

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

DECEMBER 11, 2018

Hawke called the meeting to order at 4:04 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Vaccaro, Berczik, Brink and Poindexter present.

Hawke moved and Walters seconded a motion to go into Executive Session for Zoning Department Personnel (Appointment/Employment/Compensation) – Interview applicants for Zoning Commission. **3-0 yes**

Hawke moved and Walters seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation) – Interview Part-time Police Patrol Applicant. **3-0 yes**

Hawke moved and Walters seconded a motion to go into Executive Session for Fire Department Personnel (Appointment/Employment/Compensation) – Employee dismissal. **3-0 yes**

Hawke moved and Walters seconded a motion to go into Executive Session for Administration Department Personnel (Appointment/Employment/Compensation) – Management Benefit Package – Compensation. **3-0 yes**

Upon return from Executive Session at 5:24, Hawke called the General Session to order with all department heads present.

The Pledge of Allegiance was recited.

Public Speaks - None

Police Department

RESOLUTION 18-227, ATTACHED

APPOINTMENT OF POLICE DEPARTMENT PART-TIME POLICE OFFICER

Hawke moved and Walters seconded a motion whereas, Resolution No. 18-210 is incorporated herein, and Jeffrey A. Aynes has successfully completed the background check, negative drug screen, and other testing requirements.

Be it resolved that, pursuant to ORC Section 505.49 and 509.01, Jeffrey A. Aynes is hereby employed and appointed as a Part-time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, effective December 15, 2018 at 0001 hours at the Part-time Patrol Officer rate of \$20.0000 per hour. **3-0 yes**

Hawke administered the Oath of Office. A brief recess was taken to allow time for photos.

RESOLUTION 18-228, ATTACHED

ACCEPTANCE OF OATH FOR POLICE DEPARTMENT PART-TIME POLICE OFFICER

Hawke moved and Walters seconded a motion that we hereby accept the attached oath of office for Jeffrey A. Aynes, Part-time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, effective December 15, 2018 at 0001 hours. **3-0 yes**

RESOLUTION 18-229, ATTACHED

POLICE DEPARTMENT PART-TIME POLICE OFFICER CONDITIONAL APPOINTMENT

Hawke moved and Walters seconded a motion pursuant to ORC Section 505.49 and 509.01, we hereby appoint, Michael J. Cvengros, as a Part-Time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, conditioned upon providing proof of Ohio Peace Officer Training Academy certification, successful completion of the background check, negative drug screen and any other testing requirements. **3-0 yes**

ATTACHMENT 12/11/18 A

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 209.250.5220, Hospitalization, to account code 209.250.5120, OT Operations, in the amount of \$5,000.00 and from account code 209.250.5220, Hospitalization, to account code 209.255.5120, OT Patrol, in the amount of \$60,000.00. **3-0 yes**

RESOLUTION 18-230, ATTACHED

AXON MASTER SERVICES AND PURCHASING AGREEMENT

Hawke moved and Walters seconded a motion that we hereby adopt and authorize the placement of Police Chief Mark Brink's signature upon the attached Axon Master Services and Purchasing Agreements and all future documents related to the Axon Master Services and Purchasing Agreements. **3-0 yes**

Walters explained the process and purpose of the following levy.

RESOLUTION 18-231, ATTACHED

RENEWAL OF AN EXISTING 5.75 MILL POLICE LEVY

Hawke moved and Walters seconded a motion whereas, upon due investigation and consideration, the Board of Trustees of Jackson Township has determined that the amount of taxes which may be raised within the ten (10) mill limitation in and for said Jackson Township Police District, Stark County, Ohio, for the next five years will be insufficient to provide an adequate amount for the necessary requirements for said Jackson Township Police District for the purpose of providing and maintaining motor vehicles, communications, other equipment, buildings, and sites for such buildings used directly in the operation of a police department, for the payment of salaries of permanent or part-time police, communications, or administrative personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.33 of the Revised Code, for the payment of the costs incurred as a result of contracts made with other political subdivisions in order to obtain police protection, for the provision of ambulance or emergency medical services operated by a police department, or the payment of other related costs for the Jackson Township Police District, for the period not to exceed five (5)

years, tax years 2019, 2020, 2021, 2022 and 2023, commencing in 2019, first due in calendar year 2020; and

