumulated Benefits Fund	200,000
10. Capital Projects	<u>200,000</u>
	<b>\$9,327,607</b>

d. *2020 Approved Add-on Modules*

1. FBI Task Force	\$ 132,554
2. SWAT Team	43,108
3. K-9 Unit	27,732
4. Metro Narcotics Unit	109,424
5. Law Enforcement Trust Fund – Body Cameras	70,000
6. Police Capital – Vehicle Purchase	<u>320,000</u>
	<b>\$702,818</b>

## 6. Public Works Department – Highway

a. Summary of Activity – The Highway Division repairs and maintains 203 miles of township roadways. Township roads are resurfaced based on a continuous yearly inspection to prioritize and upgrade the worst roads. Curbing repair and striping contracts are coordinated with the yearly resurfacing contracts. Communication is maintained with the County and State to coordinate progressive joint roadway updates within Jackson Township. Equipment is updated in a manner to be efficient and timely with the available funding.

b. Summary of 2020 Budget

1. Estimated Revenue (includes carryover)	
a. Motor Vehicle License Fees	\$ 313,222
b. Gas Tax	1,019,275
c. Road and Bridge	4,219,478
d. Permissive MVL Tax Fund	306,167
e. Road Levy	<u>3,419,262</u>
	<b>\$9,277,404</b>
2. Reserve Accounts	
a. Accumulated Benefits Fund	\$ 165,473
b. Highway Capital Projects	<u>741,760</u>
	<b>\$ 907,233</b>
3. Total Expenditures Approved	<b>\$12,084,437</b>

c. 2020 Approved Current Service

1. Highway & Drainage Maintenance Operations	\$4,988,604
2. New Construction	1,825,898
3. Capital Projects	491,760
4. Accumulated Benefits Fund	<u>165,473</u>
	<b>\$7,471,735</b>

d. 2020 Approved Add-on Modules

1. Highway & Drainage Maintenance Operations	
a. New Equipment – Ford F350 Cab & Chassis Flat Bed	41,481
b. Curbing Replacement	150,000
c. New Equipment – Ford 350 Cab & Chassis & Patch Bed	46,655
d. Re-striping	55,000
e. Stark Cty. Soil & Water Conservation	9,500
f. Road Salt	545,760
g. New Equipment – Alamo Machete 60" Flail Head	<u>20,942</u>
	<b>\$ 869,338</b>
2. New Construction	
a. Resurfacing	\$1,500,000
b. Manhole Adjusting Rings	5,000
c. Amherst/Fulton Traffic Signal	<u>88,364</u>
	<b>\$1,593,364</b>
3. Capital Projects	
a. Fulton – Brunnerdale to Foxboro (construction)	\$ 800,000
b. Strip Ave. Extension	50,000
c. Perry/Jackson Intersection Improvement w/traffic signal	50,000
d. Strip/Applegrove Intersection (right-of-way & construction)	200,000
e. Keck Park Roadway	1,000,000
f. Portage Street Corridor Safety Project	<u>50,000</u>
	<b>\$2,150,000</b>

**7. Public Works Department – Central Maintenance**

a. *Summary of Activity* – The Central Maintenance Department provides maintenance and repair services for Township buildings and vehicles. It also provides cleaning services for the Township Administration Building, Safety Center and Public Works facility.

b. *Summary of 2020 Budget*

1. Source of Funding		
a. General Fund	<b>\$891,496</b>	
2. Total Expenditures Approved		<b>\$891,496</b>

c. *2020 Approved Current Service*

1. Central Maintenance Operations		\$756,276
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d. *2020 Approved Add-on Module*

1. Rotary Lift in Garage		<u>\$135,220</u>
		<u>\$135,220</u>

**8. Public Works Department – Parks & Recreation**

a. Summary of Activity – In 2019 an estimated 80,000 children and adults attended special events and recreation programs offered through the Township. Approximately 6,000 children and adults participated in organized youth sports programs, schools, churches and organizations. Approximately 222 pavilion permits and 92 field permits were requested.

b. Summary of 2020 Budget

1. Estimated Revenue (includes carryover)

a. Park Levy \$2,206,778  
**\$2,206,778**

2. Reserve Accounts

b. Accumulated Benefits Fund \$219,016  
c. Park Capital Projects 291,688  
d. Park Reserve Balance 164,416  
**\$ 675,120**

Total Expenditures Approved **\$2,206,778**

c. 2020 Approved Current Service

1. General Operations \$1,909,278  
2. Programming 118,500  
\$2,027,778

d. 2020 Approved Add-on Modules

3. North Park Playground \$ 50,000  
4. Transfer to Reserve Fund 25,000  
5. Community Celebration 55,000  
6. Ice Skate Rink 8,000  
7. Exercise Equipment 35,000  
8. Ice Machine 6,000  
\$ 179,000

**9. Zoning and Planning Department**

- a. *Summary of Activity* – In 2019, the department processed a total of 899 applications through the month of September, 2019. Of this total, 530 permits were construction related and included the following: Seventy seven (77) new single family dwellings, five (5) two-family dwellings, 240 residential alterations and additions, seven (7) commercial new construction, 115 fence, and 86 commercial alteration permits.

Two hundred thirty five (235) sign permits, eight (8) transient vendor permits, 61 special event vendor permits, three (3) house trailer renewal permits, and 16 permitted use permits have been issued through September, 2019. Eighteen (18) applications for lot split approvals have been processed through September, 2019.

Zoning income from fees collected January through September, 2019 totaled \$143,156.99 which is a decrease compared to the same period in 2018 (\$206,611.40).

b. *Summary of 2020 Budget*

1. Estimated Revenue (includes carryover)		
a. Zoning Fees	<u>\$957,814</u>	
	\$957,814	
2. Total Expenditures Approved		<b>\$303,790</b>

c. *2020 Approved Current Service*

1. Zoning Operations		<u>\$303,790</u>
		\$303,790