

## RECORD OF PROCEEDINGS

### MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

DECEMBER 22, 2006

Pizzino called the meeting to order at 4:00 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Lyon, Fitzgerald and Heck present.

Pizzino moved and Burger seconded a motion to go into Executive Session for Fire Department Personnel (Appointment/Employment/Compensation) – Interview applicants for Captain. **3-0 yes**

Pizzino moved and Burger seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation) – Interview applicants for part-time patrol officer and for police aide. **3-0 yes**

Upon return from Executive Session, Pizzino called the General Session to order at 6:00 p.m. He requested that all cell phones and pagers be turned off at this time.

The Pledge of Allegiance was recited.

**Public Speaks** – None

#### **Administration Department**

Lyon introduced Mr. John Muhlbach as a representative of the OTARMA Plan. Mr. Muhlbach explained about the savings brought about by increasing the deductibles and how that will offset the increase in the liability limits.

#### **ATTACHMENT 12/22/06 A**

Meeks moved and Burger seconded a motion to approve the insurance renewal from OTARMA for the Township's liability and property coverage in accordance with the attached recommendation. **3-0 yes**

#### **ATTACHMENT 12/22/06 B**

Meeks moved and Burger seconded a motion to approve the Jackson Township Budget and Planning Document for 2007. **3-0 yes**

Meeks thanked the Board members and department heads for a job well done in creating the Budget and Planning Document.

#### **Highway Department**

Gonzalez explained that the light requested for Caritas Circle and Wales Avenue could not come out of the assessment fund since there is no lighting district in that area. It will have to come out

of the General Fund. Meeks suggested that while looking ahead to further improvements such as sidewalks and lighting perhaps this could be used to create a lighting district to encompass that whole area. Gonzalez agreed that would be a good solution as long as someone did the petition.

**ATTACHMENT 12/22/06 C**

Meeks moved and Burger seconded a motion to approve the lighting request for Caritas Circle and Wales Avenue in the amount of \$3,368.87 for installation and \$5.98 per month operation cost. **3-0 yes**

Pizzino asked for clarification that this is a temporary light until the intersection improvements are completed. Boger said that was true.

Meeks said they had a meeting with Mr. DeHoff and members of the State, Congressman Regula and others involved with this project about the possibility of making the Fulton/Wales Intersection Improvement pedestrian friendly. He said the residents have always asked for and continue to ask for sidewalks. While sidewalks are very costly, however, when there is a major improvement such as this one, sidewalks are one thing they are trying to make sure is there when it is completed. He said for this project they are looking at a buffer between the sidewalk and the roadway which would allow for possibly trees and lighting. He said they have asked those involved with the project to talk and to help generate the funds to make this possible. And that it could be extended regardless of the direction any future development goes.

Gonzalez said one thing they've pushed is the campus type effect they are trying to achieve. It's the residents' downtown and that is the theme they are trying to get across. Gonzalez said they have asked for an architect's drawing, a watercolor type thing, that they could post and everyone could see what it would look like.

**ATTACHMENT 12/22/06 D**

Meeks moved and Burger seconded a motion to table the request to receive a design proposal from M.E. Companies to achieve design leading to construction of a traffic signal in 2007 at Arlington and Fulton as warranted, intended, and budgeted. **3-0 yes**

Meeks said since it was originally agreed that the Stark County Engineer would design the signal, it is not right that Jackson Township be expected to incur the expense because the Stark County Engineer Department has lost the employee designated to do the work. He requested that Boger discuss this again with the Stark County Engineer.

**ATTACHMENT 12/22/06 E**

Meeks moved and Burger seconded a motion to table the request for a variance to develop Spring Landing allotment without the curb and gutter system. **3-0 yes**

**ATTACHMENT 12/22/06 F**

Meeks moved and Burger seconded a motion to table the request for a variance to develop Lake O'Springs allotment without the curb and gutter system. **3-0 yes**

**ATTACHMENT 12/22/06 G**

Pizzino moved and Meeks seconded a motion to approve the appropriation transfer request from account code 204.310.5220, Hospitalization, to account code 204.310.5110, Regular Salaries, in the amount of \$37,000.00. **3-0 yes**

**Legal Department**

**RESOLUTION 06-124, ATTACHED**

Meeks moved and Burger seconded a motion to adopt and authorize the placement of the Board's signatures upon the attached Agreement with Bates Amusement, Inc. **3-0 yes**

