

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

DECEMBER 12, 2017

Hawke called the meeting to order at 4:07 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Vaccaro, Hogue, Crable and Brink present.

Hawke moved and Pizzino seconded a motion to go into Executive Session for Fire Department Personnel (Appointment/Employment/Compensation) – Specialty Assignment. **3-0 yes**

Upon return from Executive Session at 4:32 p.m., Hawke opened the Work Session.

Amphitheater and Activity Complex

Justin Gantz from Sol/Harris Day: We would just like to give everyone an update on where we are at with this process and where we're at with the design. I'll just kind of take you through what we have. We have a couple slides I can go through and just show a little bit of the progress with some imagery and then we also have the 3 D model we can kind of fly through it and take everyone through.

Gonzalez asked Derek Gordon to introduce himself and state what his role is.

My name is Derek Gordon, I'm the representative for the Stark County District Library so I'll be the primary point of contact for the building project as it moves forward with the library.

Mr. Gantz: At the beginning of our process, again, just to kind of get everyone up to date. We began with a master planning exercise for the park. The library being a component, the school district, the tennis courts and then the amphitheater were all kind of key components here we were looking at and what we really did was kind of start with a blank slate. So I took a kind of a survey of the park as a whole, looking at the existing amenities and then desired new amenities and that's where we kind of started putting the framework for the different components of this project and what that would look like. So just from the outside obviously the multi-purpose outdoor amphitheater was key, library, tennis facility, parking for these new structures was a key element, relocation of existing amenities like the skate park and basketball courts were a high priority and then we also started to look at new pieces as well. We call it the food truck plaza connecting to the high school was a big one with the tunnel creating new access points for the site. That was really important. And other things like the lawn games and new signage and infrastructure. I think the key here and a lot of the take aways that we heard from the Trustees as we were working is that this park is a major asset for the community and the communities residents so this project is really a way to bring up the level of amenities for the township and its residents. So, again, those are kind of components that we're hearing and then begin to organize on the site and kind of imagine what this could start taking shape. So I think everyone has seen this but I can go through it really quick. Some of the first pieces to this are going to be the relocation of an existing basketball courts and the skate park as well. I guess the first piece that we're focused on here is

the relocation of the basketball courts and the skate park. You know we want to make sure that we are preserving existing amenities in the park before we kind of start building new ones, so the initial idea is that those will be relocated to the north, I guess this is kind of the west, yes, the west side of the park here. So that's kind of the initial move. A couple of the other key components are the future tunnel that has been planned for connecting North Park here and to the High School property is a key and then also surface crossing as well connecting the High School to the new library site. All of those are kind of a larger picture items that we're looking at and then again, like I mentioned, expanding the tennis courts new parking lot that's kind of part of this. So zooming in on this site a little bit closer, one of the keys to success here, I think, in this project is going to be the connection between the amphitheater and the library itself. So we've worked really hard as a team and then also collaborating with the library team as well to make sure that we are proposing a solution that works well for both and both of these projects can go kind of hand in hand and share resources and can benefit from one another. One of the key things we looked at once the library was torn down was we looked at where, if this is blank slate, where can we relocate that library. Our proposal, which has been appreciated by the library team as well, is actually relocating the library towards the corner entry of the park. So this is kind of one of the first moves is looking at the library at the corner of the park. It does a couple things, we felt that from the visibility standpoint we brought it a little closer to Fulton, it's closer to the park entry so people are driving by and are a little bit more aware. From the connection standpoint, it's closer to the crosswalks connecting to the high school also the future tunnel and also just from a site standpoint it looks out over the pond and the rest of the park. We felt that was really valuable real estate to kind of prioritized the library at that corner. That was one of the main considerations we had. From that then we positioned our amphitheater to kind of situate at the lower portion of the site so the low point would kind of be in this area and with some earthwork we're able to kind of create that low point here and slope back up to Fulton and the library site there as well.

Pizzino asked if it would have a bowl effect similar to Blossom.

Gantz: Yes, we do still want it to feel very open and parklike but the idea is that, yes, it's going to be a little slope, we'll have a few kind of terraced seating areas. But, yes, the idea is that we really want to get a connection here between the library and the amphitheater itself. You'll see here that we have, we're calling it the food truck plaza, but again it's just kind of a hardscape space that connects the two. So I imagine in the library they could have outdoor activities kind of programmed on this site and then it also serves as kind of a free event space for anything that's going on in the amphitheater. But we're thinking of it really as a shared space between the two entities. I'm trying to think here, along with this we have new parking areas here, one is separate for the library itself with a book drop. And then we have that separated with kind of a new access drive, we originally had it going all the way through, but as a way to kind of decrease traffic and the speed of traffic we broke it up so that you have to actually have to circulate through the parking lot in order to get all the way to the site.

Walters: What are the white squares on the parking lot?

Gantz: These would be kind of water retention areas so with the large areas of parking we have to figure out what to do with storm water run-off. Our initial thoughts was that we would actually

incorporate that into the parking area itself, so those could just be grass and kind of a swale area that water can run off in and then drain into the site.

Gonzalez: Some of the things you suggested, show them the bocci courts and the open stuff, too, corn hole board would be permanent. Show them where all that's at.

