

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

FEBRUARY 13, 2018

Hawke called the meeting to order at 3:10 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Vaccaro, Volpe, Hogue, Ruwadi, and Brink present.

Work Session

David Held – Stark-Tuscarawas-Wayne Joint Solid Waste Management District
Pizzino told the Board he has been in touch with Mr. Held about the drop off site. He said he asked Mr. Held to speak to the Board and present some options because of the upcoming changes.

ATTACHMENT 02/13/18 A

David Held gave a presentation that showed revenue and expenditures in 2014 when the district was more conservative and 2017 when the expenses increased. He said one of the contributing factors is the yard waste management. He explained that the market price for yard waste is consistent all year and is set by local composters. He explained that the drop in revenue since 2004 is because of the hauling contracts, which they have no control over. He explained that the proposal is to close the drop off site at Warstler Brothers and the township sites would be reopened. His recommendations were to control the hours of drop off, limit the type of yard waste accepted, or be open only a portion of the year.

Pizzino pointed out that the numbers Mr. Held was talking about doesn't include \$75,000 that the township spends to push the material back, load trucks, and have someone there on weekends.

Mr. Held pointed out that although what people are used to has been discontinued if an alternate solution can be given to them, they are usually satisfied with it.

Hawke moved and Pizzino seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation) – Interview Part-time Police Patrol Officer Candidate. **3-0 yes**

Hawke moved and Pizzino seconded a motion to go into Public Works Department Personnel (Appointment/Employment/Compensation) – Compensation. **3-0 yes**

Hawke moved and Pizzino seconded a motion to consider confidential information related to economic development assistance as described in Ohio Revised Code §121.22(G)(8)(a). **3-0 yes**

Upon return from Executive Session at 5:13 p.m., Hawke called the General Session to order with all department heads present except Boger who was represented by Volpe. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

Public Speaks

Sonny Makki, 6975 Mapleglen, North Canton, said he was substituting for Dr. Nagajothi. He said the India Association of Greater Canton held their inaugural festivities at the Jackson Parks in September. He said they had a tremendous turnout and said everyone in the Park Department was extremely welcoming and accommodating. He said because of that they want to give something back and would like to give a donation to the Park Department.

ATTACHMENT 02/13/18 B

Hawke moved and Walters seconded a motion to accept a \$500.00 donation to the Park Department from Dr. Nagajothi and the India Association of Greater Canton. **3-0 yes**

Administration Department

ATTACHMENT 02/13/18 C

Hawke moved and Walters seconded a motion to authorize Michael Vaccaro as the Board of Trustees' representative to attend the annual Stark County Health District Advisory Council Meeting on Thursday, March 1, 2018, at 7:00 p.m., at the Stark County Health Department, 3951 Convenience Circle NW. **3-0 yes**

ATTACHMENT 02/13/18 D

Hawke moved and Walters seconded a motion to extend the attached health insurance provisions in the Benefit Package for Management Personnel (Hired prior to July 2, 2012 and Hired after July 1, 2012), effective January 1, 2018 or until amended. **3-0 yes**

RESOLUTION 18-022, ATTACHED

MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

Hawke moved and Pizzino seconded a motion whereas, the Stark County Emergency Management Agency has developed a Federally Approved Multi-Jurisdictional Hazard Mitigation Plan that includes all natural hazards to which Stark County and its municipalities are susceptible as per Section 322 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act; and

Whereas, Jackson Township in Stark County, Ohio has been assessed for its susceptibility to those hazards; and

Whereas, a list of all critical facilities and other assets in Jackson Township that could be affected by hazard events has been generated; and

Whereas, the estimated potential losses that Jackson Township could incur during a hazard event have been calculated; and

Whereas, goals, objectives, and projects to mitigate against the hazards that have been identified in Stark County, including Jackson Township, have been developed; and

Whereas, mitigation measures for Jackson Township and surrounding areas have been analyzed; and

Whereas, mitigation projects for Jackson Township and surrounding areas have been prioritized; and

Whereas, Stark County's stakeholders have agreed to periodically review and update the Multi-Jurisdictional Hazard Mitigation Plan.

