

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

AUGUST 09, 2016

Hawke called the meeting to order at 4:00 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Vaccaro and Brink present.

Hawke moved and Walters seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation) – Interview Full-time Police Patrol Officer. **3-0 yes**

Hawke moved and Walters seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation) – Interview Part-time Police Patrol Officer. **3-0 yes**

Hawke moved and Walters seconded a motion to go into Executive Session for Fire Department Personnel (Appointment/Employment/Compensation) – Interview Ambulance Billing Specialist. **3-0 yes**

Upon return from Executive Session at 5:41 p.m., Hawke called the General Session to order with all department heads present. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

Public Speaks

Mike Boyd for the Rotary of Jackson Township, 4623 Everhard Road, thanked the Board for the opportunity for putting together the Field of Heroes. He said this was the fifth year and they were trying some new procedures. He told the Board that next year they would like to really market the event and take it to the next level. He thanked the Fire and Police departments and everyone else who volunteered.

Fire Department

**RESOLUTION 16-093, ATTACHED
FIRE DEPARTMENT CAPTAIN APPOINTMENT**

Hawke moved and Walters seconded a motion whereas, Resolution No. 16-091 is incorporated herein, and David M. Greeger has successfully passed an evaluation by a certified psychologist as to his psychological condition as it relates to the performance of the duties for the Captain's position.

Be it resolved that, pursuant to Step 6 of the Notice of Examination, ORC Section 505.38, and the Township's Personnel Hiring Policy, we hereby appoint David M. Greeger to the position of Full Time Fire Department Captain, effective August 11, 2016 at 0800 hours, at the base Captain

rate (\$24.2456 per hour) as set forth in the Negotiated Agreement with Jackson Township and the Jackson Township Professional Firefighters Local 2280, IAFF.

Be it further resolved that David N. Greigor shall serve a 12 month probationary period and we hereby accept the attached Oath of Office. **3-0 yes**

Chief Hogue administered the Oath of Office. Hawke called a short recess to allow time for pictures. Hawke called the meeting back to order.

ATTACHMENT 08/09/16 A

Hawke moved and Walters seconded a motion to accept the attached retirement notice from Firefighter-Paramedic, Todd J. Osugi from the Jackson Township Fire Department effective August 15, 2016. **3-0 yes**

**RESOLUTION 16-094, ATTACHED
FIRE DEPARTMENT FULL TIME FIREFIGHTER/PARAMEDIC CONDITIONAL APPOINTMENT**

Hawke moved and Walters seconded a motion pursuant to the Fulltime Firefighter/Paramedic hiring policy, the Township's Personnel Hiring Policy and pursuant to authority granted in ORC Section 505.38 "to provide for the employment of firefighters as it considers best", we hereby appoint Thomas A. Ross to the position of Fulltime Firefighter/Paramedic, conditioned on successful completion of a medical evaluation as to the condition of the individual as it relates to the performance of the duties of a Fulltime Firefighter/Paramedic, background check, negative drug screen and other testing requirements. **3-0 yes**

ATTACHMENT 08/09/16 B

Hawke moved and Walters seconded a motion to accept the attached resignation from full-time Firefighter/Paramedic, Robert D. McEntire, effective July 31, 2016. **3-0 yes**

**RESOLUTION 16-095, ATTACHED
JACKSON TOWNSHIP PART TIME FIREFIGHTER HIRING**

Hawke moved and Walters seconded a motion pursuant to Part-time Firefighter/EMT hiring procedure and authority granted in ORC Section 505.38, we hereby appoint Robert D. McEntire to the position of Part-time Firefighter, effective August 1, 2016, who shall serve a probationary period of one (1) year. **3-0 yes**

**RESOLUTION 16-096, ATTACHED
FULL-TIME AMBULANCE BILLING SPECIALIST**

Hawke moved and Walters seconded a motion pursuant to ORC Section 511.10, we hereby authorize the hiring of Beth A. Thompson for the full-time position of Ambulance Billing Specialist in the Fire Department at Level C of the Benefit Package for Management Personnel, and we further authorize her compensation to be set at \$15.0000 per hour, effective August 10, 2016.