Gantz: Yes, so one of the main challenges here at this site is that this is an amphitheater that can hold a larger event and several thousand people a couple times a year but day to day it still needs to function as a park and so that was one of our main considerations here. We really want it to feel open and welcoming and not like you kind of snuck into (indecipherable) you know, you're running around in there. So the idea was that to begin to incorporate other aspects so we, you know, right know on the side of the area amphitheater here, we have, kind of, lawn games, so the bocci ball courts, we talked about the corn hole board that can be cemented into the ground, more permanent lawn game activities. So, you know, it can function on the site during an event, people can still be playing (indecipherable), you know, that opportunity but then also like I said when the amphitheater is not in use it's still very flexible and very park like. It's an amenity to the park on a day to day basis as well. In this area we'll have there is a gradual slope to the site here and then what we've done is we've begun to cut and mound up some of the earth along the perimeter and the idea is that it's supposed to, you know, it's still open, people can circulate through it and we are trying to block views from traffic lights or headlights coming in and out of the site during a show. And then also, hopefully, some type of sound barrier as well. We made a pretty concise effort to point sound away from the neighbors so all the sound will be projected from the stage out toward the high school. Then we've also got thought about other switches as well as, as far as, speakers and, again, instead of just a main PA system there will actually be speakers integrated throughout the amphitheater so it's more of a localized sound. So, again, in all of this we're really trying to be aware of the existing surroundings and the neighborhoods, community, we really want to be respectful and not create conditions for the township. Then, I guess, kind of, a third component here is the tennis court facility so right now there's six existing tennis courts, our proposal is to put in new concessions, restroom area for the tennis facility and then the addition of four new courts right here to the south. The one here is kind of the center court kind of field so we have bleachers on either side and the idea is that tournaments and everything can take place here and you can play up to those courts and from the township or the school district standpoint, we're combining all the tennis facilities into one and creating a more, kind of, cohesive tennis complex for them. A couple other key items, you know, one of the things we're working with the library right now is, again, is there any way to share amenities or share some type of space. So obviously, we're trying to provide some hard scape space and usable space for them and I can imagine book readings are, you know, outdoor activities where we're kind of accommodating space for that and then one of the ideas we've been talking through is things like utilities or some of the restroom facilities could be shared with the library so they might not, they're not putting in restrooms for an entire huge amphitheater complex but there is a solution where we do, kind of, run plumbing into this area and we can have some restrooms available in off hours at the library that are open to the amphitheater but, again, you're not having to really walk into the library to get to that, yes, kind of an outdoor access but, again, on board is finding efficiencies in sharing the plumbing and things like that. So, again, it's been very collaborative going back and forth with that and I will note, we are sharing the same civil engineer on the project, so the project as a whole

is being looked at by one group. That's helping both of us at the same time, so just, again, it's really kind of helpful team to have with that.

Gonzalez: I wanted to show the, this is probably a site of movie in the park, see that little highlighted area where the projector is at.

Gantz: Oh, yes, and then we have, and there's different way of doing this but now we do kind of have a sound booth integrated. Yes. And we've also been working with a kind of sound engineer/lighting design consultant, he has been helping us out with, you know, the PA system, how that works, how that's integrated into the structure. You know, we want to give flexibility so that you guys can accommodate a large scale event but it's also practical for the day to day use of this township. It's not, we're not building Blossom here but at the same time we do want it to be able to accommodate a little bit larger event.

Gonzalez: Moving on, it's just a matter of drop the disc in.

Gantz: Right.

Walters: To that point though, I really feel like we're going to do anything, we're going to underestimate how much use this is going to get, I mean, I know, Randy and most of our Trustees and certainly as I've been in the community, you know, the plans have been out in public and discussed a little bit. I think we're going to see this thing in use actually far more than you might think. I think we're going to see school band concerts here (indecipherable) some activities there and those months where it's available, I think you can potentially see community theater and if we want to do it in a summer theater type program there. I can see larger concerts in addition to our existing concert there, movies, and the community celebration. So I think that flexibility is probably. . .

Gonzalez: Show you that, that's great, and I agree with you whole heartedly. And one of the things we asked in our last meeting is to meet with the drama club over there and bring them in because we think, he's going to show you there's a back stage, there's a place to change, he's going to get to that point. But if Todd can go over, go back to the other drawings and he can show how the festival going to. . .

Hawke: But really, I mean, he doesn't want (indecipherable) I mean currently if you look at the Community Celebration, the Community Celebration currently (indecipherable). The Celebration really takes place in this parking lot with some of the booth space heading back into this grass area here and with having that what works and that will take some of that away. Including the measurements this parking area itself is larger than this parking area so the goal would be to have the entire Celebration housed through this area, the concerts would go in here so we wouldn't have to rent a stage and all that kind of stuff again, it will all be in there. And then now this will make the whole Celebration more visible so the community can come by. So instead of hiding all the rides down in here which, usually see a little right now, ferris wheel and some of that stuff here, it will all be right along Fulton Road, so that will make it easier there.

Gonzalez: So the overflow parking, too, then, is the school. You'll be able to drive under Fulton Road (indecipherable).

Hawke: There's a lot of good things that go with that and it's obvious pieces are looking at restroom facilities at a couple different places, to add initial permanent restrooms so we won't even need porta-potties then. They can go in that side. So everything else is on there.

Pizzino: I can see this thing as complete and I, people realize what's available. I (indecipherable) at the usage as kind of slow. I mean, I've said, I think people are going to start requesting to be able to have weddings there, I really do.

Hawke: I think when Justin gets to the (indecipherable) that brings out here in a little bit, I'm actually looking at it, with some of the side stage opportunities and things like that and how they'd, how it would be used pretty much every day, all day and a lot of these opportunities there. I think that's the biggest answer to your point. It's not just an event space, it is an everyday space.

Gonzalez: And, John, I think one of the things you'll appreciate (indecipherable) it's in that area where we're looking at the festival as far as far enough. We're going to run everything, we're going to run the water, the electric, and have everything set up in that parking lot so you're ready to set up, we going to need some of your assistance, the park people are setting everything up, so they know where everything's going to be, we'll have that laid out and when they come in there rather than, we may not have to rent as many towers and have cords running everywhere. We'll have it all conduited out underneath.

Pizzino: Looks like you guys thought of everything. It looks great to me.

Hawke: The only thing we have to put in a (indecipherable) of grass which services (indecipherable).

