

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

APRIL 28, 2020

Hawke called the meeting to order at 4:00 p.m. at the Jackson Township Hall with Trustees John Pizzino and Todd Hawke present and Jim Thomas present via conference call. Fiscal Officer Gonzalez, Administrator/Law Director Vaccaro, and Public Works Director Rohn were also in attendance.

Hawke moved and Pizzino seconded a motion to go into Executive Session for Public Works Department Personnel (Appointment/Employment/Compensation) – Hiring contingencies. **3-0 yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session for Public Works Department Personnel (Appointment/Employment/Compensation) – Hiring leased workers. **3-0 yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session for All Departments (Administration, Public Works – Highway, Central Maintenance & Park Divisions, Police, Fire, Legal, Zoning and Planning, and Fiscal) Personnel – Employment Schedules. **3-0 yes**

Upon return from Executive Session at 5:02 p.m., Hawke called the General Session to order. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

Public Works Department

Highway Division

Rohn opened the bids received for the North Park Amphitheater Parking Lot Project as follows:

General:

- 1. Cavanaugh \$196,200

Asphalt:

- 1. Northstar \$214,980
- 2. Vasco \$259,707
- 3. Chagrin Valley Paving \$204,000

Electrical:

- 1. Speelman Electric \$130,000
- 2. Wood Electric \$117,100
- 3. Hilscher-Clarke Electric \$122,060

Combo (which includes all 3 services):

1. Central Allied \$675,000
2. Cavanaugh \$579,200

Rohn and the Highway Department will review the bids and report back to the Board on May 12, 2020.

**RESOLUTION 20-064, ATTACHED
2020 PAINT STRIPING OF ROADWAYS PROJECT AWARD**

Hawke moved and Pizzino seconded a motion that we hereby determine that A&A Safety, Inc. is the lowest and best bidder for the 2020 Paint Striping of Roadways Project and hereby award a Contract to them in the amount of \$44,396.59 in accordance with the Company's proposal and the Specifications and authorize the placement of the Board's signatures on the Contract.

3-0 yes

ATTACHMENT 04/28/20 A

Hawke moved and Pizzino seconded a motion to approve Budget Module 2020-29 for Keck Park Roadway Project in the amount of \$84,000.00.

3-0 yes

ATTACHMENT 04/28/20 B

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 317.333.5713, Keck Construction, to account code 317.333.5714, Keck Project Management, in the amount of \$84,000.00.

3-0 yes

Park Division

ATTACHMENT 04/28/20 C

Hawke moved and Pizzino seconded a motion to adopt and authorize the Board Chairman's signature upon the attached Change Order No. 14 for the North Park Amphitheater Project.

3-0 yes

Fiscal Department

ATTACHMENT 04/28/20 D

Hawke moved and Pizzino seconded a motion to pay the bills in the amount of \$748,628.20.

3-0 yes

ATTACHMENT 04/28/20 E

Hawke moved and Pizzino seconded a motion to approve the minutes of the April 14, 2020 Board of Trustees' meeting.

3-0 yes

Routine Business

Announcements

- Next regular **Board of Trustees'** meeting, May 12, 2020, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- **CIC**, May 21, 2020, 8:00 a.m., via video conference. Those interested in participating should email Katie Robertson at kr Robertson@jacksontwp.com.
- **LOGIC**, May 7, 2020, 9:00 a.m., via video conference. Those interested in participating should call (330)-830-4285.
- **Zoning Meetings:**
 - Board of Zoning Appeals – May 7, 2020, 5:00 p.m., via video conference. Those interested in participating should call (330)-832-8023.

Old Business – None

New Business

Gonzalez gave an update on the Lodging Tax Receipts, in response to Hawke's comments from last meeting about the loss of Bed Tax income due to COVID-19. He informed the Board that at this time half of the area hotels are behind on their payments. Gonzalez does not feel that at this time the hotels are necessarily too far behind, more likely they are just not having many sales. Jackson Township gets 3% of sales and the county gets 3%. The Board agrees that we do not need to reach out to collect, but to touch base to see where they stand and to have them complete their paperwork even if they can't make payment at this time. Gonzalez suggested that before we reach out however, we contact the county in order to work together.

Hawke gave a few quick updates.

Absentee ballots are due tonight by 7:30 p.m. They can be dropped off at the Board of Elections, located at 3525 Regent Ave. NE., Canton, OH 44705.

Monday, May 4th, the Recycling Center will re-open. Their operating hours will remain the same as they were:

Monday, Tuesday, Thursday, and Friday	9:00 a.m. – 1:00 p.m.
Saturday	8:00 a.m. – 1:00 p.m.
Sunday and Wednesday	Closed

Please enter the Recycling Center off Community Parkway from Fulton, not Wales, in order to prevent backup onto the road. Also, if coming to the park during those times, enter from Wales to prevent getting stuck in the recycling center traffic. In addition, due to the backup, they are looking for volunteers if anyone is interested.

At this time, nothing has changed in terms of re-opening the parks, the Administration Building or Safety Center.

Hawke moved and Pizzino seconded a motion to adjourn.

3-0 yes

Todd Hawke

Randy Gonzalez