Be it further resolved that Beth A. Thompson will serve a two year probationary period during which time she may be terminated without cause by the Board of Trustees. **3-0 yes**

Hawke moved and Walters seconded a motion to accept the donation of \$250.00 from Kenneth Schuler, Kathleen Schuler and Debra Schmidt in the memory of Marlene Schuler. **3-0 yes**

ATTACHMENT 08/09/16 C

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 210.210.5220, Hospitalization, to account code 210.210.5458, Contractual Services, in the amount of \$9,000.00, from account code 210.210.5220, Hospitalization, to account code 210.210.5502, Supplies/materials, in the amount of \$11,000.00, and from account code 210.210.5220, Hospitalization, to account code 210.210.5392, Equipment/tool repair & service in the amount of \$6,000.00 **3-0 yes**

**RESOLUTION 16-097, ATTACHED
FIRE DEPARTMENT CAPTAIN PROMOTIONAL POLICY**

Hawke moved and Pizzino seconded a motion that, pursuant to ORC Section 505.38, we hereby adopt the attached amended Fire Department Captain Promotional Policy and authorize Fire Chief Tracy Hogue to proceed with the established examination in accordance with the policy. **3-0 yes**

ATTACHMENT 08/09/16 D

Hawke moved and Pizzino seconded a motion to approve the attached Fire Department Organizational Chart. **3-0 yes**

Administration Department

**RESOLUTION 16-098, ATTACHED
FISHER PARK LICENSE AGREEMENT EXTENSION**

Hawke moved and Walters seconded a motion that we hereby adopt and authorize the placement of our signatures upon the attached Fisher Park License Agreement Extension with The East Ohio Gas Company dba Dominion East Ohio. **3-0 yes**

**RESOLUTION 16-099, ATTACHED
JACKSON-CANTON JOINT ECONOMIC DEVELOPMENT DISTRICT CONTRACT
ADDENDUM NO. 1 – STARK STATE**

Hawke moved and Pizzino seconded a motion pursuant to Section 14 of the Jackson-Canton Joint Economic Development District Contract we hereby adopt and authorize the placement of our signatures on the attached Jackson-Canton Joint Economic Development District Contract Addendum No. 1. **3-0 yes**

**RESOLUTION 16-100, ATTACHED
JACKSON TOWNSHIP RECYCLING STATION LEASE**

Hawke moved and Walters seconded a motion that we hereby renew the attached Lease with the Jackson Township Recycling Station, Inc. for a one year term expiring August 31, 2017. **3-0 yes**

ATTACHMENT 08/09/16 E

Walters moved and Hawke seconded a motion not to request a hearing on the following liquor permit requests:

Tamarkin Co. dba Getgo, Southern Corner of Everhard Rd. N.W. & Fulton Dr. N.W., Jackson Township, Canton, OH 44708

Walgreen Co. dba Walgreens 11810, 6701 Frank Ave. N.W. Jackson Township, North Canton, OH 44720

Walgreen Co. dba Walgreens 04983, 4024 Fulton Dr. N.W., Jackson Twp, Canton, OH 44718. **3-0 yes**

ATTACHMENT 08/09/16 F

Hawke moved and Walters seconded a motion to approve and authorize our signatures on the attached letter and Certificate of Recognition for Eagle Scout Adam C. Reed. **3-0 yes**

Police Department

RESOLUTION 16-101, ATTACHED

APPOINTMENT OF FULL TIME POLICE PATROL OFFICER

Hawke moved and Pizzino seconded a motion pursuant to ORC Sections 505.49 and 509.01, we hereby appoint Mary E. Bolgrin to the position of full time Patrol Officer and Police Constable for the Jackson Township Police District Department, Stark County, Ohio, effective August 13, 2016 at 0001 hours, at the annual salary of \$50,408.61 (\$24.2349 per hour) and the benefits contained in the Negotiated Agreement.

Be it further resolved that, in accordance with Article 37 of the Negotiated Agreement, Mary E. Bolgrin shall complete a probationary period of seven hundred thirty (730) days. **3-0 yes**

RESOLUTION 16-102, ATTACHED

POLICE DEPARTMENT PART TIME POLICE OFFICER CONDITIONAL APPOINTMENT

Hawke moved and Walters seconded a motion pursuant to ORC Section 505.49 and 509.01, we hereby appoint Nathaniel M. Milhoan as a Part Time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, conditioned upon providing proof of Ohio Peace Officer Training Academy certification, successful completion of the background check, negative drug screen and any other testing requirements. **3-0 yes**

RESOLUTION 16-103, ATTACHED

POLICE DEPARTMENT PART TIME POLICE OFFICER CONDITIONAL APPOINTMENT

Hawke moved and Walters seconded a motion pursuant to ORC Section 505.49 and 509.01, we hereby appoint Kelly A. Vigars as a Part Time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, conditioned upon providing proof of Ohio Peace Officer Training Academy certification, successful completion of the background check, negative drug screen and any other testing requirements. **3-0 yes**