Gantz: To that point, I'll just share real quickly to the case study. This is Bicentennial Park in Columbus and we actually went down there and studied it, saw the space and if you're familiar with it it's actually very similar in size and scale so from about the front of the stage to the back of the seating area, 180 feet, ours is around 190. Width is very similar, and again, the key there is that it's a very flexible space. The day that we were there nobody, nothing was really going on so we took this picture of this guy just sitting there having his lunch. You know, he's in this kind of a picnic facility and again instead of a formal stage where you have that big front wall, you know, front of stage barrier where you actually stuck the stage up so people can sit on there and have lunch. You know the picture to the right, some small area to the community event and again nothing really massive but it's still kind of facilitates that. And then for. . .

Walters: If you go it larger than that you can't provide safe security.

Gantz: Exactly. So the front and the bottom picture here is kind of the full scale. I don't know who's that is but they're fully at capacity there. So again, those are the kind of things that we're thinking about and you know the idea that we, like, hear is it has kind of this open air feel to the amphitheater, it's not some days, count locked down, secured space. It's again people can use it. This picture here in the upper corner, you know, this is their storage facility so everything just gets tucked in that, locked down, and then the rest of the stage can be unsecured. People can be using it.

Walters: That's behind it?

Gantz: Yes, this is behind it, this is like a little loading dock that kind of, you know, you can back the truck up into there. So again, it functions pretty well but what we really liked about it is on a day while something's not going on, it still feels like a park, it feels open, welcome. Those are all the things we're trying to achieve and it's not like you snuck into Blossom after hours or something. That's what we really want to accomplish with this. So this is one of the renderings they gave me of the 3D model that we can fly around, too, but you know some of the main features. Oh, maybe we can start with the plan actually. So this is the floor plan and I'm going to zoom around here a little bit just so you can get the orientation but here we have the library here, parking areas, and then the amphitheater itself. So the bottom here, this stage is about 80 by 40 feet at the widest and the deepest and you know that is plenty large enough to have major touring act come through and be able to set up all their equipment, have a major concert. That's one. . .

Walters: I'm sorry, how big is it?

Gantz: 80 by 40 just the stage area here. And we've actually done. . .

Walters: (Indecipherable) that's under roof?

Gantz: Yes, that's all under roof. The roof comes out projects out to actually this gray line right here. And we've done a test fit of I think we had 250 seats and tables up on this stage and down below a little bit.

Walters: I was thinking if you're having an event or something like that where they just want the space under. We don't need room for 600 people under one roof but you might like that call.

Gantz: Yes, and we've done test lay outs for that but so the main idea is to have this bar of program back here so this is all you know right here we have the storage area, we've got changing rooms and then green rooms face here and kind of the next thing we want to do is meet with the school district and talk a little bit about the spaces where provided from a placed handpoint or however this works. We know this works well for a touring artist performance standpoint, but we want to, again, make sure that for banquets or plays or orchestra night we want to make sure that this is functioning pretty well. But I can zoom in so. . .

Gonzalez: Do you call it the green room yet?

Gantz: Yes, it's the green room.

Gonzalez: They didn't call it the green room when I was involved in it (indecipherable). That sounds good.

Gantz: So the idea is that everything in this gray bar are after hours or when it's not in use. The doors get locked, it's a secured area and nobody has access to that. We then have this kind of circulation space between that and the stage so things can be going on back here during a show but it is concealed by these walls. And then obviously things can wheel out onto the stage when

needed and everything's open and accessible. We have a ramp for ADA that leads from the front of the stage up to the back of the stage and then again building on this flexibility one of the areas we have over here is kind of the side patio. Right now it's meant as just kind of an additional hard scape so again if you're on a picnic or something you can sit out there but also we're thinking of it for staging so you know if you do have a banquet or something out here you could stage you know a food truck or something over here to bring out the food in. Yes, caterer tents can be over there, that's kind of one of the ideas we've had.

Gonzalez: I guess we don't have this (indecipherable), you want to bring somebody up from out of town you want to make sure you can rent them.

Gantz: This is some of the design we're still working through but again one of the ideas is we do have another green room space here. It can be subdivided so if you need a men's and women's you can have that on either side of the room and then you know we're even able to divide it even more. Where these, these dash boxes are 5 by 5, we're thinking like track curtains kind of changing areas, so if you have a group of kids in there doing a play or something each can have their own private space. But again these are some of the things we're going to have to look to the playhouse and talk to some of the other players to see what they need. Restrooms, we have restrooms and then kind of a private changing area here too so if you do have more of a larger act or something that could have kind of a private area to change and there's a shower, sink and toilet in there as well. So kind of their own private changing room. But again after hours or if this isn't in use all this gets locked down so it's not open to the public, it's only the times of an event. And then in the loading dock, floating dock is in the back here, so trucks will be able to back up to here, unload, and then equipment could be rolled out onto the stage or put into storage whatever they need. One of the other things and we'll see it in the model, too, but one of the other things is we have kind of green space, we have these planters on either side of the stage, again, it just to make it look a little less formal, feel a little bit more parklike, that was another part to the design that we're looking at.

Gonzalez: Trustee Walters just asked about cameras. One of the things that we when he talked to us on was the sound system. We talked to Arts in Stark about these towers so that they throw the sound straight down so it's behind you not – with those towers you can also put security cameras which was Chris DeLoretto's suggestion through the whole complex, so the whole thing will be secure.

Gantz: Yes, so I can kind of fly you guys around the model a little bit so you can take a look, but this is again just kind of at the entrance here for the new parking areas, the library parking here. This area right here with the book drop so the library's kind of just masked out here we are not quite sure what that will be yet. Again so the entrance into the amphitheater, we have this hard scape area, you know, no white formal gates or ticketing areas or anything like this. This is meant to be very open you know we could set up temporary events in there or anything but it's again meant to be very open parkway. So the stage amphitheater itself here has lawn seating areas, we had originally looked at building in seats, like kind of hard scape cement seats to sit on, but felt like that didn't quite give us the flexibility we needed in the space and then also the kind of the finances and everything it was just spending money.