**Park Department**

**ATTACHMENT 12/22/06 H**

Meeks moved and Burger seconded a motion to approve the appropriation transfer from account code 214.510.5387, Discretionary, to account code 214.510.5220, Hospitalization, in the amount of \$3,389.93. **3-0 yes**

**Police Department**

**ATTACHMENT 12/22/06 I**

Meeks moved and Burger seconded a motion to adopt and accept the attached grant from the Office of the Attorney General for the Drug Abuse Resistance Education program in the amount of \$16,358.00. **3-0 yes**

**ATTACHMENT 12/22/06 J**

Meeks moved and Burger seconded a motion to hire Daniele R. Ineman as a part-time Police Aide, through the temporary service, at the rate of \$8.25 per hour, effective January 2, 2007. **3-0 yes**

Meeks moved and Burger seconded a motion to hire Monica Linkowski as a part-time Police Aide, through the temporary service, at the rate of \$8.25 per hour, effective January 2, 2007. **3-0 yes**

**RESOLUTION 06-125, ATTACHED**

Meeks moved and Burger seconded a motion pursuant to ORC Section 505.49 and 509.01, we hereby appoint Richard J. Leon as Part Time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, contingent upon providing proof of Ohio Peace Officer Training Academy certification, successful completion of the psychological and physical evaluation, background check, negative drug screen and any other testing requirements. **3-0 yes**

**RESOLUTION 06-126, ATTACHED**

Meeks moved and Burger seconded a motion pursuant to ORC Section 505.49 and 509.01, we hereby appoint Andrew D. Pratt as Part Time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, contingent upon providing proof of Ohio

Peace Officer Training Academy certification, successful completion of the psychological and physical evaluation, background check, negative drug screen and any other testing requirements.

**3-0 yes**

**RESOLUTION 06-127, ATTACHED**

Meeks moved and Burger seconded a motion pursuant to ORC Section 505.49 and 509.01, we hereby appoint Brian Vannest as Part Time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, contingent upon providing proof of Ohio Peace Officer Training Academy certification, successful completion of the psychological and physical evaluation, background check, negative drug screen and any other testing requirements.

**3-0 yes**

**RESOLUTION 06-128, ATTACHED**

Meeks moved and Burger seconded a motion pursuant to ORC Section 505.49 and 509.01, we hereby appoint Jacqueline Ecrement as Part Time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, contingent upon providing proof of Ohio Peace Officer Training Academy certification, successful completion of the psychological and physical evaluation, background check, negative drug screen and any other testing requirements.

**3-0 yes**

**Fiscal Office**

**ATTACHMENT 12/22/06 K**

Meeks moved and Burger seconded a motion to pay the bills in the amount of \$493,541.22.

**3-0 yes**

**ATTACHMENT 12/22/06 L**

Meeks moved and Burger seconded a motion to approve the minutes of the December 11, 2006 Board of Trustees meeting.

**3-0 yes**

**RESOLUTION 06-129, ATTACHED**

Pizzino moved and Meeks seconded a motion pursuant to attached ORC Section 5705.13(A)(1), we hereby amend attached Resolution 05-106 to now read as follows:

1. Establish a Reserve Balance Account to accumulate currently available resources in the Fire Levy Fund for the purpose of stabilizing the Fire Department Budget against cyclical changes in revenues and expenditures.
2. Authorize the transfer of \$366,877.83, per attached Exhibit A, from Account 210.210.5967 to be deposited in a special fund for Fire Department operating purposes named Fire Levy Reserve Balance Account Fund #420 and shall be established, maintained and the monies therein to be invested by the Township Fiscal Officer.
3. Authorize the establishment of the following new codes in the accounting system: Fund #420 – Fire Reserve Balance Fund, Receipt #420.000.4990 transfers in from Fire Fund, and Expense code #420.210.5951 – Fire Reserve Balance Fund, Fire operations cost center, transfer to #210 Fire Levy object code.