ATTACHMENT 08/09/16 G

Hawke moved and Walters seconded a motion to accept the attached resignation from full-time Police Patrol Officer, Jordan Starcher, effective August 24, 2016 at 0000 hours. **3-0 yes**

ATTACHMENT 08/09/16 H

Hawke moved and Walters seconded a motion to accept the attached resignation from part-time Police Patrol Officer, Michael Arena, effective August 7, 2016. **3-0 yes**

ATTACHMENT 08/09/16 I

Hawke moved and Walters seconded a motion to accept the attached resignation from full-time Secretary 2, Tracey Rohr, effective August 25, 2016. **3-0 yes**

ATTACHMENT 08/09/16 J

Hawke moved and Pizzino seconded a motion to approve the purchase of the attached listed equipment from Teamintel LLC for use by the Police Department. **3-0 yes**

**RESOLUTION 16-104, ATTACHED
JAIL TRANSPORTATION AGREEMENT**

Hawke moved and Walters seconded a motion that we hereby adopt and authorize the placement of our signatures upon the attached Jail Transportation Agreement with the City of Massillon. **3-0 yes**

Hawke moved and Pizzino seconded a motion to accept the donation of \$250.00 from Kenneth Schuler, Kathleen Schuler and Debra Schmidt in the memory of Marlene Schuler. **3-0 yes**

ATTACHMENT 08/09/16 K

Hawke moved and Pizzino seconded a motion to adopt and authorize the placement of the Police Chief's signature upon the attached State Plan of Operation Agreement with the State of Ohio. **3-0 yes**

Public Works Department

Highway Division

ATTACHMENT 08/09/16 L

Hawke moved and Pizzino seconded a motion to approve Budget Module No. 2016-30 for Manhole Adjusting Rings in the amount of \$3,063.00. **3-0 yes**

ATTACHMENT 08/09/16 M

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary, to account code 204.310.5606, Resurfacing, in the amount of \$3,063.00. **3-0 yes**

**RESOLUTION 16-105, ATTACHED
STAHL AVENUE NW NO PARKING**

Hawke moved and Walters seconded a motion pursuant to ORC Sections 505.17 and 4521.02 (A) and ORC Chapter 4521, the Board of Trustees of Jackson Township, Stark County, Ohio, hereby amends, effective September 8, 2016, the non criminal parking infraction violations legislation previously adopted and amended to include the following described area of Stahl Avenue NW to read as follows:

No parking on the east side of Stahl Avenue NW from Taggart Street NW to Stuhldreher Street NW. **3-0 yes**

Park Division

ATTACHMENT 08/09/16 N

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 214.510.5220, Hospitalization, to account code 214.515.5459, Special Events, in the amount of \$8,000.00. **3-0 yes**

ATTACHMENT 08/09/16 O

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 214.515.5114, Temp. Serv. – Park Prog., to account code 214.510.5114, Temp. Serv. – Park Operations, in the amount of \$20,000.00. **3-0 yes**

Hawke moved and Walters seconded a motion to accept a field donation of \$950.00 from Nations Baseball Tournament. **3-0 yes**

Hawke moved and Pizzino seconded a motion to accept a sponsorship donation to the 2016 Community Celebration of \$565.50 from Jackson Night Glow Participants. **3-0 yes**

RESOLUTION 16-107, ATTACHED

2016 NORTH PARK ROOFING OF PAVILION & RESTROOM PROJECT

Hawke moved and Walters seconded a motion that we hereby authorize the attached Advertisement for Bids for the 2016 North Park Roofing of Pavilion & Restroom Project in accordance with the Specifications on file. **3-0 yes**

Central Maintenance Division

ATTACHMENT 08/09/16 P

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 101.115.5220, Hospitalization, to account code 101.115.5524, Vehicle Parts/Supplies, in the amount of \$10,000.00 and from account code 101.115.5387, Discretionary, to account code 101.115.5458, Lawn/Landscape Services, in the amount of \$153.09. **3-0 yes**

Zoning & Planning

RESOLUTION 16-106, ATTACHED

NOXIOUS WEEDS – 6591 SYLVIAN STREET NW, LOT 22-23-24 PORTAGE ESTATES, PARCEL NO. 16-03773, JACKSON TOWNSHIP, OHIO

Hawke moved and Pizzino seconded a motion whereas, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of Ekaterina Whitmyer in Jackson Township described as follows: 6591 Sylvian Street NW, Lot 22-23-24 Portage Estates, Parcel No. 16-03773, Jackson Township, Ohio.