Gonzalez: That would do though, right, Justin?

Gantz: Well, so what we did was, our paths that we have, we elevated those. Those are the things actually step down so every, I think it's seven feet or so, where we have a path, that's where you could sit. . .

Gonzalez: You could sit there and the idea was if you see something going on and want to walk over you don't have your lawn chairs there's still a place to go sit and watch.

Gantz: Right. I think this gives us the ultimate flexibility because if you have park you know fixed seating up by the amphitheater and it's not getting used for that, you're losing a lot of the flexibility.

Walters: Can I ask you, (indecipherable) there have to be seating systems designed where that can be brought in.

Gantz: And you know we are sloping and everything so it's something that if did want to add later, we could but, again, I think for the maximum flexibility, what we're trying to achieve here, this is the right solution. So. . .

Gonzalez: One of the things we asked is the walls in the back, he's got that, and now think about that. Can you swing around to the backside. You're looking at signage and there's a great place here, it's like pull up your trucks and stuff if you're adding an event. It comes off the road, there's a loading dock off the back side of that so you can pull in if you have a catering van or whatever and get it in there. And behind those walls while the games or something is going on you would protect that noise and what event's going on there so it separates them with the wall behind them.

Gantz: Yes, so the design we have here, we kind of triangle pattern that's actually kind of a wood roof that cantilevers out and that's what covers the stage and a little bit of the hard scape in front of that. You know, that's kind of a free support, it's not, it's a self supported system that's the roof that just spans over that. We've already begun engineering suspending the PA systems from that, lighting systems, drop down screen for movies in the park, all that will kind of be integrated into that roof system. Again, we're looking at the acoustics standpoints and maintenance for keeping this very maintainable material. Those are all the kind of levels of detail that we're just starting to get into. Behind that, you'll see those kind of dark black walls, again, that could be a stone or a brick that we're incorporating into this. And again that is all kind of the shield between the performance and the then back of house space as well so those are the areas that we're trying to kind of separate and secure a little bit. One other thing we're really trying to do is any green room door or restroom door is not actually visible from the lawn seating area so all that is kind of concealed from the site lines. And then like I said other than that we're just trying to create, again, a very flexible space, we have the steps going up onto the stage instead of just a three foot wall like this or something it's meant to be very welcoming and accessible. So again, this is one of the quick renderings, we will be doing more photo realistic renderings as this goes but the idea is that these speaker systems will actually be hung on kind of winch system that will come down out of the roof, you click then on and then those get hoisted up into the air. There's different ways of doing it, I think this is kind of the best quality and most flexible also cost effective way to do it. You know that way these things aren't out there in the weather and during the cold months, we can take those down, put them back in the storage area but a couple times a year when you do have

a major event those could be put out there and then suspended. Lighting will be integrated into that ceiling system as well. Again we'll have anchor points for a major act if they want to come and hang additional lighting and everything, all that gets put into there. The other part is like a drop down screen for movie night in the park, all that will be integrated into the ceiling itself as well. So that's it, anyone have any questions?

Gonzalez: You guys are doing a great job and they really listened well and we've got a lot of input they keep incorporating in and you guys are saying things you want in there we're trying to get it all in there and they've done a great job.

Hawke: Well I think the overall picture to this whole project is just a lot of (indecipherable) factors of whole collaboration (indecipherable). You guys are doing a good job of listening to all the groups that are being involved. You know, taking to all the band, choir, drama, public or the school, we have the library obviously. We're talking to Arts in Stark, they've integrated that. And there's all the other ideas, you have the sports groups and laying those things out. It's just, to me, it's a picture of; you (indecipherable) of Stark Parks with the tunnel side and connecting trails, you're putting all those things together and it's what we're supposed to be doing. So I think that's just really fits well with your reasons and central point and when you look at Jackson Township as a community it brings that overall cultural piece together and all those things will be under. . . . But Randy mentioned it before when he talked about the movie in the park and seeing the multi-generations of folks at the park on a given day beyond just parents with their children playing a sport and those other things we added.

Gonzalez: We have a million in the bank but we're working on it. We obviously do have a million and then we have another application to the State, talked to Representative Schuring about that just last weekend, he was here for the library event and that's fine. So we're working on that and we're looking at potential other finance options besides tax dollars.

Hawke called the General Session to order with all department heads present. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

Jackson Library Branch – Stark County District Library

Good evening, everybody, once again my name is Derek Gordon the new owners representative for Stark County District Library. I'll be serving as the primary point of contact for the building project. I'm in my second week so I'm still getting my legs underneath me here but excited to work with all of you and all the stakeholders for the project. I'm looking forward to having a very collaborative process very similar to what Harris Day outlined to make sure the building is built in a way that can make the entire community proud. I can also tell you my background. Previously I worked for the City of Canton for ten years, the last five being the director of Canton Park and Recreation so I'm very excited that my first project with the library is in a park setting, something I'm very familiar and comfortable with and hope we will, again, bring that experience to the table. As a little added incentive, my two very young niece and nephew just live on the other side of the park there so they'll be keeping watch while (indecipherable) make sure everything goes smoothly.

So thank you, again, look forward to working you all and happy to answer any questions but then I'm still new so don't have a whole lot of added information to share (indecipherable) that we already know.

Gonzalez said he has had the fortune to work with Derek for many years in the City of Canton and his professionalism, I was really happy when I heard the library hired him. He said he didn't realize he was looking for another job.

There were a few questions for Mr. Gordon regarding drawings and focus groups. Mr. Gordon said there are no drawings yet and nothing will be done regarding focus groups until after the new year. He after Thursday they may have a better timeline.