Whereas, by reason thereof, this Board has determined that it will be necessary for the renewal of an existing tax of five and three quarter (5.75) mills, which is in excess of such limitation, for the purpose of providing and maintaining motor vehicles, communications, other equipment, buildings, and sites for such buildings used directly in the operation of a police department, for the payment of salaries of permanent or part-time police, communications, or administrative personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.33 of the Revised Code, for the payment of the costs incurred as a result of contracts made with other political subdivision in order to obtain police protection, for the provision of ambulance or emergency medical service operated by a police department, or the payment of other related costs for the Jackson Township Police District, for the period not to exceed five (5) years, ta years 2019, 2020, 2021, 2022 and 2023, commencing in 2019, first due in calendar year 2020; and

Whereas, pursuant to the requirements of Ohio Revised Code Section 5705.03(B), this Board as taxing authority for the Jackson Township Police District, Jackson Township, Stark County, Ohio, is required to certify to the Stark County Auditor a resolution requesting that the Stark County Auditor certify to the Board as taxing authority for the Jackson Township Police District, Jackson Township, Stark County, Ohio, the total current tax valuation of the Jackson Township, Police District as a subdivision, and the dollar amount of revenue that would be generated by a specified number of mills. In addition, this Board as said taxing authority of said Township is required to state the purpose of the tax, whether the tax is an additional levy, a renewal or a replacement of an existing tax, or a renewal or replacement of an existing tax with an increase or decrease, the section of the Ohio Revised Code authorizing submission of the question of the tax, the term of years of the tax or if the tax is for a continuing period of time, that the tax is to be levied upon the entire territory of the subdivision or, if authorized by the Ohio Revised Code, a description of the portion of the territory of the subdivision in which the tax is to be levied, the date of the election at which the question of the tax shall appear on the ballot, that the ballot measure shall be submitted to the entire territory of the subdivision or, if authorized by the Ohio Revised Code, a description of the portion of the territory of the subdivision to which the ballot measure shall be submitted, the tax year in which the tax will first be levied and the calendar year in which to tax will first be collected and each such county in which the subdivision has territory to the Stark County Board of Elections for determination as provided by law.

Be it resolved that the Board of Trustees of Jackson Township, Stark County, Ohio, on behalf of the Jackson Township Police District, Jackson Township, Stark County, Ohio, as said taxing authority for said District, determine that it is necessary for the renewal of an existing tax, outside the ten (10) mill limitation for the purpose of providing and maintaining motor vehicles, communications, other equipment, buildings, and sites for such buildings used directly in the operation of a police department, for the payment of salaries of permanent or part-time police, communications, or administrative personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.33 of the Revised Code, for the payment of the costs incurred by townships as a result of contracts made with other political subdivisions in order to obtain police protection, for the provision of ambulance or

emergency medical services operated by a police department, or for the payment of other related costs for the Jackson Township Police District, for the period not to exceed five (5) years, tax years 2019, 2020, 2021, 2022 and 2023, commencing in 2019, first due in calendar year 2020.

Be it further resolve that the Board of Trustees of Jackson Township, Stark County, Ohio, as taxing authority for the Jackson Township Police District, Jackson Township, Stark County, Ohio, pursuant to the requirements of Ohio Revised Code Section 5705.03(B), does hereby certify to the Stark County Auditor this resolution requesting that the Stark County Auditor certify to this taxing authority, the total current year valuation of the Jackson Township Police District as a subdivision, and the dollar amount of revenue that would be generated by the renewal of an existing tax of five and three quarter (5.75) mills for the purpose of providing and maintaining motor vehicles, communications, other equipment, buildings, and sites for such buildings used directly in the operation of a police department, for the payment of salaries of permanent or part-time police, communications, or administrative personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.33 of the Revised Code, for the payment of the costs incurred by townships as a result of contracts made with other political subdivisions in order to obtain police protection, for the provision of ambulance or emergency medical services operated by a police department, or for the payment of other related costs for the Jackson Township Police District, for the period not to exceed five (5) years, tax years 2019, 2020, 2021, 2022 and 2023, commencing in 2019, first due in calendar year 2020. Ohio Revised Code Sections 5705.19(J), 5705.191 and 5705.25 authorizes submission of the question of the renewal and increase of an existing tax at the May 7, 2019 primary election.

