

**RECORD OF PROCEEDINGS**

**MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING**

**FEBRUARY 23, 2016**

Hawke called the meeting to order at 4:45 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Vaccaro, Hogue, Brink and Bissler present.

Hawke moved and Walters seconded a motion to go into Executive Session for Fire Department Personnel (Appointment/Employment/Compensation) – Interview Deputy Chief applicants.

**3-0 yes**

Hawke moved and Walters seconded a motion to go into Executive Session to consider confidential information related to economic development assistance as described in Ohio Revised Code §121.22(G)(8)(1) and (2).

**3-0 yes**

Upon return from Executive Session at 6:05 p.m., Hawke called the General Session to order with all department heads present except Boger who was represented by Volpe. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

**Public Speaks** – None

**Police Department**

**RESOLUTION 16-022, ATTACHED**

**APPOINTMENT OF PART TIME POLICE PATROL OFFICER**

Hawke moved and Pizzino seconded a motion whereas, Resolution No. 15-079 is incorporated herein, and Mary E. Bolgrin has successfully completed the psychological and physical testing or other requirements.

Be it resolved that, pursuant to ORC Section 505.49 and 509.01, Mary E. Bolgrin is hereby employed and appointed as a Part Time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, effective February 24, 2016 at 0001 hours, at the Part Time Patrol Officer rate of \$17.00 per hour and we hereby accept the attached Oath of Office.

**3-0 yes**

**ATTACHMENT 02/23/16 A**

Hawke moved and Pizzino seconded a motion to authorize the purchase of the attached Police Department vehicle related equipment at \$14,836.13 per vehicle.

**3-0 yes**

## **Administration Department**

### **ATTACHMENT 02/23/16 B**

Hawke moved and Walters seconded a motion to adopt and authorize the placement of our signatures upon the attached Agreement with the Rotary Club, Lions Club, and Kiwanis Club for the distribution of proceeds from the amusement company for the Community Celebration.

**3-0 yes**

### **ATTACHMENT 02/23/16 C**

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 101.110.5220, Hospitalization, to account code 101.110.5138, Safety Program Stipend, in the amount of \$2,000.00.

**3-0 yes**

### **ATTACHMENT 02/23/15 D**

Hawke moved and Walters seconded a motion to adopt and authorize the placement of the Board President's signature upon the attached Entertainment Contracts for Chris Wintrip Guitar Academy, Jeff Poulos Blues Review, "Ohio Rock Legends", and Bandog.

**3-0 yes**

## **RESOLUTION 16-023, ATTACHED**

### **DISPOSITION OF TOWNSHIP COMPUTERS AND SUPPORTING EQUIPMENT**

Hawke moved and Walters seconded a motion whereas, Ohio Revised Code Section 505.10(A)(7) permits the Jackson Township Board of Trustees to adopt by resolution a list of personal property that is not needed for public use, or is obsolete or unfit for the use for which it was acquired, and to discard the personal property that has no value and;

Be it resolved, and pursuant to, Ohio Revised Code Section 505.10(A)(7), the Board of Jackson Township Trustees hereby finds the attached list of computer equipment and supporting equipment is no longer needed for the use it was originally acquired, said equipment has no value and is unfit for use, and authorizes the discarding of the items listed.

**3-0 yes**

### **ATTACHMENT 02/23/16 E**

Hawk moved and Walters seconded a motion to re-schedule the March 22, 2016 regular Board of Trustees meeting to March 29, 2016.

**3-0 yes**

### **ATTACHMENT 02/23/16 F**

Hawke moved and Walters seconded a motion to approve the attached Township Organizational Chart.

**3-0 yes**

## **Fire Department**

### **RESOLUTION 16-024, ATTACHED**

Walters moved and Hawke seconded a motion that we hereby adopt and authorize the placement of our signatures upon the attached Easement Grant with the Board of Stark County Commissioners.

**3-0 yes**

**Public Works Department**

**Highway Division**

**RESOLUTION 16-025, ATTACHED  
BEATTY STREET NW (TR-370) SPEED STUDY**

Hawke moved and Walters seconded a motion whereas, a request has been made to this Board that the statutory vehicular speed limit established by ORC Section 4511.21 is greater than that considered reasonable and safe on Beatty Street NW (TR-370) between Revere Avenue NW (SR-236) and Amherst Avenue NW.

Whereas, this Board has caused to be made an engineering and traffic investigation upon the section of road described above; and

Whereas, it is the belief of this Board that such investigation confirms the allegation that the existing speed limit of 25 mph is unrealistic.

Be it resolved by the Board of Trustees of Jackson Township, Stark County, Ohio that:

Section 1. By virtue of the provisions of ORC Section 4511.21 the Director of Transportation is hereby requested to review the engineering and traffic investigation and to determine and declare a reasonable and safe prima facie speed limit on Beatty Street NW (TR-370) between Revere Avenue NW (SR-236) and Amherst Avenue NW, Jackson Township, Stark County, Ohio.