Gonzalez said that tentatively, depending on the funding, they are trying to do the grading of the entire site at one time so the utilities can be put in and the whole site can be developed at once.

Public Speaks – None

Administration Department

ATTACHMENT 12/12/17 A

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 101.11.5220, Admin Hospitalization, to account code 101.111.5957, Transfer to #329 General Capital, in the amount of \$20,000.00, from account code 101.110.5385, Admin Other Expense, to account code 101.111.5957, Transfer to #329 General Capital, in the amount of \$7,350.00, from account code 101.150.5220, Fiscal Hospitalization, to account code 101.111.5957, Transfer to #329 General Capital, in the amount of \$20,000.00. **3-0 yes**

ATTACHMENT 12/12/17 B

Hawke moved and Pizzino seconded a motion to approve the 2018 Health Benefit Plan with American National, underwritten by Bardon Insurance Group, as the insurance carrier, Mutual Health Services as the third party administrator, and Medical Mutual of Ohio as the provider network, with a Specific Deductible of \$50,000.00, as recommended by the Health Care Cost Containment Committee. **3-0 yes**

ATTACHMENT 12/12/17 C

Hawke moved and Pizzino seconded a motion to approve the 2018 Jackson Township Budget and Planning Document. **3-0 yes**

ATTACHMENT 12/12/17 D

Hawke moved and Pizzino seconded a motion not to request a hearing for the liquor notice for Bell Stores Inc., dba Bell Stores 22, 3917 Wales Rd. N.W., Unit A & B. **3-0 yes**

**RESOLUTION 17-177, ATTACHED
EPA NOTICE OF INTENT PERMIT APPLICATION**

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of the Board President's signature upon the attached Oho EPA Notice of Intent (NOI) Permit Application for the Strip Avenue NW Extension. **3-0 yes**

ATTACHMENT 12/12/17 E

Hawke moved and Pizzino seconded a motion to approve and adopt the attached Amended Jackson Township No Smoking policy, effective December 13, 2017. **3-0 yes**

Public Works Department

ATTACHMENT 12/12/17 F

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary, to account code 204.310.5458, Other Professional Services, in the amount of \$1,596.93 and from account code 211.310.5387, Discretionary, to account code 211.310.5606, Resurfacing, in the amount of \$12,121.25. **3-0 yes**

ATTACHMENT 12/12/17 G

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary, to account code 204.310.5396, Vehicle Repairs, in the amount of \$5,115.00. **3-0 yes**

**RESOLUTION 17-145, ATTACHED
RPC STORM WATER EASEMENT MAPPING PROJECT**

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of our signatures upon the attached Storm Water Easement Mapping Project Agreement with the Stark County Regional Planning Commission. **3-0 yes**

Park Division

Hawke moved and Pizzino seconded a motion to accept the following sponsorship donations to the 2018 Community Celebration:

1. \$1,000.00 from Employers Health Purchasing Corporation of Ohio
2. \$ 500.00 from Buehler's Fresh Foods
3. \$ 250.00 from Altercare of Nobles Pond, Inc.
4. \$ 100.00 from The Engraver's Edge.

3-0 yes

Hawke moved and Pizzino seconded a motion to accept a donation of \$500.00 from Northwest Jackson Soccer League. **3-0 yes**

Hawke moved and Pizzino seconded a motion to accept a donation of \$200.00 from Jackson South Soccer Fall Outdoor League. **3-0 yes**

RESOLUTION 17-146, ATTACHED

OHIO EDISON CUSTOMER WORK APPROVAL AND FINAL GRADE AGREEMENT

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of the Board President’s signature upon the attached Ohio Edison Customer Work Approval, Payment Designation, and Final Grade Agreement for work to be completed at South Park.

3-0 yes

Boger explained that this is for electrical service for lights and cameras at the drop off area.

ATTACHMENT 12/12/17 H

Hawke moved and Pizzino seconded a motion to authorize the closure of the yard waste drop-off site, effective December 25, 2017, and keep the site closed until further guidance is received from the Stark – Tuscarawas – Wayne Joint Solid Waste Management District in accordance with the attached memorandum.

3-0 yes

There was some additional discussion regarding the drop off site. It was asked if it could be kept open the week of December 25. Boger explained that they are trying to make sure the yard is empty.

Central Maintenance

RESOLUTION 17-147, ATTACHED

DISPOSITION OF TOWNSHIP PROPERTY

Hawke moved and Pizzino seconded a motion whereas, ORC Section 505.10(A) permits the Board of Trustees of Jackson Township to adopt by resolution a list of personal property that is not needed for public use, or is obsolete or unfit for the use for which it was acquired, and to discard the personal property that has no value and;

Be it resolved, and pursuant to, ORC Section 505.10(A)(7), we hereby find that the attached list of equipment are no longer needed for the use it was originally acquired, said equipment has no value and is unfit for use, and authorizes the discarding of the items listed.

3-0 yes

There was additional discussion regarding the drop off site. It was pointed out that the Township isn’t closing the site, it is at the request of Waste Management District.

Fire Department

Hawke moved and Pizzino seconded a motion to accept a donation of a \$50.00 Buehler’s gift card from Mary and Dan Thomas.

3-0 yes

Hawke moved and Pizzino seconded a motion to accept a donation of \$100.00 from Marilyn J. Nave and Family.

3-0 yes

ATTACHMENT 12/12/17 I

Hawke moved and Pizzino seconded a motion to accept the attached resignation from part-time Firefighter/Paramedic, Joseph Dies, effective December 6, 2017.