Be it further resolved that the Fiscal Officer of this board be, and hereby is, directed and authorized to certify this resolution to the Stark County Auditor pursuant to the provisions of Sections 5705.03(B) of the Ohio Revised Code, and to proceed with all things necessary to be done in order to accomplish the purpose of this resolution and the requirements of Section 5705.03(B) of the Ohio Revised Code.

Be it further resolved that it is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code. **3-0 yes**

Gonzalez explained that this is a renewal and commended the Police Department on being able to operate on a renewal.

**RESOLUTION 18-232, ATTACHED
JAIL TRANSPORTATION AGREEMENT**

Hawke moved and Walters seconded a motion that we hereby adopt and authorize the placement of our signatures upon the attached Jail Transportation Agreement with the City of Massillon. **3-0 yes**

Administration Department

RESOLUTION 18-233, ATTACHED

Hawke moved and Walters seconded a motion that we hereby adopt and authorize the placement of our signatures upon the attached Architectural and Engineering Services Agreement with Sol Harris/Day Architecture, not to exceed \$12,000.00. **3-0 yes**

ATTACHMENT 12/11/18 B

Hawke moved and Walters seconded a motion to approve the 2019 Jackson Township Budget and Planning Document. **3-0 yes**

RESOLUTION 18-234, ATTACHED

FIRST AMENDMENT TO STARK COUNTY DISTRICT LIBRARY GROUND LEASE AGREEMENT

Hawke moved and Walters seconded a motion that we hereby adopt and authorize the placement of the Board President's signature upon the attached First Amendment to the Stark County District Library Ground Lease Agreement with the Stark County District Library Board of Trustees. **3-0 yes**

RESOLUTION 18-235, ATTACHED

STARK COUNTY DISTRICT LIBRARY DEVELOPMENT AGREEMENT

Hawke moved and Walters seconded a motion that we hereby adopt and authorize the placement of the Board President's signature upon the attached Development Agreement with the Stark County District Library Board of Trustees. **3-0 yes**

ATTACHMENT 12/11/18 C

Hawke moved and Walters seconded a motion not to request a hearing on the liquor license for Don Quijote LLC dba Don Quijote, 4695 Dressler Rd. NW, Suite 1, Canton, OH 44618. **3-0 yes**

Public Works Department

Highway Division

ATTACHMENT 12/11/18 D

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary, to account code 204.310.5396, Vehicle Repairs, in the amount of \$3,000.00. **3-0 yes**

RESOLUTION 18-236, ATTACHED

ARLINGTON AVENUE NW (TR-234) SPEED STUDY

Hawke moved and Walters seconded a motion whereas, a request has been made to this Board that the statutory vehicular speed limit established by ORC Section 4511.21 is greater than that considered reasonable and safe on Arlington Avenue NW (TR-234) between Mudbrook Street NW (SR-371) and 0.5 miles south of Strausser Street NW.

Whereas, this Board has caused to be made an engineering and traffic investigation upon the section of road described above; and

Whereas, it is the belief of this Board that such investigation confirms the allegation that the existing speed limit of 55 mph is unrealistic.

Be it resolved by the Board of Trustees of Jackson Township, Stark County, Ohio that:

Section 1: By virtue of the provisions of ORC Section 4511.21 the Director of Transportation is hereby requested to review the engineering and traffic investigation and to determine and declare a reasonable and safe prima facie speed limit on Arlington Avenue NW, (TR-234) between Mudbrook Street NW (SR-371) and 0.5 miles south of Strausser Street NW, Jackson Township, Stark County, Ohio.