Be it resolved by the Board of Trustees of Jackson Township, Stark County, Ohio;

Section 1: That the Board of Trustees of Jackson Township, Stark County, Ohio hereby adopts the plan to implement the actions prescribed in the Federally Approved Multi-Jurisdictional Hazard Mitigation Plan.

Section 2: That this Resolution shall be in full force and effect from and after the earliest period allowed by law. **3-0 yes**

ATTACHMENT 02/13/18 E

Hawke moved and Pizzino seconded a motion not to request a hearing on the liquor permit to Fast Track Canton LLC, dba Portage Sunoco, 4401 Portage St. N.W., North Canton, OH 44720.

3-0 yes

RESOLUTION 18-023, ATTACHED

ISDN-PRI TERM AND SERVICE AGREEMENT FOR PHONE SERVICES

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of the Board President's signature upon the attached ISDN-PRI Term and Service Agreement with Easton Telecom LLC. **3-0 yes**

ATTACHMENT 02/13/18 F

Hawke moved and Walters seconded a motion to approve and adopt the attached Amended Jackson Township Password Security Policy, effective February 14, 2018. **3-0 yes**

ATTACHMENT 02/13/18 G

Hawke moved and Walters seconded a motion to approve and adopt the attached Amended Jackson Township General Conduct Policy, effective February 14, 2018. **3-0 yes**

RESOLUTION 18-024, ATTACHED

STRIP EXTENSION-ADDITIONAL DESIGN SERVICES

Hawke moved and Walters seconded a motion whereas, on May 24, 2016, the Board of Trustees of Jackson Township authorized \$175,000.00 for design services for the Strip Extension, and;

Whereas, on November 4, 2017, the Board of Trustees of Jackson Township authorized an additional \$17,500.00 for design services, and;

Whereas, the engineer on the project has had to adjust the design plans numerous time for utility compliance;

Be it resolved that we hereby adopt and authorize an additional \$5,000.00 for design services in relation to final plan tracings, project bid, and coordination with Stark County Regional Planning.
3-0 yes

Police Department

RESOLUTION 18-025, ATTACHED

POLICE DEPARTMENT PART-TIME POLICE OFFICER CONDITIONAL APPOINTMENT

Hawke moved and Pizzino seconded a motion pursuant to ORC Section 505.49 and 509.01, we hereby appoint Wesley S. Fraser, as a Part-Time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, conditioned upon providing proof of Ohio Peace Officer Training Academy certification, successful completion of the background check, negative drug screen and any other testing requirements.
3-0 yes

RESOLUTION 18-026, ATTACHED

POLICE DEPARTMENT VEHICLE PURCHASE EQUIPMENT

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of the Board President's signature upon the attached Contracts with Parr Public Safety Equipment for police department vehicle related equipment and installations for two (2) vehicles at a total contract price of \$26,603.82 which is lower than the prices listed in the State Purchasing Contract for the same vehicle equipment and installations.
3-0 yes

Public Works Department

Highway Division

RESOLUTION 18-027, ATTACHED

ENGINE BRAKE RESTRICTION

Hawke moved and Pizzino seconded a motion whereas, ORC Section 505.17 authorizes a Board of Township Trustees to make such regulations and orders as are necessary to control passenger car, motorcycle, and internal combustion engine noise, as permitted under ORC Section 4513.221; and

Whereas, ORC Section 4513.221(E)(4) authorizes a Board of Township Trustees to regulate noise from passenger cars, motorcycles, or other devices using internal combustion engines in the unincorporated area of the township in the vicinity of Revere Avenue NW and Clearway Avenue NW prohibiting racing the motor of any vehicle using an internal combustion engine in such a manner that the exhaust system emits a loud, cracking, or chattering noise unusual to its normal operation; and