3-0 yes

ATTACHMENT 12/12/17 J

Hawke moved and Pizzino seconded a motion to approve Budget Module 210-17-16 for Breathing Air Bottle, Face Pieces, and Thermal Imaging Camera in the amount of \$21,100.00. **3-0 yes**

Zoning & Planning Department

ATTACHMENT 12/12/17 K

Hawke moved and Pizzino seconded a motion to accept the attached resignation from Zoning Commission Member, Larry R. Everhard, effective December 31, 2017. **3-0 yes**

Fiscal Office

ATTACHMENT 12/12/17 L

Hawke moved and Pizzino seconded a motion to pay the bills in the amount of \$936,170.77. **3-0 yes**

ATTACHMENT 12/12/17 M

Hawke moved and Pizzino seconded a motion to approve the minutes of the November 28, 2017 Board of Trustees' meeting. **3-0 yes**

ATTACHMENT 12/12/17 N

Hawke moved and Pizzino seconded a motion to approve the financial reports for November 2017. **3-0 yes**

Gonzalez explained that the next resolution is for a distribution of the income tax received from the JEDD district and is to be distributed to the Fire and Police departments.

**RESOLUTION 17-148, ATTACHED
JEDD TAX DISTRIBUTION**

Hawke moved and Pizzino seconded a motion that we hereby approve a transfer of the JEDD income taxes received totaling \$22,743.15 from General Fund code 101.111.5951 and 101.111.5956 to Police Fund 209 (receipt code 209..4140) in the amount of \$11,371.57 and the Fire Fund 210 (receipt code 210..4140) in the amount of \$11,371.58. **3-0 yes**

Gonzalez explained that the following resolutions are needed to re-establish the accumulated benefits funds, capital funds and reserve balance funds for the departments.

**RESOLUTION 17-149, ATTACHED
GENERAL FUND ACCUMULATED BENEFITS #292**

Hawke moved and Pizzino seconded a motion pursuant to ORC Section 5705.13(B), we hereby amend attached Resolution No. 16-157, effective December 12, 2107, to now read as follows:

1. Establish a General Fund Special Revenue Fund for the purpose of accumulating resources for the payment of accumulated sick leave and vacation leave, and for payments in lieu of taking compensatory time off, upon the termination of employment or the retirement of officers and employees of the subdivision.

2. Authorize the transfer of \$50,000.00 from Account 101.111.5982 to be deposited in a special sub fund named the General fund Special Revenue Fund #292, and can be supplemented if subsequently determined by the Board of Trustees and shall be established and maintained by the Fiscal Officer.
3. Authorize the creation of the following new codes in the accounting system: Fund #292-General Fund Special Revenue Fund, #292..4990 transfer in from General Fund, expense code #292.111.5140 General Fund Special Revenue Fund, Admin cost center, severance object code. **3-0 yes**

**RESOLUTION 17-150, ATTACHED
GENERAL FUND CAPITAL PROJECTS FUND #329**

Hawke moved and Pizzino seconded a motion pursuant to attached ORC Section 5705.13(C), we hereby amend attached Resolution Number 16-168, effective December 12, 2107, to now read as follows:

1. Establish a Capital Projects Reserve Balance Account, Fund #329, for the purpose of accumulating resources for the acquisition, construction or improvement of fixed assets such as Real Estate purchases as described in attached amended Exhibit A.
2. Authorize the transfer and/or receipt of monies set forth in amended Exhibit A totaling \$808,980.00 from Account 101.111.5957 to be deposited in a special fund named the Capital Projects Reserve Balance Account Fund #329 bringing the total deposits to \$3,584,940.75 which is the amount to be accumulated in the Reserve Balance Account and which said amount shall be accumulated over a ten year period from the effective date of this Resolution and shall be established, maintained and monies therein to be invested by the Township Fiscal Officer.
3. Authorize the creation of the following new codes in the accounting system: Fund #329 – General - capital projects fund, Receipt #329..4990 – transfer in, Expense code #329.110.5752 – capital projects fund, admin cost center, property purchase object code. **3-0 yes**

**RESOLUTION 17-151, ATTACHED
FIRE FUND CAPITAL PROJECTS FUND #328**

Hawke moved and Pizzino seconded a motion pursuant to attached ORC Section 5705.13(C), we hereby amend attached Resolution Number 16-158, effective December 12, 2107, to now read as follows:

1. Establish a Capital Projects Reserve Balance Account, Fund #328, for the purpose of accumulating resources for the acquisition, construction or improvement of fixed assets for Fire Department services through the performance of the projects described in attached amended Exhibit A.
2. Authorize the transfer and/or receipt of monies set forth in amended Exhibit A totaling \$122,000.00 from Account 210.210.5958 to be deposited in a special fund named the Capital Projects Reserve Balance Account Fund #328 bringing the total deposits to \$1,638,500.00 which is the amount to be accumulated in the Reserve Balance Account and which said amount shall be accumulated over a ten year period from the effective date of this Resolution and shall be established, maintained and monies therein to be invested by the Township Fiscal Officer.

3. Authorize the creation of the following new codes in the accounting system: Fund #328 – fire capital project fund, Receipt #238.4990 – transfer in, Expense code #328.210.5660 – capital projects fund, fire cost center, ambulance/trucks object code, and #328.10.5658 – capital fire equipment object code. **3-0 yes**

RESOLUTION 17-152, ATTACHED

FIRE LEVY FUND RESERVE BALANCE ACCOUNT #420

Hawke moved and Pizzino seconded a motion pursuant to attached ROC Section 5705.13(A)(a), we hereby amend attached Resolution No. 16-159, effective December 12, 2107, to now read as follows:

1. Establish a Reserve Balance Account to accumulate currently available resources in the Fire Levy Fund for the purpose of stabilizing the Fire Department Budget against cyclical changes in revenues and expenditures as described in Exhibit A.
2. Authorize the transfer of monies set forth in Exhibit A totaling \$187,214.35 from the Fire District Levy Fund, 210.10.5967 to be deposited in the Fire District Levy Fund Reserve Balance Account #420.
3. Authorize the establishment of the following new codes in the accounting system: Fund #420 – Fire Reserve Balance Fund, Receipt #420.000.4990 transfers in from Fire Fund, and Expense code #420.210.5951 – Fire Reserve Balance fund, Fire operations cost center, transfer to #210 Fire fund object code. **3-0 yes**