Section 2: That when this Board is advised that the Director of Transportation has determined and declared a reasonable and safe speed limit on the section of road described in Section 1 hereof, standard signs, properly posted and giving notice thereof will be erected. **3-0 yes**

Fire Department

ATTACHMENT 12/11/18 E

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 210.210.5220, Hospitalization, to account code 210.210.5808, State Audit Fees, in the amount of \$564.97, from account code 210.210.5220, Hospitalization, to account code 210.211.5490, Sta. 1 – Sewer, in the amount of \$209.40, from account code 210.210.5220, Hospitalization, to account code 210.211.5492, Sta. 1 – Trash Removal, in the amount of \$129.88, and from account code 210.210.5220, Hospitalization, to account code 210.215.5488, Sta. 5 – Water, in the amount of \$1,586.23. **3-0 yes**

RESOLUTION 18-237, ATTACHED

DISMISSAL OF PART-TIME FIREFIGHTER/PARAMEDIC

Hawke moved and Pizzino seconded a motion whereas, the Jackson Township Fire Department employment requirements for part-time firefighters provide that a minimum of four (400) hundred hours of duty time be worked in a calendar year; and,

Whereas, the Jackson Township Fire Department employment requirements for part-time firefighters provide that part-time firefighters attend a minimum of seven (7) hours of established departmental training per quarter.

Be it resolved that, the Jackson Township Board of Trustees finds that part-time Firefighter/Paramedic William J. McBride has not met the minimum part-time employment requirements, and we hereby dismiss William J. McBride from his employment as a part-time Firefighter/Paramedic, for the Jackson Township Fire Department, Stark County, Ohio, effective December 11, 2018. **3-0 yes**

Fiscal Office

ATTACHMENT 12/11/18 F

Hawke moved and Walters seconded a motion to pay the bills in the amount of \$1,368,042.65.

3-0 yes

ATTACHMENT 12/11/18 G

Hawke moved and Pizzino seconded a motion to approve the minutes of the November 27, 2018 meeting.

3-0 yes

ATTACHMENT 12/11/18 H

Hawke moved and Walters seconded a motion to approve the November 2018 monthly reports.

3-0 yes

Gonzalez explained about the JEDD transfers to Fire and Police from Stolle Machinery. He also explained that the Park Reserve fund was capped out so it was transferred to the Capital account.

ATTACHMENT 12/11/18 I

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 101.150.5220, Hospitalization, to account code 101.150.5114, Temporary Services, in the amount of \$8,000.00, from account code 101.110.5385, Admin. Other Expense, to account code 101.111.5958, Trnsfr JEDD to Fire Capital, in the amount of \$40,653.40, from account code 101.115.5220, Cent Main Hospitalization, to account code 101.111.5965, Trnsfr JEDD to Police Capital, in the amount of \$40,653.41, and from account code 214.510.5985, Park Trnsfr to Reserve, to account code 214.510.5966, Park Trnsfr to Capital, in the amount of \$150,000.00.

3-0 yes

ATTACHMENT 12/11/18 J

Hawke moved and Walters seconded a motion to approve the following fund transfers in accordance with the reserve account and transfer resolutions:

Amount	From Fund	Fund Description	To Fund	Fund Description
\$ 40,653.41	101	General Fund (JEDD \$)	315	Police Capital
\$ 40,652.40	101	General Fund (JEDD \$)	328	Fire Capital
\$1,673,956.49	442	General Reserve Fund	101	General Fund (reserve fund expired)
\$1,473,956.00	101	General Fund	443	General Reserve Fund (new res fund)
\$ 525,000.00	205	Hwy permissive MVL	327	Highway Capital
\$ 333,503.00	210	Fire Levy Fund	420	Fire Levy Res Balance Account
\$ 100,000.00	210	Fire Levy Fund	293	Fire Accumulated Benefits Fund
\$1,003,520.00	210	Fire Levy Fund	328	Fire Capital
\$ 726,479.00	228	EMS Fund	328	Fire Capital
\$ 550,000.00	209	Police Levy Fund	315	Police Capital
\$ 267,880.00	209	Police Levy Fund	295	Police Accumulated Benefits Fund
\$ 50,000.00	214	Park Levy Fund	296	Park Accumulated Benefits Fund
\$ 150,000.00	214	Park Levy Fund	316	Park Capital
Total fund transfer \$6,935,602.30				3-0 yes

Gonzalez explained that these transfers are possible from money not used from the 2018 budget.

