

**RECORD OF PROCEEDINGS**

**MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING**

**DECEMBER 21, 2017**

Hawke called the meeting to order at 4:03 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Vaccaro, Brink, Hogue and Poindexter present.

Hawke moved and Pizzino seconded a motion to go into Executive Session for Zoning Department Personnel (Appointment/Employment/Compensation) – Interview applicants for Zoning Commission. **3-0 yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session for Fire Department – Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment. **3-0 yes**

Upon return from Executive Session at 5:02 p.m., Hawke called the General Session to order with all department heads present. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

**Public Speaks** – None

**Police Department**

**RESOLUTION 17-159, ATTACHED**

**APPOINTMENT OF POLICE DEPARTMENT PART-TIME POLICE OFFICER**

Hawke moved and Walters seconded a motion whereas, Resolution No. 17-131 is incorporated herein, and Brandon M. Alger has successfully completed the background check, negative drug screen, and other testing requirements.

Be it resolved that, pursuant to ORC Section 505.49 and 509.01, Brandon M. Alger is hereby employed and appointed as a Part-time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, effective December 22, 2017 at 2200 hours at the Part-time Patrol Officer rate of \$17.0000 per hour. **3-0 yes**

Pizzino administered the oath of office. A brief recess was held to allow time for pictures.

**RESOLUTION 17-160, ATTACHED**

**ACCEPTANCE OF OATH FOR POLICE DEPARTMENT PART-TIME POLICE OFFICER**

Hawke moved and Walters seconded a motion that we hereby accept the attached oath of office for Brandon M. Alger, Part-time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, effective December 23, 2017 at 0001 hours. **3-0 yes**

**ATTACHMENT 12/21/17 A**

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request.

From	Description	To	Description	Amount	
209.250.5387	Discretionary	209.265.5502	Juvenile Supplies	\$ 200.00	
209.250.5387	Discretionary	209.250.5492	Trash Services	50.00	
209.250.5387	Discretionary	209.250.5808	Audit	250.00	
209.250.5299	Discretionary – PS	209.258.5120	DB Overtime	1,500.00	
209.250.5299	Discretionary – PS	209.258.5212	DB Pension Empl	5,000.00	
209.250.5387	Discretionary	209.250.5522	Building Maint	2,000.00	<b>3-0 yes</b>

**RESOLUTION 17-161, ATTACHED  
POLYGRAPH EXAMINATION SERVICES**

Hawke moved and Walters seconded a motion that we hereby adopt and authorize the placement of our signatures upon the attached Agreement for Polygraph Examination Services with the Stark County Sheriff’s Office. **3-0 yes**

**Administration Department**

**ATTACHMENT 12/21/17 B**

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 101.110.5220, Hospitalization, to account code 101.110.5110, Salaries, in the amount of \$11,250.00 and from account code 101.110.5220, Hospitalization, to account code 101.110.5214, Employers Medi-Care in the amount of \$171.00. **3-0 yes**

**ATTACHMENT 12/21/17 C**

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 101.140.5299, Discretionary, to account code 101.140.5110, Earnings, in the amount of \$3,750.00 and from account code 101.140.5299, Discretionary, to account code 101.140.5214, Medicare, in the amount of \$57.00. **3-0 yes**

**ATTACHMENT 12/21/17 D**

Hawke moved and Walters seconded a motion to appoint the following to the 2018 Highway/Traffic Citizens Advisory Committee:

1. Jeannette Cho
  2. Richard Evans
  3. Klaus Kuttrus
  4. Janice Spadone
- 3-0 yes**

Hawke moved and Walters seconded a motion to appoint the following to the 2018 Park Citizens Advisory Committee:

1. Karen Halter
  2. Jaren Phillips
  3. Steve Rohr
  4. Lawrence Rohrig
  5. Millie Stergios
  6. Steve Studer
- 3-0 yes**

**Public Works Department**

**Park Division**

Hawke moved and Walters seconded a motion to accept a \$200.00 sponsorship donation to the 2018 Community Celebration from Staley Technologies. **3-0 yes**

**Fire Department**

**ATTACHMENT 12/21/17 E**

Walters moved and Hawke seconded a motion to approve the appropriation transfer request:

From	Description	To	Description	Amount	
210.210.5220	Hospitalization	210.210.5450	LOGIC	\$ 3,224.00	
210.210.5220	Hospitalization	210.210.5502	Supplies/Materials	44.89	
210.210.5220	Hospitalization	210.210.5527	Fuel – diesel	907.99	
210.210.5220	Hospitalization	210.211.5492	Trash – Sta. 1	41.10	
210.210.5220	Hospitalization	210.214.5492	Trash – Sta. 4	35.07	
210.210.5220	Hospitalization	210.210.5212	Pension Employer	27,571.91	
228.210.5527	Fuel – diesel	228.210.5504	Office Supplies	96.86	
228.210.5214	Medicare Expense	228.210.5212	Pension Employer	1,000.00	<b>3-0 yes</b>

**RESOLUTION 17-162, ATTACHED  
JACKSON TOWNSHIP FIRE PREVENTION CODE**

Hawke moved and Pizzino seconded a motion whereas pursuant to ORC Section 505.353, the Board of Trustees are authorized to adopt a standard code to fire, fire hazards and fire prevention, prepared and promulgated by the state or any department, board or other agency of the state.

Be it resolved that we hereby adopt the 2017 Ohio Fire Code on file as the Fire Prevention Code of Jackson Township, Stark County, Ohio with the attached amendments thereto, effective January 20, 2018. The previously established fire lanes on file in the Fiscal Office are also incorporated herein. The Fire Chief and/or Deputy Chief(s) shall have the full authority to designate subsequent fire lanes.