RESOLUTION 17-153, ATTACHED

POLICE DEPARTMENT CAPITAL PROJECTS FUND #315

Hawke moved and Pizzino seconded a motion pursuant to attached ORC Section 5705.13(C), we hereby amend attached Resolution No. 16-160, effective December 12, 2017, to now read as follows:

1. Establish a Capital Projects Fund #315, for the purpose of accumulating resources for the acquisition, construction or improvement of fixed assets for Police Department services through the acquisition of Police Department cruisers and other items as described in attached amended Exhibit A.
2. Authorize the transfer of monies set forth in amended Exhibit A totaling \$521,064.00 from Account 209.250.5965 to be deposited in a special fund named the Capital Projects Account Fund #315, bringing the total deposits to \$2,490,392.20, which is the amount to be accumulated in the Capital Projects Account and which said amount shall be accumulated over a ten year period from the effective date of this Resolution and shall be established, maintained and monies therein to be invested by the Township Fiscal Officer.
3. Authorize the creation of the following new code in the accounting system: Fund #315 – Police capital projects fund, Receipt #315.000.4990 – transfer in, Expense code #315.250.5652 – capital projects fund, Police cost center, equipment object code. **3-0 yes**

RESOLUTION 17-154, ATTACHED

POLICE DEPARTMENT ACCUMULATED BENEFITS #295

Hawke moved and Pizzino seconded a motion pursuant to attached ORC Section 5705.13(B), we hereby amend attached Resolution Number 12-101, effective December 12, 2017, as follows:

1. Establish a Police Department Special Revenue Fund for the purpose of accumulating resources for the payment of accumulated sick leave and vacation leave, and for payments in lieu of taking compensatory time off, upon the termination of employment or the retirement of officers and employees of the subdivision.
2. Authorize the transfer of \$544,323.00 from Account 209.250.5964 to be deposited in a special sub fund named the Police Department Special Revenue Fund #295, and can be supplemented if subsequently determined by the Board of Trustees and shall be established and maintained by the Township Fiscal Officer.
3. Authorize the creation of the following new codes in the accounting system: Fund #295 – Police Special Revenue Fund, #295.000.4990 transfers in from Police Fund, expense code #295.250.5140 – Police Special Revenue Fund, Police operations cost center, severance pay object code. **3-0 yes**

RESOLUTION 17-155, ATTACHED

PARK FUND ACCUMULATED BENEFITS #296

Hawke moved and Pizzino seconded a motion pursuant to attached ORC Section 5705.13(B), we hereby amend attached Resolution No. 16-163, effective December 12, 2017, as follows:

1. Establish a Park Fund Special Revenue fund for the purpose of accumulating resources for the payment of accumulated sick leave and vacation leave, and for payments in lieu of taking compensatory time off, upon the termination of employment or the retirement of officers and employees of the subdivision.
2. Authorize the transfer of \$50,000.00 from Account 214.510.5984 to be deposited in a special sub fund named the Park Fund Special Revenue Fund #296, and can be supplemented if subsequently determined by the Board of Trustees and shall be established and maintained by the Fiscal Officer.
3. Authorize the creation of the following new codes in the accounting system: Fund #296 – Park Fund Special Revenue Fund, #296.4990 transfer in from Park Fund, expense code #295.510.5140 Park Fund Special Revenue Fund, Park cost center, severance object code. **3-0 yes**

RESOLUTION 17-156, ATTACHED

PARK FUND CAPITAL PROJECTS FUND #316

Hawke moved and Pizzino seconded a motion pursuant to attached ORC Section 5705.13(C), we hereby amend attached Resolution No. 16-165, effective December 12, 2017, to now read as follows:

1. Establish a Capital Projects Reserve Balance Account, Fund #316, for the purpose of accumulating resources for the acquisition, construction or improvement of fixed assets for Park Division services as described in attached amended Exhibit A.
2. Authorize the transfer and/or receipt of monies set forth in amended Exhibit A totaling \$209,445.97 from Account 214.510.5966 to be deposited in a special fund named the Capital Projects Reserve Balance Account Fund #316 bringing the total deposits to \$466,031.97 which is the amount to be accumulated in the Reserve Balance Account and which said amount shall be accumulated over a ten year period from the effective date of this Resolution and shall be established, maintained and monies therein to be invested by the Township Fiscal Officer.

3. Authorize the creation of the following new codes in the account system: Fund #316 – park capital projects fund, Receipt #316.4990 – transfer in, Expense code #316.510.5762 – capital projects fund, park cost center, park projects, and improvements object code. **3-0 yes**

Walters explained that State law allows the township to set up reserve accounts but there is a time limit on how long each fund can exist.

Routine Business

Announcements

- Next regular Board of Trustees' meeting, December 21, 2017, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- CIC, January 18, 2018, 8:00 a.m., Township Hall.
- LOGIC, January 4, 2018, 9:00 a.m., Safety Center Chiefs' Conference Room.
- Jackson Recycling Board, January 24, 2018, 11:00 a.m., Buehler's Community Room.
- Zoning Meetings:
 - Board of Zoning Appeals – none scheduled.
 - Zoning Commission – none scheduled.
- Santa's Mailbox, December 1 – 15, 2017, located at front entrance of Township Administrative Building.

Old Business – None

New Business

Pizzino told the Board that LOGIC is looking to move to the lower level in the future. He said it would give us more room. He said at the last LOGIC meeting money was allocated to look into the feasibility of making that move.