Whereas, the Board of Township Trustees of Jackson Township, Stark County, Ohio, has received complaints from residents in the vicinity of Revere Avenue NW and Clearway Avenue NW with regard to loud noises emitted by trucks using diesel engine retarders known as "Jake brakes," which reduce the trucks' rate of speed, but cause the trucks' exhaust systems to emit loud, cracking, or chattering noises unusual to their normal operations; and

Whereas, such residents have complained that these noise emissions have occurred at all times of the day and night, but are particularly annoying in the dark hours when said residents are attempting to sleep; now therefore,

Be it resolved by the Board of Township Trustees of Jackson Township, Stark County, Ohio, as follows:

Section 1. This Board hereby determines that the use of an engine brake on a motor vehicle causes the motor vehicle's motor to race in such a manner as to cause its exhaust system to emit a loud, cracking, or chattering noise unusual to its normal operation, and by this regulation hereby prohibits such use in the vicinity of Revere Avenue NW and Clearway Avenue NW. This regulation does not apply to "emergency vehicles" or "public safety vehicles" as defined by ORC Section 4511.01.

Section 2. Whoever violates the prohibition set forth in Section 1 above is guilty of a minor misdemeanor.

Section 3. The effective date of this resolution shall be ten (10) calendar days after the posting of signage appropriate to carry out the purposes of this Resolution.

Section 4. The Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this resolution were taken in open meetings of this Board, and that all deliberations of this Board were taken in meetings open to the public, in compliance with all legal requirements, including ORC Section 121.22, except as other permitted thereby.

3-0 yes

ATTACHMENT 02/13/18 H

Hawke moved and Walters seconded a motion to adopt and authorize the placement of the Boards' signatures on the ODOT Township Highway System Mileage Certification for a total of 203.493 Township miles.

3-0 yes

Gonzalez asked what the mileage was when the road levy was first put on. Vaccaro said it was around 170. Walters said it was around 140. Volpe said he found two numbers for 1978; 140 and 170.

ATTACHMENT 02/13/18 I

Hawke moved and Walters seconded a motion to approve Budget Module 2018-27 for Strip Avenue Extension in the amount of \$5,000.00.

3-0 yes

ATTACHMENT 02/13/18 J

Hawke moved and Pizzino seconded a motion to approve and adopt the attached Public Works Department Uniform/Work Clothes Policy, effective February 14, 2018.

3-0 yes

**RESOLUTION 18-028, ATTACHED
CINTAS RENTAL AGREEMENT**

Hawke moved and Pizzino seconded a motion pursuant to ORC Section 125.04, we hereby authorize, adopt and authorize the Board President’s signature upon the attached State of Ohio Participation Agreement (Acceptance of State of Ohio Department of Administrative Services Contract) with Cintas Corporation for the rental of garments, facilities supplies, and/or flame resistant garments for a fifty four (54) month term, expiring August 1, 2022. **3-0 yes**

The following is a list of companies that submitted bids for materials.

1. Oster Sand & Gravel
2. Massillon Asphalt Co.
3. American Sand & Gravel
4. Central Allied Enterprises
5. National Lime & Stone Co.
6. D & R Supply Inc.
7. Heighway LLC
8. Tiger Sand & Gravel
9. Allied Corp.
10. Shelley Materials
11. Northstar Asphalt Inc.

Park Division

Hawke moved and Walters seconded a motion to accept sponsorship donations to the 2018 Community Celebration from the following:

1. \$200.00 from GonzOil
2. \$100.00 from Don Smith Auto Parts, Inc. **3-0 yes**

ATTACHMENT 02/13/18 K

Hawke moved and Pizzino seconded a motion to approve Budget Module 18-18 for Radios in the amount of \$4,080.00.

Hawke	yes
Pizzino	yes
Walters	no

ATTACHMENT 02/13/18 L

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 214-510.5387, Discretionary, to account code 214.510.5652, Park Equipment, in the amount of \$4,080.00.

Hawke	yes
Pizzino	yes
Walters	no

ATTACHMENT 02/13/18 M

Hawke moved and Walters seconded a motion to adopt and authorize the placement of the Board President’s signature upon the following Community Celebration Contracts.