Be it further resolved that Resolution No. 12-044 is hereby repealed, effective January 20, 2018.

Be it further resolved that the Township Fiscal Officer shall certify to the adoption of this Resolution and shall cause the attached notice to be posted in five conspicuous places in the Township for at least thirty (30) days proper to the effective date of this Resolution and further publish said notice in accordance with ORC Section 7.16. **3-0 yes**

**RESOLUTION 17-167, ATTACHED  
VOLUNTEER FIRE FIGHTERS DEPENDENTS FUND BOARD**

Hawke moved and Walters seconded a motion pursuant to ORC Section 146.03, we hereby elect Ted R. Heck and Lee Antonacci to be members of the Volunteer Fire Fighters Dependents Fund Board. **3-0 yes**

## **Zoning & Planning Department**

### **ATTACHMENT 12/21/17 F**

Hawke moved and Walters seconded a motion to appoint James M. Conley to serve as a member of the Jackson Township Zoning Commission for a five-year term, from January 1, 2018 through December 31, 2022. **3-0 yes**

Hawke moved and Walters seconded a motion to appoint Matthew CV. Sutter as a member of the Jackson Township Zoning Commission and serve the remainder of a five-year term, effective January 1 2018 through December 31, 2018. **3-0 yes**

### **ATTACHMENT 12/21/17 G**

Hawke moved and Pizzino seconded a motion to appoint Frederick Monsell to serve as Alternate Member 1 of the Jackson Township Zoning Commission for a one-year term, from January 1, 2018 through December 31, 2018. **3-0 yes**

Hawke moved and Pizzino seconded a motion to appoint Justin J. Gantz to serve as Alternate Member 1 of the Jackson Township Zoning Commission for a one-year term, from January 1, 2018 through December 31, 2018. **3-0 yes**

### **ATTACHMENT 12/21/17 H**

Hawke moved and Pizzino seconded a motion to appoint Daniel Creighton to serve as a member of the Jackson Township Board of Zoning Appeals for a five-year term, from January 1, 2018 through December 31, 2022. **3-0 yes**

### **ATTACHMENT 12/21/17 I**

Hawke moved and Pizzino seconded a motion to appoint Richard Lutz to serve as Alternate Member 1 of the Jackson Township Board of Zoning Appeals for a one-year term, from January 1, 2018 through December 31, 2018. **3-0 yes**

Hawke moved and Pizzino seconded a motion to appoint Jared Singer to serve as Alternate Member 2 of the Jackson Township Board of Zoning Appeals for a one-year term, from January 1, 2018 through December 31, 2018. **3-0 yes**

## **Fiscal Office**

### **ATTACHMENT 12/21/17 J**

Hawke moved and Pizzino seconded a motion to pay the bills in the amount of \$703,197.96. **3-0 yes**

### **ATTACHMENT 12/21/17 K**

Hawke moved and Pizzino seconded a motion to approve the minutes of the December 12, 2017 Board of Trustees' meeting. **3-0 yes**

**ATTACHMENT 12/21/17 L**

Hawke moved and Pizzino seconded a motion to approve the 2018 Permanent Appropriations of \$53,213,020.74 classified by fund and department and within each the amount for personal services, as attached. **3-0 yes**

**Routine Business**

**Announcements**

- Next regular Board of Trustees’ meeting, January 9, 2018, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- CIC, January 18, 2018, 12:00 p.m., Papa Bears.
- LOGIC, January 4, 2018, 9:00 a.m., Safety Center Chiefs’ Conference Room.
- Jackson Recycling Board, January 24, 2018, 11:00 a.m., Buehler’s Community Room.
- Zoning Meetings:
  - Board of Zoning Appeals, January 25, 2018, 5:30 p.m., Township Hall.
  - Zoning Commission – none scheduled.

**Old Business**

There was some discussion regarding the date of closure.

**ATTACHMENT 12/21/17 M**

Hawke moved and Walters seconded a motion to authorize the closure of the yard debris waste drop-off site, effective January 15, 2018, and keep the site closed until further guidance is received from the Stark-Tuscarawas-Wayne Joint Solid Waste Management District in accordance with the attached memorandum. **3-0 yes**

**New Business**

**RESOLUTION 17-164, ATTACHED**

**TOWNSHIP ADMINISTRATOR/LAW DIRECTOR BASE COMPENSATION**

Hawke moved and Pizzino seconded a motion that effective December 30, 2017, the annual base compensation salary of the Township Administrator/Law Director shall be \$119,940.00.

Be it further resolved that, under Article II of the Benefit Package for Management Personnel, effective December 30, 2017, the base compensation salary of the Township Administrator/Law

Director shall be a minimum of three percent (3%) more than the total compensation salary of the department head with the highest base compensation salary. **3-0 yes**

#### Public Speaks – Open Forum

Someone asked when the Fiscal Officer asked the Trustees ‘all in favor’ what the Trustees say if they are not in favor.

Walters answered ‘no’.

He asked if one person was against it did it not pass?

Walters said no. Vaccaro said there are only a few things that are left that are unanimous votes, one being to go into Executive Session.

Walters said most of what was done at this meeting was routine. He said on occasion with policy debates or something that could cause a divided vote. He explained if the vote was 2 to 1 it would still pass.

Gonzalez said if there was a divided vote, he would go back and do the vote by roll call.

Gonzalez said he attended a Canton City Council meeting and they do a roll call vote for 12 on everything.

Walters moved and Hawke seconded a motion to adjourn. **3-0 yes**

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**Todd Hawke**

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**Randy Gonzalez**