

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

APRIL 25, 2017

Hawke called the meeting to order at 4:02 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Vaccaro, Brink and Hogue present.

Hawke moved and Pizzino seconded a motion to go into Executive Session for Fire Department Personnel (Appointment/Employment/Compensation) – Ambulance Billing Specialist. **3-0 yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session for Fire Department Personnel (Appointment/Employment/Compensation) – Set Posting and Schedule of Interviews for Captain. **3-0 yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation) – Secretary 2 position. **3-0 yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation) – Specialty Assignment. **3-0 yes**

Hawke moved and Walters seconded a motion to go into Executive Session to consider confidential information related to economic development assistance as described in Ohio Revised Code §121.22(G)(8)(a). **3-0 yes**

Upon return from Executive Session at 5:27 p.m., Hawke called the General Session to order with all department heads present. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

Public Speaks – None

ATTACHMENT 04/25/17 A

Walters presented a Certificate of Recognition to Eagle Scout Seth Thomas Crum.

Administration Department

ATTACHMENT 04/25/17 B

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 101.115.5220, Hospitalization, to account code 101.110.5458, Professional Services, in the amount of \$39,400.00. **3-0 yes**

ATTACHMENT 04/25/17 C

Hawke moved and Walters seconded a motion to approve Budget Module 17-07 for Ambulance Purchase in the amount of \$238,370.00. **3-0 yes**

ATTACHMENT 04/25/17 D

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 101.111.5957, Transfer #322 – General Cap – Admin, to account code 101.110.5660, Ambul/trucks, in the amount of \$238,370.00. **3-0 yes**

ATTACHMENT 04/25/17 E

Hawke moved and Walters seconded a motion to approve and authorize the Board President to sign the Division of Liquor Control, F Permit Application, for the 2017 Jackson Community Celebration. **3-0 yes**

**RESOLUTION 17-057, ATTACHED
PREVAILING WAGE COORDINATOR**

Hawke moved and Pizzino seconded a motion in accordance with ORC Section 4115.071 we hereby designate and appoint Mary Smith, Legal Assistant, as Prevailing Wage Coordinator for 2017. **3-0 yes**

**RESOLUTION 17-058, ATTACHED
PROFESSIONAL DESIGN SERVICES**

Hawke moved and Pizzino seconded a motion whereas, on April 26, 2016, pursuant to ORC Sections 9.33, 9.332, 9.333, 9.334, and 153.65 through 153.73 we hereby adopt the attached amended Selection Policy for Professional Consulting and Engineering Services and Construction Management Firms and Public Announcement Form.

Be it further resolved that, in accordance with the attached selection policy, we hereby authorize the advertisement of the attached public announcement for professional consulting and engineering services requesting statements of qualifications until June 13, 2017 upon the attached preliminary scope of services for professional consulting and engineering services.

Be it further resolved that the Township Fiscal Officer is requested to publish the attached public announcement. **3-0 yes**

ATTACHMENT 04/25/17 F

Hawke moved and Pizzino seconded a motion to approve the attached Amended Jackson Township General Conduct Policy, effective May 1, 2017. **3-0 yes**

ATTACHMENT 04/25/17 G

Hawke moved and Walters seconded a motion to adopt and authorize the placement of the Administrator/Law Director's signature upon the attached In-Lieu Fee Credit Purchase Agreement, and the Board authorizes payment of \$22,500.00. **3-0 yes**

ATTACHMENT 04/25/17 H

Hawke moved and Pizzino seconded a motion to adopt and authorize the placement of the Board President's signature upon the attached Letter of Agreement and Reimbursement of Project with the East Ohio Gas Company, dba Dominion East Ohio. **3-0 yes**

Public Works Department

Highway Division

**RESOLUTION 17-059, ATTACHED
2017 PAINT STRIPING OF ROADWAYS PROJECT AWARD**

Hawke moved and Walters seconded a motion that we hereby determine that J. D. Striping Services, Inc. is the lowest and best bidder for the 2017 Paint Striping of Roadways Project and hereby award a Contract to them in the amount of \$47,576.99 in accordance with the Company's proposal and the Specifications and authorize the placement of the Board's signatures on the Contract. **3-0 yes**

ATTACHMENT 04/25/17 I

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 211.310.5378, Discretionary, to account code 211.310.5604, Hills & Dales Village, in the amount of \$1,190.43. **3-0 yes**

ATTACHMENT 04/25/17 J

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary, to account code 204.310.5522, Facility Maintenance, in the amount of \$6,000.00. **3-0 yes**