Vaccaro said it is contingent upon the Board's approval and there may be some additional steps that must be taken.

There was some additional discussion regarding LOGIC. Pizzino explained what LOGIC does.

Zoning & Planning Department

ATTACHMENT 12/12/17 O

Poindexter told the Board that Amendment 631-17 is for proposed text amendments.

Hawke asked if anyone wanted to speak in favor of the text amendments. No one came forward. He closed that portion of the hearing.

Hawke asked if anyone wanted to speak against the text amendments. No one came forward. He closed that portion of the hearing.

RESOLUTION 17-158, ATTACHED

ZONING AMENDMENT 631-17 – PROPOSED TEXT AMENDMENTS

Hawke moved and Pizzino seconded a motion whereas, the applicant is Joni Poindexter, Jackson Township Zoning Inspector, 5735 Wales Ave. NW, Massillon, Ohio 44646, and;

Whereas, pursuant to resolution 17-133, The Board of Trustees of Jackson Township instructed the Zoning Inspector to initiate a text amendment pursuant to O.R.C. 519.12(A)(1), and;

Whereas, the Zoning Inspector did initiate the proposed text amendment and notice of the hearing time, date and place of public hearing was given and perfected for all stages of the process as required by O.R.C. 519.12, and;

Whereas, the Regional Planning Commission recommended approval of a modification and the Zoning Commission recommended approval as modified by the Zoning Commission.

Be it resolved that, the proposed text amendments initiated pursuant to Resolution 17-133 and recommended for approval as modified by the Zoning Commission are adopted.

Be it further resolved that, the Jackson Township Board of Trustees having duly considered O.R.C. 519.12 and related section of the Ohio Revised Code has adopted the recommendation for approval as modified by the Zoning Commission, which will result in certain text within the Jackson Township Zoning Resolution being amended as attached.

Be it further resolved that, the Zoning Inspector shall prepare a Notice of Decision on Request for Amendment form in conformity with this Resolution and the Fiscal Officer shall sign the Notice of Decision on Request for Amendment form.

Be it further resolved that, notice is hereby given: the amendment shall become effective in thirty (30) days after the date of adoption, unless, within thirty (30) days after the adoption, there is presented to the Board of Township Trustees of Jackson Township a petition seeking referendum and the petition(s) conform to the requirements of O.R.C. 519.12(H). **3-0 yes**

ATTACHMENT 12/12/17 P

Poindexter gave the Board background on the Amendment 632-17. Gonzalez explained that this is Township property and that he met with the residents in the area to review what was taking place.

Hawke opened the hearing and asked if anyone wanted to speak in favor of the amendment. No one came forward. He closed that portion of the hearing.

Hawke asked if anyone wanted to speak against the amendment. No one came forward. He then closed that portion of the hearing.

RESOLUTION 17-157, ATTACHED

ZONING AMENDMENT 632-17 – PROPOSED RE-ZONE OF REAL ESTATE

Hawke moved and Pizzino seconded a motion whereas, the property address seeking to be rezoned: None assigned. Stark County parcel numbers 1680281 and 1680606, and;

Whereas, the applicant is Joni Poindexter, Jackson Township Zoning Inspector, 5735 Wales Ave. NW, Massillon, Ohio 44646, and;

Whereas, pursuant to resolution 17-134, The Board of Trustees of Jackson Township instructed the Zoning Inspector to initiate a re-zone pursuant to O.R.C. 519.12(A) of real estate owned by the Township, and;

Whereas, the Zoning Inspector did initiate the rezone and notice of the hearing time, date and place of public hearing was given and perfected for all stages of the process as required by O.R.C. 519.12, and;

Whereas, the Regional Planning Commission and Zoning Commission approved the re-zone as submitted by the applicant.

Be it resolved that, the Zoning Commission’s recommendation to re-zone the real estate (parcel #1680281) from Rural Residential (R-R) and Commercial Business District (B-3) to Neighborhood Business District (B-2) and real estate (parcel #1680606) from Rural Residential (R-R) to Neighborhood Business District (B-2) is adopted.

Be it further resolved that, the Jackson Township Board of Trustees having duly considered O.R.C. 519.12 and related sections of the Ohio Revised Code has adopted the recommendation of the Zoning Commission, which will result in the following real estate being re-zoned: Parcel #1680281 to be rezoned from R-R Rural Residential District and B-3 Commercial Business District to B-2 Neighborhood Business District approximately 9.24 acres, commonly known as Keck Park which is located on the west side of Wales approximately 1,150 ft. south of the southwest corner of Strausser and Wales, and Parcel #1680606 to be rezoned from R-R Rural Residential District to B-2 Neighborhood Business District approximately 21.40 acres, located approximately 825 ft. west of Wales and 525 ft. south of Strausser, Sect. 9 NE Jackson Twp.

Be it further resolved that, the Zoning Inspector shall prepare a Notice of Decision on Request for Amendment form in conformity with this Resolution and the Fiscal Officer shall sign the Notice of Decision on Request for Amendment form.

Be it further resolved that, notice is hereby given: the amendment shall become effective in thirty (30) day after the date of adoption, unless, within thirty (30) days after the adoption, there is presented to the Board of Township Trustees of Jackson Township a petition seeking referendum and the petition(s) conform to the requirements of O.R.C. 519.12(H). **3-0 yes**

Public Speaks – Open Forum

A man came forward to thank the Trustees for their leadership.

Someone asked a question about the library and amphitheater. Gonzalez said the goal is to break ground in the spring. He said the first move will be to move the basketball court.

Hawke explained that the old basketball court will be taken out before the new is completed but the idea is not to move more than is necessary.

Hawke moved and Pizzino seconded a motion to go into Executive Session for preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment. **3-0 yes**

Pizzino moved and Hawke seconded a motion to adjourn. **3-0 yes**

Todd Hawke

Randy Gonzalez