

## RECORD OF PROCEEDINGS

### MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

**AUGUST 23, 2016**

Hawke called the meeting to order at 4:04 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Vaccaro, Brink, and Hogue present.

Hawke moved and Walters seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation) – Interview Full-time Secretary 2. **3-0 yes**

Hawke moved and Walters seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation) – Interview Full-time Police Patrol Officer. **3-0 yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session for Fire Department Personnel (Appointment/Employment/Compensation) – Promotion of Part-time Firefighters. **3-0 yes**

Upon return from Executive Session at 5:11 p.m., Hawke called the General Session to order with all department heads present except Poindexter who was on vacation. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

**Public Speaks** – None

#### **Work Session**

#### **ATTACHMENT 08/23/16 A**

Hogue told the Board that the radio grant has been applied for four times since 2012 and he was notified by FEMA that the grant has been awarded along with the City of Massillon, the City of Wilmot and Lawrence Township. He said with this grant all four departments will be on the 800 radio system, which is used by Canton, Plain Township, Canton Township and the City of Green are already on the 800 system. He said the total award is \$695,069.00. He thanked all those who have been involved in applying for the grant since 2012.

Gonzalez said it is good that the Fire Department will now be on the same level as the Police Department.

Hawke said this is a good thing that will allow the safety services all across the county to communicate with each other.

## **Fire Department**

### **RESOLUTION 16-110, ATTACHED**

#### **FIRE DEPARTMENT FULL TIME FIREFIGHTER/PARAMEDIC APPOINTMENT**

Hawke moved and Walters seconded a motion whereas, Resolution No. 16-094 is incorporated herein, and Thomas A. Ross has successfully completed a medical evaluation as to the condition of the individual as it relates to the performance of the duties of a Fulltime Firefighter/Paramedic, background check, negative drug screen and other testing requirements.

Be it resolved that, pursuant to the Fulltime Firefighter/Paramedic hiring policy, the Township's Personnel Hiring Policy and pursuant to ORC Section 505.38, we hereby appoint Thomas A. Ross to the position of Fulltime Firefighter/Paramedic, effective August 29, 2016 at 0800 hours, at the FF/P2 rate (\$18.9171 per hour) as set forth in the Negotiated Agreement with Jackson Township and the Jackson Township Professional Firefighters Local 2280, IAFF.

Be it further resolved that Thomas A. Ross shall serve a one year probationary period and shall continue to maintain all required certifications and we hereby accept the attached Oath of Office.

**3-0 yes**

Hawke administered the oath of office.

## **Police Department**

### **RESOLUTION 16-111, ATTACHED**

#### **FULL TIME POLICE PATROL OFFICER OATH**

Hawke moved and Pizzino seconded a motion that in accordance with Resolution No. 16-101, we hereby accept the attached oath of office for Mary E. Bolgrin, full time Patrol Officer and Police Constable for the Jackson Township Police District Department, Stark County, Ohio, effective August 13, 2016 at 0001 hours.

**3-0 yes**

Hawke administered the oath of office.

### **ATTACHMENT 08/23/16 B**

Hawke moved and Pizzino seconded a motion to accept the attached resignation from full-time Police Patrol Officer, Craig N. Hall, effective August 25, 2016 at 2200 hours.

**3-0 yes**

### **RESOLUTION 16-112, ATTACHED**

#### **APPOINTMENT OF FULL TIME POLICE PATROL OFFICER**

Hawke moved and Walters seconded a motion pursuant to ORC Sections 505.49 and 509.01, we hereby appoint Lucas S. Shanklin to the position of full time Patrol Officer and Police Constable for the Jackson Township Police District Department, Stark County, Ohio, effective August 26, 2016 at 2200 hours, at the annual salary of \$50,408.61 (\$24.2349 per hour) and the benefits contained in the Negotiated Agreement.

Be it further resolved that, in accordance with Article 37 of the Negotiated Agreement, Lucas S. Shanklin shall complete a probationary period of seven hundred thirty (730) days.

**3-0 yes**

**RESOLUTION 16-113, ATTACHED**

**APPOINTMENT OF PART TIME POLICE PATROL OFFICER**

Hawke moved and Walters seconded a motion pursuant to ORC Section 505.49 and 509.01, Craig N. Hall is hereby employed and appointed as a Part Time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, effective September 3, 2016 at 0001 hours, at the Part Time Patrol Officer rate of \$17.0000 per hour. **3-0 yes**

**RESOLUTION 16-114, ATTACHED**

**FULL TIME SECRETARY 2**

Hawke moved and Walters seconded a motion that we hereby authorize the hiring of Jennifer A. Ascani for the full-time position of Secretary 2 in the Police Department, effective August 27, 2016, at the Secretary 2 Start Rate (\$16.3400 per hour) as set forth in the Negotiated Agreement between the Jackson Township Board of Trustees and the Fraternal Order of Police, Ohio Labor Council, Inc. Office and Clerical Employees.