ATTACHMENT 04/25/17 K

Hawke moved and Walters seconded a motion to authorize the hiring of a new Leased Highway Worker, as attached, through a temporary service, subject to a negative drug screen, retroactively effective May 1, 2017, at the rate identified in the attached memorandum from Ralph Boger. **3-0 yes**

Park Division

Hawke moved and Walters seconded a motion to accept the following sponsorship donations to the 2017 Community Celebration:

1. \$1,000.00 from Bair's Lawn & Garden
2. \$1,000.00 from Cutter Real Estate
3. \$500.00 from A. A. Hammersmith Insurance Inc.
4. \$500.00 from Fitzpatrick Properties
5. \$250.00 from Partners, an Environmental, Engineering and Surveying Firm. **3-0 yes**

ATTACHMENT 04/25/17 L

Hawke moved and Walters seconded a motion to adopt and authorize the placement of the Board President’s signature upon the attached Community Celebration Contract with WNPQ “The Light” 95.9. **3-0 yes**

**RESOLUTION 17-060, ATTACHED
AMENDED PARK REGULATIONS**

Hawke moved and Pizzino seconded a motion whereas the Park Rules and Regulations were last amended pursuant to Resolution 14-029, on May 13, 2014.

Be it resolved that, pursuant to Ohio Revised Code Sections 504.04(A)(1) and (2), 504.05, 505.261 and 511.32, we hereby amend, adopt and approve the attached Amended Park Rules and Regulations, effective 30 days from the enactment of this Resolution and request the Fiscal Officer publish the attached Notice of this Resolution.

Be it further resolved that we adopt the attached citation form required by Ohio Revised Code Section 504.06 and 504.07, and that the within resolution and regulations replaces all prior adopted regulations.

Be it further resolved that the Board of Trustees by a majority vote hereby dispense with the requirement that this resolution be read on two separate days, and authorize the adoption of a resolution upon its first reading. **3-0 yes**

ATTACHMENT 04/25/17 M

Hawke moved and Walters seconded a motion to authorize the hiring of new Leased Park Maintenance Workers, as attached, through a temporary service, subject to a negative drug screen, retroactively effective April 22, 2017, at the rate identified in the attached memorandum from David Ruwadi.

1. Cooper M Bagwell
2. Anthony E. Dailey
3. Robert L. Blauner
4. Caleb P. Anderson

3-0 yes

Fire Department

ATTACHMENT 04/25/17 N

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 210.210.5220, Hospitalization, to account code 210.210.5458, Contractual Services, in the amount of \$6,000.00. **3-0 yes**

Fiscal Office

ATTACHMENT 04/25/17 O

Hawke moved and Walters seconded a motion to pay the bills in the amount of \$580,194.89. **3-0 yes**

ATTACHMENT 04/25/17 P

Hawke moved and Walters seconded a motion to approve the minutes for the April 11, 2017 Board of Trustees' meeting. **3-0 yes**

Routine Business

Announcements

- Next regular Board of Trustees' meeting, May 9, 2017, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- CIC, May 18, 2017, 8:00 a.m. Township Hall.
- LOGIC, May 4, 2017, 9:00 a.m., Safety Center Chiefs' Conference Room.
- Citizens Advisory Committees:
 - Community Celebration, May 10, 2017, 5:30 p.m., Township Hall.
 - Highway/Traffic, May 17, 2017, 6:30 p.m., Township Hall.
 - Park Citizens Advisory Committee, July 12, 2017, 6:30 p.m., Township Hall.
- Friends of the Jackson Parks, July 12, 2017, 7:00 p.m., Township Hall.
- Jackson Recycling Board, April 26, 2017, 11:00 a.m., Buehler's Community Room. Meeting cancelled.
- Zoning Meetings:
 - Board of Zoning Appeals
April 27, 2017, 5:30 p.m., Township Hall.
May 11, 2017, 5:30 p.m., Township Hall.
 - Zoning Commission, May 18, 2017, 5:00 p.m., Township Hall.
- Jackson Parks' Fishing Derby, Saturday, May 6, 2017, 8:00 a.m., to 11:00 a.m., Jackson North Park, for children age 15 and under. This is a free program but must register by May 5.

Old Business – none

New Business – none

Public Speaks – Open Forum

Gary Parsons, 7641 Pondera St. N.W., North Canton, asked what the Trustees did when they approved the minutes.

Walters answered that all the proceedings are recorded and maintained as per law. He said the minutes are typed from that recording and can be checked if some question arises regarding an issue.

Someone asked if he had checked them.

Walters said yes. He said the minutes are available on the website for the last 10 years.

Vaccaro asked Garrett what his last name is.

The speaker answered ‘ Vickers’.

Pizzino moved and Hawke seconded a motion to adjourn.

3-0 yes

Todd Hawke

Randy Gonzalez