RESOLUTION 18-238, ATTACHED

JEDD TAX DISTRIBUTION

Hawke moved and Walters seconded a motion that we hereby approve a transfer of the JEDD income taxes received totaling \$81,306.81 from General Fund codes 101.111.5965 and 101.111.5958 to Police Capital Fund 315 (receipt code 315..4991) in the amount of \$40,653.41 and the Fire Capital Fund 328 (receipt code 328..4991) in the amount of \$40,653.40. **3-0 yes**

RESOLUTION 18-239, ATTACHED

RESCISSION OF GENERAL FUND ADDITIONAL RESERVE BALANCE ACCOUNT #442

Hawke moved and Walters seconded a motion pursuant to ORC Section 5705.132, we hereby rescind Resolution No. 15-086 and all prior resolutions related to the establishment and/or amendment of General Fund Additional Reserve Balance Account #442 and to transfer the balance contained in General Fund Additional Reserve Balance Account #442 of \$1,673,956.49 to General Fund #101. **3-0 yes**

RESOLUTION 18-240, ATTACHED

GENERAL FUND ADDITIONAL RESERVE BALANCE ACCOUNT #443

Hawke moved and Walters seconded a motion that pursuant to attached ORC Section 5705.132, we hereby,

1. Establish a Reserve Balance Account used to accumulate currently available resources in the General Fund for the cost of future employee's salaries, benefits and other related costs.
2. Authorize the transfer of \$1,473,956.00 from Account 101.111.5986 to be deposited in a special fund for General Fund future employee's salaries, benefits and other related costs named General Fund Additional Reserve Balance Account Fund #443 which said reserve balance account will continue for five fiscal years, commencing fiscal year 2018 and the maximum total amount of money that may be credited to the account during its existence is \$2,400,000 and the maximum amount of money to be credited to the account each fiscal year the account exists is \$1,000,000 and shall be established, maintained and the monies therein to be invested by the Township Fiscal Officer.
3. Authorize the establishment of the following new codes in the accounting system: Fund #443 – General Reserve Balance Account; receipt #443.000.4990 transfers in from General Fund and expense code #443.111.5950 – General Reserve Balance Account, fiscal cost center, transfer to #101 General Fund object code. **3-0 yes**

RESOLUTION 18-241, ATTACHED

HIGHWAY DEPARTMENT CAPITAL PROJECTS FUND #327

Hawke moved and Walters seconded a motion that pursuant to attached ORC Section 5705.13(C), we hereby amend attached Resolution No. 11-135, effective December 11, 2018, as follows:

1. Establish a Capital Projects Reserve Balance Account, Fund #327, for the purpose of accumulating resources for the acquisition, construction or improvement of fixed assets for Highway Department services through the performance of the projects described in attached amended Exhibit A.

2. Authorize the transfer and/or receipt of monies set forth in amended Exhibit A totaling \$525,000 from Account 205.310.5959 to be deposited in a special fund named the Capital Project Reserve Balance Account Fund #327 bringing the total deposits to \$7,033,904.97 which is the amount to be accumulated in the Reserve Balance Account and which said amount shall be accumulated over a ten year period from the effective date of this Resolution and shall be established, maintained and monies therein to be invested by the Township Fiscal Officer
3. Authorize the creation of the following new code in the accounting system: Fund #327 – capital projects fund, highway cost center, road improvements, object code and all expense codes on attached amended Exhibit A. **3-0 yes**

RESOLUTION 18-242, ATTACHED

FIRE LEVY FUND RESERVE BALANCE ACCOUNT #420

Hawke moved and Walters seconded a motion pursuant to attached ORC Section 5705.13(A)(1), we hereby amend attached Resolution 17-152, effective December 11, 2018, to now read as follows:

1. Establish a Reserve Balance Account to accumulate currently available resources in the Fire Levy Fund for the purpose of stabilizing the Fire Department Budget against cyclical changes in revenues and expenditures as described in Exhibit A.
2. Authorize the transfer of monies set forth in Exhibit A totaling \$333,503.00 from the Fire District Levy Fund, 210.210.5967 to be deposited in the Fire District Levy Fund Reserve Balance Account #420.
3. Authorize the establishment of the following new codes in the accounting system: Fund #420 – Fire Reserve Balance Fund, Receipt #420.000.4990 transfers in from Fire Fund, and Expense code #420.210.5951 – Fire Reserve Balance fund, Fire operations cost center, transfer to #210 Fire fund object code. **3-0 yes**

