

**RECORD OF PROCEEDINGS**

**MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING**

**DECEMBER 22, 2016**

Hawke called the meeting to order 4:05 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Vaccaro, Brink and Poindexter present.

Hawke moved and Walters seconded a motion to go into Executive Session for Zoning Department Personnel (Appointment/Employment/Compensation) – Appointment of applicants for Board of Zoning Appeals and Zoning Commission. **3-0 yes**

Hawke moved and Walters seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation) – Hiring of Full-time Police Patrol Officer. **3-0 yes**

Upon return from Executive Session at 5:04 p.m., Hawke called the General Session to order with all department heads present except Boger. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

**Public Speaks** – None

**Administration Department**

**ATTACHMENT 12/22/16 A**

Hawke moved and Walters seconded a motion to adopt and authorize the placement of the Board President’s signature upon the attached Health Benefit Plan Amendment, as recommended by the Health Care Cost Containment Committee, effective January 1, 2017. **3-0 yes**

**RESOLUTION 16-166, ATTACHED**

**JOINT ECONOMIC DEVELOPMENT DISTRICT INCOME TAX REVENUE**

Hawke moved and Pizzino seconded a motion that we hereby authorize that any income tax revenue received from any Joint Economic Development District (JEDD) Contract that Jackson Township is a part to pursuant to Ohio Revised Code Section 715.72 (prior to September 13, 2016: Ohio Revised Code Sections 715.72 to 715.81), after all other obligations of the contract are met, be split equally and deposited into the Fire Department and Police Department receipt codes established by the Fiscal Officer. **3-0 yes**

**ATTACHMENT 12/22/16 B**

Hawke moved and Pizzino seconded a motion to adopt and authorize the placement of the Board’s signatures upon the attached Agreement with Fisher Foods Marketing Inc., dba Fisher Foods, and authorize the President’s signature upon the Economic Development Transfer Form. **3-0 yes**

Gonzalez asked if they included the CLAW back clause?

Vaccaro said yes, if they close the business the license goes away.

**ATTACHMENT 12/22/16 C**

Hawke moved and Walters seconded a motion not to request a hearing on the liquor license for Fulton TDS Twisted LLC, TDS Tailgate Grill, Twisted Citrus, 5382 Fulton Dr. N.W., Canton, OH 44718. **3-0 yes**

**ATTACHMENT 12/22/16 D**

Hawke moved and Walters seconded a motion to authorize advertising for the position of Full-time Police Patrol Officer in the Police Department. **3-0 yes**

**Public Work Department**

**Park Division**

**RESOLUTION 16-167, ATTACHED**

**2017 YEAR WASTE DROP-OFF CLEAN UP/HOST COMMUNITY GRANT AGREEMENT**

Hawke moved and Walters seconded a motion that we hereby adopt and authorize the placement of the Board President's signature upon the attached Grant Agreement with the Stark-Tuscarawas-Wayne Joint Solid Waste Management District for a one-year term expiring December 31, 2017. **3-0 yes**

Hawke moved and Walters seconded a motion to accept a donation to the 2017 Community Celebration for \$500.00 from Buehler's Fresh Foods. **3-0 yes**

Hawke thanked the Public Works Department for all the work they did with all the snow and ice.

**Fire Department**

**ATTACHMENT 12/22/16 E**

Hawke moved and Walters seconded a motion to accept a donation to the Fire Department in the amount of \$100.00 from Alma Kresovich. **3-0 yes**

**Zoning and Planning Departments**

**ATTACHMENT 12/22/16 F**

Walters moved and Pizzino seconded a motion to appoint Leon Vitale to serve as a member of the Jackson Township Board of Zoning Appeals for a five-year term, from January 1, 2017 through December 31, 2021. **3-0 yes**

Walters moved and Pizzino seconded a motion to appoint Richard Lutz to serve as Alternate Member 1 of the Jackson Township Board of Zoning Appeals for a one-year term, from January 1, 2017 through December 31, 2017. **3-0 yes**

Walters moved and Pizzino seconded a motion to appoint Jared Singer to serve as Alternate Member 2 of the Jackson Township Board of Zoning Appeals for a one-year term, from January 1, 2017 through December 31, 2017. **3-0 yes**

**ATTACHMENT 12/22/16 G**

Walters moved and Pizzino seconded a motion to appoint Chylece Head to serve as a member of the Jackson Township Board of Zoning Appeals for a five-year term, from January 1, 2017 through December 31, 2021.