Be it further resolved that Jennifer A. Ascani shall complete a probationary period of seven hundred thirty (730) days during which time she may be terminated without cause by the Board of Trustees. **3-0 yes**

**ATTACHMENT 08/23/16 C**

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 209.250.5387, Discretionary, to account code 209.250.5385, Police Other, in the amount of \$200.00 and from account code 209.250.5110, Regular Salaries Operations, to account code 209.250.5120, OT-Operations, in the amount of \$5,000.00. **3-0 yes**

**Administration Department**

**RESOLUTION 16-115, ATTACHED**

**SHUFFEL STREET/FREEDOM AVENUE SIGNALIZATION PROJECT**

Hawke moved and Walters seconded a motion that we adopt and authorize the placement of the Board of Trustees' signatures on the attached agreement with the Stark County Commissioners for the Shuffel Street and Freedom Avenue Signalization of Intersection Improvement Project. **3-0 yes**

**RESOLUTION 16-116, ATTACHED**

**PUBLIC RECORDS POLICY**

Hawke moved and Walters seconded a motion pursuant to ORC Section 149.43 (E)(1) and (2), we hereby adopt the attached Public Records Policy, require that all employees execute the attached receipt of a copy of the Policy and authorize the postings of the attached Poster describing the public records policy in all Township Administrative buildings. **3-0 yes**

**ATTACHMENT 08/23/16 D**

Hawke moved and Walters seconded a motion to amend the Board of Trustees' regular meeting schedule during November of 2016 as follows:

1. November 8, 2016 - Cancelled – Election Day
2. November 9, 2016 – Regular Meeting.

**3-0 yes**

**Public Works Department**

**Highway Division**

**ATTACHMENT 08/23/16 E**

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary, to account code 204.310.5458, Other Professional Services, in the amount of \$8,000.00. **3-0 yes**

**Park Division**

**ATTACHMENT 08/23/16 F**

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 214.515.5110, Seasonal Wages Park Prog. to account code 214.510.5114, Temp. Services – Park Operations, in the amount of \$30,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to accept a \$1,000.00 donation from Canton S-Group Ltd. dba Wendy’s. **3-0 yes**

**RESOLUTION 16-117, ATTACHED  
PARK DIVISON SALT SPREADER PURCHASE**

Hawke moved and Walters seconded a motion to adopt and authorize the placement of the Board President’s signature upon the attached Contract with Terry’s Truck & Trailer Equipment for the purchase of an 8’ BOSS V-Box Spreader in the amount for \$5,737.50 which is lower than the prices listed in The Cooperative Purchasing Network (TCPN) for the same equipment. **3-0 yes**

**ATTACHMENT 08/23/16 G**

Hawke moved and Walters seconded a motion to approve Budget Module 16-16 for Boss “V” Box Salt Spreader in the amount of \$5,600.00. **3-0 yes**

**Zoning & Planning Department**

**ATTACHMENT 08/23/16 H**

Hawke moved and Walters seconded a motion that the Jackson Township Board of Trustees, Stark County, Ohio, hereby makes report and certifies that on the 19<sup>th</sup> day of May it was informed in writing that noxious weeds were growing on lands of Dennis E. Mulqueen, c/o Chris Mulqueen in Jackson Township and were about to spread and mature seeds; said lands being described as follows: 6668 Knightsbridge Avenue NW, Lot 90, the Woods at Nobles Pond 3, Parcel No. 16-20382, NW Qtr. Section 22, Jackson Township, and thereupon said Jackson Township Trustees adopted and served a resolution requiring that said noxious weeds be cut or destroyed.

The following is a statement of the charges for:

Administrative Fee	\$150.00
Labor, materials, and equipment used	<u>\$400.00</u>
Total	\$550.00

You are hereby requested to cause such amount, when allowed, to be entered upon the tax duplicate and to be a lien upon the above-described real estate, from and after the date of the entry, and to be collected as other taxes and returned to the Township to be placed in the Township general fund. **3-0 yes**

**ATTACHMENT 08/23/16 I**

Hawke moved and Walters seconded a motion that the Jackson Township Board of Trustees, Stark County, Ohio, hereby makes report and certifies that on the 19<sup>th</sup> day of May it was informed in writing that noxious weeds were growing on lands of Dennis E. Mulqueen, c/o Chris Mulqueen in Jackson Township and were about to spread and mature seeds; said lands being described as follows: 6668 Knightsbridge Avenue NW, Lot 91, the Woods at Nobles Pond 3, Parcel No. 16-20383, NW Qtr. Section 22, Jackson Township, and thereupon said Jackson Township Trustees adopted and served a resolution requiring that said noxious weeds be cut or destroyed.

The following is a statement of the charges for:

Administrative Fee	\$150.00
Labor, materials, and equipment used	<u>\$400.00</u>
Total	\$550.00

You are hereby requested to cause such amount, when allowed, to be entered upon the tax duplicate and to be a lien upon the above-described real estate, from and after the date of the entry, and to be collected as other taxes and returned to the Township to be placed in the Township general fund. **3-0 yes**

**Fiscal Office**

**ATTACHMENT 08/23/16 J**

Hawke moved and Walters seconded a motion to pay the bills in the amount of \$1,505,383.23. **3-0 yes**

**ATTACHMENT 08/23/16 K**

Hawke moved and Walters seconded a motion to approve the minutes of the August 8, 2016 Board of Trustees' meeting. **3-0 yes**

**Routine Business**

**Announcements**

- Next regular Board of Trustees' meeting, September 13, 2016, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- CIC, September 15, 2016, 8:00 a.m., Township Hall.
- LOGIC, September 1, 2016, Safety Center Chiefs' Conference Room.

- Jackson Recycling Board, August 24, 2016, 11:00 a.m., Buehler’s Community Room.
- Zoning Meetings:
  - Board of Zoning Appeals – September 8, 2016, 5:30 p.m., Township Hall.
  - Zoning Commission – none scheduled.
- Farmers Market, Thursdays through October 6, 3:00 – 6:00 p.m., Jackson North Park.

**Old Business** – None

**New Business** - None

**Public Speaks – Open Forum**

No one came forward.

Hawke moved and Pizzino seconded a motion to adjourn.

**3-0 yes**

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**Todd Hawke**

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**Randy Gonzalez**