1. Canton Chair Rental
2. Great 2 Inflate, LLC

3. Disco Inferno/PWE Productions, LLC
 4. Ryan Michael & The Redneck Romeos
 5. Christopher Wintrip
 6. Fairway Carts, Parts & More
- 3-0 yes**

ATTACHMENT 02/13/18 N

Hawke moved and Walters seconded a motion to approve Fresh Thyme Farmer's Market as the sponsor and accept their proposal for the 2018 Jackson Township Farmers Market in the amount of \$2,200.00

3-0 yes

ATTACHMENT 02/13/18 O

Hawke moved and Pizzino seconded a motion to approve the attached Farmers Market Rules and Regulations and VIP program effective February 14, 2018.

3-0 yes

Fire Department

ATTACHMENT 02/13/18 P

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 210.210.5385, Other Expense, to account code 210.210.5350, Fees & Licenses, in the amount of \$1,500.00.

3-0 yes

**RESOLUTION 18-029, ATTACHED
FIRE DEPARTMENT HOSE REPLACEMENT**

Hawke moved and Walters seconded a motion that we hereby authorize the Fire Chief to purchase 4 sections of 5" x 50' Kryptonite Polyurethane Hose with 5" Storz Couplings in the amount of \$1,760.00, 15 sections of 5" x 100' Kryptonite Polyurethane Hose with 5" Storz Couplings in the amount of \$10,950.00, and 3 sections of 3" x 50' Dura-Pak DJ Hose with 2.5" couplings in the amount of \$675.00 for a total purchase price of \$13,385.00.

3-0 yes

Fiscal Office

ATTACHMENT 02/13/18 Q

Hawke moved and Walters seconded a motion to pay the bills in the amount of \$2,355,504.71.

3-0 yes

ATTACHMENT 02/13/18 R

Hawke moved and Walters seconded a motion to approve the minutes for the January 23, 2018 Board of Trustees' meeting.

3-0 yes

ATTACHMENT 02/13/18 S

Hawke moved and Pizzino seconded a motion to approve the monthly financial reports for January 2018.

3-0 yes

Routine Business

Announcements

- Next regular Board of Trustees' meeting, February 27, 2018, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- CIC, February 15, 2018, 8:00 a.m., Township Hall.
- LOGIC, March 1, 2018, 9:00 a.m., Safety Center Chiefs' Conference Room.
- Citizens Advisory Committees:
 - Highway/Traffic, May 16, 2018, 6:00 p.m., Township Hall.
 - Park, July 11, 2018, 5:30 p.m., Township Hall.
- Friends of the Jackson Parks, July 11, 2018, 6:00 p.m., Township Hall.
- Jackson Recycling Board, February 21, 2018, 11:00 a.m., Buehler's Community Room.
- Zoning Meetings:
 - Board of Zoning Appeals, February 22, 2018, 5:30 p.m., Township Hall.
 - Zoning Commission – None Scheduled.
- Annual Community Easter Egg Hunt, Saturday, March 24, 2018, 11:00 a.m., Jackson North Park, Children – crawlers through 4th grade.

Old Business – None

New Business

Pizzino spoke about the Work Session with David Held from the Stark-Tuscarawas-Wayne Joint Solid Waste Management District. He said the yard waste drop off site would have reduced funding for the next two years and that the Trustees were given some ideas about options for those two years and into the future.

Hawke said that this morning, he, Mr. Gonzalez, Mr. Vaccaro and Mr. Ruwadi met with some representatives from the Stark County District Library. He said everything is moving along and, hopefully, will have some renderings of the facility within the next two weeks. He said some other items were worked out at the meeting, also.

Gonzalez said the architects are working well together and both have hired the same engineering firm. He said that makes it a lot easier for everyone. He said the start dates are approximately the same and a public meeting will be held with the Trustees, library, school, and possibly the YMCA.

Public Speaks – Open Forum

No one came forward.

Hawke moved and Walters seconded a motion to adjourn.

3-0 yes

Todd Hawke

Randy Gonzalez