**3-0 yes**

**RESOLUTION 06-130, ATTACHED**

Meeks moved and Burger seconded a motion pursuant to attached ORC Section 5705.13(A)(1), we hereby amend attached Resolution 03-078 to now read as follows:

1. Establish a Reserve Balance Account to accumulate currently available resources in the Police Levy Fund for the purpose of stabilizing the Police Department Budget against cyclical changes in revenues and expenditures.
2. Authorize the transfer of \$175,000.00, per attached Exhibit A, from Account 209.250.5968 to be deposited in a special fund for Police Department operating purposes named Police Levy Reserve Balance Account Fund #430 and shall be established, maintained and the monies therein to be invested by the Township Fiscal Officer.
3. Authorize the establishment of the following new codes in the accounting system: Fund #430 – Police Reserve Balance Fund, Receipt #430.000.4900 transfers in from Police Fund, and Expense code #430.250.5956 – Police Reserve Balance fund, Police operations cost center, transfer to #209 Police fund object code. **3-0 yes**

**ATTACHMENT 12/22/06 M**

Meeks moved and Burger seconded a motion to approve fund transfers in accordance with the reserve account resolutions at this meeting:

<u>Amount</u>	<u>From Fund</u>	<u>Description</u>	<u>To Fund</u>	<u>Description</u>	
\$175,000.00	209	Police Levy	430	Police Reserve Balance	
\$2,000.00	420	Fire Reserve	210	Fire Levy	<b>3-0 yes</b>

**ATTACHMENT 12/22/06 N**

Meeks moved and Burger seconded a motion to transfer the insurance premium account interest posted in 2006 in the amount of \$3,721.87 from General Fund #101 to Self-Funded Medical Insurance Fund #727. **3-0 yes**

**ATTACHMENT 12/22/06 O**

Meeks moved and Burger seconded a motion to approve the appropriation transfer request from account code 101.150.5806, Election Expense to account code 101.150.5953, Transfer to #727, in the amount of \$1,721.87. **3-0 yes**

**ATTACHMENT 12/22/06 P**

Meeks moved and Burger seconded a motion to approve the Permanent Appropriations for 2007 in the amount of \$32,290,274.67. **3-0 yes**

**Routine Business**

**Announcements**

- Next regular Board of Trustees meeting, January 8, 2007, 4:00 p.m. Executive Session and/or Work Session, 6:00 p.m., General Session, Township Hall.

- CIC, January 3, 2007, 5:30 p.m., Township Hall.
- LOGIC, January 4, 2007, 9:00 a.m., Safety Center, Chiefs' Conference Room.
- Board of Zoning Appeals, January 11, 2007, 7:00 p.m., Township Hall.
- Citizens Advisory Committees:
  - Park, January 9, 2007, Township Hall.
  - Community Celebration, including Board of Trustees, January 29, 2007, 6:00 p.m., Township Hall.
  - Highway/Traffic, February 21, 2007, 6:30 p.m., Township Hall.

**Old Business** – None

**New Business**

**ATTACHMENT 12/22/06 Q**

Meeks moved and Burger seconded a motion not to request a hearing on the advisability of issuing the liquor permit to Evets Enterprises, Inc. dba Papa Gyros, 4760 Everhard Road. **3-0 yes**

**ATTACHMENT 12/22/06 R**

Meeks moved and Burger seconded a motion to accept the donation of a 3” caliper red oak tree planted in North Park in memory of Thomas K. Boger from the Boger family. **3-0 yes**

Meeks moved and Burger seconded a motion to accept a \$3,000.00 donation to the Park Department from the Jackson Baseball Association. **3-0 yes**

**Public Speaks – Open Forum**

No one came forward.

Pizzino moved and Meeks seconded a motion to go back into Executive Session for Land Acquisition. **3-0 yes**

Pizzino moved and Meeks seconded a motion to go back into Executive Session for Fire Department Personnel (Appointment/Employment/Compensation). **3-0 yes**

**ATTACHMENT 12/22/06 S**

At 6:45 p.m., Gonzalez opened the Annual Records Commission Meeting with John Pizzino, President of the Board of Trustees present.

Gonzalez moved and Pizzino seconded a motion to authorize the Record Disposal in accordance with the Record Retention and Disposal Regulations. **2-0 yes**

Gonzalez moved and Pizzino seconded a motion to adjourn the Annual Records Commission Meeting. **2-0 yes**

Upon return from Executive Session, Meeks moved and Pizzino seconded a motion to adjourn. **3-0 yes**

---

**John Pizzino**

---

**Randy Gonzalez**