

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

DECEMBER 22, 2015

Walters called the meeting to order at 4:00 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Lyon, Vaccaro, Hogue, Brink and Bissler present.

Walters moved and Hawke seconded a motion to go into Executive Session for Administration Department Personnel (Appointment/Employment/Compensation). **3-0 yes**

Walters moved and Hawke seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation). **3-0 yes**

Upon return from Executive Session at 5:10 p.m., Walters called the General Session to order with all department heads present except Boger who was represented by Volpe. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

Public Speaks – None

Administration Department

ATTACHMENT 12/22/15 A

Walters moved and Hawke seconded a motion to approve the 2016 Jackson Township Budget and Planning Document. **3-0 yes**

RESOLUTION 15-096, ATTACHED

ADMINISTRATIVE HUMAN RESOURCES COORDINATOR

Walters moved and Hawke seconded a motion that the position of Administrative Personnel Assistant is hereby replaced with the position of Administrative Human Resources Coordinator.

Be it further resolved that pursuant to Ohio Revised Code Section 511.10, we hereby reassign Michelle L. Caldwell to the full-time position of Administrative Human Resources Coordinator at the compensation rate of \$41,000.00 annually and at Level B of the Benefit Package for Management Personnel, effective January 4, 2016. **3-0 yes**

ATTACHMENT 12/22/15 B

Walters moved and Hawke seconded a motion to issue Certificates of Appreciation for the Jackson Township Historical Society and for Administrative Assistant, Mary Reno, for serving on the Bicentennial Celebration Committee. **3-0 yes**

Fire Department

ATTACHMENT 12/22/15 C

Walters moved and Pizzino seconded a motion to authorize the purchase of replacement UHF Radio Communication Equipment approved on Budget Module 210-15-13. **3-0 yes**

ATTACHMENT 12/22/15 D

Walters moved and Pizzino seconded a motion to approve the Tentative Agreement and the Negotiated Agreement between the Jackson Township Board of Trustees and the Jackson Professional Firefighters, IAFF Local 2280 (Fire Inspectors), effective January 2, 2015 to January 1, 2018, and to authorize the Board of Trustees to sign said negotiated agreement. **3-0 yes**

Police Department

ATTACHMENT 12/22/15 E

Walters moved and Pizzino seconded a motion to approve the Tentative Agreement between the Board of Trustees and the Fraternal Order of Police, Ohio Labor Council Inc. (Lieutenants). **3-0 yes**

Brink thanked the Board for their support. He said it has been an interesting year. He also thanked Ms. Lyon for her guidance and the work she did with him. He said he is looking forward to working with Mr. Vaccaro in the future.

Public Works Department

Highway Division

ATTACHMENT 12/22/15 F

Walters moved and Hawke seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary, to account code 204.310.5552, Aggregates, Asphalt, in the amount of \$12,000.00. **3-0 yes**

ATTACHMENT 12/22/15 G

Walters moved and Hawke seconded a motion to authorize the purchase of a Gradall in the amount of \$220,217.00 to replace a 1999 Gradall, and to authorize the purchase of a street sweeper in the amount of \$177,442.00 to replace a 2007 Elgin Whirlwind to be traded in, in accordance with Budget Modules 2016-04 and 2016-15, approved November 10, 2015. **3-0 yes**

Park Division

Walters moved and Pizzino seconded a motion to accept the following sponsorship donations to the 2016 Community Celebration:

1. \$500.00 from Buehler's Fresh Foods
2. \$100.00 from Southway Fence Company
3. \$250.00 from Lloyd Seifer FOP Lodge #206.

3-0 yes

Fiscal Office

ATTACHMENT 12/22/15 H

Walters moved and Hawke seconded a motion to pay the bills in the amount of \$1,271,484.43.

3-0 yes

ATTACHMENT 12/22/15 I

Walters moved and Hawke seconded a motion to approve the minutes of December 8, December 11 and December 15, 2015 Board of Trustees' meetings.

3-0 yes

**RESOLUTION 15-097, ATTACHED
PARK FUND CAPITAL PROJECTS FUND #316**

Hawke moved and Walters seconded a motion pursuant to attached ORC Section 5705.13(C), we hereby:

1. Establish a Capital Projects Reserve Balance Account, Fund #316, for the purpose of accumulating resources for the acquisition, construction or improvement of fixed assets for Park Division services as described in attached Exhibit A.
2. Authorize the transfer and/or receipt of monies set forth in Exhibit A totaling \$85,586 from Account 214.510.5966 to be deposited in a special fund named the Capital Projects Reserve Balance Account Fund #316 bringing the total deposits to \$85,586.00 which is the amount to be accumulated in the Reserve balance Account and which said amount shall be accumulated over a ten year period from the effective date of this Resolution and shall be established, maintained and monies therein to be invested by the Township Fiscal Officer.
3. Authorize the creation of the following new codes in the accounting system: Fund #316 – park capital projects fund, Receipt #316.4990 – transfer in, Expense code #316.510.5762 – capital project fund, park cost center, park projects, and improvements object code.

3-0 yes

ATTACHMENT 12/22/15 J

Walters moved and Hawke seconded a motion to send the request for additional amended certificate to the Stark County Auditor.

3-0 yes

ATTACHMENT 12/22/15 K

Walters moved and Pizzino seconded a motion to approve the supplemental appropriations in the amount of \$1,182,792.72.

3-0 yes

ATTACHMENT 12/22/15 L

Walters moved and Hawke seconded a motion to approve the 2016 permanent appropriations in the amount of \$42,372,921.57.

3-0 yes

Gonzalez said it has been a pleasure working with Marilyn. He wished her and her family the best in enjoying her retirement. He said it will be a little bit different with Mike but he said he is confident Mike can do the job. He also thanked the Board for another great year.

Routine Business

Announcements

- Next regular Board of Trustees' meeting, January 12, 2016, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- LOGIC, January 7, 2016, 9:00 a.m., Jackson Safety Center, Chiefs' Conference Room.
- CIC, January 21, 2016, 8:00 a.m., Township Hall.
- Board of Zoning Appeals, January 14, 2016, 5:30 p.m., Township Hall.
- Jackson Township Recycling Station Board, January 13, 2016, 11:00 a.m., Buehler's Community Room.
- Citizens Advisory Committees:
 - Jackson Community Celebration, January 13, 2016, 5:30 p.m., Township Hall.
 - Park Citizens Advisory Committee, January 13, 2016, 6:30 p.m., Township Hall.
 - Highway/Traffic, May 18, 2016, 6:30 p.m., Township Hall.
- Friends of the Jackson Parks, January 13, 2016, 7:00 p.m., Township Hall.

Old Business – None

New Business – None

Public Speaks – Open Forum

Someone asked a question that was not audible. Gonzalez answered that not all of it was. He said there was usually around \$30 million but some of that was the savings accounts, the capital funds that are established. He said the other part that inflates it is that in government accounting, if the park department received \$1 million, it showed them taking the money in and it showed us giving them \$1 million, so it showed up as \$2 million. He said that the \$43 million is pretty much how much the Township is sitting on.

Another comment was made that was inaudible. Gonzalez answered yes, it was around \$30 million.

Walters said that was what they were planning on spending. He said the money has to be appropriated all of it but it won't necessarily all be spent.

Walters moved and Hawke seconded a motion to adjourn.

3-0 yes

James Walters

Randy Gonzalez