

**RECORD OF PROCEEDINGS**

**MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING**

**FEBRUARY 09, 2016**

Hawke called the meeting to order at 4:04 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Vaccaro, Brink, Bissler, Poindexter, Volpe and Hogue present.

Hawke moved and Walters seconded a motion to go into Executive Session for Fire Department Personnel (Appointment/Employment/Compensation). **3-0 yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation). **3-0 yes**

Upon return from Executive Session at 5:11 p.m., Hawke called the General Session to order with all department heads present except Boger who was represented by Volpe. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

**Public Speaks** – None

**Administration Department**

**ATTACHMENT 02/09/16 A**

Hawke moved and Pizzino seconded a motion to adopt and authorize the placement of our signatures upon the attached Agreement with Bates Amusements, Inc. for the Community Celebration. **3-0 yes**

**RESOLUTION 16-020, ATTACHED  
BID EXPRESS SERVICES AGREEMENT**

Hawke moved and Pizzino seconded a motion that we hereby authorize the Township Administrator, as the Board of Trustees' designee, to join in the name of The Board of Trustees of Jackson Township, Stark County, Ohio, the Info Tech Bid Express Services Agency Internet Service and License Agreement. **3-0 yes**

**ATTACHMENT 02/09/16 B**

Hawke moved and Walters seconded a motion to adopt and authorize the placement of the Board President's signature upon the attached Letter of Acknowledgement, Schedule of Excess Loss Reinsurance and Administrative Letter with American National Insurance Company, underwritten by Bardon Insurance Group, Inc. **3-0 yes**

**ATTACHMENT 02/09/16 C**

Hawke moved and Pizzino seconded a motion to approve and authorize the placement of our signatures upon the attached Memorandum of Understanding with the Stark County Combined General Health District. **3-0 yes**

**ATTACHMENT 02/09/16 D**

Hawke moved and Walters seconded a motion to authorize Michael Vaccaro as the Board of Trustees' representative to attend the annual Stark County Health District Advisory Council Meeting on Thursday, March 3, 2016, at 7:00 p.m., at the Stark County Health Department, 3951 Convenience Circle NW. **3-0 yes**

**Police Department**

**ATTACHMENT 02/09/16 E**

Hawke moved and Walters seconded a motion to adopt and authorize the placement of our signatures upon the attached Non-Exclusive License Agreement with the City of Canton, the Stark County Sheriff, and The Board of Stark County Commissioners. **3-0 yes**

**ATTACHMENT 02/09/16 F**

Hawke moved and Pizzino seconded a motion to accept the attached retirement notice from Lieutenant James Lenemier from the Jackson Township Police Department effective February 29, 2016. **3-0 yes**

Hawke thanked Lieutenant Lenemier for his years of service and all he has done for the department.

**Public Works Department**

**Highway Division**

**ATTACHMENT 02/09/16 G**

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary, to account code 204.310.5458, Other Professional Services, in the amount of \$7,500.00. **3-0 yes**

**Central Maintenance Division**

**RESOLUTION 16-021, ATTACHED  
CENTRAL MAINTENANCE SNOW PLOW PURCHASE**

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of the Board President's signature upon the attached Contract with Terry's Truck & Trailer Equipment for the purchase of a BOSS 8'2" V DXT Steel Snowplow with Smart Hitch 2 in the amount of \$5,557.40. **3-0 yes**

## **Park Division**

Hawke moved and Walters seconded a motion to accept the following sponsorship donations to the 2016 Community Celebration:

1. \$100.00 from Ohio State Inflatables
2. \$100.00 from Paul and Carol David YMCA
3. 1,000.00 from Employers Health.

**3-0 yes**

## **Fiscal Office**

### **ATTACHMENT 02/09/16 H**

Hawke moved and Pizzino seconded a motion to pay the bills in the amount of \$1,652,939.95.

**3-0 yes**

### **ATTACHMENT 02/09/16 I**

Hawke moved and Pizzino seconded a motion to approve the minutes of the January 26, 2016 Board of Trustees' meeting.

**3-0 yes**

### **ATTACHMENT 02/09/16 J**

Hawke moved and Walters seconded a motion to approve the monthly financial reports for January 2016.

**3-0 yes**

## **Routine Business**

### **Announcements**

- Next regular Board of Trustees' meeting, February 23, 2016, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- CIC Meeting, February 18, 2016, 8:00 a.m., Township Hall.
- LOGIC, March 3, 2016, 9:00 a.m., Safety Center, Chiefs' Conference Room.
- Citizens Advisory Committees:
  - Community Celebration, February 10, 2016, 5:30 p.m., Township Hall.
  - Park, February 10, 2016, 6:30 p.m., Township Hall.
  - Highway/Traffic, May 18, 2016, 6:30 p.m., Township Hall.

- Friends of the Park, February 10, 2016, 7:00 p.m., Township Hall.
- Jackson Recycling Board, February 24, 2016, 11:00 a.m., Buehler’s Community Room.
- Zoning Meetings:
  - Board of Zoning Appeals, February 25, 2016, 5:30 p.m., Township Hall.
  - Zoning Commission, February 18, 2016, 5:00 p.m., Township Hall.
- Snow Emergency/Snow Parking Ban. No parking on Township streets when snow is expected to accumulate two or more inches.
- Annual Community Easter Egg Hunt, Saturday, March 19, 2016, 11:00 a.m., Jackson North Park, for children from crawlers through 4<sup>th</sup> grade.

**Old Business** – None

**New Business** - None

**Public Speaks – Open Forum**

Someone asked why they had to wait forty minutes.

Hawke explained they had to wait forty minutes because the opening of the sealed bids for materials for the Highway Department was an assigned time and they have to be opened at that time or later. He said they cannot be opened earlier in the event someone wants to verify that all the bids were still sealed and not altered in any way.

**Public Works Department**

**Highway Division**

It was explained that these bids are for miscellaneous materials, nothing is actually being purchased and all bids will be accepted.

- D & R Supply in Marshallville
- Tiger Sand & Gravel
- Central Allied Enterprises
- American Sand & Gravel
- Oster Sand & Gavel
- Massillon Asphalt Company
- National Lime & Stone Company

Northstar Asphalt, Inc.

Hawke moved and Walters seconded a motion to adjourn.

**3-0 yes**

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**Todd Hawke**

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**Randy Gonzalez**