<b>Walters</b>	<b>yes</b>
<b>Hawke</b>	<b>abstained</b>
<b>Pizzino</b>	<b>yes</b>

Walters moved and Pizzino seconded a motion to appoint Frederic (Rick) Monsell to serve as Alternate Member 1 of the Jackson Township Board of Zoning Appeals for a one-year term, from January 1, 2017 through December 31, 2017. **3-0 yes**

Walters moved and Pizzino seconded a motion to appoint Scott Sandrock to serve as Alternate Member 2 of the Jackson Township Board of Zoning Appeals for a one-year term, from January 1, 2017 through December 31, 2017. **3-0 yes**

**Fiscal Office**

**ATTACHMENT 12/22/16 H**

Hawke moved and Pizzino seconded a motion to pay the bills in the amount of \$489,409.64. **3-0 yes**

**ATTACHMENT 12/22/16 I**

Hawke moved and Walters seconded a motion to approve the minutes of the December 13, 2016 Board of Trustees' meeting. **3-0 yes**

**ATTACHMENT 12/22/16 J**

Hawke moved and Walters seconded a motion to approve the supplemental appropriations of \$1,500,000.00 in the General Fund (Fiscal-All Other). **3-0 yes**

**RESOLUTION 16-168, ATTACHED  
GENERAL FUND CAPITAL PROJECTS FUND #329**

Hawke moved and Pizzino seconded a motion pursuant to attached ORC Section 5705.13(C), we hereby amend attached Resolution Number 11-054, effective December 22, 2016, to now read as follows:

1. Establish a Capital Projects Reserve Balance Account, Fund #329, for the purpose of accumulating resources for the acquisition, construction or improvement of fixed assets such as Real Estate purchases as described in attached amended Exhibit A.
2. Authorize the cumulative transfer of \$2,775,960.75 from Account 101.150.5957 to be deposited in a special fund named the Capital Projects Reserve Balance Account Fund #329, which is the amounts to be added and accumulated in the Reserve Balance Account as described in Exhibit A

and which said amounts shall be accumulated over a ten-year period from June 28, 2010 and shall be established, maintained and monies therein to be invested by the Township Fiscal Officer.

3. Authorize the creation of the following new codes in the accounting system: Fund #329 – General - capital projects fund, Receipt #329.000.4990 – transfer in, Expense code #329.110.5752 - capital projects fund, admin cost center, property purchase object code. **3-0 yes**

**ATTACHMENT 12/22/16 K**

Hawke moved and Pizzino seconded a motion to approve fund transfer in accordance with the reserve account resolution from Fund 101, General Fund, to Fund 329, General Capital Fund, in the amount of \$1,500,000.00. **3-0 yes**

**ATTACHMENT 12/22/16 L**

Hawke moved and Pizzino seconded a motion to approve the 2017 permanent appropriations of \$44,518,061.46, classified by fund and department &, within each, the amount for personal services. **3-0 yes**

Gonzalez said this should be the last since they have done all the transfers to the capital accounts. He said he had a list of them if they wanted to see them. He said they have been very helpful. He explained that with the resolution passed for the JEDD money the Trustees are putting all the economic development money that comes in will go directly to the Safety Forces to supplement them with the intent of keeping the levies down. He said if we can get enough of them on the books supplementing the Police and Fire Departments there may be a time when they don't have to request more dollars. He said it was commendable on the Board's part to show that dedication to the safety forces.

**Routine Business**

**Announcements**

- Next regular Board of Trustees' meeting, January 10, 2017, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- CIC, January 19, 2017, 8:00 a.m., Township Hall.
- LOGIC, January 5, 2017, 9:00 a.m., Safety Center Chiefs' Conference Room.
- Citizens Advisory Committees:
  - Community Celebration, January 11, 2017, 6:00 p.m., Township Hall.
  - Highway/Traffic, May 17, 2017, 6:30 p.m., Township Hall.
- Jackson Recycling Board, January 25, 2017, 11:00 a.m., Buehler's Community Room.

- Zoning Meetings:
  - Board of Zoning Appeals – None Scheduled.
  - Zoning Commission – None Scheduled.

**Old Business** – None

**New Business** – None

**Public Speaks – Open Forum**

No one came forward.

Hawke moved and Pizzino seconded a motion to adjourn.

**3-0 yes**

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**Todd Hawke**

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**Randy Gonzalez**