RESOLUTION 18-243, ATTACHED

FIRE DEPARTMENT ACCUMULATED BENEFITS #293

Hawke moved and Walters seconded a motion pursuant to attached ORC Section 5705.13(B), we hereby amend attached Resolution Number 12-096, effective December 11, 2018, as follows:

1. Establish a Fire Department Special Revenue Fund for the purpose of accumulating resources for the payment of accumulated sick leave and vacation leave, and for payments in lieu of taking compensatory time off, upon the termination of employment or the retirement of officers and employees of the subdivision.
2. Authorize the transfer of \$100,000.00 from Account 210.210.5962 to be deposited in a special sub fund named the Fire Department Special Revenue Fund #293, and can be supplemented if subsequently determined by the Board of Trustees and shall be established and maintained by the Township Fiscal Officer.
3. Authorize the creation of the following new codes in the accounting system: Fund #293 – Fire Special Revenue Fund, #293.000.4990 transfers in from Fire Fund, expense code #293.210.5140 – Fire Special Revenue Fund, Fire operations cost center, severance pay object code. **3-0 yes**

**RESOLUTION 18-244, ATTACHED
FIRE FUND CAPITAL PROJECTS FUND #328**

Hawke moved and Walters seconded a motion pursuant to attached ORC Section 5705.13(C); we hereby amend attached Resolution No. 17-151, effective December 11, 2018, to now read as follows:

1. Establish a Capital Projects Reserve Balance Account, Fund #328, for the purpose of accumulating resources for the acquisition, construction or improvement of fixed assets for Fire Department services through the performance of the projects described in attached amended Exhibit A.
2. Authorize the transfer and/or receipt of monies set forth in amended Exhibit A totaling \$1,003,521.00 from Account 210.210.5958 and \$726,479.00 from Account 228.210.5958 to be deposited in a special fund named the Capital Projects Reserve Balance Account Fund #328 bringing the total deposits to \$3,368,500.00 which is the amount to be accumulated in the Reserve Balance Account and which said amount shall be accumulated over a ten year period from the effective date of this Resolution and shall be established, maintained and monies therein to be invested by the Township Fiscal Officer.
3. Authorize the creation of the following new code in the accounting system: Fund #328 – fire capital projects fund, Receipt #328.4990 – transfer in, Expense code #328.210.5660 – capital projects fund, fire cost center, ambulance/trucks object code, and #328.210.5658 – capital fire equipment object code. **3-0 yes**

**RESOLUTION 18-245, ATTACHED
POLICE DEPARTMENT CAPITAL PROJECTS FUND #315**

Hawke moved and Walters seconded a motion pursuant to attached ORC Section 5705.13(C), we hereby amend attached Resolution No. 17-153, effective December 11, 2018, to now read as follows:

1. Establish a Capital Projects Fund #315, for the purpose of accumulating resources for the acquisition, construction or improvement of fixed assets for Police Department services through the acquisition of Police Department cruisers as described in attached Exhibit A.
2. Authorize the transfer of monies set forth in Exhibit A totaling \$550,000.00 from Account 209.250.5965 to be deposited in a special fund named the Capital Projects Account Fund #315, bringing the total deposits to \$3,040,392.20, which is the amount to be accumulated in the Capital Projects Account and which said amount shall be accumulated over a ten year period from the effective date of this Resolution and shall be established, maintained and monies therein to be invested by the Township Fiscal Officer.
3. Authorize the creation of the following new codes in the accounting system: Fund #315 – Police capital projects fund, Receipt #315.000.4990 – transfer in, Expense code #315.250.5652 – capital projects fund, Police cost center, equipment object code. **3-0 yes**

**RESOLUTION 18-246, ATTACHED
POLICE DEPARTMENT ACCUMULATED BENEFITS #295**

Hawke moved and Walters seconded a motion pursuant to ORC Section 5705.13(B), we hereby amend attached Resolution No. 17-154, effective December 11, 2018, as follows:

1. Establish a Police Department Special Revenue Fund for the purpose of accumulating resources for the payment of accumulated sick leave and vacation leave, and for payments

in lieu of taking compensatory time off, upon the termination of employment or the retirement of officers and employees of the subdivision.