Section 2. That when this Board is advised that the Director of Transportation has determined and declared a reasonable and safe speed limit on the section of road described in Section 1 hereof, standard signs, properly posted and giving notice thereof will be erected. **3-0 yes**

**RESOLUTION 16-026, ATTACHED  
2016 CURBING REPLACEMENT PROJECT**

Hawke moved and Walters seconded a motion that we hereby authorize the attached Advertisement for Bids for 2016 Curbing Replacement Project in accordance with the Specifications on file. **3-0 yes**

**RESOLUTION 16-027, ATTACHED  
2016 RESURFACING PROJECT**

Hawke moved and Walters seconded a motion that we hereby authorize the attached Advertisement for Bids for 2016 Resurfacing Project in accordance with the Specifications on file. **3-0 yes**

**Park Division**

Hawke moved and Walters seconded a motion to accept the following sponsorship donations to the 2016 Community Celebration:

1. \$500.00 Friends of Jackson Community Parks
2. \$500.00 DeHoff Development Company

3. \$250.00 Southeastern Equipment Company
  4. \$250.00 Redmonds Parts and Paints
  5. \$250.00 Chevalier Chiropractic
  6. \$100.00 Don Smith Auto Parts
- 3-0 yes**

Hawke moved and Walters seconded a motion to accept the donation of a Birch Tree in memory of Dr. Bud Quintana donated by Laura Farris. **3-0 yes**

**ATTACHMENT 02/23/16 G**

Hawke moved and Pizzino seconded a motion to authorize the purchase and installation of costs related to the installation of vinyl fencing at South Park with Excalibur Fence Company.

**3-0 yes**

**Central Maintenance Division**

**ATTACHMENT 02/23/16 H**

Hawke moved and Pizzino seconded a motion to approve the request for out-of-state travel to Owensboro, Kentucky, for John Dustman and Zach Bergmann to attend training on March 8 and 9, 2016 in accordance with the Travel Policy.

**3-0 yes**

**Zoning & Planning Department**

Hawke moved and Pizzino seconded a motion to set a public hearing for Zoning Amendment 624-16, Text Amendments, on March 8, 2016 at 5:30 p.m.

**3-0 yes**

**Fiscal Office**

**ATTACHMENT 02/23/16 I**

Hawke moved and Walters seconded a motion to pay the bills in the amount of \$1,573,963.76.

**3-0 yes**

**ATTACHMENT 02/23/16 J**

Hawke moved and Walters seconded a motion to approve the minutes of the February 9, 2016 Board of Trustees' meeting.

**3-0 yes**

**Public Hearing on Street Light Petition for Berkshire Farms #1**

Gonzalez opened the hearing and asked if anyone wanted to speak in favor of the street lighting district.

Richard Bancroft, the project manager for Memmer Homes, Berkshire Farms, LLC said he was there to answer any questions the Board may have had.

Gonzalez said they did a great job putting the petition together.

Gonzalez asked if anyone else wanted to speak in favor. No one came forward.

He then asked if anyone wanted to speak against the lighting district. No one came forward.

Gonzalez closed the hearing.

**RESOLUTION 16-028, ATTACHED**

Hawke moved and Walters seconded a motion that a hearing having been had upon the attached petition requesting that the Board of Jackson Township Trustees take all lawful and proper proceedings to light artificially the streets and public ways in an unincorporated district in this Township, following notice and actual view taken, and the Board of Township Trustees finding:

- (1) That the petition was filed with the Township Fiscal Officer on December 23, 2015 and that the Board of Township Trustees was duly notified by him of such filing and a copy of the petition was delivered to it on February 1, 2016.
- (2) That the petition was signed by owners of more than one-half of the front feet of the lots and lands abutting on the streets and public ways of the aforesaid district, and that the petition complied with the law in specifying the metes and bounds of the district but included no lands more than 660 feet from, nor any lands not abutting on, the streets and public ways in such districts; and
- (3) That due notice of a hearing before the Board of Township Trustees on the petition for Berkshire Farms No. 1 was duly and timely served on all lot owners and corporation affected by the proposed improvement, and was duly and timely published as against nonresidents pursuant to ORC 515.04, and return of due service and publication was made according to law.

Be it further resolved by the Board of Trustees of Jackson Township, Stark County, Ohio, that the proposed improvement to light artificially the streets and public ways in the district is necessary, and the petition is granted accordingly; that the number of lights necessary to light properly the streets and public ways is 13, that the lights shall be standard street light lumens; that they shall be located at the places described in the attached print; and that the kind of supports therefore shall be as described on the attached Information Agreement Form.

Be it further resolved that, pursuant to ORC Sections 9.30 and 515.08 and in accordance with the Tariff for Ohio Edison, we hereby contract with Ohio Edison for not less than one (1) year and shall continue thereafter until terminated sixty (60) days after either party has given written notice to the other of the intention to terminate, for the operating costs of the lights described in the attached plan in the amount of approximately \$5.04 per light per month for a total of \$786.24 per year.

Be it further resolved that the costs and expenses of furnishing and maintaining such lights shall be paid from a fund made by special assessment against the lots and lands in the district semiannually equally per lot and the Fiscal Officer shall certify the assessment to the Stark County Auditor's Office.

**3-0 yes**

**Routine Business**

**Announcements**

- Next regular Board of Trustees’ meeting, March 8, 2016, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- CIC Meeting, March 17, 2016, 8:00 a.m., Township Hall.
- LOGIC, March 3, 2016, 9:00 a.m., Safety Center, Chiefs’ Conference Room.
- Citizens Advisory Committees:
  - Community Celebration, March 9, 2016, 5:30 p.m., Township Hall.
  - Park, May 11, 2016, 6:30 p.m., Township Hall.
  - Highway/Traffic, May 18, 2016, 6:30 p.m., Township Hall.
- Friends of the Park, May 11, 2016, 7:00 p.m., Township Hall.
- Jackson Recycling Board, February 24, 2016, 11:00 a.m., Buehler’s Community Room.
- Zoning Meetings:
  - Board of Zoning Appeals, February 25, 2016, 5:30 p.m., Township Hall.
- Snow Emergency/Snow Parking Ban. No parking on Township streets when snow is expected to accumulate two or more inches.

**Old Business** – None

**New Business** – None

**Public Speaks – Open Forum**

No one came forward.

Hawke moved and Pizzino seconded a motion to adjourn.

**3-0 yes**

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**Todd Hawke**

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**Randy Gonzalez**