Be it resolved that said Ekaterina Whitmyer, whose tax mailing address is 6591 Sylvian Street NW, North Canton, OH 44720, be notified by serving on them by certified mail with return receipt requested, a written copy of this resolution that said noxious weeds are growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the noxious weeds every 30 days from the date of this Resolution until October 31, 2016. If the owner fails to meet this obligation within the five-day period, or the subsequent 30 day periods, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate. **3-0 yes**

ATTACHMENT 08/09/16 Q

Hawke moved and Pizzino seconded a motion that the Jackson Township Board of Trustees, Stark County, Ohio, hereby makes report and certifies that on the 16th day of June it was informed in writing that noxious weeds were growing on lands of Jesus Ortiz in Jackson Township and were about to spread and mature seeds; said lands being described as follows: 3591 Harris Avenue NW, Lot 72, Hampton Park Estates #1, Parcel No. 16-10580, NW Qtr. Section 34, Jackson Township, and thereupon said Jackson Township trustees adopted and served a resolution requiring that said noxious weeds be cut or destroyed.

The following is a statement of the charges for:

Administrative Fee	\$150.00
Labor, materials and equipment used	<u>\$400.00</u>
Total	\$550.00

You are hereby requested to cause such amount, when allowed, to be entered upon the tax duplicate and to be alien upon the above-described real estate, from and after the date of the entry, and to be collected as other taxes and returned to the Township to be placed in the Township general fund. **3-0 yes**

ATTACHMENT 08/09/16 R

Hawke moved and Pizzino seconded a motion that the Jackson Township Board of Trustees, Stark County, Ohio, hereby makes report and certifies that on the 14th day of June it was informed in writing that noxious weeds were growing on lands of American Tower LP in Jackson Township and were about to spread and mature seeds; said lands being described as follows: 6788 High Mill Avenue NW, Parcel No. 16-29627, NW Qtr. Section 18, Jackson Township, and thereupon said Jackson Township trustees adopted and served a resolution requiring that said noxious weeds be cut or destroyed.

The following is a statement of the charges for:

Administrative Fee	\$150.00
Labor, materials and equipment used	<u>\$400.00</u>
Total	\$550.00

You are hereby requested to cause such amount, when allowed, to be entered upon the tax duplicate and to be alien upon the above-described real estate, from and after the date of the entry, and to be collected as other taxes and returned to the Township to be placed in the Township general fund. **3-0 yes**

ATTACHMENT 08/09/16 S

Hawke moved and Pizzino seconded a motion that the Jackson Township Board of Trustees, Stark County, Ohio, hereby makes report and certifies that on the 2nd day of June it was informed in writing that noxious weeds were growing on lands of Jerry L. Snyder c/o Jim Snyder in Jackson Township and were about to spread and mature seeds; said lands being described as follows: 8175 Staten Circle NW, Lot 13, Woodridge Allotment No. 1, Parcel No. 16-08526, NE Qtr. Section 5, Jackson Township, and thereupon said Jackson Township trustees adopted and served a resolution requiring that said noxious weeds be cut or destroyed.

The following is a statement of the charges for:

Administrative Fee	\$150.00
Labor, materials and equipment used	<u>\$400.00</u>
Total	\$550.00

You are hereby requested to cause such amount, when allowed, to be entered upon the tax duplicate and to be alien upon the above-described real estate, from and after the date of the entry, and to be collected as other taxes and returned to the Township to be placed in the Township general fund. **3-0 yes**

Fiscal Office

ATTACHMENT 08/09/16 T

Hawke moved and Walters seconded a motion to pay the bills in the amount of \$2,016,883.62. **3-0 yes**

ATTACHMENT 08/09/16 U

Hawke moved and Walter seconded a motion to approve the minutes for the July 12, 2016 and July 13, 2016 Board of Trustees' meetings. **3-0 yes**

ATTACHMENT 08/09/16 V

Hawke moved and Pizzino seconded a motion to approve the July 2016 Monthly Reports. **3-0 yes**

**RESOLUTION 16-108, ATTACHED
2017 ALTERNATE TAX BUDGET DOCUMENT**

Hawke moved and Pizzino seconded a motion that we hereby adopt the attached Alternate Tax Budget Document for Fiscal Year 2017 as required by the Stark County Budget Commission in their attached July 5, 2016 directive and pursuant to the July 13, 2006 action of the Stark County Budget Commission, authorize the Township Fiscal Officer to sign the Alternate Tax Budget Document and authorize the Township Fiscal Officer to file said Alternate Tax Budget Document with the Stark County Auditor's Office. **3-0 yes**

Routine Business

Announcements

- Next regular Board of Trustees' meeting, August 23, 2016, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- CIC, August 18, 2016, 8:00 a.m., Township Hall.
- LOGIC, September 1, 2016, 9:00 a.m., Safety Center, Chiefs' Conference Room.
- Jackson Recycling Board, August 24, 2016, 11:00 a.m., Buehler's Community Room.
- Zoning Meetings:
 - Board of Zoning Appeals – September 8, 2016, 5:30 p.m., Township Hall.
 - Zoning Commission – none scheduled.
- Farmers Market, Thursdays through October 6, 3:00 – 6:00 p.m., Jackson North Park.
- Movie in the Park, Friday, August 12, 2016, Jackson North Park.