2. Authorize the transfer of \$267,880.00 from Account 209.250.5964 to be deposited in a special sub fund named the Police Department Special Revenue Fund #295, and can be supplemented if subsequently determined by the Board of Trustees and shall be established and maintained by the Township Fiscal Officer.
3. Authorize the creation of the following new codes in the accounting system: Fund #295 – Police Special Revenue Fund, #295.000.4990 transfers in from Police Fund, expense code #295.250.5140 – Police Special Revenue Fund, Police operations cost center, severance pay object code. **3-0 yes**

RESOLUTION 18-247, ATTACHED

PARK FUND ACCUMULATED BENEFITS #296

Hawke moved and Walters seconded a motion pursuant to attached ORC Section 5705.13(B), we hereby amend attached Resolution No. 17-155, effective December 11, 2018, as follows:

1. Establish a Park Fund Special Revenue Fund for the purpose of accumulating resources for the payment of accumulated sick leave and vacation leave, and for payments in lieu of taking compensatory time off, upon the termination of employment or the retirement of officers and employees of the subdivision.
2. Authorize the transfer of \$50,000.00 from Account 214.510.5984 to be deposited in a special sub fund named the Park Fund Special Revenue Fund #296, and can be supplemented if subsequently determined by the Board of Trustees and shall be established and maintained by the Fiscal Officer.
3. Authorize the creation of the following new codes in the accounting system: Fund #296 – Park Fund Special Revenue Fund, #296.4990 transfers in from Park Fund, expense code #296.510.5140 Park Fund Special Revenue Fund, Park Cost center, severance object code. **3-0 yes**

RESOLUTION 18-248, ATTACHED

PARK FUND CAPITAL PROJECTS FUND #316

Hawke moved and Walters seconded a motion pursuant to ORC Section 5705.13(C), we hereby amend attached Resolution No. 17-156, effective December 11, 2018, to new read as follows:

1. Establish a Capital Projects Reserve Balance Account, Fund #316, for the purpose of accumulating resources for the acquisition, construction or improvement of fixed assets for Park Division services as described in attached amended Exhibit A.
2. Authorize the transfer and/or receipt of monies set forth in amended Exhibit A totaling \$150,000.00 from Account 214.510.5966 to be deposited in a special fund named the Capital Projects Reserve Balance Account Fund #316 bringing the total deposits to \$616,031.97 which is the amount to be accumulated in the Reserve balance Account and which said amount shall be accumulated over a ten year period from the effective date of this Resolution and shall be established, maintained and monies therein to be invested by the Township Fiscal Officer.
3. Authorize the creation of the following new codes in the accounting system: Fund #316 – park capital projects fund, Receipt #316.4990 – transfer in, Expense code #316.510.5762 – capital projects fund, park cost center, park projects, and improvements object code. **3-0 yes**

Routine Business

Announcements

- Next regular Board of Trustees’ meeting, December 20, 2018, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- CIC, January 17, 2019, 8:00 a.m., Buehler’s Community Room.
- LOGIC, January 9, 2019, Safety Center Chiefs’ Conference Room.
- Zoning meetings :
 - Board of Zoning Appeals, none scheduled.
 - Zoning Commission, none scheduled.
- Santa’s Mailbox, December 1 – 15, 2018, located at front entrance of Township Administrative Building.

Old Business – None

New Business

Mike Vaccaro spoke in reference to the North Park site. Mr. Vaccaro wants authority to approve any change orders on this project through the end of the year.

Hawke moved and Walters seconded a motion to authorize Mike Vaccaro, Township Administrator/Law Director to approve any change orders on the North Park project through December 31, 2018. **3-0 yes**

Public Speaks – Open Forum

Someone brought up a disc golf course for the park.

Hawke moved and Walters seconded a motion to adjourn. **3-0 yes**

Todd Hawke

Randy Gonzalez