JOINT ECONOMIC DEVELOPMENT DISTRICT - SM

At 6:15 p.m., Hawke opened the public hearing for the Joint Economic Development District. Trustee Hawke, Trustee Pizzino, Trustee Walters, Fiscal Officer Gonzalez and Law Director/Administrator Vaccaro were in attendance for Jackson Township. Fonda Williams was in attendance for the City of Canton.

Hawke asked the Law Director to confirm compliance with ORC 715.75.

Hawke: Was public notice provided for in a newspaper of general circulation within thirty (30) days?

Vaccaro: Yes, it was.

Hawke: During those thirty (30) days were the following documents available to the public:

1. A copy of the contract creating the district;
2. A description of the area or areas to be included in the district, including a map in sufficient detail to denote the specific boundaries of the area or areas and to indicate any zoning restrictions applicable to the area or areas;
3. An economic development plan for the district.

Vaccaro: Yes, they were all furnished.

Hawke: Were the same documents that were available to the public delivered to the Stark County Commissioners?

Vaccaro: They were, yes. Just so we're clear for the record, that happened both via electronically, e mail, and by U. S. Mail.

Hawke asked if anyone wanted to speak in favor of the JEDD or have a public comment regarding the JEDD.

No one came forward. He closed that portion of the hearing.

Hawke asked if anyone wanted to speak in opposition.

No one came forward. He then closed that portion of the hearing.

Hawke closed the testimony section of the hearing.

Hawke asked if there was any other discussion.

Gonzalez asked for a brief overview of what the JEDD is.

Vaccaro said this is the Joint Economic Development District SM. He said the SM stands for Stolle Machinery. He said the City of Canton partnered with Jackson. He said Stolle outgrew their premises in the City of Canton and couldn't find anything suitable within the city so they came to Jackson and found a place for them and some assistance for them to move to Jackson and keeping those jobs in Stark County. He pointed out that Stolle also looked at Denver, the Dayton area and Green.

Gonzalez said this also serves the purpose of the Board and himself to fill vacant buildings within the township. He said this was a win – win situation because it was a vacant building and will be used heavily and probably expanded.

Hawke moved and Pizzino seconded a motion to proceed with a vote on the contract creating the district. **3-0 yes**

RESOLUTION 16-109, ATTACHED

JOINT ECONOMIC DEVELOPMENT DISCTRICT SM CONTRACT WITH THE CITY OF CANTON

Hawke moved and Walters seconded a motion that we hereby adopt and authorize the placement of our signatures upon the attached Joint Economic Development District SM Contract with the City of Canton and the attached certificate required by ORC Section 715.76(E).

Be it further resolved we hereby acknowledge the attached petitions of the business and property owner to be included in the Joint Economic Development District, the only business and property owner located in the District.

Be it further resolved we hereby direct the Fiscal Officer and Law Director to file documents with the Board of County Commissioners as required by ORC Sections 715.76 and 715.77 and Ohio Department of Development as required by ORC Section 715.771.

Be it further resolved that, pursuant to ORC Section 715.77(A)(1) we choose to not submit this Resolution approving the Joint Economic Development District SM Contract to the electors of the Township as:

1. The resolution has been approved by a unanimous vote of the members of the board of township trustees.
2. The creation of the joint economic development district is proposed at the request of a majority of the owners of land included within the proposed district. The attached Petitions of Stolle Machinery and NOD Real Estate, LLC and Exhibits A, B, C, and D are incorporated herein.
3. The territory to be included in the proposed joint economic development district is zoned in a manner appropriate to the function of the proposed district. The Jackson Township I-1 and related Zoning Code provision contained in the hearing file are incorporated herein. **3-0 yes**

Hawke closed the hearing for the Joint Economic Development District SM.

Old Business – None

New Business – None

Public Speaks – Open Forum

Hawke moved and Walters seconded a motion to adjourn.

3-0 yes

Todd Hawke

Randy Gonzalez